

# NUTHURST PARISH COUNCIL

Clerk to the Council  
Mrs Sarah Hall

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26<sup>th</sup> December 2018

Dear Councillor,

## **NUTHURST PARISH COUNCIL MEETING**

Wednesday 2<sup>nd</sup> January 2019 commencing at **8.00pm**.  
St Andrews CofE Primary School, Nuthurst Street, Nuthurst

<b>Councillors:</b>	Mrs V Court (Chairman)	Mr O Hydes (OBE)
	Mrs J Assassi	Mr J Mercer
	Mrs F Boulter	Mr T Nelson
	Mrs J Chaytor	Mr S Turner
	Mrs G Dixon (Vice Chairman)	
	Mrs A Gaffney	
	Mrs J McClean	

You are summoned to the meeting to transact the following business:

Yours sincerely,

Mrs Sarah Hall  
Clerk to the Parish Council

Please advise the Clerk if you require a signed hard copy of the agenda.  
(Please note all meetings will be recorded until the minutes have been approved by the Parish Council)

## **A G E N D A**

1. **APOLOGIES FOR ABSENCE** - to receive apologies of absence.
2. **DECLARATIONS OF INTEREST** - to receive any declarations of interest from members of the Parish Council.
3. **CHAIRMANS ANNOUNCEMENTS**
4. **APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING** - to approve as a true and correct record of the Full Parish Council meeting held on 5<sup>th</sup> December 2018.
5. **TO RECEIVE THE APPROVED MINUTES FROM THE SUB-COMMITTEES** – to adopt the previously approved Planning Committee meeting minutes from the meeting held on 17<sup>th</sup> October 2018.
6. **CORRESPONDENCE** – to receive and discuss correspondence received by the Council.
  - i. **Horsham District Council** - Included on weekly briefing notes.
  - ii. **West Sussex County Council**
    - a) Email dated 11<sup>th</sup> December 2018, from Jess Winkworth, asking for the Parish Council to formerly support WSCC's application for EAFRD Growth Programme funding to finance improvements to sections of the Downs Link (WBN 1012/18).
  - iii. **General Correspondence**
    - a) Letter from Samantha Coe, Post Office, providing details of the opening hours of the Post Office at Elite Garage.

- b) NALC Update LO9-18, The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018, the PC's website has been updated accordingly.
- c) Email dated 29<sup>th</sup> November 2018, from [noreply@gatwickdraftmasterplan.com](mailto:noreply@gatwickdraftmasterplan.com), advising that the Draft Master Plan Consultation closes on 10<sup>th</sup> January 2019 (WBN 2611/18).

iv. **Sussex Police** - Included on weekly briefing notes.

## 7. DISTRICT AND COUNTY COUNCILLORS REPORTS

8. **PUBLIC FORUM** to receive and consider any items raised by members of the public present at the meeting. Members of the public will only be permitted to speak for two minutes. Once the public forum is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.

## 9. PLANNING MATTERS

### i. NEW APPLICATIONS

<b>DC/18/2517</b> 20/12/2018 (amended)	<b>Part retrospective application for the erection of an agricultural storage building, the siting of 3 no. containers for storage of machinery, equipment and rest facilities, the construction of a bore hole, improvements to access track and siting of freestanding array of photovoltaics.</b> Land east of Coltstaple Lane, Horsham
<b>DC/18/2627</b> 18/12/2018	<b>Retention of temporary mobile home.</b> Woodlands Farm, Broadwater Lane, Copsale
<b>DC/18/2630</b> 20/12/2018	<b>Erection of a timber frame carport.</b> Copsale Farm, Copsale Road, Copsale
<b>DC/18/2641</b> 13/12/2018	<b>Conversion of loft and installation of a rear dormer (Certificate of Lawful Development - Proposed)</b> 1 Jordan Cottages, Church Road, Mannings Heath
<b>DC/18/2714</b> 20/12/2018	<b>Erection of two storey front, first floor front and side and single storey side extension. Replacement of existing tile hanging with render finish, replacing existing windows and internal alterations.</b> New Brook Farm, Nuthurst Road, Maplehurst
<b>S106/18/0028</b> 20/12/2018	<b>Modification of the Section 106 agreement to remove the contribution element relating to the affordable housing contribution.</b> Land opposite the Dun Horse, Brighton Road, Mannings Heath

ii. **DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH)**  
**PERMITTED** – none

