

Memo (Agenda July 2019)

To: Parish Councillors

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

From: Sarah Hall

Date: 15th June 2019 (week commencing 10th June 2019)

Re: COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	Consultation Closes	NPC Meeting

(2) **HDC Decisions**

Number	Applicant & Reason	PC Observation	HDC Decision
DC/19/0786	Surgery 1 x Oak Land rear of Woodlands Walk, Mannings Heath	No objection	Permitted
DC/19/0763	Change of use of land for 4 no. park homes and change of use of existing buildings to provide 2 no. holiday lets Hawthorns, Bar Lane, Southwater	Objection	Refused

(3) **Appeals**

Number	Applicant & Reason	PI Decision
DC/18/1849 APP/Z3825/W/ 19/3222837	Demolition of existing outbuildings and erection of 6 no. 3 bedroom dwellings with associated parking and private amenity via approved access from Brighton Road. Little Homefield, Brighton Road, Mannings Heath	Appeal allowed

(4) **Enforcement Numbers**

Number	Nature of Complaint	Date	HDC Action
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Clerks Update

- The clerk has been sent to Catherine Howe congratulating her on her promotion to head of Strategic Planning
- The Hon Treasurer St Andrew's PCC has written and thanked the Parish Council for their annual grant

- The Clerk has submitted the Asset of Community Value nomination form for Copsale Hall (the existing registration expires on 17th June 2019)
 - VAT reclaim of £2,658.28 paid directly into Nat West account by HMRC 28th May 2019
 - SSALC have issued training passports, to be handed out at next meeting
-

Correspondence

Email dated 10th June 2019, from SSALC
SSALC Weekly Bulletin

D Day Commemoration, Pagham, West Sussex

Some 1000m off the beach at Pagham lies a sunken concrete caisson for a Mulberry Harbour; some 48 caissons were towed across to Normandy but the Pagham one didn't make it.

On 6th June, Pagham Parish Council arranged a ceremony of dedication for the 'Mulberry Harbour Stone' located on the beach in front of the Yacht Club, this was well attended by local residents including Philip Mawes a WW11 veteran from the Royal Navy and the Reverend Mark Eminson, Vicar of Pagham. SSALC's membership of the West Sussex County Council Civilian & Military Partnership Board helped to ensure that there was a uniformed military presence in the form of three representatives of 12 Regt. Royal Artillery based at Thorney Island.

In the photograph below we have from left to right Nicola Swann, Parish Council Clerk, Gunner Adam Thorne, Bombardier Amy Johnson, Philip Mawes, Sergeant Barry Pryor and Trevor Leggo CEO SSALC.



This year Angmering Parish Council changed the format of its Annual Parish Assembly and it worked !

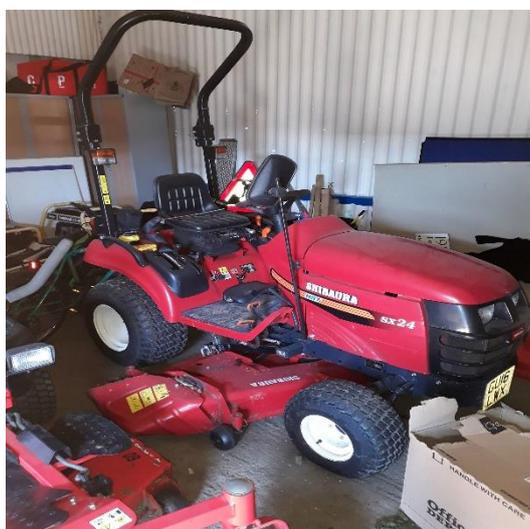
Over 20 local organisations took table top displays and some 150 people attended – next year they will need a bigger hall !

Congratulations to the Clerk Katie Herr, Assistant Clerk Tracey Lees and 'front of house' staff Sam and Tara pictured below in 'house colours'.



For Sale

Angmering Parish Council are selling a ride on mower.
It was purchased in February 2016 and comes with a side discharge cutting deck.
It has 0160 hours on the clock and is in very good condition.



