

NUTHURST PARISH COUNCIL

Clerk to the Council

Mrs Sarah Hall

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29th January 2019

Dear Councillor,

NUTHURST PARISH COUNCIL MEETING

You are hereby summoned to attend a Meeting of the Parish Council that will take place on Wednesday 6th February 2019 at St Andrews CofE Primary School, Nuthurst Street, Nuthurst, commencing at **8.00pm**

Councillors:	Mrs V Court (Chairman)	Mr O Hydes (OBE)
	Mrs J Assassi	Mrs J McClean
	Mrs F Boulter	Mr J Mercer
	Mrs J Chaytor	Mr T Nelson
	Mrs G Dixon (Vice Chairman)	Mr S Turner
	Mrs A Gaffney	

Members of the public are welcome to attend this meeting and speak for a maximum of two minutes about an item on the agenda, for this meeting during the Public Session.

Yours sincerely,

Mrs Sarah Hall
Clerk to the Parish Council

A G E N D A

- 1. APOLOGIES FOR ABSENCE** - to receive and approve apologies for absence from councillors.
- 2. DECLARATIONS OF INTEREST** - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.
- 3. CHAIRMANS ANNOUNCEMENTS** – to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council.
(NOTE: decisions cannot be made under this item it is for information only)
- 4. APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING** - to consider for approval the [Minutes of the Full Parish Council meeting held on 2nd January 2019](#) for confirmation and signing as a correct record.
- 5. HORSHAM SOCIETY'S GUIDE TO GOOD DESIGN**
Presentation by Mr Philip Ayerst.
- 6. COMMITTEE MINUTES / REPORTS** – to consider for adoption the minutes approved by the following Committees:

[Planning Committee](#) - 19th December 2018.

7. **CORRESPONDENCE** – to consider and note the correspondence received by the Parish Council.
[Correspondence February 2019](#)
Weekly Briefing Notes – [WC31/12/2018](#), [WC07/01/2019](#), [WC14/01/2019](#), [WC21/01/2019](#)
8. **DISTRICT AND COUNTY COUNCILLORS REPORTS** – to receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Toni Bradnum.
9. **PUBLIC SESSION** -to receive any questions, representations or petitions from members of the Public. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.
(NOTE: Members of the Public may speak for up to 2 minutes at the discretion of the Chairman)

10. **PLANNING MATTERS**

- i. **NEW APPLICATIONS** – to consider the following planning applications:

DC/19/0075 18/01/2019	Change of Use from Agricultural to mixed use/sui-generis use. Amended description - Installation of an array of 20 no, solar panels. Hards Farm Cottage, Kerves Lane, Horsham
DC/19/0086 17/01/2019	Change of use of agricultural barn & stables to a dwelling house. Copsale Stables, Copsale Road, Copsale
DC/19/0089 21/01/2019	Restrospective planning application for the erection of an outbuilding, swimming pool and associated plant. The Old Cottage Farm, Nuthurst Road, Maplehurst
DC/19/0130 23/01/2019	Erection of a new dwelling by extension of existing outbuilding. Hards Farm Cottage, Kerves, Lane, Horsham
DC/19/0149 29/01/2019	Surgery to 1 x Ash & 1 x Oak Westwood, Golding Lane, Mannings Heath
DC/19/0159 24/01/2019	Variation of condition 1 of previously approved application reference DC/16/1753 (Proposed residential development for 8 dwellings with associated parking and amenity space) Amendment to layout of site plan. Land opposite the Dun Horse, Brighton Road, Mannings Heath
DC/19/0166 25/01/2019	Erection of a single and two storey side extensions Park Farm Bungalow, Sedgwick Park, Horsham
DC/19/0182 30/01/2019	Change of use of existing building to holiday let Hawthorns, Bar Lane, Southwater

- ii. **DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH)**

[Decisions February 2019](#)

- iii. **PLANNING UPDATES**

11. **PARISH PLAN**

- i) To consider and approve the recommendations in the collated [Parish Plan](#).
- ii) To consider and update the recommendations on Improving Green Spaces in the Parish.
- iii) To note the details of the next Parish Walk.

