

NUTHURST PARISH COUNCIL

Clerk to the Council
Mrs Sarah Hall

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1st November 2018

Dear Councillor,

NUTHURST PARISH COUNCIL MEETING

Wednesday 7th November 2018 commencing at **8.00pm**.
St Andrews CofE Primary School, Nuthurst Street, Nuthurst

Councillors:	Mrs V Court (Chairman)	Mr O Hydes (OBE)
	Mrs J Assassi	Mr J Mercer
	Mrs F Boulter	Mr T Nelson
	Mrs J Chaytor	Mr S Turner
	Mrs G Dixon (Vice Chairman)	
	Mrs A Gaffney	
	Mrs J McClean	

You are summoned to the meeting to transact the following business:

Yours sincerely,

Mrs Sarah Hall
Clerk to the Parish Council

Please advise the Clerk if you require a signed hard copy of the agenda.
(Please note all meetings will be recorded until the minutes have been approved by the Parish Council)

A G E N D A

1. **APOLOGIES FOR ABSENCE** - to receive apologies of absence.
2. **DECLARATIONS OF INTEREST** - to receive any declarations of interest from members of the Parish Council.
3. **CHAIRMANS ANNOUNCEMENTS**
4. **APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING** - to approve as a true and correct record of the Full Parish Council meeting held on 3rd October 2018.
5. **TO RECEIVE THE APPROVED MINUTES FROM THE SUB-COMMITTEES** - to adopt the minutes from the Roads & Footpath Committee meeting held on 16th May 2018 and the Planning Committee meeting held on 19th September 2018.
6. **CORRESPONDENCE** – to receive and discuss correspondence received by the Council.
 - i. **Horsham District Council**
 - a) Email dated 1st October 2018, from Horsham Older Persons Forum, providing details of the forthcoming 'MP Question Time' on 16th November 2018 (WBN 0110/18).
 - ii. **West Sussex County Council**
 - a) Email dated 10th October 2018, from Jo Kenworthy, providing details of the 'Bus User Survey' closing date 18th November 2018 (WBN 0810/18).

- b) Email dated 16th October 2018, from Community Safety & Wellbeing, providing details of the WSCC Cybercrime/Online Safety Survey, closes 19th November 2018 (WBN 1510/18).

iii. General Correspondence

- a) Email dated 9th October 2018, from Nicky Fuller, Age UK Horsham, offering to assist with Christmas events in the Parish.
- b) Email dated 15th October 2018, from the Weald Action Group, advising that the Government are proposing changes to the planning rules on fracking shale gas to classify these developments as 'Permitted Development' and NSIP (WBN 2510/18).
- c) Email dated 17th October 2018, from Andrew Metcalfe, En-Plan, providing details of the Southwater Neighbourhood Plan Regulation 14 Consultation (WBN 1510/18).
- d) Email dated 18th October 2018, from CAGNE, providing details of the 'Gatwick Master Plan (WBN 2210/18).
- e) Email dated 25th October 2018, from Anna Beams, SSALC, providing the details of 'Cold Weather' alerts (WBN 2210/18).

iv. Sussex Police

- a) Email dated 1st October 2018, from 'Intheknow', advising that the Police will no longer be recording lost property (WBN 0110/18).
- b) Email dated 8th October 2018, from 'In the know', providing details of the 'Sussex Countrywatch' scheme (WBN 0810/18).

7. DISTRICT AND COUNTY COUNCILLORS REPORTS

- 8. PUBLIC FORUM** to receive and consider any items raised by members of the public present at the meeting. Members of the public will only be permitted to speak for two minutes. Once the public forum is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.

9. PLANNING MATTERS

i. NEW APPLICATIONS

DC/18/1054 25/10/2018 (Amended)	Erection of a detached two bay garage with log store to front of existing dwelling. 13 The Birches, Mannings Heath
DC/18/2224 17/10/2018	Fell 1 x Silver Birch 5 The Birches, Mannings Heath
DC/18/2231 22/10/2018	Demolition of existing 3no. dwellings and associated buildings, retention of existing ponds and erection of 7no. dwellings, associated improved access and provision of hardstanding, parking, landscaping and garden and amenity space. Ghyll House Farm, Broadwater Lane, Copsale

ii. DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH) PERMITTED

DC/18/0958 - Mannings Heath Golf Club, Hammerpond Road, Mannings Heath

DC/18/1345 - Corner House, Brighton Road, Monks Gate

DC/18/1536 - Mannings Heath Golf Club, Hammerpond Road, Mannings Heath

DC/18/1796 - Hards Farm Cottage, Kerves Lane, Horsham

REFUSED

DC/18/0846 - Land North of Keatings, Nuthurst Street, Nuthurst

DC/18/1598 - The Village Store, Pound Lane, Mannings Heath

PRIOR APPROVAL REQUIRED AND REFUSED

DC/18/1995 - Glebe Acre, Nuthurst Street, Nuthurst

iii. PLANNING UPDATES

10. PARISH PLAN

- i) To provide an update on 'Improving Green Spaces in the Parish'
- ii) To provide an update on 'Parish Walks'

11. SPEEDING IN THE PARISH

To consider the Original Strategy proposed by the Parish Community Roads, Transport and Environment Group.

