

Memo (Agenda April)

To: Parish Councillors

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

From: Sarah Hall

Date: 5th April 2019 (week commencing 1st April 2019)

Re: COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	Consultation Closes	NPC Meeting
DISC/19/0073 26.03.2019	Approval of details reserved by condition 8 on DC/16/1753 Land Opposite The Dun Horse Brighton Road Mannings Heath	15.04.2019	Email consultation if required
DC/19/0744 05.04.2019	Erection of a two storey side extension of existing annexe accommodation Woodfield, Copsale Road, Maplehurst	26.04.2019	Planning meeting 17.04.2019

(2) **HDC Decisions**

Number	Applicant & Reason	PC Observation	HDC Decision
DC/19/0354	Surgery 1x Beech tree 24 Whytings, Mannings Heath	No objection with conditions	HDC Permitted

(3) **Appeals**

Number	Applicant & Reason	PC Observation	HDC Decision
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Correspondence

Email dates 3ed April 2019, from NALC
NALC Weekly Bulletin



NALC launches Annual Conference 2019
This year's conference will take place on 28-29 October at the DoubleTree by Hilton Hotel in Milton Keynes. Book your place today!

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NALC backs abolition of charter trustees
NALC wants the government to abolish charter trustee bodies which have not become local (parish and town) councils by the end of the next parliament.

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Local council share of council tax to rise by a penny a day
Ministry for Housing, Communities and Local Government figures show the local council share of council tax will rise by a penny a day in 2019/20.

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Email dated 3rd April 2019, from Andy Warton, WSCC
Changes to bus timetables effective 1st April 2019

I write to advise of the following changes to bus services that will take place during April mostly as a result of reductions in funding by the County Council:

Compass Travel 74/74A/74B: Amberley – Storrington – Horsham (from 14 April)

Daytime service revised to run between Storrington and Horsham on Tuesdays (via Barns Green) and Thursdays (via Maplehurst) only. 0653 Storrington to Horsham to run ten minutes earlier, whilst return at 1635 is unaltered, as is the school bus from Steyning Grammar School Rock Road to Amberley at 1520. Service 64 diverted on Mondays and Thursdays to operate via Coolham, Brooks Green and Barns Green as a partial replacement. Passengers travelling between Storrington and Horsham can use Compass service 100 via Pulborough as an alternative.

New timetables should be available from the operators shortly, if you require any further information please get in touch.

Andy Warton

Email dated 5th April 2019, from WSCC
WSCC E-Newsletter April 2019

Budget Challenge communication survey... How did we do?



Our West Sussex Budget Challenge survey, launched in December, revealed that 55% of respondents wanted more information about the budget.

Taking this on-board, we increased our digital and traditional communication efforts and we now want to know whether this worked and made a difference to your understanding of our budget challenges.

Please complete our five-minute survey to let us know.

Job support for young people with special needs



Young people with special educational needs and disabilities (SEND) have the desire and skills to work but are often overlooked for jobs. We're aiming to change that by working with West Sussex schools, parents and employers to encourage youngsters with SEND achieve their career goals.

Visit our website to find the latest guidance for anyone involved in career development for people with SEND. You'll find videos of real success stories, including 19 year old Jordan who didn't let his autism stop him from getting a paid job at a local

leisure centre. Watch his appearance on ITV's This Time Next Year, where he spoke to Davina McCall about his determination to fulfil his dreams.

Have your say on proposals to improve the A29...

We would like your feedback on proposals for a much-needed new stretch of the A29 east of Eastergate, Westergate and Woodgate villages.



The 4.34km long road would start from the existing A29 Fontwell Avenue, north of Eastergate and re-join the A29 Lidsey Road, north of Shripney.

The proposed road will help provide a more reliable connection to Bognor Regis and reduce traffic along the section of the existing A29 that is proposed to be bypassed.

This will improve people's journeys by reducing journey times and help provide safer journeys for all road users, including pedestrians and cyclists.

Key benefits include:

- Reducing traffic hold-ups along the existing A29, especially at the Woodgate Level Crossing
- In turn, this would improve air quality and improve people's journeys
- Providing the highway infrastructure needed to reduce the impact of planned new homes in the area and the development of other land for business use and employment creation
- Improve pedestrian and cycle access and provide new facilities for walkers/cyclists
- Enhance facilities for buses
- Provide greater access to facilities east and west of the A29, including access to schools

To find out more and share your views, please visit our [online consultation](#), which closes on **Friday 26 April**.

Students help to tackle textiles in new video



100kgs of textiles is thrown away into the general rubbish bin in West Sussex every five minutes costing over a million pounds a year in disposal costs.

So we went to Chichester Free School and got their students involved in our new film to get more people in the county Tackling

Textiles.

We used 100kgs of clothes, towels, blankets and sheets in the video to create the recycling symbol. The students were also asked questions on their perceptions of recycling.

Check out the video and let us know what you're doing to help tackle textiles in the comments on YouTube, Facebook and Twitter.

And remember, if you are unable to reuse or repair your textiles you can recycle them, by taking them to your nearest Household Waste Recycling Site or bring bank site and putting them in the textiles bin.

Read the latest edition of Taste magazine

Have you seen the latest edition of Taste West Sussex magazine yet?

It is packed with interesting features about local food and drink producers, plus the chance to win some fabulous prizes, including hampers and a paella party evening worth £300!

You can also view a copy of the magazine on our [website](#).



Children's Social Work: Meet the team event



Are you a social worker looking for a new opportunity?

If so, we would like to invite you to our next 'Meet the team' event being held in Chichester on the 17 April.

Come along and meet staff from the teams that make up Children's Social Work at West Sussex County Council. Our team members are there to answer your questions, talk to you about how we work and what it's like being a part of West Sussex.

