

Memo (Agenda March)

To: Parish Councillors

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

From: Sarah Hall

Date: 22nd February 2019 (Week commencing 11th & 18th February 2019)

Re: COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	Consultation Closes	NPC Meeting
DC/19/0297 13/02/2019	Erection of two storey rear extension, fenestration and external alterations. Erection of a front porch. Coombe Cottage, Church Road, Mannings Heath	06/03/2019	Planning 20/02/2019
DC/19/0316 15/02/2019	Fell 1 x Corsican Pine and 1 x Oak MH Village Green, Golding Lane, Mannings Heath	06/03/2019	Planning 20/02/2019
DC/19/0354 14/02/2019	Surgery 1 x Beech 24 Whytings, Mannings Heath	07/03/2019	Planning 20/02/2019
DC/19/0323 18/02/2019	Conversion of garage into habitable living space, removal of existing conservatory and the erection of a two storey rear extension and erection of a front porch Braidland, Park Lane, Maplehurst	11/03/2019	FPC 06/03/2019
DC/19/0347 22/02/2019	Surgery 3 x Oak, 1 x Ash. Remove all side growth on all trees from ground to crown. Remove dead branches/wood in crown of trees. In particular remove dead branching T30. 6 Heath Close, Mannings Heath	15/03/2019	FPC 06/03/2019
DC/19/0377 22/02/2019	Surgery to 3 x Austrian Pines, 1 x Horse Chestnut, 1 x Oak, 1 x Scots Pine Mannings Heath Village Green, Golding Lane, Mannings Heath	15/03/2019	FPC 06/03/2019

(2) **HDC Decisions**

Number	Applicant & Reason	PC Observation	HDC Decision
DC/18/2714	Erection of a two storey front, first floor front and side and single storey side extension. Replacement of existing tile hanging with render finish, replacing existing windows and internal alterations. New Brook Farm, Nuthurst Road, Maplehurst	No objection	Permitted

DC/19/0047	Remove H pole 618518/19, 618520 and any associated equipment. Remove all spans of HV overhead lines between these poles. Install new terminal pole and 2 stay wires under the existing Over Head Line between poles 618518/19 and 618517. Reposition existing stay wire on pole 636969. Great Ventors Farm, Brighton Road, Monks Gate	No objection in principal, requested for cable to be re-routed & TPO on Oak.	No objection to overhead line
-------------------	--	--	--------------------------------------

(3) Correspondence

Email dated 14th February 2019, from Production Co-ordinator, Horsham Year of Culture The Red Lion

Thank you for your help and support for the Year of Culture - Project 52. I would like to bring to your attention another event happening that may be of interest to you. We are producing a play called 'The Red Lion'. It's a small theatre production about the trials and tribulations at a non-league football club written by Patrick Marber. It's an hour-long show and we are looking for venues across the district to host this show.

I believe it will prove to be highly entertaining for an audience predominantly made up from the people of your parish. We intend to sell tickets for this event in order to offset the costs of mounting the production, although the ticket price will be a nominal amount to entice as many people as possible to see the show. We would like to offer you 70% of any ticket sales for this show and in return we would expect you to waive the venue hire charges. It is envisaged that the play will tour the District from the last two weeks in August to the end of September 2019.

The play is described as –

*Three generations explore contrasting ideas about loyalty, ambition and what it takes to win in this powerful locker room drama, from multi award winning writer **Patrick Marber**.*

A promising young football player arrives at a struggling non-league club and pits the veteran kit-man against the ambitious manager who'll do anything to keep the club and himself afloat.

I very much hope that you will be interested in hosting a performance or perhaps more than one if there is sufficient demand. I have attached the production flyer for your perusal. I look forward to hearing from you soon.

Email dated 18th February 2019, from SU Street Works Road Closure – Polecat Lane

WEST SUSSEX COUNTY COUNCIL
TEMPORARY TRAFFIC REGULATION

POLECAT LANE, COPSALE

NOTICE IS hereby given that in pursuance of the provisions of Section 14(2) of the Road Traffic Regulation Act, 1984, as amended, the use of (and parking on) **Polecat Lane, Copsale** from junction with **Broadwater Lane to junction with Jackrells Lane** is temporarily prohibited from **8/03/2019 09:30am until 8/03/2019 15:00pm**.

The restriction will be in place day-time only 09:30 -15:00.

This closure is necessary to allow **Balfour Beatty** to carry out pothole repairs.

Emergency vehicle, Residential and Pedestrian access will be maintained at all times
The alternative route for traffic will be signed via **Polecat Lane, Jackrells Lane, Reeds Lane, Colstaple Lane, Broadwater Lane.**

This restriction will be effective for a maximum of 5 days from the start date given above
Any queries about the effect of the closure on traffic using the highway please contact West Sussex County Council on 01243 642105
Dated **18 February 2019**

Email dated 18th February 2019, from Louise Goldsmith, Leader WSCC
VELO South Update

The County Council supported Velo South 2018 but as you know due to poor weather conditions the event was cancelled.

