

Memo (Agenda May 2019)

To: Parish Councillors

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

From: Sarah Hall

Date: 19th April 2019 (week commencing 15th April 2019)

Re: COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	Consultation Closes	NPC Meeting
DC/19/0744 05.04.2019	Erection of a two storey side extension of existing annexe accommodation Woodfield, Copsale Road, Maplehurst	26.04.2019	Planning meeting 17.04.2019
DC/19/0828 17.04.2019	Removal of condition 2 on previously approved application DC/08/2192 (Erection of a metal framed barn for storage of hay and farm machinery) Woodlands Farm, Broadwater Lane, Copsale	08.05.2019	Email consultation

(2) **HDC Decisions**

Number	Applicant & Reason	PC Observation	HDC Decision
DC/18/2517	Part retrospective application for the erection of an agricultural storage building, the siting of 3 no. containers for storage of machinery, equipment and rest facilities, the construction of a bore hole, improvements to access track and siting of freestanding array of photovoltaics. Land east of Coltstaple Lane, Horsham	Objection	HDC Permitted
DC/19/0236	Surgery to 2 x Oaks, 1 x Beech, 1 x Ash & 1 x Holly The Cottage, Greens Lane, Mannings Heath	No objection	HDC Permitted
DC/19/0297	Erection of two storey rear extension, fenestration and external alterations. Erection of a front porch Coombe Cottage, Church Road, Mannings Heath	No objection with conditions	HDC Permitted
DC/19/0316	Fell 1 x Corsican Pine & 1 x Oak MH Village Green, Goldings Lane, Mannings Heath	No objection	HDC Permitted
DC/19/0323	Conversion of garage into habitable living space, removal of existing conservatory	No objection with request	HDC Permitted

	and the erection of a two storey rear extension and erection of a front porch Braidland, Park Lane, Maplehurst		
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(3) Appeals

Number	Applicant & Reason	PC Observation	HDC Decision
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(4) Enforcement Numbers

Number	Nature of Complaint	Date	HDC Action
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Correspondence

Email dated 15th April 2019, from HDC
The Future of Neighbourhood Planning

Apologies for not coming back to you sooner on this complex matter. We have now had a chance to discuss your query internally and can respond as follows:

As you know the Horsham District Planning Framework requires that at least 1,500 dwellings should be derived from Neighbourhood Planning. The Nuthurst Neighbourhood Plan has allocated 50 dwellings within its plan towards this total. On these sites additional homes may sometimes come forward as a result of detailed planning applications (e.g. a site allocated for say 8 homes may ultimately deliver 10). On these allocated sites, the additional numbers would also contribute to the 1500 figure set out in our current Local Plan. They will be recorded in the annual monitoring report and form part of the housing trajectory and the district's five year housing land supply. Therefore, it follows dwellings over the above the prescribed quantum stated in policy will not contribute to any future discount on a specific number for neighbourhood plan areas. This is because the new local plan will need to consider how the additional level of houses that are needed will be met. It should however be noted that sustainability issues will still form part of the Council's considerations, taking account of issues such as the AONB, proximity to services and facilities and so on.

With regards to your second question, modest infill developments (5 and below) within the BUAB would be classified and recorded as 'windfall'. Policy 15 (5) of the HDPF allows for a district wide allowance of 750 dwellings over the lifetime of the HDPF. Those developments would be recorded as such. Whether windfall development over the threshold of 5 and above may count towards an emerging neighbourhood plan as it looks to contribute towards the 1,500 dwellings to come from NPs is dependent on the time when permission was given to the development. The position of the Council is that for Neighbourhood Plans which are currently being prepared, permissions for development over 5 dwellings that have come forward since the adoption of the HDPF (November 2015) can be deducted from the Neighbourhood Plan housing requirement for the parish in question. Any sites already identified in the HDPF housing trajectory (the council's housing supply) at the time the Local Plan was adopted cannot contribute towards the 1,500 homes to come forward through Neighbourhood Planning because it would have been recorded elsewhere in the housing supply. This would be 'double counting' and will not be accepted by any examiner. **It should be noted that this position is for Neighbourhood Plans that are being prepared to be in conformity with the HDPF.** The situation for plans prepared after the New Local Plan is adopted is as set out in the paragraph above.

For clarification, the introduction of the standard methodology from the new NPPF will impose a new housing requirement for Horsham. The review of the HDPF will seek to accommodate this number in a

sustainable manner with a new base line year in place (2019 - 2036). It will be expected any **new windfall development for Horsham District as a whole** would be included in the emerging new housing trajectory which will be tested at examination in early 2021.