12. LOCAL ASSOCIATION AND OTHER BODIES REPORTS

13. FINANCE

i) To approve the following items of expenditure: -

	Net £	VAT £	Totals £
<u>Accounts paid by Direct Debit/Standing Order</u>			
EDF Energy Street Lighting Energy (August)	156.81	7.84	164.65
Profitable Websites (October)	30.00		30.00
<u>Accounts paid at this meeting</u>			
Mrs S Hall Expenses			
Internet Access	17.99		17.99
Travel	52.20		52.20
Paper& Punch Pockets	5.75		5.75
Stamps	6.96		6.96
Printing & Stationary	23.28	4.66	27.94
Parking	2.00		2.00
Cllr V Court Expenses			
Internet/Stationary	12.50		12.50
WSCC Sarah Hall Salary September 2018	1,269.52		1,269.52
SSALC CiLCA Programme (inv 12292)	320.00		320.00
SSALC WSALC Conference (inv 12391)	45.00	9.00	54.00
SSALC Clerks Networking (inv 12491)	80.00	16.00	96.00
WSCC Payroll Fee (inv 8001333176)	37.74	7.55	45.29
Barlett Tree Experts (inv 38035583-0)	880.00	176.00	1,056.00
Netcom IT Solutions (inv 13374)	1,024.20	204.84	1,229.04
<u>Paid between Meetings</u>			
Paul Ashwell (Barrister for Me) (inv 219199)	375.00	75.00	450.00
Total Payments	£4,338.95	£500.89	£4,839.84
<u>Receipts</u>			
Nat West Interest (August)	(0.91)		(0.91)
Total Receipts	(£0.91)		(£0.91)

- ii) To approve and sign the bank reconciliation for September 2018.
- iii) To approve the quarterly figures for June to September 2018.
- iv) To note the receipt of the 2nd instalment of the Precept, £20,250.00.
- v) To approve the Clerk attending the VAT Training event, 7th February 2019, £65.00 (plus VAT)
- vi) To approve the purchase of the 11th edition of the Charles Arnold Baker publication, £110.99.
- vii) To discuss the shortfall in the S106 funding for a replacement Rocker, £1,795.16 (plus VAT)
- viii) To discuss the quotation from Bartletts to fell 1 x mature Oak and 1 x mature pine, land adjacent to Greens Lane, £7,260.00 (plus VAT). (Bartletts Level 3 report).
- ix) To discuss the quotation from Netcom for providing a 4 Gig backup account for £4.00 per month ex vat, with 60 days retention backup facility.
- x) To approve the transfer of £4,000.00 from the NatWest Deposit account into the Current account.

14. MANNINGS HEATH VILLAGE GREEN

- i) To provide a monthly report of the play equipment.
- ii) To discuss Village Green matters.
- iii) To provide an update on the trees adjacent to the Village Green (Bartlett's Level 3 report).
- iv) To provide and update on Cricket Club issues.

15. HIGHWAY MATTERS

16. BROADBAND IN THE PARISH

17. **OPPORTUNITIES FOR PARISH COUNCILS TO SUPPORT HEALTH & WELLBEING**
To discuss members forming a steering group to support Age UK Horsham's transport proposal.
18. **VILLAGE GATEWAYS**
To provide an update on the removal of the duplicate signage on the A281.
19. **GENERAL DATA PROTECTION REGULATION**
20. **UPDATED POLICIES & PROCEDURES**
Complaints Procedure, Email/Internet Usage, Equal Opportunities Policy, Freedom of Information Policy, Freedom of Information Publication scheme, Grant Awarding Policy, Health & Safety Policy, Media & Communication Policy, Recording of Public Meetings Policy, Training & Development Policy, Lone Worker Policy Statement & Risk Assessments and Contractors Notice.
21. **PARISH COUNCIL ASSET MAINTENANCE**
22. **ELECTIONS MAY 2019**
23. **COUNCILLORS CHRISTMAS GET TOGETHER**
24. **COUNCILLOR TRAINING/SEMINARS**
25. **MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA**

THE NEXT FULL PARISH COUNCIL MEETING WILL BE ON WEDNESDAY 5th DECEMBER 2018