

NUTHURST PARISH COUNCIL

Minutes of the Parish Council Meeting
held on Wednesday, 2nd January 2019
St Andrews CofE School, Nuthurst
commencing at 8.00 p.m.

PRESENT: Cllr V Court (Chairman) Cllr O Hydes (OBE)
Cllr J Assassi Cllr J Mercer
Mrs G Dixon (Vice Chairman) Cllr T Nelson

County Councillor Nigel Jupp and two members of the public also attended the meeting.

0101/18-19 APOLOGIES FOR ABSENCE were received from Cllr F Boulter, Cllr J Chaytor, A Gaffney, Cllr J McClean, Cllr S Turner and District Councillor Toni Bradnum.

0201/18-19 DECLARATIONS OF INTEREST none.

03011/18-19 CHAIRMANS ANNOUNCEMENTS none.

0401/18-19 APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING

The minutes from the Full Parish Council meeting held on 5th December 2018 were approved as a true record of the meeting and signed by the Chairman.

0501/18-19 APPROVED MINUTES FROM THE SUB-COMMITTEES

The approved minutes from the Planning Committee meeting held on 17th October 2018 were adopted by the Parish Council.

0601/18-19 CORRESPONDENCE

- i. **Horsham District Council** - Included on weekly briefing notes.
- ii. **West Sussex County Council**
 - a) Email dated 11th December 2018, from Jess Winkworth, asking for the Parish Council to formerly support WSCC's application for EAFRD Growth Programme funding to finance improvements to sections of the Downs Link.
RESOLVED to write a letter in support of WSCC application for EAFRD Growth Programme funding.
- iii. **General Correspondence**
 - a) Letter from Samantha Coe, Post Office, providing details of the opening hours of the Post Office at Elite Garage.
 - b) NALC Update LO9-18, The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.
 - c) Email dated 29th November 2018, from noreply@gatwickdraftmasterplan.com, advising that the Draft Master Plan Consultation closes on 10th January 2019.
- iv. **Sussex Police** - Included on weekly briefing notes.

The above items of correspondence were noted.

0701/18-19 DISTRICT AND COUNTY COUNCILLORS REPORTS

County Councillor Nigel Jupp apologised for not attending the meeting on 5th December 2018 and thanked the Members for the invitation to attend their social event on 12th December 2018.

WSCC are proposing a core increase of 2.99% and a 2% levy for adult social care, the overall increase in the 2019/20 Council Tax will be 4.99%. There is a huge amount needed for the social care of children and adults and a marked increase in the number of working age adults with learning difficulties. WSCC are concentrating on their statutory obligations.

West Sussex Fire and Rescue Service assisted at Gatwick Airport when the drones caused a huge number of passengers to be misplaced.

WSSC have purchased an office block in Crawley for £12million to provide another source of income, the rent will be double the amount of the interest on the loan.

A planning application has been submitted for the former Novartis site in Horsham. The proposal is for a mixed scheme of high-quality business space and 300 new dwellings, of which 35% will be affordable housing.

WSSC will be carrying out Road Space Audits. The audit will provide data on the current parking demand, both on and off street and it will help identify future demands and pressures on the road network. There will be a consultation in the future when the Parish Council will be invited to submit their comments.

0801/18-19 PUBLIC FORUM

The applicant for DC/18/2714 attended the meeting.

0901/18-19 PLANNING MATTERS

i. NEW APPLICATIONS

<p>DC/18/2517 20/12/2018 (amended)</p> <p>RESOLVED</p>	<p>Part retrospective application for the erection of an agricultural storage building, the siting of 3 no. containers for storage of machinery, equipment and rest facilities, the construction of a bore hole, improvements to access track and siting of freestanding array of photovoltaics. Land east of Coltstaple Lane, Horsham</p> <p>To object to this application for the following reasons:</p> <ul style="list-style-type: none"> • The proposed barn is situated in an inappropriate location, being at the furthest point from the utility services. • There is little evidence of a sustainable agricultural business (no feasible business plan). • Development in the countryside. There is no explanation as to why the application has been amended. <p>If HDC are minded to approve the application the Parish Council request that the following conditions are included:</p> <ul style="list-style-type: none"> • The building is only to be used, by the landowner, for agricultural purposes. • The building is not converted into a residential dwelling.
<p>DC/18/2627 18/12/2018 RESOLVED</p>	<p>Retention of temporary mobile home. Woodlands Farm, Broadwater Lane, Copsale</p> <p>To raise no objection to this application, however, the Parish Council request for the following conditions to apply:</p> <ul style="list-style-type: none"> • The retention of the mobile home is for a limited period. • The mobile home can only be occupied by Mr J Smith <p>Upon cessation of the occupation by Mr J Smith, or at the end of the limited period, whichever shall first occur, the mobile home shall be removed from the site and the land restored to its former condition</p>
<p>DC/18/2630 20/12/2018 RESOLVED</p>	<p>Erection of a timber frame carport. Copsale Farm, Copsale Road, Copsale</p> <p>To raise no objection to this application, however, the Parish Council have noted that the proposed carport is in the curtilage of a Listed Building.</p>
<p>DC/18/2641 13/12/2018 RESOLVED</p>	<p>Conversion of loft and installation of a rear dormer (Certificate of Lawful Development - Proposed) 1 Jordan Cottages, Church Road, Mannings Heath</p> <p>To object to this application for the following reasons:</p> <ul style="list-style-type: none"> • Over intensive development of the site