We supported the event in order to boost the economy and tourism by increasing the profile of West Sussex outside the county boundaries. We also know events of this scale can inspire people, young and old, to become active, and deliver associated health and wellbeing benefits.

However, we also recognise that some residents and Members had concerns about the event and we have listened to all the feedback. To that end a Major Events Protocol is currently being developed by officers which will provide helpful guidance if we want to hold any form of major event in the future. So rather than holding an event this year, the County Council intends to take the time to better understand those concerns and how they can best be mitigated against and possibly consider planning ahead for an event in 2020.

It's important to emphasise that we are open minded to events of this scale in West Sussex. We are ambitious for our residents and our local economy and that in the future when planning successful major events we will do this together with our communities.

I want to take this opportunity to say a big thank you all for your work and feedback over this event which I appreciate has been challenging at times.

Email dated 18th February 2019, from SSALC
Sussex ALC Weekly Bulletin & Parking Survey

[Latest News](#)

For regular news updates please visit
www.ssalc.co.uk

Government sets out plans to overhaul waste system



The government launches a series of consultations to overhaul the waste system. [Read more](#)

Town Council National Parking Enforcement Survey

Please help NALC gain a greater understanding of parking issues by completing a short survey! [Read more](#)
It has been brought to my attention that the link below to the NALC Parking Enforcement Survey is not working, please follow this link to the SSALC website - the survey can be accessed from there:

http://www.ssalc.co.uk/_VirDir/CoreContents/News/Display.aspx?id=18451

Email dated 18th February 2019, from AGE UK Horsham
Make A Will Scheme

Take part in Age UK Horsham District's Make a Will Scheme and have your Will written, or amended, by a local lawyer in return for a donation

Our Make a Will Scheme is being held from Monday 25th February to Friday 8th March 2019.

For further information about the Make a Will Scheme please contact Age UK Horsham District on:
01403 751304
fundraising@ageukhorshamdistrict.org.uk



Email dated 21st February 2019, from PROW, WSCC
PROW Parish Newsletter 2018

Dear Chairman,

I am writing with your annual update on Public Rights of Way (PRoW) matters.

Over the past year West Sussex County Council (WSCC) continued its 15 month cycle of inspections and maintenance. Our local Access Rangers and dedicated Parish Path Inspector volunteers together inspected over

3,000 kms of PRow, after which our maintenance contractor delivered identified necessary works. Additionally our Volunteer Rangers, often working with various partners, completed a significant programme to improve steps, bridges, structures and to clear vegetation. I attach a report that outlines the work completed in your area during 2018.

There has been a recent change to our Access Ranger areas, as advised by email on 18 December 2018. For your ease I attach again the map showing who your Access Ranger is and I encourage you to use them as your first point of contact, including outside of the inspection programme. As previously advised, we need to prioritise the many reports of issues around the PRow network made each year. Should you report any issues to your Access Ranger, any details you can provide, such as photographs, measurements, clear location, type of vegetation, will be greatly appreciated. WSCC is planning to introduce a new web reporting system this year, making it easier for you to report any issues in future. We will send you information on this when the webpage is up and running.

During the past year several parish councils have taken proactive steps to enhance their local PRow, which path users have greatly appreciated. Should any council wish to involve themselves in managing their local paths, please do mention this to your local Access Ranger. I attach a summary of powers available to you in case you are interested to consider these.

Our Countryside Management Team still supports the 'Think, Share, Be Aware' campaign which promotes responsible behaviours in the countryside. Details can be found on our [website](#) and if you want to use something similar in your shared spaces, such as parks, our Countryside Management Team would be happy to discuss this with you and can be contacted at countryside@westsussex.gov.uk

Over the coming summer the County Council will again run its Surface Vegetation Clearance Programme, when approximately 10% of paths (or parts of paths) receive a single cut of surface growth. The attached list notes the paths included in your parish; should you believe other paths are equally a priority, please do let your Access Ranger know **by 29th March 2019** so they can be considered for inclusion in this year's contract.