You can meet members of the below teams:

- Multi-Agency Safeguarding Hub
- Assessment and Intervention
- Family Support and Protection
- Child Disability Team
- Children Looked After
- Fostering and Adoption
- Adolescent Family Resource
- Child and Family Intervention Service

If you would like to meet the team in Chichester on the 17 April, simply [book online](#). We will be running more 'Meet the team' events at other locations in the future. You can also visit our [website](#) to find out more information about working in Children's Social Work.

Latest headlines:

[Fake Disney clothing seller is sentenced](#)

[Firefighters help girl with fear of smoke alarm noise](#)

[West Sussex Record Office joins elite group of archives](#)



#SaveTimeGoOnline

1. How can I request a birth/marriage/death copy certificate? Order a copy or make amendments [here](#).
2. How do I book a Registrar for my wedding? Click [here](#) for details on how to book.
3. How do I report a pothole? You can report it quickly via [Love West Sussex](#).

4. How do I find out where our grass cutting crews are working? Click [here](#).

Email dated 5th April 2019, from NALC Chief Executives Weekly Bulletin

Management Board

Our Management Board met on 2 April at the NALC office. In advance of the draft minutes being available on the NALC website, here's a brief summary:

- the board agreed proposals to improve handling of motions from county associations;
- proposals to strengthen the focus of the board on member services through a dedicated vice-chairman (member services) were approved;
- councillors discussed ways in which NALC could modernise some of its working practices through a business transformation project;
- welcomed proposals from the legal team and the Suffolk Association of Local Councils to make it easier to access legal and other guidance, ideally on a digital platform, and agreed to continue work on this project.

New Practitioners Guide

The new edition of *The Practitioners' Guide* for governance and accountability for smaller authorities in England has been updated and reissued by the Joint Panel on Accountability and Governance (JPAG). JPAG is the multi-stakeholder body responsible for issuing proper practices in relation to the governance and accounts of smaller authorities which include local (parish and town) councils. You can read the new guidance, which is accompanied by a two-page summary of changes from the 2018 guidance, in the publications section of the [NALC website](#) (login required).

Data protection regulations

The [Data Protection \(Charges and Information\) \(Amendment\) Regulations 2019](#) came into force on 1 April and have changed the rules around paying the data protection fee and means members of the House of Lords, elected representatives and prospective representatives are exempt from paying a fee. The Information Commissioners Office (ICO) has updated the [local council FAQ's](#) on its website and [data protection fee guidance](#) to reflect these changes. Our own analysis of the regulations is this also includes co-opted councillors, and the ICO has indicated it agrees with this view. We are in the process of updating our legal guidance and this should be available next week. Particularly pleasing is that this is another lobbying win for NALC that will save the sector up to £4m a year!

County officers financial training day

I was delighted on Monday to attend the morning session of the county officers financial training day, kindly hosted by CCLA. Around 20 colleagues from county associations received excellent presentations on borrowing approval from Shafi Khan from the Ministry of Housing, Communities and Local Government (MHCLG), and on external audit from Howard Midworth, Smaller Authorities Audit Appointments (SAAA), who flagged up a number of issues with the first year of the new regime – you can read his slides, the SAAA chairman's latest communication, and the report on the results of the auditors work in 2016/17 on the [SAAA website](#). Other issues covered included risk assessment, county association benchmarking project, training and funding for churches.

Purdah guidance

Just a reminder that we've updated and republished Legal Topic Note L01-19 on the code of recommended practice on local authority publicity which provides guidance on the pre-election (purdah) period. You can find this in the member's area of the [NALC website](#) (login required).

NALC at NCVO annual conference

Our vice- chairman, Cllr Derek Liddell, attended the annual conference of the National Council for Voluntary Organisations (NCVO) this week to help build relationships with the voluntary and community sectors. Here's a few highlights:

- the conference – where there were 380 delegates and over 40 exhibitors – said goodbye to Sir Stuart Etherington who had served as chief executive for 25 years. His [state of the sector address](#) focused on the future of the sector and how it should set its own agenda;
- other keynote speakers included Danny Sriskandarajah, Oxfam, and Ruth Ibegbuna, Reclaim youth charity and the Roots program;

- breakout sessions covered subjects such as adapting to the digital age, charity regulation and 21st century leadership;
- presentation slides from all talks and videos of keynote speakers are available on the [NCVO website](#).

Local Government weekly Brexit Bulletin

This week's Local Government Weekly Brexit Bulletin from MHCLG provides an update on recent developments and a look ahead at key parliamentary activity and upcoming events across the country. You can sign up or get in touch with comments or suggestions, by contacting: lgengagement@communities.gov.uk.

New local councils created this week

Certainly no April fool as I was delighted that on Monday several new local councils were legally established. Last week's council tax statistics showed how our councils are investing an extra £35m this year in communities; the creation of these new councils is yet another indicator of the growth of our important part of local government. So welcome to the family Christchurch Town Council, Highcliffe and Walkford Neighbourhood Council and Weymouth Town Council in Dorset; Newlands Parish Council in Hampshire; Kennington Community Council and South Willesborough, Newtown Community Council and Sheerness Town Council in Kent! A huge personal thanks to all colleagues, especially in those county associations, who have worked hard to help them get this far and I'm grateful for all the support I know will be provided in the next part of their journey.

And finally

I'm keen to make more use of my bulletin to showcase and provide updates on some of the brilliant work of our county associations. So no favouritism whatsoever given I live in Suffolk, but I was really pleased this week to see the Suffolk Association of Local Councils launch its new website and logo to reflect changing times over the past 12 months. This work forms part of a series of initiatives that have refreshed communication channels and aims to improve access to information, services and advice. Amen to that! Do check it out at www.salc.org.uk.