

# Memo (Agenda June 2019)

**To: Parish Councillors**

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

**From:** Sarah Hall

**Date:** 20<sup>th</sup> May 2019 (week commencing 24<sup>th</sup> May 2019)

**Re:** COUNCILLORS' BRIEFING NOTE

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I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	Consultation Closes	NPC Meeting
<a href="#">DC/19/1049</a> 22.05.2019	Refurbishment and erection of a single storey front and rear extension to existing poolhouse Bulls Farmhouse, Sedgwick Lane, Horsham	12/06/2019	FPC 05/06/2019

(2) **HDC Decisions**

Number	Applicant & Reason	PC Observation	HDC Decision
	None		

(3) **Appeals**

Number	Applicant & Reason	PI Decision
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(4) **Enforcement Numbers**

Number	Nature of Complaint	Date	HDC Action
<a href="#">EN/19/0198</a>	Alleged breach of condition 8 of application DC/15/2493 (obscured glazing) Micklepage, Nuthurst Street, Nuthurst	17.05.2019	

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## Correspondence

Email dated 18th May 2019, from CAGNE  
Stop flying to reduce noise and emissions

“Aviation and Gatwick Airport is the ‘big elephant’ in the room when it comes to carbon emissions”, says CAGNE, Communities Against Gatwick Noise and Emissions.

Gatwick Airport alone flying over 285,000 aircraft movements and burning fossil fuel every year. The departure and arrivals phases of every flight are the most polluting as each aircraft produces maximum emissions. Over flight also increasing the disturbance over rural and urban areas, areas of outstanding natural beauty and English heritage sites that visitors may wish to visit.

Gatwick Master Plan, set to return this summer, for additional runway capacity and 3 runways ignored the national ramification of airport expansion on climate change. Key national aviation points were overlooked, as aviation is one of the most energy and carbon intensive forms of transport, whether measured per passenger km or per hour travelling.

The use of larger aircraft to reduce CO2 has not transpired at Gatwick Airport as smaller aircraft are being flown more frequently, which increases the CO2. With no reduction in number of planes this counters any saving through new design of planes to reduce CO2 or the modernisation of airspace, which Gatwick Airport has instigated – public consultation is expected this July.

Emissions from the aviation industry are forecast to grow both in real terms and as a proportion of the national total. In the UK, the share of emissions taken up by aviation is predicted to grow. The Government currently predicts aviation emissions of over 40 Mt by 2050 with the Climate Change Committee (CCC) Further Ambition scenario, setting out a pathway to net zero GHGs, anticipates that the aviation sector will still be emitting 31MtCO2 in 2050. Reducing aviation emissions to 31MtCO2 by 2050, 25% less than the level currently predicted by the Department for Transport even after accounting for more sustainable fuels and likely technological improvements, will be extremely challenging if this industry, Gatwick Airport, is allowed to grow.

This summer we can expect to see the new owners of Gatwick Airport to return with expansion plans by ‘stealth’ as they seek to use the emergency runway as a second runway. This will not only increase the number of flights over the same communities that suffer noise today, but will also significantly increase the issues this airport is creating for future generations and negating the efforts that other idnsutries are doing to tackle climate change.

The CCC report this May commented that, ‘the governments figures are – in our view – very much at the speculative end of government and industry forecasts for the potential for technological improvements. While significant tree planting is required for emissions removal, the aviation sector should not rely on afforestation to remove its emissions given the limited scope that this offers for long term emissions removals at the required scale.’

Aviation technology simply is not keeping pace, not reducing the impact it is having on our planet, and so it would seem the only way to reduce noise and emissions is for the residents of the UK is to reduce how often we fly.

**Free Talk - The Impact of Aviation Growth on Local Communities and Climate Change by Tim Johnson, Director of Aviation Environment Federation.**

Wednesday 12<sup>th</sup> June 2019 from 7.30-9pm at Lingfield and Dormansland Community Centre, High Street, Lingfield, Surrey RH7 6AB

Lingfield Parish Council is hosting an environmental talk concerning aviation. Organised by CAGNE, Communities Against Gatwick Noise and Emissions, in conjunction with CPRE, Campaign to Protect Rural England, Surrey and Kent branches.

