

5/20/19



**Horsham
District
Council**

Our ref: CA14/01
Your ref:
E-mail: community.assets@horsham.gov.uk
Direct line: 01403 215127
Date: 14th May 2019

Parish Clerk
107 Morris Drive
Billingshurst
RH14 9ST

Dear Mrs Hall,

ASSET OF COMMUNITY VALUE LISTING DECISION – CA14/01

LOCALISM ACT 2011 S91 (2)

LAND/PROPERTY: COPSALE HALL

NOMINATING BODY: NUTHURST PARISH COUNCIL

I am writing to inform you that the registration of the above land/property as an Asset of Community Value is coming to an end on the 17th June 2019 (the fifth anniversary of the decision).

If you wish this registration to be reconsidered for listing, you will need to submit a new nomination form and include details of and evidence of current use.

Please address your new nomination, using the attached form, to Performance & Assurance, at the address below or email community.assets@horsham.gov.uk.

If you do not wish this registration to continue, please let us know.

Yours sincerely

Jamie Hickman
Finance & Performance Apprentice
Performance & Assurance

For office use only		Our reference	
Asset		Delegated Decision no.	



**Horsham
District
Council**

Assets of Community Value

Nomination Form

Before you complete this form, it is essential that you read the accompanying guidance notes.

There are strict legal criteria which must be adhered to when nominating assets of community value and we will not be able to consider your application unless all the information is provided.

If you have any queries about this application form email community.assets@horsham.gov.uk

Submit your completed form

email to community.assets@horsham.gov.uk,

post it to: Corporate Performance Department, Horsham District Council, Parkside, Chart Way, Horsham, West Sussex, RH12 1RL marked "Asset Nomination".

Timescales

We will acknowledge receipt of a completed nomination form within 5 working days.

We aim to come back to you with a decision within 8 weeks of receipt of a completed nomination form.

PART A: ABOUT YOUR ORGANISATION

1. CONTACT DETAILS

Note: No personal details or information will be made publicly available as part of this requirement.

Your Title	
Your First name	
Your Surname	
Telephone number	
E-mail address	
Your Position in organisation	

2. ABOUT YOUR ORGANISATION

Name of Organisation	
Address	
Postcode	

3. ORGANISATION TYPE

Description	Please tick any which apply	Charity Registration Number / Company number (if applicable)
Parish Council		
Neighbourhood Forum		
Unincorporated Group with at least 21 people on the electoral role within Horsham District or a neighbouring authority		
Charity		
Community Interest Company		
Company limited by guarantee		
Industrial and Provident Society		

<p>Local Connection</p> <p><i>Please describe how your organisation is connected to the local area.</i></p>	
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Please refer to the guidance notes for more information.

Additional Supporting Evidence

Where relevant, please provide any additional evidence which demonstrates that your organisation is eligible to nominate assets of community value.

Unincorporated groups must demonstrate that there are at least 21 Members registered to vote within Horsham District or a neighbouring authority

Unincorporated group, a company limited by guarantee, or an industrial provident society must demonstrate that surplus fund are not distributed to Members but are applied wholly or partly for the benefit of the local area.

Please refer to the guidance notes for further information.

<p>Please list any relevant supporting documents which are attached</p>	
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PART B: ABOUT THE PROPOSED ASSET

4. ASSET DETAILS

Name of asset	
Address or location of the Asset	
Description of the asset and its boundaries	
Please provide information which helps to clarify the exact location and extent of the asset being nominated and a map with boundaries clearly marked in red.	

5. LANDOWNER DETAILS – *we strongly recommend that you discuss your plans to nominate with the owner before submitting.*

The Council is required to inform the landowner, leaseholder and occupants about your bid, and must also let them know the outcome of the Council's decision. Therefore please provide us with as much information as you can about the landowners and occupiers of the land or property you are nominating.

Current owner's name and address (if different to the address of the nominated asset)	
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Current (if any) Leaseholders name and address	
Names of the current occupants (if different to owner or leaseholder)	

The nomination must answer the following questions about why the land or building is felt to be of community value.

6. DOES THE NOMINATED ASSET MEET THE DEFINITION OF "LAND OF COMMUNITY VALUE" SET OUT IN THE LOCALISM ACT 2011?

EITHER:

- (1) Is there an actual use of the building or other land that is not an ancillary* use which furthers the social wellbeing or social interests** of the local community?

AND

- (2) Is it realistic to think that there can continue to be non-ancillary use of the building or other land which will further (whether or not in the same way) the social wellbeing or social interests** of the local community?

Yes/No	Please explain why
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OR

- (1) Is there a time in the recent past when an actual use of the building or other land that was not an ancillary use furthered the social wellbeing or social interests** of the local community?

AND

- (2) Is it realistic to think that there is a time in the next five years when there could be non-ancillary use of the building or other land that would further (whether or not in the same way as before) the social wellbeing or social interests* of the local community?

Yes/No	Please explain why

Note:

*A working definition of 'non-ancillary' is that the usage is not providing necessary support (e.g. cleaning) to the primary activities carried out in the asset, but is itself a primary, additional or complementary use.

** The definition of social interests includes (a) cultural interests (b) recreational interests and (c) sporting interests.

7. REASONS/EVIDENCE IN SUPPORT OF YOUR NOMINATION

Please use this space to set out why you believe the land or property you are nominating is a community asset.

***Provide details and evidence of numbers of people making use of the facility;
Calendar/session rotas for local groups and history of use where applicable.***

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Please continue on additional sheet if necessary

You may wish to consider this list of examples, but please note that this is not an exhaustive list

Examples
It provides opportunities for networking and connections (it brings members of the local community together)
It provides opportunities for physical activity or leisure or health activities
It provides opportunities for continuous learning and self improvement (e.g. through education, training courses, access to information etc)
It provides opportunities for local volunteering, sharing and donating

It serves to improve and/or protect the well being of children, young people, peoples with disabilities, or older persons in the community
It provides an opportunity for members of the community to keep in touch and communicate with relatives, friends and neighbours
It promotes the health and wellbeing of local residents
It is the last remaining asset of its type in the borough and it is important for the local community to keep it in use as its sale to a non community use would represent a significant loss to the community
It provides access to books, music, film, art, or theatrical performances for the local community
It allows residents with a certain faith or cultural background to put that faith or culture into practise
It makes leisure and entertainment activities accessible to the local community (e.g. dancing, theatre, art, cooking courses, crafting, gardening, and other sources of entertainment)
It is frequently used for community social and recreational events
It is a place that the local community frequently uses for entertainment and recreation purposes
It provides an area for outdoor leisure activities, not necessarily sports-related (e.g. picnics, walking trails, playgrounds and splash parks for children, etc)
It provides sports facilities for the local community to use
It serves as a hub for different sporting clubs and sports teams in the community

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