**REFUSED**

**DC/18/1849** - Little Homefield, Brighton Road, Mannings Heath

iii. **PLANNING UPDATES**

## 10. PARISH PLAN

- i) To provide an update on 'Improving Green Spaces in the Parish'
- ii) To provide an update on 'Parish Walks'

## 11. LOCAL ASSOCIATION AND OTHER BODIES REPORTS

## 12. FINANCE

i) To approve the following items of expenditure: -

	Net £	VAT £	Totals £
<b><u>Accounts paid by Direct Debit/Standing Order</u></b>			
EDF Energy Street Lighting Energy (Oct)	189.69	9.48	199.17
Profitable Websites (December)	30.00		30.00
<b><u>Accounts paid at this meeting</u></b>			
<b>Mrs S Hall Expenses</b>			
Travel (72 x £045p)	32.40		32.40

Internet Access	17.99		17.99
Stationary	6.75		6.75
Black Toner (HP)	45.83	9.17	55.00
Parking	3.20		3.20
<b>Cllr V Court Expenses</b>			
Internet/Stationary	12.50		12.50
WSCC Sarah Hall Salary November 2018	1,269.52		1,269.52
SSE Lighting (inv 853761) Craven Cott, Church Rd	157.54	31.51	189.05
SSE Lighting (inv 856331) Replace Column	621.48	124.30	745.78
SSE Lighting (inv 856333) Transfer Supply	275.12	55.02	330.14
Sarah Hall Annual Pension (Old Mutual)	300.00		300.00
Sarah Hall Office Allowance (December)	87.50		87.50
Paid between Meetings			
Annual Christmas Get Together (inv 725691)	120.00		120.00
<b>Total Payments</b>	<b>£3,169.52</b>	<b>£229.48</b>	<b>£3,399.00</b>
<b>Receipts</b>			
Nat West Interest (November)	(6.28)		(6.28)
<b>Total Receipts</b>	<b>(£6.28)</b>		<b>(£6.28)</b>

- ii) To discuss the request from CAGNE for a £10.00 donation.
- iii) To approve and sign the bank reconciliation for November 2018.
- iv) To approve the transfer of £3,500.00 from the Nat West deposit account into the current account.
- v) To discuss the Clerk renewing her SLCC & ALCC annual membership (£156.00 & £40.00).
- vi) To note NALC's 2018-2019 National Salary Awards (SCP 24 - £11.643 to £11.91 & SCP 25 - £12.012 to £12.39)

### 13. MANNINGS HEATH VILLAGE GREEN

- i) To provide a monthly report of the play equipment.
- ii) To discuss Village Green matters.
- iii) To provide and update on Cricket Club issues.

### 14. HIGHWAY MATTERS

### 15. SPEEDING IN THE PARISH

To provide an update on the Community Speedwatch Group.

### 16. BROADBAND IN THE PARISH

### 17. OPPORTUNITIES FOR PARISH COUNCILS TO SUPPORT HEALTH & WELLBEING

### 18. PARISH COUNCIL ASSET MAINTENANCE

### 19. ELECTIONS MAY 2019

- i) To provide an update on the promotional event in Mannings Heath Village Hall 15<sup>th</sup> February.
- ii) To discuss the format for the event (Members responsibilities).

### 20. COUNCILLOR TRAINING/SEMINARS

### 21. MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA

THE NEXT FULL PARISH COUNCIL MEETING WILL BE ON WEDNESDAY 6<sup>th</sup> February 2019