End

Podcast - \* Listen to our podcast <https://anchor.fm/sally-pavey/episodes/Why-we-must-reduce-our-flying-e41bc2>

<https://www.aef.org.uk/2019/05/02/ccc-net-zero-report-well-still-be-flying-in-2050-but-government-can-no-longer-ignore-aviation-emissions-in-its-climate-policies/>

**Email dated 19<sup>th</sup> May 2019, from PCSO Erica Baxter  
Police Prevention Team - Rural initiative news and update!**

This latest contact email is mostly about Community Speedwatch (CSW) and then has a few other bits toward the end – anything you have a query on please just email me back!

The news is that I'm moving on to another stage of the Rural Initiative, because I have now visited every Parish to talk with the Parish Councils and other key community contacts – hello to all! Far and above any other subject, the majority of you raised concerns about vehicles speeding through your communities, and so this is the next focus of the project.

**Addressing the concerns about speeding** Our district is in a very good position to address this matter right now, and so this is for any and all of the Parishes that have concerns related to vehicles speeding in their communities:

Recent hard work done in East Sussex by the Sussex Police CSW department is being migrated to West Sussex, and due to this Rural Initiative our Horsham District is in clear focus for support in setting up and supporting CSW groups. Right now is an excellent time to approach the issue of establishing or further supporting a Speed Watch group within your own community.

Some communities have existing CSW groups and others have recently finished the process of setting one up, which is great. Some communities have a dormant group – with sites but no active group using them – and for those I would advise that in past months/years a great deal has changed to make the systems and methods more fluid to use and more effective. For anyone who is curious, below is a list of points that have come up as queries recently, and may answer something you are thinking!

- Yes, community volunteers do stand roadside in yellow jackets and take speed readings, about 4 can make up a group but having more does help with flexibility.
- Sites can be established in 20, 30 and 40 mph zones and identified sites are assessed for compliance and safety before approval.
- They are fully trained and insured through being part of CSW and are using approved and calibrated equipment. There is a variety of roles.
- There is support available at all times via the CSW website which has excellent advice and manuals for groups, and contact direct with the support team for occasional times that this is not sufficient.
- The results that they enter directly onto the CSW system have wider value than is generally understood – for instance, action is taken against speeding drivers; data is recorded including driver profiles recording bad behaviour where appropriate; data can inform further police action where appropriate; data can indicate a Camera Van site may be advisable.
- The online systems have improved for users over past months and continue to become more accessible and effective.
- A measurable reduction in speed has been found in Sussex communities that operate a CSW group and this is gained through the educational factor that the group creates.
- That effective educational factor is the main value of Speed Watch and it firmly places the system as a key tool in tackling the sort of situations described at our meetings.

So that the Rural Initiative can further support your communities with CSW I have undergone the training myself – it was great fun, expertly delivered in a welcoming as well as informative manner! Thanks to that I can now work with a speed camera at any time from any currently approved site on the District, and **on Saturday I was out and about using a speed device from CSW sites in Crabtree and Henfield** – see our Twitter feed @horsham\_police for the picture!

**Please do strongly consider setting up, reviving, or supporting a CSW group in your communities**, for all of the reasons given here and much more that I didn't have room for! The Community Speed Watch website has all the information needed, you can sign up and follow the process through step by step.

If you have general enquiries that the site won't/doesn't answer for you, by all means email me and I will do my best or can refer to an expert, and if there is someone else in your community with responsibility for traffic matters or who is considering setting up CSW please do pass this email on to them, thank you.

