

Memo (Agenda June 2018 - Appendix B)

To: Parish Councillors

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

From: Sarah Hall

Date: 11th May 2018 (Week commencing 7th May 2018)

Re: COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	
DC/18/0958 11/05/2018	Demolition of existing barn and erection of a replacement barn for ancillary storage use. Mannings Heat Golf Club, Hammerpond Road, Mannings Heath	Wtg for docs from HDC

(2) **Correspondence**

Document	
<p>Velo South - Sunday 23rd September 2018 Email dated 8th May 2018, from route@velosouth.com</p> <p>We wanted to email following on from our attendance at the various multi-parish meetings we have joined over the past 2 weeks to share with you some further detail for the Vélo South event.</p> <p>Attached to this email are three documents; firstly a round up letter from our Executive Chairman, Jon Ridgeon, regarding the meetings we attended with you and what we heard. The second is a copy of our key contact details (these are also included on the attached sheets). It appears after having met and spoken with many of you, that these were easily missed in the event information we have shared to date. The third and last attachment is a copy of the first resident letter we have developed with WSCC, CDC and HDC that will be circulated from May 14th onwards to all postcode addresses within Chichester and Horsham Districts (<i>a select few will also be dropped outside these district boundaries</i>). This will cover all your constituents and therefore we wanted to share with you its detail first. The drop will take up to 14 days for all 162,000 letters to be distributed and whilst some constituents in your parish may receive theirs before others, everyone should be in receipt of theirs by 28th May. This is the first of our letter drop circulations, to introduce the event, share detail on how the community can get involved, provide information on the route and circulate our contacts for those that need to get in touch. Our later circulation will include greater localised detail once we've collated all feedback and comments and developed any area specific access management plans. For your reference, this second drop is scheduled for early August.</p>	For information

<p>Please do not hesitate to get in touch if you have any questions regarding the attached, and whilst you will hear from us very shortly regarding dates and details of our Vélo Road Show, we again wanted to thank you for all your ongoing help and support.</p> <p>The Clerk has included on the PC Website and will include on June's agenda</p>	
<p>Parish Council Training (HDC) Email dated 8th May 2018, from Tracey Robbins, PA to Director of Planning (HDC)</p> <p>Following on from the success of the previous training offered to Parish Councils in December 2017, a further training date has been arranged for 16th June 2018, from 13.30 - 16.00, in the main conference room.</p> <p>As before we are limited to the number of people we can accommodate (Fire and Safety regulations), so could I suggest that the invite is extended to a maximum of 2 councillors from each parish initially.</p> <p>The Clerk will include on the Planning agenda (respond by 22nd May 2018)</p>	For information
<p>Safer West Sussex Partnership Survey 2018 Email dated 9th May 2018, from Scott Judge, WSCC</p> <p>The Safer West Sussex Partnership (SWSP) is asking West Sussex residents and businesses for their understanding, experiences and access to support in relation to crime through an online survey.</p> <p>Developed on behalf of the SWSP by the Community Safety and Wellbeing Team, the survey is designed to fulfil one of the key statutory responsibilities of the Partnership to consult residents annually on its priorities.</p> <p>In a change to the usual annual consultation the team will be conducting short themed surveys spread across the year which are aimed at gathering more detailed information regarding the views and experiences of respondents.</p> <p>The focus for this survey is Child Sexual Exploitation, Preventing Extremism and Radicalisation, 'Cuckooing' and Modern Slavery.</p> <p>The Partnership is focusing on these priorities as they have been identified through a combination of national and local evidence and are often seen as 'hidden crimes' due to their signs and indicators being harder to spot.</p> <p>The aim of the survey is to inform residents on the types and nature of these threats whilst at the same time gathering valuable community intelligence in order to target activity and resources effectively.</p> <p>We are encouraging as many people as possible to take part in the SWSP survey which should take around 10 minutes to complete.</p> <p>Please promote via your platforms and encourage those within your networks to complete the survey in order to provide as accurate and representative a picture as possible.</p> <p>Respondents can click here to take part. The survey will close on the 10th of June 2018. More information about the SWSP can be found here .</p> <p>The Clerk will include on Junes agenda</p>	For information
<p>Free access to aerial photography data Email dated 11th May 2018, from Jamie Clerk, Head of the PSMA Secretariat</p> <p>I am writing to let you know that your organisation is eligible to join the Aerial Photography Great Britain Agreement (APGB). Like the Public Sector Mapping</p>	For information

Agreement (which you are already signed up to), the APGB agreement has been paid for by the Department for Business, Energy and Industrial Strategy (BEIS). It provides you with **free access** to aerial photography and height data from 1st April 2018.

It is not compulsory to join the APGB. If you decide not to join now, you will still be able to do so later. However we are confident that the data that it gives you access to will be useful to you in supporting activities such as:

- Creating neighbourhood plans
- Tracing footpaths and where people walk
- Monitoring drains and drainage
- Mapping assets (bins, benches etc.) that are not on OS maps.

I am sure that you will not want to pass up the opportunity to have free access to this data.

The agreement makes the following products available to support day-to-day activities:

- Standard, 25cm resolution imagery for all of Great Britain
- High resolution, 12.5cm imagery for most of England and South Wales
- Colour Infra-red (CIR) imagery at 50cm resolution for the whole of Great Britain as an ortho-rectified product. This is particularly useful when looking at the cover and health of vegetation
- A 2m Digital Surface Model (DSM) for the whole of Great Britain
- A 5m Digital Terrain Model (DTM) for the whole of Great Britain.

These will be available for download, hard drive/memory stick (depending on the size of the area you are interested in), and as a webservice. The APGB agreement makes the data available on standard terms for all eligible public sector bodies. The licence terms (available at: <https://www.apgb.co.uk/licencing>) allow you to use the data for anything you need to as part of your core business. This specifically excludes any commercial or competing activities. The APGB terms mirror the PSMA terms to make it as easy as possible to use both the aerial photography and mapping data together.

In order to get access to this data for free you need to be registered with the GB Consortium (Getmapping PLC and Bluesky International Limited). BEIS holds the contact details you gave when you registered for the PSMA. To make the registration process as easy as possible we propose to pass on those details to the GB Consortium to register you for APGB. It is therefore our intention that:

BEIS will pass a copy of your PSMA registration details to the GB Consortium for the sole purpose of registering your organisation for the APGB Agreement unless you contact us with any objection by 12pm on 18th May 2018.

If you are happy for your contact details to be supplied the GB Consortium will be in contact with you shortly after the May 16th. They will provide you with the details of the licence, confirmation of your licence number (which will be the same as your current PSMA licence number), and how to get the data. At this point you will have an opportunity to confirm or alter any of your registration details. The Licence terms will confirm that the GB Consortium may only use your registration details for the purpose of managing the APGB User Terms and not for any other purpose.

Please advise the Clerk if you have an objection to the Parish Council being registered for the APGB Agreement.

<p>HDC Public Access Downtime Email dated 11th May 2018, from Manny Singh, HDC</p> <p>Essential works to our Public Access System is taking place on the 14th May 2018.</p> <p>This will mean that on this day you will not be able to view a planning application or submit a comment using the online comment facility. Comments can be submitted to us via planning@horsham.gov.uk on this day if there is an urgent need.</p> <p>As a key service user if there is anything urgent that you would normally access use the Public Access System to obtain please do not hesitate to contact me using my contact details below with details of your request.</p> <p>I will inform you when the system is back online and I apologise for any inconvenience caused.</p>	<p>For information</p>

Sarah Hall,
Clerk to the Parish Council