	<ul style="list-style-type: none"> • Out of character with adjacent properties • Three velux at the front of the property are excessive <p>Contravenes the Parish Design Statement, Policy 2(k) 'Dormer windows with pitched roofs are encouraged but flat roofed dormers are not'.</p>
<p>DC/18/2714 20/12/2018</p> <p>RESOLVED</p>	<p>Erection of two storey front, first floor front and side and single storey side extension. Replacement of existing tile hanging with render finish, replacing existing windows and internal alterations.</p> <p>New Brook Farm, Nuthurst Road, Maplehurst</p> <p>To raise no objection to this application.</p>
<p>S106/18/0028 20/12/2018</p> <p>RESOLVED</p>	<p>Modification of the Section 106 agreement to remove the contribution element relating to the affordable housing contribution.</p> <p>Land opposite the Dun Horse, Brighton Road, Mannings Heath</p> <p>To strongly object to this planning application</p> <p>The Application Form for the Modification or Discharge of Planning Obligations states:</p> <p><i>"The extant permission is for 8 units. Current NPPF policy number 63 states that "provision of affordable housing should not be sought for residential developments that are not major developments." It goes on to define major developments as those of 10 or more homes, or a site greater than 0.5 hectares. Our permission is for 8 homes on a site area of 0.37 hectares. Clearly a new application or, indeed, a Section 73 variation of condition would result in a permission without a requirement for affordable housing contributions. We therefore seek a modification of the Section 106 agreement to remove the contribution element relating to the affordable housing contribution."</i></p> <p>The quote from the NPPF policy number 63 "provision of affordable housing should not be sought for residential developments that are not major developments" is correct. However, it does not go on to define major developments as those of 10 or more homes, or a site greater than 0.5 hectares. An extract from the 2018 NPPF including policy number 63 is attached and this clearly demonstrates the inaccuracy of the claim on the Application Form.</p> <p>This application must therefore be refused. The applicant must be required to provide an affordable housing contribution in line with the requirement in policy 16 of the HDPF which in 3b states "On sites providing between 5 and 14 dwellings, the Council will require 20% of dwellings to be affordable or where on-site provision is not achievable a financial contribution equivalent to the cost to the developer of providing the units on-site."</p>

ii. **DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH)**

PERMITTED – none

REFUSED - DC/18/1849

iii. **PLANNING UPDATES**

a) **DC/18/2612 Land opposite the Dun Horse**

The applicant has submitted a letter to HDC commenting on the Parish Councils observations re the application for a reduced 'visibility splay'. The letter has been included on HDC's website and the Parish Council have submitted a reply.

WSSC Highways Departure from Standards (DFS) Approval was agreed in September 2018, after receiving the application in May 2018. The approval was included on HDC's website on 24th December 2018. Members asked why there had been such a significant delay putting this information into the public domain?

RESOLVED for a further letter to be submitted to HDC, stating that the Parish Council disagree with WSSC Highways decision to relax Official Safety Standards.

- b) **DC/18/1883 & DC/18/2076 Micklepage**
Both the applications are going to Committee on 8th January 2019. The Planning Officer has recommended that the application for the roof light (DC/18/1883) be refused and that the application for the roof pitch (DC/18/2076) be allowed.
- c) **DC/18/2231 Ghyll House Farm & DC/18/2578 The Mead**
There are over 8 letters of objection for both applications, if the Planning Officer is minded to recommend approval the applications will both go to Committee.
- d) **DC/17/2294 Dun Horse Dwelling**
Written Representations must be submitted to the Planning Inspectorate by 9th January 2019, the Parish Council have drafted a letter and this will be submitted before the deadline.
- e) **DC/15/1946 Coolhurst Close**
MoGRA have submitted a formal complaint to HDC on the planning process for Coolhurst Close. HDC did not reply within the designated time limit and when they were contacted, they advised that there were some 'complicated issues' and it would take a little longer to reply.

1001/18-19 PARISH PLAN

- i) **Improving Green Spaces in the Parish**
The spring bulbs have all been planted and notices will be put up on the green adjacent to Church Road, Mannings Heath and opposite Thrift Cottages, Monks Gate.
- ii) **Parish Walks**
The next parish guided walk will be around Sedgwick on Sunday 6th January 2019.
- iii) **Parish Plan**
Cllr O Hydes will circulate the Parish Plan proforma and collate the responses from the Members, the report will be prepared for Februarys Full Parish Council meeting.