### Other news

PCSO Adrian Bell has been kindly working with me to widen the reach of **Shopwatch** into the Rural Horsham District. The system now utilises an app rather than relying on radios, and can be accessed from mobile device or computer. Shopwatch is free of charge and is effective in protecting businesses from crime by disseminating information, it also helps bring the retail community together through communication. Some of the functions are to provide photos and information about banned customers, a reporting function and a messaging function available to all – these latter helpful for instance if fake notes are being passed or similar. There is more, but Adrian is the expert in this, not me! Please feel welcome to pass this information on to any retailers in your communities, if they are interested then an email to [Horsham.shopwatch@sussex.pnn.police.uk](mailto:Horsham.shopwatch@sussex.pnn.police.uk) will reach Adrian and he will help with any queries.

Ashington, Billingshurst, Pulborough, Southwater, Steyning and Storrington all benefit from having **Neighbourhood Wardens**, and will be aware that Carly Jenkins has joined HDC as Warden Supervisor. Just to reassure you that I'm aware too! Carly and I had a really positive meeting soon after she joined HDC, we have been in good contact since, and next week have a planned patrol together during which we will visit all of the Warden communities.

The latest successful application for funding from the **Police Property Act Fund** was for the Rudgwick Youth Club, to help them set up a quiet activities corner. I am really pleased for the group who have a range of activities for young people and now can add to those with a new slant that may attract other young people to attend. An application is shortly going in on behalf of the Wiston community too, we had a meeting this week about the Meeting Place and I'm happy to support their community work too. Please do contact me if there is a community group in your Parish which has an unfunded project that PPAF may be able to support, or pass my email address to the group so they can contact me direct, thank you.

I plan as usual to be at the start of the next **HALC** which is in Steyning on 25<sup>th</sup> June, available for queries and a chat if you'd like!

Finally, my usual plea for a quick line about any community events that are planned in your Parishes – the calendar seems much emptier than it should be at this time of year with Fete and Village Day season approaching fast! I know that we can rarely promise a stall or the like but if we know you have an event on and have time for a general patrol then we're happy to drop in and meet community members!

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Email dated 20<sup>th</sup> May 2019, from SSALC  
SSALC Weekly Bulletin

For regular news updates please visit  
[www.ssalc.co.uk](http://www.ssalc.co.uk)

### Neighbourhood planning

The [neighbourhood planning support programme](#) is now live and provides welcome funding and/or technical support, so please do make sure you make use of these resources which NALC have continued to lobby for. The May edition of MHCLG's [Neighbourhood Planning Newsletter](#) includes some really

powerful statistics, such as the 750th successful referendum has now taken place, 800,000 votes have been cast in total, 51% of Local Planning Authorities have at least one plan, and 14 million people live in an area with a neighbourhood plan. The latest update also includes provision for employment sites, broadband, housing, community facilities, rural economic development and high street regeneration – and showcases the work of Harpenden Town Council who took less than a year to submit their plan!

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## Legal Updates

**For regular legal updates please visit**  
[www.ssalc.co.uk](http://www.ssalc.co.uk)

Updated Legal Topic Notes

**NALC have updated and reissued Legal Topic Note 21 (Local council help for village halls) and Legal Topic Note 24 (The Human Rights Act 1998), both can be found in the member's area of the SSALC website [here](#)**

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## Upcoming Training & Events

### Chairmanship Training



Chairmanship training events are for Chairs/Vice Chairs both new & experienced of a Council or its committees and any other members interested in chairmanship.

Attendees will receive guidance on good practice at meetings, managing press, public, roles & responsibilities in the council, employment responsibilities & much more.

To see a complete list of the Chairmanship training on offer please visit the SSALC website by following the link below.

### Chairs Networking Day

Held at a prestigious venue, the SSALC Chairs Networking Day is an ideal networking opportunity and chance to receive useful updates from keynote speakers.

This year as well as chairs/vice chairs we are opening the day up to chairs of committees and those interested in chairmanship.