Yours faithfully, Deborah Urquhart
Cabinet Member for Environment

The legal powers of Town and Parish Councils regarding access and rights of way

These include:

- To hold for public inspection a copy of the definitive map for the parish, and copies of the orders made to modify it as supplied by West Sussex County Council (WSCC)
- To undertake maintenance of any footpath, bridleway or restricted bridleway (although it is encouraged that any parish wishing to do so contacts WSCC first to ensure that work is undertaken to an acceptable standard; if not, parishes could find themselves liable in the event of an accident)
- To erect lighting on any footpath or bridleway or seats or shelters (again, it is advisable to consult WSCC beforehand to ensure safety and proper siting, and to discuss any possible need for a licence)
- To erect signs warning of local dangers (WSCC can advise on the correct wording of such signs to avoid any suggestion that the sign appears to unlawfully deter use of a right of way)
- To make an application to the registration authority (WSCC) for the creation of a new town or village green
- To prosecute anyone who wilfully obstructs the passage along any highway, and to prosecute an occupier who fails to ensure that growing crops do not inconvenience path users. The power also exists to prosecute a landowner who does not restore a lawfully ploughed path within the period allowed or who has ploughed unlawfully (WSCC would be pleased to discuss before any action is considered by a parish council (PC))

- To insist that the highway authority signposts a particular footpath, bridleway, restricted bridleway or BOAT (byway open to all traffic) where it meets a metalled road. PCs also have the power to signpost FPs, BWs, RBs and BOATs on behalf of, and with the consent of, the highway authority (WSCC has a very good record for signposting and it would be helpful if PCs could report any missing road end signs. In the event PCs did wish to apply to do signposting work themselves, WSCC would be happy to discuss and, if appropriate, for consistency, supply the signs for erection)
- To create new highways by agreement with the landowner over land in their own and adjoining communities (again WSCC would encourage PCs to discuss first, partly because highways created under agreements with PCs would not automatically be maintained at the public expense (unlike WSCC agreements) and so owners may be reluctant to enter into PC agreements if future liability could fall to them. Also WSCC is likely to have more experience in dealing with this sort of work)

These are not all of the legal powers that a town or parish council has. If a council had a particular concern, then officers at the County Council are available to give guidance.

Public Rights of Way

Summer Surface Vegetation Clearance

Parish: NUTHURST

All or a section(s) of the paths listed below are on the Rights of Way services Summer Surface Vegetation Clearance Programme. This runs from June to August.

Veg. surface summer - 1 cut

Path No Status Grid Ref Length (m)

1807 Footpath TQ196247 146.94

1797 Footpath TQ176250 357.42

Veg. surface summer - Countryside

Path No Status Grid Ref Length (m)

3566 Bridleway TQ172246 2,077.29

Report

Please let me know if you would like the details of the maintenance works carried out by PROW in 2018.

Email dated 22nd February 2019, from SSALC

NALC Chief Executives Bulletin

Select Committee on the Rural Economy

It is interesting to read the recently published [oral evidence](#) of Rt Hon Michael Gove, secretary of state for environment, food and rural affairs and Lord Gardiner, parliamentary under secretary of state to the Select Committee on the Rural Economy, on the challenges facing rural areas such as service provision, digital connectivity, housing and transport. They indicated they hold the Rural Coalition (of which NALC is a member) in high regard; and stressed the importance of building social infrastructure, village halls and hubs and a vibrant community mentioning the role of NALC and “10000 Councils and 100000 councillors” acting as ambassadors to support and encourage this (see answer to question 309). We meet regularly with Lord Gardiner and will follow this up with him to continue to press our concerns on rural matters.

Health and wellbeing meeting

I was grateful to county association colleagues from Kent, Essex, Surrey and Sussex who invited me to Stone Parish Council to hear about the work they and their parishes are doing to promote health and wellbeing. It was particularly encouraging to hear the director of public health for Essex, Mike Gogarty, describe local councils as “sleeping giants” which can have a key role in improving people’s health. This will be an important campaign area for NALC over the coming year, including [working closely with the LGA](#) to provide material to help tackle loneliness.

Elections campaign

This week we launched a further two videos as part of our [#MakeAChange](#) elections campaign to encourage more people to stand as local councillors in May's local elections. In these videos you can hear from NALC's Star Council Awards Councillor of the Year, [Cllr Nick Penny](#) from Coleford Town Council and [Cllr Kai Taylor](#) from Prescott Town Council on why they think residents should stand. More videos will be released next week so keep your eyes peeled.

ICO issue consultation on freedom of information

The Information Commissioner’s Office (ICO) recently launched a [consultation](#) on freedom of information called Openness by design (the ICO [draft access to information strategy](#)). This document and consultation have implications for wider local government and NALC will be responding. The final deadline for responses is 8 March 2019. Do please respond directly to the online survey or email your views to chris.borg@nalc.gov.uk to help inform the NALC response.

Protecting and enhancing England's trees and woodlands

This week, NALC echoed the Tree Charter's call for greater protection of trees and woodland, in our response to the government's consultation on protecting and enhancing England's trees and woodlands. NALC supported the notion that local authorities must consult with their communities before felling street trees and argued that that should include local councils as a statutory consultee. Read our response [here](#) (login required). Could I also encourage those of you who have not already done so to sign up to the tree charter and consider joining the 200 or so councils that have formed a tree charter branch – you can find out how [here](#).

Kind regards
Sarah Hall,
Clerk to the Parish Council

