

# NUTHURST PARISH COUNCIL

Clerk to the Council  
Mrs Sarah Hall

107 Morris Drive  
Billingshurst  
West Sussex  
RH14 9ST  
Tel, 07584 308 408  
E-mail:clerk@nuthurst-pc.co.uk  
Website: Nuthurstparishcouncil.co.uk

27<sup>th</sup> November 2018

Dear Councillor,

## **NUTHURST PARISH COUNCIL MEETING**

Wednesday 5<sup>th</sup> December 2018 commencing at **8.00pm**.  
St Andrews CofE Primary School, Nuthurst Street, Nuthurst

<b>Councillors:</b>	Mrs V Court (Chairman)	Mr O Hydes (OBE)
	Mrs J Assassi	Mr J Mercer
	Mrs F Boulter	Mr T Nelson
	Mrs J Chaytor	Mr S Turner
	Mrs G Dixon (Vice Chairman)	
	Mrs A Gaffney	
	Mrs J McClean	

You are summoned to the meeting to transact the following business:

Yours sincerely,

Mrs Sarah Hall  
Clerk to the Parish Council

Please advise the Clerk if you require a signed hard copy of the agenda.  
(Please note all meetings will be recorded until the minutes have been approved by the Parish Council)

## **A G E N D A**

1. **APOLOGIES FOR ABSENCE** - to receive apologies of absence.
2. **DECLARATIONS OF INTEREST** - to receive any declarations of interest from members of the Parish Council.
3. **CHAIRMANS ANNOUNCEMENTS**
4. **APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING** - to approve as a true and correct record of the Full Parish Council meeting held on 7<sup>th</sup> November 2018.
5. **TO RECEIVE THE APPROVED MINUTES FROM THE SUB-COMMITTEES** – none.
6. **CORRESPONDENCE** – to receive and discuss correspondence received by the Council.
  - i. **Horsham District Council**
    - a) Email dated 22<sup>nd</sup> November 2018, from Linda Spears, providing details of the Horsham District Community Partnerships' new heritage trails project.
  - ii. **West Sussex County Council**
    - a) Email dated 19<sup>th</sup> November 2018, from James Ironside, providing details of the consultation on the proposed Adult Services Vision & Strategy (WBN 1911/18).
    - b) Email dated 23<sup>rd</sup> November 2018, from Jack Bacon, providing details of the Community Initiative Fund's final funding window of 2018/19 (WBN 1911/18).

iii. **General Correspondence**

- a) Email dated 8<sup>th</sup> November 2018, from BT Wholesale & Ventures, confirming the kiosk at the end of Winterpit Lane is scheduled to be removed, but there is no specific date.

iv. **Sussex Police**

- a) Email dated 13<sup>th</sup> November 2018, from Anna Beams, providing details of the Sussex Police funding 2018-2022 Survey (WBN 1211/18).

7. **DISTRICT AND COUNTY COUNCILLORS REPORTS**

8. **PUBLIC FORUM** to receive and consider any items raised by members of the public present at the meeting. Members of the public will only be permitted to speak for two minutes. Once the public forum is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.

9. **PLANNING MATTERS**

i. **NEW APPLICATIONS**

DC/18/2275 16/11/2018	<b>Retrospective application for the change of use of woodland to residential curtilage.</b> Cherrington Cottage, Brighton Road, Monks Gate
DC/18/2437 15/11/2018	<b>Replacement general purpose agricultural storage building</b> Rickfield Farm, Brighton Road, Mannings Heath
DC/18/2447 15/11/2018	<b>Fell 1 x Cypress</b> 22 Whytings, Mannings Heath
DC/18/2465 23/11/2018	<b>Erection of rear extension and loft conversion</b> Glebe Acre, Nuthurst Street, Nuthurst

ii. **DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH) PERMITTED**

- DC/18/1054 - 3 The Birches, Mannings Heath  
DC/18/1928 - Greendrift, 3 Harriots Close, Nuthurst  
DC/18/1942 - Maplehurst Farm Barn, Nuthurst Road, Nuthurst  
DC/18/1960 – Woodlands Farm, Broadwater Lane, Copsale  
DC/18/2109 – 8 The Quarries, Mannings Heath

iii. **PLANNING UPDATES**

- a) SHELAA 2018 Housing Report

10. **PARISH PLAN**

- i) To provide an update on 'Improving Green Spaces in the Parish'  
ii) To provide an update on 'Parish Walks'

11. **TREE WARDEN INITIATIVE**

Presentation by Mr Paddy Bullen.

12. **LOCAL ASSOCIATION AND OTHER BODIES REPORTS**

13. **FINANCE**

- i) To approve the following items of expenditure: -

	<b>Net £</b>	<b>VAT £</b>	<b>Totals £</b>
<b><u>Accounts paid by Direct Debit/Standing Order</u></b>			
EDF Energy Street Lighting Energy (Sept)	188.07	9.40	197.47
Profitable Websites (November)	30.00		30.00
<b><u>Accounts paid at this meeting</u></b>			
<b>Mrs S Hall Expenses</b>			
Internet Access	17.99		17.99
Speedwatch Meeting (Hilliers)	8.50		8.50
Parking	4.20		4.20
<b>Cllr V Court Expenses</b>			
Internet/Stationary	12.50		12.50
WSCC Sarah Hall Salary October 2018	1,269.52		1,269.52
SLCC Arnold Baker 11 <sup>th</sup> Edition (inv 506300)	107.99	0.80	108.79

Netcom IT Solutions (inv 13495)	112.80	22.56	135.36
St Andrews School Hall Hire (inv 1007)	282.50		282.50
<b>Total Payments</b>	<b>£2,034.07</b>	<b>£ 32.76</b>	<b>£2,066.83</b>
<b>Receipts</b>			
Nat West Interest (October)	(6.97)		(6.97)
<b>Total Receipts</b>	<b>(£6.97)</b>		<b>(£6.97)</b>

- ii) To approve the 2019/2020 Budget / Precept.
- iii) To approve and sign the bank reconciliation for October 2018.
- iv) To note HMRC Digital Tax declarations have been deferred for 6 months.

**14. MANNINGS HEATH VILLAGE GREEN**

- i) To provide a monthly report of the play equipment.
- ii) To discuss Village Green matters.
- iii) To provide and update on Cricket Club issues.

**15. HIGHWAY MATTERS**

**16. SPEEDING IN THE PARISH**

- i) To provide an update on the Community Speedwatch Group.
- ii) To discuss the need for a pedestrian crossing on the Brighton Road, Mannings Heath.

**17. BROADBAND IN THE PARISH**

**18. OPPORTUNITIES FOR PARISH COUNCILS TO SUPPORT HEALTH & WELLBEING**

**19. VILLAGE GATEWAYS**

**20. PARISH COUNCIL ASSET MAINTENANCE**

**21. ELECTIONS MAY 2019**

- i) Promotional event Mannings Heath Village Hall 15<sup>th</sup> February 2019 10.30-12.30.
- ii) Discuss promoting the event (Additional ½ page in Jan/Feb edition of the Link).

**22. COUNCILLOR TRAINING/SEMINARS**

**23. MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA**

THE NEXT FULL PARISH COUNCIL MEETING WILL BE ON WEDNESDAY 2<sup>nd</sup> JANUARY 2019