Held at: The Crowne Plaza Hotel, London Road, East Grinstead, West Sussex, RH19 2BH

**Thursday 11th July 2019 (1000 - 1545)**

for draft programme and booking form please visit [here](#)

## CHAIRMANSHIP TRAINING PROGRAMME

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**Email dated 20<sup>th</sup> May 2019, from Horsham Older Persons Forum  
Post Office/Bank closures - Guest speaker from Post Office - public meeting 29th May**

You may have seen this article in today's (Monday 20th May) Times newspaper  
'[Online boom and cuts spell disaster for village post office](#)'

As you well know, the loss of local post offices and bank closures are serious issues for older people and for some months we have been asking for a representative from the Post Office to come along to talk to us at one of our public meetings. I'm pleased to say that Sarah Lambert, Post Office Retail Operations Change Manager has agreed to attend our upcoming HDOPF meeting on **Wednesday 29th May 2019**, 10.30am - 1 pm at the Steyning Centre, Saxon Room, Fletchers Croft, Steyning BN44 3XZ

Local Horsham District residents aged 60 and above (or who care for someone who is), plus local Parish, Neighbourhood, District and WSCC Councillors, HDC, WSCC, Health & Wellbeing and similar professionals etc. are encouraged and welcome to attend all of our public meetings.

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**Email dated 22<sup>nd</sup> May 2019, from Voluntary Sector Support at HDC  
Volunteers Week**

We'd like to draw your attention to Volunteers' Week which is taking place from 1-7 June. Volunteers' Week, now in its 35<sup>th</sup> year, is a national campaign and opportunity to celebrate volunteering in all its diversity.

We will be holding, with our Cabinet Member Tricia Youtan, a celebratory tea party in Billingshurst for existing volunteers from across the District. All volunteers are invited to get involved in this.

We would like to invite respective councillors to attend this event to show their support to the countless volunteers that give their time across the District.

If you have any questions please get in touch any time.

Many thanks, **Claire Shepherd**

**Voluntary Sector Support at Horsham District Council**

Community Development Officer

**Telephone:** 01403 215191

**Email:** [Claire.Shepherd@horsham.gov.uk](mailto:Claire.Shepherd@horsham.gov.uk)

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Email dated 23<sup>rd</sup> May 2019, from Southern Water



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**STAKEHOLDER WORKSHOP INVITATION:**

**WORKING TOGETHER TO BUILD A RESILIENT WATER FUTURE FOR THE SOUTH EAST**

We are writing on behalf of Southern Water, South East Water and Portsmouth Water to invite you to a stakeholder workshop where your feedback will help shape our proposed approach to addressing some of the major challenges the water sector is facing in the coming years.

The population of the South East is growing rapidly. In addition, the impact of climate change will mean more droughts and extreme weather in the coming years. In short, there will be more people needing our water and wastewater services, with less water to go round - with the additional challenge of keeping bills affordable for all.

In order to address these issues, it is vital we work in collaboration with each other as water companies, as well as with key stakeholders such as yourself.

We are hosting four workshops across the region. They will give you an opportunity to feed back on, and contribute to, our future plans to ensure that we can continue to provide a safe and reliable service that is resilient to the long-term challenges we face.

The topics we will be discussing on the day will include, but not be limited to:

- Water resources, droughts and the co-delivery of our regional campaigns
- Our water conservation initiatives, such as Target 100
- Our proposals to help customers in vulnerable situations and those who struggle to pay their bills
- How we can continue to innovate through working in collaboration
- The role our stakeholders can play in helping us to produce a Social Contract
- Helping to support economic growth in your region
- The work we are doing to protect the environment
- Our plans for a new reservoir at Havant Thicket

The workshops will include presentations from senior personnel at Southern Water, South East Water and Portsmouth Water, followed by roundtable discussions. In addition, there will be a number of stands where you can learn more about the work we are doing and discuss any concerns you have with our local operations managers.

The details of the workshops are shown below. Please click on the link and follow the instructions to register:

Registration: 09.30am; Workshops: 10.00am - 1.15pm; Lunch 1.15pm - 2.00pm;  
Optional afternoon carousel sessions 2.00pm - 3.00pm

### Sussex (Amex Stadium) - Thursday 27th June

We hope you're able to join us.

