

## NUTHURST PARISH COUNCIL

You are hereby summoned to attend a Meeting of the Parish Council that will take place on Wednesday 4<sup>th</sup> September 2019 at St Andrews CofE Primary School, Nuthurst Street, Nuthurst, commencing at **7.30pm**

<b>Cllrs:</b> Mr S Turner (Chairman) Mrs J Assassi Mr N Bryant Mr R Carmichael	Mr O Hydes OBE (Vice Chairman) Mrs J Chaytor Mr D Cotton Mr C Kenny	Mr D Livingstone Mr J Mercer Mr T Nelson
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Mrs Sarah Hall  
 Clerk to the Parish Council

26<sup>th</sup> August 2019

Members of the public are welcome to attend this meeting and speak in the public session, for a maximum of two minutes, about any item on this agenda at the discretion of the Chairman.

### AGENDA

<b>094-19/20</b>	<b>APOLOGIES FOR ABSENCE</b> - to receive and approve apologies for absence from councillors.	Clerk		
<b>095-19/20</b>	<b>DECLARATIONS OF INTEREST</b> - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.	All		
<b>096-19/20</b>	<b>APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING</b> - to consider for approval the <a href="#">Minutes of the Full Parish Council Meeting</a> on 3 <sup>rd</sup> July 2019 for confirmation and signing as a correct record.	All		
<b>097-19/20</b>	<b>COMMITTEE MINUTES / REPORTS</b> – to consider for adoption the minutes approved by the following Committee: <a href="#">Planning Committee Meeting</a> – 17 <sup>th</sup> July 2019	All		
<b>098-19/20</b>	<b>CHAIRMAN'S ANNOUNCEMENTS</b> - to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council. <i>(NOTE: decisions cannot be made under this item it is for information only)</i>	Chairman		
<b>099-19/20</b>	<b>DISTRICT AND COUNTY COUNCILLORS REPORTS</b> - to receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Toni Bradnum	Cllr N Jupp & Cllr T Bradnum		
<b>100-19/20</b>	<b>PUBLIC SESSION</b> - to receive any questions, representations or petitions from members of the Public. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.	Public		
<b>101-19/20</b>	<b>PLANNING</b> <b>i. NEW PLANNING APPLICATIONS</b>	Chairman		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; text-align: center;"><b>Number</b></td> <td style="border: 1px solid black; text-align: center;"><b>Applicant &amp; Reason</b></td> </tr> </table>	<b>Number</b>	<b>Applicant &amp; Reason</b>	
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	<a href="#">DC/19/1588</a> 15.08.2019	<b>Retrospective application for the erection of mobile stables and storage shed. Erection of outdoor riding arena with Fence</b> Sedgwick Lodge, Sedgwick Park, Horsham	CLlr Livingstone CLlr N Bryant
	<a href="#">DC/19/1660</a> 22.08.2019	<b>Erection of a single storey side extension to existing outbuilding</b> The Old Cottage Farm, Nuthurst Road, Maplehurst	CLlr S Turner
	<a href="#">DC/19/1685</a> 27.08.2019	<b>Creation of dropped kerb</b> 1 Crofton Cottages Church Road Mannings Heath	CLlr D Cotton CLlr Carmichael
	<a href="#">DC/19/1119</a> 28.08.2019 (amended)	<b>Outline application for the erection of 5. No dwellings (shared ownership) with all matters reserved except for access.</b> Land at Millers Mead, Nuthurst Street, Nuthurst	CLlr O Hydes
	ii. <a href="#">DELEGATED DECISIONS</a>		Clerk
	iii. <a href="#">DECISIONS</a> - HDC Planning, PI Appeals Lodged/Appeals Decided & Enforcement Numbers.		Clerk
	iv. <b>PLANNING UPDATES</b>		Clerk
<b>102-19/20</b>	<b>PARISH PLAN 2019/2020</b>		Clerk
	i) To provide an update on 'Improving Green Spaces in the Parish'		
	ii) To provide an update on 'Parish Walks'		
<b>103-19/20</b>	<b>FINANCE</b>		Chairman & Clerk
	i) To <b>approve</b> the schedule of <a href="#">invoices for payment</a> and <b>note</b> the receipts.		
	ii) To <b>consider</b> and <b>approve</b> the bank reconciliation for <a href="#">June</a> & <a href="#">July</a> .		
	iii) To <b>consider</b> and <b>approve</b> the <a href="#">quarterly figures</a> (April, May, June 2019)		
	iv) To <b>consider</b> and <b>approve</b> the transfer of £3,000.00 from the Nat West deposit into the current account.		
	v) To <b>consider</b> the purchase of RBS Accounts Package £641.00 ex VAT (agreed in 2019/20 budget).		
	vi) To <b>consider</b> and <b>approve</b> CLlr O Hydes being included on the Nat West banking mandate.		
	vii) To <b>note</b> the insurance claim has been settled and the sum of £886.25 received on 1 <sup>st</sup> August 2019.		
	viii) To <b>note</b> Nuthurst Remembers have paid £1,052.67 into the Parish Councils bank account (with effect 31 <sup>st</sup> July 2019)		
	ix) To <b>note</b> the CLlr D Cotton will be attending the Health & Safety and Risk Assessment Workshop (£120.00) and the Clerk will be attending the Legal and Finance Day (£120.00).		
	x) To <b>note</b> cheque number 001984 was issued to Process Matters 2 to replace cheque numbers 00001981 and 001982.		
<b>104-19/20</b>	<b>LOCAL ASSOCIATION, OTHER BODIES AND TRAINING REPORTS</b> – to receive reports from any Councillor who has represented the Parish Council on outside organisations or training events. <i>(NOTE: Decisions cannot be made under this item it is for information only)</i>		All
<b>105-19/20</b>	<b>OPEN SPACES IN THE PARISH</b>		
	i) To <b>consider</b> and <b>approve</b> the monthly report for the children's play area.		CLlr D Cotton
	ii) To <b>consider</b> actions relating to Village Green matters.		CLlr D Cotton & Clerk
	iii) To <b>consider</b> the Cricket Clubs <a href="#">proposal</a> to increase the size of the Cricket		CLlr D Cotton

	square. iv) To <b>consider</b> the Parish Councils representation at the NCC Pavilion Opening v) To <b>receive an update</b> from the Chairman of the Open Spaces and General Maintenance Committee.	Cllr J Mercer Cllr J Mercer
<b>106-19/20</b>	<b>POLICIES</b> – to consider adopting the following updated policies and procedures; i. Draft GDPR <a href="#">Privacy Notice</a> ii. Draft GDPR <a href="#">Subject Access Request</a> iii. Draft GDPR <a href="#">Breach Notification Policy</a> iv. Draft <a href="#">Winter Management Plan</a>	Clerk
<b>107-19/20</b>	<b>NUTHURST REMEMBERS</b> – to note the update on the memorial trees.	Mr P Bullen Cllr J Chaytor
<b>108-19/20</b>	<b>MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA</b>	All
<b>109-19/20</b>	<b>DATE OF NEXT MEETING</b> – to note the date of the next meeting is Wednesday 2 <sup>nd</sup> October 2019.	Chairman

**Circulation: All Parish Councillors**

*Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.*