In accordance with the new NPPF the district council will, where parishes choose to continue to prepare neighbourhood plans, allot housing numbers to individual neighbourhood plan areas. The expectation will be parishes who embark on a review of their neighbourhood plan will be expected to meet their new requirement in full especially in order to qualify for the protective measures for NPs against speculative applications as outlined in Paragraph 14 in the NPPF.

Email dated 15th April 2019, from SSALC
SALC Weekly Bulletin

Latest News

For regular news updates please visit
www.ssalc.co.uk

NALC CIL Briefing

NALC Legal Services have commissioned Planning Futures think-tank to prepare a briefing on CIL (Community Infrastructure Levy) expenditure for local councils.

We hope members will find the briefing both useful and informative.

[Read Briefing](#)

NALC Star Council Awards 2019

The National Association of Local Councils (NALC) has launched the 2019 Star Council Awards and is calling for entries from councils, councillors, clerks and county associations across the country. The awards offer an excellent opportunity for community champions in the local council sector (and the organisations they represent) to receive national recognition for the real and positive difference they make locally. Categories this year include young councillor (aged 18-30), councillor, clerk, council and county association project of the year. Full details and the link to the application form can be found [here](#). The deadline for applications is 28 June 2019.

Legal Updates

For regular legal updates please visit
www.ssalc.co.uk

Upcoming Events

Councillors Briefing & Awareness Updates



This 3 hour training session is designed to give new Councillors basic training on legal procedures. The training is delivered by experienced presenters and is an essential step to becoming an efficient, legally compliant Councillor.

Councillor Briefing & Awareness Updates are suitable for new Councillors and are also a useful refresher course for experienced Councillors.

To see a complete list of the Councillors & Chairs training on offer please visit the SSALC website by following the link below.

COUNCILLORS TRAINING PROGRAMME

There is also the option of SSALC arranging an in house training session for your Councillors whereby experienced presenters come to you at a date/time that is mutually convenient and deliver an induction/refresher session that is tailored specifically to your Council. Further details can be found on the [SSALC Website](#) or by contacting anna.beams@ssalc.co.uk

Email dated 17th April 2019, from Manny Sigh, HDC Local Requirements for the validation of planning applications

Dear Stakeholder,

Our Local Validation Requirements list is reviewed every two years with the aim of ensuring that we ask for only proportionate information from applicants when processing a planning application.

Our latest review of the requirements has taken place and we are seeking your views.

Consultation will commence from **17 April 2019** and end on **29 May 2019** with the new requirements proposed to take effect from **1 July 2019**.

The document is published online with further information on how you can comment. You can access the consultation [here](#)

If you have any further questions please do not hesitate to get in touch.

Regards,

The Clerk will include on May's agenda

Email dated 18th April 2019, from NALC

Chief Executives weekly bulletin

The Good Councillor's guides

Reprints of *The Good Councillor's guides* have now arrived. Orders can be made in the usual way on the [NALC website](#). Updated costs will be uploaded to the website very soon. These guides are part of a suite of material available to support councillors including *The Good Councillor's guides to being a good employer* on HR matter, *The Good Councillor's guides to finance and transparency* setting out simply what councillors need to know about financial planning. Both are available to purchase through the NALC website or from county associations.

NALC / LGRC EXPO 2019

Arrangements for this year's [NALC / LGRC EXPO](#) on 21 June 2019 are proceeding well with the number of bookings and exhibitors up on last time. So if you will be looking for a supplier of anything from tractors to IT equipment, or signage to stationery, need to review your banking or insurance or create a new website in the next year or two this is the ideal place to start. Ticket are currently priced at £18.50.

Plunkett trusteeships

The Plunkett Foundation (a rural community business membership organisation) are advertising to recruit **two new trustees** to take forward its work and implement its new strategic plan. The Plunkett Foundation is especially seeking candidates with knowledge, experience and contacts in fundraising, research, communications and marketing. [Find out more about the role](#)

Rural Coalition

Cllr Sue Baxter, chairman of NALC and Jessica Lancod-Frost, policy officer attended a Rural Coalition meeting on 16 April at DEFRA's offices. Headlines from the meeting include:

- A discussion on a draft response to the [Kerslake Commission into Regional Inequalities](#)
- DEFRA confirmed that the [Agriculture Bill](#) had finished the committee stage and are hopeful it would be granted royal assent by September 2019
- DEFRA confirmed that the [West Midlands and Greater Manchester](#) industrial strategies are due to be published after the local elections and that a consultation on the proposed [Shared Prosperity Fund](#) would take place

And finally...

Just to confirm that the NALC offices will be closed on from 19 April to 22 April for Easter. Have a great Easter and try not to eat too much chocolate!