For further details please contact Tracy Lees at admin@angmering-pc.gov.uk

Latest News

For regular news updates please visit
www.ssalc.co.uk

Sussex PCC honoured in Queen's Birthday Honours for 2019

Sussex Police and Commissioner Katy Bourne has today (8th June), been awarded an OBE for public and

political services.

Chief Constable Giles York said: "Katy Bourne has been a consistent force for good since first being elected as the PCC for Sussex; she has always been a voice of challenge and support for the Force and championing the needs of the public and those who struggle to have their voice heard.

On behalf of all of us at Sussex police we offer our congratulations on such well earned recognition in being awarded an OBE."

Claudia Ortiz, Director of Brighton-based specialist stalking service Veritas Justice said:

We would like to congratulate Katy on receiving this very well-deserved recognition.

She has shown immense commitment and dedication to improving outcomes for victims of Stalking and has shared her own experiences publicly. Her tireless work raising awareness of this devastating crime has inspired us locally and many others nationally to come together and create the changes that are so desperately needed by some of the most vulnerable people in our society.

Her unwavering support and passion have driven the stalking agenda in almost every national platform and her work in support of victims of Stalking is most definitely saving lives and is testament to her ingenuity, creativity, and above all leadership in public service.

Former Sussex lawyer, Paul Greenwood was a District Attorney in San Diego and one of the USA's leading prosecutors of elder abuse who spoke at the launch of the Sussex PCC's Elders' Commission report launch Parliament.

He said: "I am delighted that Katy Bourne has been recognized for her innovative approach to raising awareness in Sussex about the ever growing crime of financial exploitation that targets our elder and vulnerable adult population.

Education and community involvement with the police are essential in the fight to hold perpetrators accountable; and so it is gratifying that Mrs Bourne's leadership in this area has been duly noted."

Sussex PCC Katy Bourne said "I am very honoured to have been nominated and to have been awarded an OBE in the Queen's Birthday Honours list. This is a tremendous endorsement of the role of Police and Crime Commissioners and testament to the hard work of the team in my office who support me. I would like to thank them and also every single police officer, PCSO and police staff member in Sussex for working so tirelessly to keep us all safe."

Notes for editors:

The Orders of the British Empire were established by King George V in three ranks; Commander; Officer and Member, and they are awarded for distinguished and notable contributions.

The PCC and her team will be at the South of England Showground in Ardingly today (Saturday 8th June) and looking forward to meeting visitors to hear their ideas and concerns about policing and crime issues in Sussex.

Legal Updates

For regular legal updates please visit
www.ssalc.co.uk

Sample Accessibility Statement (Accessibility Regulations 2018)

Last November NALC issued legal briefing [L09-18 on the Public Sector Bodies \(Websites And Mobile Applications\) \(No. 2\) Accessibility Regulations 2018](#).

The briefing referred to the government's intention to issue a model accessibility statement and the Government Digital Service has now created a sample accessibility statement for guidance which can be found [here](#).

Representatives from NALC met this week to explore further support for county associations and councils which they will be discussing with the County Officers Forum at their meeting next month.

Email dated 11th June 2019, from Age UK Horsham
Age UK Horsham Spring Newsletter

Please find a link to Age UK's Spring Newsletter below;

<https://www.nuthurstparishcouncil.co.uk/wp-content/uploads/2019/06/Age-UK-Horsham-Spring-Newsletter.pdf>

Email dated 10th June 2019, from WSCC
Ash Tree Disease



Special edition



Ash tree disease impacts West Sussex

Ash dieback (ADB) is a devastating disease that has the potential to kill over 95% of West Sussex ash trees over the next 10 - 20 years. As nearly 21% of all broadleaved trees in West Sussex are ash, this would have a major impact on the county's landscape, wildlife and habitats.

Although there is no treatment, a small percentage of ash may be resistant to, or tolerant of, the infection. Survivors can be used for breeding tolerant ash trees for the future.

The County Council is working with district and borough councils, other organisations, and land owners to take a coordinated approach to mitigate potential health and safety risks. There is likely to be selective felling of ash trees and reactive work this summer.

