

NUTHURST PARISH COUNCIL

Clerk to the Council

Mrs Sarah Hall

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27th February 2019

Dear Councillor,

NUTHURST PARISH COUNCIL MEETING

You are hereby summoned to attend a Meeting of the Parish Council that will take place on Wednesday 6th March 2019 at St Andrews CofE Primary School, Nuthurst Street, Nuthurst, commencing at **8.00pm**

Councillors:	Mrs V Court (Chairman)	Mr O Hydes (OBE)
	Mrs J Assassi	Mrs J McClean
	Mrs F Boulter	Mr J Mercer
	Mrs J Chaytor	Mr T Nelson
	Mrs G Dixon (Vice Chairman)	Mr S Turner
	Mrs A Gaffney	

Members of the public are welcome to attend this meeting and speak for a maximum of two minutes about an item on the agenda, for this meeting during the Public Session.

Yours sincerely,

Mrs Sarah Hall
Clerk to the Parish Council

A G E N D A

- 1. APOLOGIES FOR ABSENCE** - to receive and approve apologies for absence from councillors.
- 2. DECLARATIONS OF INTEREST** - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.
- 3. CHAIRMANS ANNOUNCEMENTS** – to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council.
(NOTE: decisions cannot be made under this item it is for information only)
- 4. APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING** - to consider for approval the [Minutes of the Full Parish Council meeting held on 6th February 2019](#) for confirmation and signing as a correct record.
- 5. COMMITTEE MINUTES / REPORTS** – to consider for adoption the minutes approved by the following Committees:
[Planning Committee](#) – 20th January 2019.

6. **CORRESPONDENCE** – to consider and note the correspondence received by the Parish Council.
[Correspondence March 2019](#)
 Weekly Briefing Notes – [WC 04/02/2019](#), [WC 11&18/02/2019](#),
7. **DISTRICT AND COUNTY COUNCILLORS REPORTS** – to receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Toni Bradnum.
8. **PUBLIC SESSION** -to receive any questions, representations or petitions from members of the Public. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.
 (NOTE: Members of the Public may speak for up to 2 minutes at the discretion of the Chairman)

9. **PLANNING MATTERS**

- i. **NEW APPLICATIONS** – to consider the following planning applications:

DC/19/0323 18/02/2019	Conversion of garage into habitable living space, removal of existing conservatory and the erection of a two storey rear extension and erection of a front porch Braidland, Park Lane, Maplehurst
DC/19/0347 22/02/2019	Surgery 3 x Oak, 1 x Ash. Remove all side growth on all trees from ground to crown. Remove dead branches/wood in crown of trees. In particular remove dead branching T30 6 Heath Close, Mannings Heath
DC/19/0377 22/02/2019	Surgery to 3 x Austrian Pines, 1 x Horse Chestnut, 1 x Oak, 1 x Scots Pine Mannings Heath Village Green, Golding Lane, Mannings Heath

- ii. **DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH)**

[Decisions March 2019](#)

- iii. **PLANNING UPDATES**

- iv. **GREENPLAN PRESENTATION 20/02/2019**

[Presentation](#)

10. **PARISH PLAN**

- i) To consider and update the recommendations on Improving Green Spaces in the Parish.
 ii) To note the details of the next Parish Walk.

11. **LOCAL ASSOCIATION AND OTHER BODIES REPORTS** – to receive reports from any Councillor who has represented the Parish Council on outside organisations.

(NOTE: Decisions cannot be made under this item it is for information only)

12. **FINANCE** – to consider and approve the expenditure detailed in the schedule:

- i) To approve the following items of expenditure for payment: -

Cheque/Ref	Payee Name	Details	Net £	VAT £	Total £
Direct Debit	EDF Energy (December)	Unmetered Electricity Supply	189.69	9.48	199.17
S/Order	Profitable Web	Website/Email Support (Mar)	30.00		30.00
	S Hall (Clerk)	Expenses	170.71	16.40	187.11
	V Court (Chair)	Internet/Stationary	12.50		12.50

	WSSC	Clerks Salary January 2019	1269.52		1269.52
	SSE Lighting	Repair Clovelly, Nuthurst Road, Monks Gate (860710)	236.21	47.24	283.45
	SSALC	Clerks Election Briefing (12809)	40.00	8.00	48.00
	SLCC	Clerks CiLCA Registration (approved October 2018)	350.00		350.00
Total			2298.63	81.12	2379.75

To note the following receipts:

Payment Method	Payer Name	Details	Net £	VAT £	Total £
FPI	Nat West	Interest January 2019	5.45		5.45
Total			5.45		5.45

- ii) To consider and approve the [bank reconciliation for January 2019](#)
- iii) To note the [cheques exceeding £500.00](#) from April 2018 - February 2019
- iv) To approve the transfer of £2,500.00 from the Nat West deposit into the current account.
- v) To consider the [quotation + quotation](#) from SSE for supplying the Unmetered Electricity Supply to the street lights ([Existing supplier EDF Invoice](#)).
- vi) To consider postponing a decision on the Clerks Keyman Insurance Policy until the new Parish Council is elected.

13. MANNINGS HEATH VILLAGE GREEN

- i) To consider and approve the monthly report of the play equipment.
- ii) To consider and approve actions relating to Village Green matters.
- iii) To note the Planning Obligation Panel & Head of Development awarded £3,498.20 towards a replacement Rocker in the children's play area.
- iii) To note the update on Cricket Club issues.

14. HIGHWAY MATTERS – to consider and action highway issues in the Parish.

15. BROADBAND IN THE PARISH - to note the [Broadband Initiative](#) in the Parish.

16. MONKS GATE RESIDENTS ASSOCIATION AGM – to note the update on MOGRA issues.

17. ELECTIONS MAY 2019

- i) To note Purdah commences on 26th March 2019.
- ii) Parish Councillors still needed '[Being a Local Councillor](#)'.

18. ANNUAL MEETING OF THE PARISH COUNCIL

- i) To consider and approve the proposal for Councillors to arrive at 7.30pm to sign Declarations of Interest.
- ii) To consider and approve the proposal for New Councillor Packs to be included on the Parish Councils website, hard copies available on request.

19. OPPORTUNITIES FOR PARISH COUNCILS TO SUPPORT HEALTH & WELLBEING

- i) To note the update on Opportunities for Parish Councils to Support Health & Wellbeing [CCG's & WSSC Health & Wellbeing Marketplace](#)

20. **PARISH MEMORIAL TREES** – to note the update on the memorial trees.
21. **PARISH COUNCIL ASSET MAINTENANCE**
 - i) To consider the [quotations](#) received for the maintenance works.
22. **COUNCILLOR TRAINING/SEMINARS**
[Councillor Training Programme 2019/20](#)
23. **MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA**
24. **DATE OF NEXT MEETING** – to note the date of the next meeting is Wednesday 3rd April 2019.

Circulation: All Parish Councillors

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.