1101/18-19 LOCAL ASSOCIATION AND OTHER BODIES REPORTS

There were no reports from the Members. The Chairman will be attending a WSALC and HALC meeting in January 2019.

1201/18-19 FINANCE

- i) To approve the following items of expenditure: -

	Net £	VAT £	Totals £
<u>Accounts paid by Direct Debit/Standing Order</u>			
EDF Energy Street Lighting Energy (Oct)	189.69	9.48	199.17
Profitable Websites (December)	30.00		30.00
<u>Accounts paid at this meeting</u>			
<u>Mrs S Hall Expenses</u>			
Travel (72 x £045p)	32.40		32.40
Internet Access	17.99		17.99
Stationary	6.75		6.75
Black Toner (HP)	45.83	9.17	55.00
Parking	3.20		3.20
<u>Cllr V Court Expenses</u>			
Internet/Stationary	12.50		12.50
WSCC Sarah Hall Salary November 2018	1,269.52		1,269.52
SSE Lighting (inv 853761) Craven Cott, Church Rd	157.54	31.51	189.05
SSE Lighting (inv 856331) Replace Column	621.48	124.30	745.78
SSE Lighting (inv 856333) Transfer Supply	275.12	55.02	330.14
Sarah Hall Annual Pension (Old Mutual)	300.00		300.00
Sarah Hall Office Allowance (December)	87.50		87.50
<u>Paid between Meetings</u>			
Annual Christmas Get Together (inv 725691)	120.00		120.00
Total Payments	£3,169.52	£229.48	£3,399.00
<u>Receipts</u>			

Nat West Interest (November)	(6.28)	(6.28)
Total Receipts	(£6.28)	(£6.28)

RESOLVED to approve the above accounts for payment.

- ii) To discuss the request from CAGNE for a £10.00 donation.
RESOLVED to approve the donation and include on February's agenda for payment.
- iii) To approve and sign the bank reconciliation for November 2018.
RESOLVED to approve and sign November's bank reconciliation.
- iv) To approve the transfer of £3,500.00 from the deposit account into the current account.
RESOLVED to approve the transfer of £3,500.00.
- v) To discuss the Clerk renewing her SLCC & ALCC annual membership (£156.00 & £40.00).
RESOLVED to approve the Clerks SLCC & ALCC annual subscription and include on February's agenda for payment.
- vi) To note NALC's 2018-2019 National Salary Awards (SCP 24 - £11.643 to £11.91 & SCP 25 - £12.012 to £12.39) - **noted**

1301/18-19 MANNINGS HEATH VILLAGE GREEN

- i) **Monthly report of the play equipment**
 - Nothing to report on the play equipment
 - Play area well used and wet underfoot
 - Mole hills still a problem
 - Continue to monitor gate (roadside)
- ii) **Village Green matters**
 - Surface in a bad condition
 - Not exactly sure what is causing the damage
- iii) **Cricket Club issues**
 - Work has started on the foundations
 - Neighbours are being regularly updated on the works by the Cricket Club

1401/18-19 HIGHWAY MATTERS

The Clerk was asked to report a tree overhanging Whites Bridge, Sedgwick Lane to the landowner.

1501/18-19 SPEEDING IN THE PARISH

Nuthurst Community Speed Watch Group will be promoted at the Parish Council promotional event on Saturday 16th February 2019. Stephen O'Connell, CSW Manager, will be attending with promotional material. Volunteers are required or the scheme will **not** move forward.

1601/18-19 BROADBAND IN THE PARISH – No update

1701/18-19 OPPORTUNITIES FOR PARISH COUNCILS TO SUPPORT HEALTH & WELLBEING – No update.

1801/18-19 PARISH COUNCIL ASSET MAINTENANCE

The Clerk has requested a quotation from JK Engineering for the repair of the finger post at the end of Church Road.

1901/18-19 ELECTIONS MAY 2019

- i) **Promotional event Mannings Heath Village Hall**
The village hall has been booked for Saturday 16th February 2019, between 10.30am and 12.30pm. The event will be used to promote the Parish Elections, the newly formed Speed Watch group and to gain support for the proposal of a Pedestrian Crossing on the A281. The event has been advertised on the PC website, Facebook page, noticeboards and in the Link.
- ii) **Format of the event (Members responsibilities).**
Members have been asked to attend and explain the role of a Parish Councillor, promote the Speed Watch Group and gain support for a Pedestrian Crossing.

2001/18-19 COUNCILLOR TRAINING/SEMINARS

The Chairman and Cllr O Hydes will be attending a Neighbourhood Planning seminar at the end of January. Members are in receipt of the SALC 2019 Training Programme.

2101/18-19 MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA -

None.

The meeting closed at 9.05pm