12. **LOCAL ASSOCIATION AND OTHER BODIES REPORTS** – to receive reports from any Councillor who has represented the Parish Council on outside organisations.

(NOTE: Decisions cannot be made under this item it is for information only)

13. FINANCE – to consider and approve the expenditure detailed in the schedule:

i) To approve the following items of expenditure for payment: -

	Net £	VAT £	Totals £
<u>Accounts paid by Direct Debit/Standing Order</u>			
EDF Energy Street Lighting Energy (Nov)	188.07	9.40	197.47
Profitable Websites (Jan 2019)	30.00		30.00
<u>Accounts paid at this meeting</u>			
Mrs S Hall Expenses			
Travel (72 x £045p)	32.40		32.40
Internet Access	17.99		17.99
Stationary	6.25		6.25
Stamps	6.96		6.96
Parking	1.00		1.00
Cllr V Court Expenses			
Internet/Stationary	12.50		12.50
WSCC Sarah Hall Salary December 2018	1,269.52		1,269.52
SSE Lighting (inv 858860) Pound Lane x 2	165.05	33.01	198.06
Link Advertising Space (NPC01/2019)	10.00		10.00
Link Advertising Space (RLH02/2019)	10.00		10.00
MHVH Hall Hire (01/19)	166.76		166.76
SSALC VAT Training (12701)	65.00	13.00	78.00
SLCC Annual Membership	215.00		215.00
ALCC Annual Membership	40.00		40.00
CAGNE Donation	10.00		10.00
Total Payments	£2,246.50	£ 55.41	£2,301.91
<u>Receipts</u>			
Nat West Interest (December)	(6.08)		(6.08)
Total Receipts	(£6.08)		(£6.08)

ii) To consider and approve the [bank reconciliation for December 2018](#).

iii) To consider and approve the [quarterly figures \(1st October - 31st December 2018\)](#)

iii) To approve the transfer of £2,000.00 from the Nat West deposit into the current account.

iv) To consider the [quotation](#) to replace the noticeboard opposite Mannings Heath Village Store (Painted aluminium traditional dual door noticeboard £746.00).

14. MANNINGS HEATH VILLAGE GREEN

i) To consider and approve the monthly report of the play equipment.

ii) To consider and approve actions relating to Village Green matters.
[Quotation for remedial works to the trees.](#)

iii) To note the update on Cricket Club issues.

15. HIGHWAY MATTERS – to consider and action highway issues in the Parish.

16. BROADBAND IN THE PARISH – to note the update on Broadband in the Parish.

17. ST ANDREWS SCHOOL

i) To note WSCC correspondence on the Solar Panels on the school roof.

ii) To note the issues with the school bus (engine running).

18. MONKS GATE RESIDENTS ASSOCIATION AGM – to note the actions taken since the AGM.

- 19. ELECTIONS MAY 2019**
- i) To note and action the update on the Parish Councils promotional event - 16th February 2019 10.30-12.30 MHVH.
 - ii) Role of Parish Councillor, Community Speed Watch Group & Proposed Pedestrian Crossing.
- 20. ANNUAL GENERAL MEETING**
- i) To note the format for the AGM 13th March 2019.
 - ii) Presentation by Mr P Bullen on the Parish Tree Initiative.
- 21. UPDATED POLICIES**
- i) To approve the updated Financial Regulations.
[Financial Regulations 6th Feb 2019](#)
 - ii) To note the Clerks Annual Appraisal (23rd January 2019)
- 22. OPPORTUNITIES FOR PARISH COUNCILS TO SUPPORT HEALTH & WELLBEING** – to note the update on Opportunities for Parish Councils to Support Health & Wellbeing.
- 23. PARISH COUNCIL ASSET MAINTENANCE**
- i) To consider the [quotations](#) received for the maintenance works.
- 24. COUNCILLOR TRAINING/SEMINARS**
[Councillor Training Programme 2019/20](#)
- 25. MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA**
- 26. DATE OF NEXT MEETING** – to note the date of the next meeting is Wednesday 6th March 2019.

Circulation: All Parish Councillors

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.