

# Memo (Agenda July 2018 - Appendix B)

**To: Parish Councillors**

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

**From:** Sarah Hall

**Date:** 16<sup>th</sup> June 2018 (Week commencing 11<sup>th</sup> June 2018)

**Re:** COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	
<b>DC/17/2294</b> 07/06/2018 <b>(Amended)</b>	Erection of a four bedroom detached house with parking on the former public house garden amenity. <b>Dun Horse Inn, Brighton Road, Mannings Heath</b>	Included on Planning agenda
<b>DC/18/1245</b> 13/06/2018	<b>Demolition of existing out buildings and erection of 8 dwellings with associated parking and private amenity.</b> Little Homefield, Brighton Road, Mannings Heath	Included on Planning agenda
<b>DISC/18/0183</b> 07/06/2018	<b>Approval of details reserved by conditions 4 (finished floor levels), 5 (surface water drainage), 6 (foul water drainage), 7 (contamination), 8 (external facing and roof materials), 9 (external lighting), 10 (hard and soft landscaping), 11 (car parking) and 12 (overnight visitor management plan) on DC/15/0984 (building for residential care of young adults, ramp to mezzanine floor, and access track)</b> Oaktree Farm Care Ltd, Oaktree Farm, Copsale Road, Copsale <i>(The Parish Council are not required to submit comments on this application)</i>	Included on Planning agenda

(2) **Correspondence**

Document	
<p><b>Remembrance Day Silhouette Installation Grants</b> Email dated 12<sup>th</sup> June 2018, from Anna Beams, SSALC</p> <p>The charity called Remembered, which aims to commemorate the Fallen of the First World War, are running a grant scheme with the Armed Forces Covenant Fund Trust to help communities host a fully funded commemorative silhouette installation, without having to worry how to pay for it. Community, Neighbourhood, Town and Parish Councils are eligible for this scheme and many have shown interest so far.</p> <p>The silhouettes represent those lost in the First World War, whose names appear on local war memorials around the country, bringing them back into their place of worship, their school, their workplace or wherever their absence was felt, as the centenary approaches.</p> <p>These micro-grants can fund up to 10 silhouettes to support Remembrance Day activities for the centenary of the First World War.</p>	For information

<p><b>Applications are only open for <u>another two weeks</u> and councils can apply here: <a href="http://www.covenantfund.org.uk/?page_id=215">http://www.covenantfund.org.uk/?page_id=215</a></b></p>	
<p><b>Voluntary Sector Support in the Horsham District</b>  Email dated 13<sup>th</sup> June 2018, from HorshamDC@public.govdelivery.com</p> <p>As part of our new responsibility for Voluntary Sector Support, we are keen to have a presence in your Parishes to expand our outreach. During Volunteers' Week the team worked from Southwater, Billingshurst, Steyning and various locations in Horsham town. It was invaluable in strengthening our local connections.</p> <p>We are hoping to make this a more regular feature in our team calendar by having a presence locally where a member of the team would work from a local parish. With two main aims:</p> <ul style="list-style-type: none"> <li>• To encourage local people interested in volunteering to get in touch</li> <li>• To encourage local charities to drop in to see us for information, support and guidance.</li> </ul> <p>If you would like to host us in your parish, either at your office or at another community venue please give me a call or email to discuss.</p> <p>If there are other local contacts/organisations within your parish we could approach with this offer please let us know.</p> <p><b>The Clerk will include on July's agenda</b></p>	<p>For information</p>
<p><b>Horsham EqualiTeas Event</b>  Email dated 13<sup>th</sup> June 2016, from Kathryn Brooks, WSCC</p> <p>What does it mean to you to have the same democratic rights as everyone else?</p> <p>EqualiTeas is a <b>free</b> event in Horsham to celebrate 90 years since the Representation of the People Act 1928 gave <b>all men and women over 21 years</b> the equal right to vote</p> <p><b>Kelly Balmer</b>, a Youth Volunteer &amp; previous Member of UK Youth Parliament for Horsham and Mid Sussex will speak about her experience of democracy and equality</p> <p><b>Jeremy Knight</b>, Museum and Heritage Officer (HDC) will speak about the local suffragette movement in Horsham.</p> <p>Also talk with others about what democracy and equality means to you and enjoy some tea and biscuits while you're there</p> <p>Thursday 21 June 12.30 - 13.30  Horsham Park Barn, North Street, Horsham RH12 1RL</p> <p>Click <a href="#">link</a> to book your free place or email <a href="mailto:kathryna.brooks@westsussex.gov.uk">kathryna.brooks@westsussex.gov.uk</a></p>	<p>For information</p>
<p><b>Parent &amp; Carer Online Safety Survey</b>  Email 14<sup>th</sup> June 2018, from <a href="mailto:communitysafety@wellbeing@westsussex.gov.uk">communitysafety@wellbeing@westsussex.gov.uk</a></p> <p>The Community Safety &amp; Wellbeing Team (CSWB) is asking West Sussex Parents &amp; Carers for their views &amp; experiences in relation to keeping their children safe online.</p> <p>We are looking to establish what parents &amp; carers main concerns are when parenting in the digital age and what challenges they have faced. We want to understand how confident parents &amp; carers are when dealing with these issues and if they know where to go for help, advice &amp; support.</p>	<p>For information</p>

