

# Memo (Agenda February 2019 - Appendix C)

**To: Parish Councillors**

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

**From:** Sarah Hall

**Date:** 22nd January 2019 (Week commencing 14<sup>th</sup> January 2019)

**Re:** COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	
DC/18/2465 18/01/2019 (amended plan)	<b>Erection of a rear extension and loft conversion</b> Glebe Acre, Nuthurst Street, Nuthurst	Email consultation, expires 31/01/2019
DC/19/0074 21/01/2019 (amended description)	<b>Permission in Principle for the demolition of the existing outbuildings and erection of 3 no. residential dwellings.</b> Little Homefield, Brighton Road, Mannings Heath	Email consultation, expires 04/02/2019
DC/19/0075 18/01/2019	<b>Change of use from agricultural to mixed use / sui-generis use.</b> Hards Farm Cottage, Kerves Lane, Horsham	FPC 06/02/2019
DC/19/0075 18/01/2019 (amended description)	<b>Installation of an array of 20 no. solar panels</b> Hards Farm Cottage, Kerves Lane, Horsham	FPC 06/02/2019
DC/19/0086 17/01/2019	<b>Change of use of agricultural barn and stables to dwelling house</b> Copsale Stables, Copsale Road, Copsale	FPC 06/02/2019
DC/19/0089 21/01/2019	<b>Retrospective planning application for the erection of an outbuilding, swimming pool and associated plan.</b> The Old cottage Farm, Nuthurst Road, Maplehurst	FPC 06/02/2019

(2) **Correspondence**

Document	
<b>Age UK Horsham - Stop Loan Sharks</b> Email dated 21 <sup>st</sup> January 2019, from Sonya Mangan, Age UK Horsham  <p style="text-align: center;"><b>Stop Loan Sharks</b>  <b>Tuesday 12<sup>th</sup> February 2019 1.00pm-4.00pm</b>            Age UK Horsham, Lavinia House, Dukes Square, Horsham RH12 1GZ            Find out what a loan shark is, how to spot the signs that someone is using a loan shark, what to do if someone you know needs help.            For more information about this event or to book a space please call 01403 260560 or info@ageukhorshamdistrict.org.uk</p>	For information
<b>Parish Council Planning Training</b> Email dated 18 <sup>th</sup> January 2019, from Tracey Robbins, HDC	For information

<p>We are planning to hold another planning training session here at the Council Offices on 11 February in the main conference room. It will be a 10am start following previous feedback that mornings work best.</p> <p><b>Please let the Clerk know if you would like to attend</b></p>	
<p><b>Invitation to discover Gatwick</b> Email dated 18<sup>th</sup> January 2019, Gatwick Community Engagement</p> <p>Gatwick are pleased to announce <b>the 2018/19 season of our Discover Gatwick programme</b>, a series of events where representatives of the local community they could learn more about Gatwick and how we are leading the way in enhancing the experience of our passengers and in managing a highly efficient and responsible airport.</p> <p>We value good relationships with our neighbours and the wider community across the region and these events provide an important opportunity for open dialogue. The feedback from attendees at these events has been very positive and we would be pleased to invite members of local parish councils, neighbourhood and community groups to join one of the next 'behind the scenes' event to learn more about how the operational aspects of the airport.</p> <p>Dates currently available: <b>Tuesday 19<sup>th</sup> March 2019</b> <b>Tuesday 30<sup>th</sup> April 2019</b></p> <p>We would be grateful if you would circulate this invitation to your members and kindly ask them to register their interest by emailing <a href="mailto:community@gatwickairport.com">community@gatwickairport.com</a> stating which date they would prefer. These events are proving very popular and we may therefore need to restrict the number of attendees from any one group.</p> <p>We will ensure that the agenda (which we anticipate will run from approximately 9am to 2pm) will allow time for questions and discussion as this provides an important opportunity for us to understand the key areas of interest from community representatives.</p> <p><b>Please let the Clerk know if you would like to attend</b></p>	For information
<p><b>Soft Sand Review of the West Sussex Joint Mineral Local Plan – Issues &amp; Options Consultation (Reg 18)</b> Email dated 21<sup>st</sup> January 2019, from Rupy Sandhu, WSCC</p> <p><b>Soft Sand Review of the West Sussex Joint Minerals Local Plan: Issues and Options Consultation (Regulation 18)</b></p> <p>In partnership, West Sussex County Council and the South Downs National Park Authority prepared the Joint Minerals Local Plan, which was formally adopted in July 2018.</p> <p>Policy M2 of the adopted Plan requires the Authorities to undertake a 'Single Issue Soft Sand Review' of the Joint Minerals Local Plan. The Review must address the strategy to maintain a steady and adequate supply of soft sand.</p> <p>The Authorities have prepared an Issues and Options consultation document, seeking views from all stakeholders on three key issues:</p> <ol style="list-style-type: none"> <li>1. the amount of soft sand that needs to be planned for;</li> <li>2. strategy options for soft sand supply; and</li> <li>3. potential sites and site selection.</li> </ol> <p>The consultation document includes a number of questions about each issue that we would like you to answer.</p>	For information

Please note that the identification of sites with potential for mineral extraction does not imply that the Authorities consider that the sites are suitable for development either now or in the future. Furthermore, the consultation document cannot be taken as representing either an intention to allocate these sites or as a material consideration in the determination of a planning application.

A number of evidence base documents have been published in support of the consultation document. There include the Local Aggregates Assessment and the Soft Sand Site Selection Report.

Comments must be submitted by **18 March 2019** using one of the following:

- our online response form – available via our website ([www.westsussex.gov.uk/mwdf](http://www.westsussex.gov.uk/mwdf)) – **our preferred method**;
- a hard copy response form, which can be found at deposit points and libraries county wide, or downloaded from our website, posted to – Planning Services (Ref. SSR), West Sussex County Council, County Hall, Chichester, West Sussex, PO19 1RH;
- emailing your comments to [mwdf@westsussex.gov.uk](mailto:mwdf@westsussex.gov.uk) – please provide the information requested on **Part A** of the response form and make it clear which question/s you are answering.

All relevant documents are available on our website, and being made available at West Sussex libraries and County, District or Borough Council offices, including the South Downs National Park office in Midhurst.

#### **What Happens Next?**

We will use your comments to help inform the preparation of a Proposed Submission Draft Soft Sand Review. During summer 2019, we will then invite representations on legal and procedural compliance and the ‘soundness’ of the Review, before submitting it for independent examination by a Government-appointed Planning Inspector.

Please contact Planning Services on 01243 642118 or email the team via [mwdf@westsussex.gov.uk](mailto:mwdf@westsussex.gov.uk) if you have any queries.

**Sarah Hall,**  
Clerk to the Parish Council