Yours sincerely, Ian McAulay, CEO, Southern Water, Paul Butler, Managing Director, South East Water

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Email dated 23<sup>rd</sup> May 2019, from NALC

#### Chief Executives Weekly Bulletin

##### Transport planning awards

I'm delighted to announce NALC is again supporting the Transport Planning Society's People's Awards, especially as Sevenoaks Town Council have crowned winners last year for their two bus projects! Nominations are open until 2 August 2019, initiatives must have been in operation for at least one year and entries must be able to show how the outcomes have made a positive contribution to the principles of transport planning. More details in our news story [here](#), so please do consider putting your transport projects forward.

##### Out and about

Last week our senior solicitor and head of legal, Jane Moore, was in the Isle of Wight for a meeting of the South East Regional County Association Federation followed by delivering training on councillor conduct for the Isle of Wight Association of Local Councils – huge thanks colleagues for organising and hosting Jane.

- Our head of member services, Charlotte Eisenhart, attended a 'Making Change Happen Locally' event at the Royal Society for the Arts this week, where a number of people pitched projects that aim to make a change at a local level. One that I thought might be of interest to local councils is **The Skateparks Project** – they provide free impartial advice and resources for councils and communities looking to build great skateparks. They also maintain the UK's largest directory of skateparks, so if your council has a skatepark do consider adding it to this directory. With skateboarding added to the core list of Olympic sports for 2020, this is definitely a sport that will be increasing in popularity over time!
- The planning think-tank Planning Futures – authors of our **guide to the Community Infrastructure Levy** – held their summer reception on 23 May at the House of Lords, with Jane and Gurvynda Paddan-White, solicitor, there to fly the flag for NALC and the sector at what is always a valuable networking event and an excellent occasion for cross-party learning. Of particular note was an avid discussion about working women within professional environments and what organisations could do to promote more diversity in senior positions, and better flexibility for new parents. Gurvynda has been asked to speak at an upcoming event regarding working parents in the legal profession, the challenges it can provide, and opportunities that could be created.



- Our chairman, Cllr Sue Baxter, and head of policy and communications, Justin Griggs, were at the launch of Social Enterprise UK's new report *Front and Centre - Putting Social Value at the Heart of Inclusive Growth* on 21 May. The report calls for a rethink on how public bodies use social value, urging it to be placed front and centre of how local and central government works, and you can read it [here](#). During the question and answer session Sue commented on the important part local councils already play in delivering social value, and given increasing devolution from principal authorities there was more scope for this to be considered.

#### Legal guidance

Last November we issued legal briefing L09-18 on the Public Sector Bodies (Websites And Mobile Applications) (No. 2) Accessibility Regulations 2018. The briefing referred to the government's intention to issue a model accessibility statement. The Government Digital Service has now created a sample accessibility statement for guidance which can be found [here](#). Colleagues and I met this week to explore further support for county associations and councils, which we'll be discussing with the County Officers Forum at their meeting next month, and I'll keep you updated.

#### And finally...

I and colleagues set our alarms early on 21 May to tune in to BBC Radio Suffolk's breakfast show to hear Sally Longmate, Suffolk Association of Local Councils, launch the Suffolk Community Awards. Sally did a terrific job raising the profile of the county association and bigging up the work clerks and councillors do on behalf of their communities. You can **listen again** to BBC iPlayer, the piece is 39.04 – 47.15. Which neatly leads me on to plug NALC's own awards, **Star Councils 2019** – entries close on 24 June and I'm keen for more clerks, councils, councillors and county associations to enter than last year – so please do think about promoting your brilliant work. If you don't, who will?

Email dated 23<sup>rd</sup> May 2019, from HDC

Parish Council Training - 6 June 2019 – Main Conference room

**Please let me know if you would like to attend this training event, two representatives from each Parish Council can attend**

1. Planning Application Process
2. Planning Condition tests
3. The Compliance Process
<ul style="list-style-type: none"> <li>• Development Management Workshop</li> </ul>
<ul style="list-style-type: none"> <li>• BREAK</li> </ul>
4. CIL / s106
5. Permitted Development update

6. Local Plan Review update (presentation & workshop)
7. Neighbourhood Planning update
<ul style="list-style-type: none"><li>• Workshop</li></ul>