<p>We want to know about the types of resources parents utilise, are aware of and have available to them, as well as the resources they really value in helping them to better support their young people.</p> <p>The aim of the survey is to assist us in identifying if any further resources may need to be developed, or to raise awareness of existing resources and how we can better support parents and carers in this area.</p> <p>We will be running the online survey to try and capture parents &amp; carers views across the County and are encouraging as many people as possible to take part.</p> <p>Respondents can click <a href="#">here</a> to take part or use this link:  <a href="https://haveyoursay.westsussex.gov.uk/communities-public-protection/parent-online-safety">https://haveyoursay.westsussex.gov.uk/communities-public-protection/parent-online-safety</a></p> <p>The survey will close on the 8<sup>th</sup> of July 2018.</p>	
<p><b>North Horsham County Local Committee - 25<sup>th</sup> June 2018 - agenda</b>  Email dated 14<sup>th</sup> June 2018, from <a href="mailto:westsussex@public.govdelivery.com">westsussex@public.govdelivery.com</a></p> <p>The agenda for the meeting of the <a href="#">North Horsham County Local Committee</a> to be held on 25 June 2018 has been published and is available on our WSCC website, please access via the above link.</p>	For information
<p><b>SHELAA Call for Sites 2018 - Parishes</b>  Email dated 15<sup>th</sup> June 2018, from <a href="mailto:strategic.planning@horsham.gov.uk">strategic.planning@horsham.gov.uk</a></p> <p>As you may be aware, the Council is undertaking a review of our Strategic Housing and Employment Availability Assessment (SHELAA). As part of this work we are holding a formal 'call for sites' and are actively seeking submissions or updates to existing sites which are on our records. As you will know, the SHELAA is a high level assessment that is used to identify what land may have potential for development in the future. It does not mean that a site in the SHELAA will automatically be given planning permission or be allocated in a local plan.</p> <p>The call for sites is open now and will run until 5.00pm on Friday 27 July 2018. We will be advising all councillors, neighbouring local authorities, agents, and previous SHELAA site submitters by email this week.</p> <p>Should anyone contact you in relation to this call for sites, please advise them of the deadlines, and should they have any detailed queries direct them to the Strategic Planning team – <a href="mailto:strategic.planning@horsham.gov.uk">strategic.planning@horsham.gov.uk</a> or telephone 01403 215398.</p> <p>For further information on the SHELAA and the 'call for sites' and for the link to the 'SHELAA Site Submission Form' please see the council's webpage <a href="https://www.horsham.gov.uk/planningpolicy/planning-policy/housing-land-availability">https://www.horsham.gov.uk/planningpolicy/planning-policy/housing-land-availability</a></p> <p><b>The Clerk will include on July's agenda</b></p>	For information

**Sarah Hall,**  
Clerk to the Parish Council