For more information visit the [West Sussex County Council website](#)

What parish and town councils need to do:

- If you have responsibility for trees, check your tree condition surveys are up to date;
- Know where your ash trees are and, if you have volunteer tree wardens, encourage them to monitor the trees and report regularly;
- Prepare a plan to manage the impact of ADB – see the [Ash dieback toolkit](#);
- Be aware that ash trees with tree preservation orders (TPOs) or trees in Conservation Areas will normally still require consent for any works from the local planning authority. Contact the [district or borough council](#)_tree officer for specific advice.



If you own woodland which contains ash you should be aware that:

- Markets for lower grade timber are available which may help reduce the cost of felling; and,
- There are grants available under [Countryside Stewardship](#) which can contribute towards the cost of restocking and ongoing management.

For further information on managing your woodland please contact your local Forestry Commission Woodland Officer:

Julian Williams on 07827 232533 or email
at julian.williams@forestrycommission.gov.uk

Please be aware that under the Forestry Act 1967, a licence is required to fell most trees. Details of how to apply for a licence and any exemptions which may apply are outlined in the [Tree Felling – Getting Permission document](#).



Finally, please do not panic! Whilst the safety of trees is always the responsibility of the landowner, the requirement under health and safety legislation is to have a suitable and sufficient risk assessment, and to apply measures that are reasonable and practicable.

More on this and the duty of care is in [Common Sense Risk Management of Trees](#), from the [National Tree Safety Group](#). Also see [Forest Research](#) for further advice on the identification of ADB and how to report it, and the [Arboricultural Association](#) for directories of registered consultants and approved contractors.



Get in touch!

If you have any questions about what you've read, or you'd like to share some of the work your town or parish council is doing for us to highlight in future newsletters, email us at:

townandparishcouncilnews@westsussex.gov.uk

Follow us on social media

Don't forget you can also follow West Sussex County Council on social media for all the latest news and updates. Just click on one of the social media links at the bottom of this email.



Do you have an event coming up?



If you would like to promote an event in your area you can use the [events calendar](#) on our website.

You can search for West Sussex events [here](#).

Email dated 10th June 2019, from Southwater Parish Council Southwater Neighbourhood Plan

Dear Sir/Madam,

I am writing to advise that Southwater Parish Council (as the qualifying body) has prepared a Neighbourhood Development Plan, entitled "Southwater Neighbourhood Plan 2019-2031", for their Parish with the help of the local community. The Southwater Neighbourhood Plan sets out a vision for the future of the Parish and planning policies which will be used to determine planning applications locally. The Parish Council submitted the plan to Horsham District Council on 13th March 2019.

In accordance with Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 (as amended), Horsham District Council are running a consultation on the Southwater Neighbourhood Plan and associated documents for 6 weeks - inviting representations between Friday 7 June and Spm on Friday 19 July 2019.

If you would like to make a representation on the Southwater Neighbourhood Plan, please refer to Horsham District Council's online consultation system by clicking the following link:

https://strategicplanning.horsham.gov.uk/consult.ti/SouthwaterNP_Rep16/consultationHome

Horsham District Council encourage those responding to use their online consultation system, however, if you are unable to submit online, you can also return your representation comment form to neighbourhood.olaniainq@horsham.gov.uk or in writing to: Neighbourhood Planning Officer, Horsham District Council, Parkside, Chart Way, North Street, Horsham, RH12 1RL. Those who are responding in writing need to use the prescribed response form, which is available on Horsham District Council's website. This consultation runs from Friday 7 June to Spm Friday 19 July 2019.

Hard copies of the consultation documents are upon request available for inspection between;

- Horsham District Council offices; Parkside, Chart Way, North Street, Horsham, RH12 1RL (Monday to Friday, 9am to 5pm)
- Horsham Library, Lower Tanbridge Way, Horsham, RH12 1PJ (Monday to Friday 9am to 7pm and Saturday 9am to 5pm)
- Southwater Library, Beeson House, 26 Lintot Square, Fairbank Road, Southwater, RH13 9LA (Monday to Friday 10am to 5pm and Saturdays 10am and 2pm).

NOTIFICATION

Any representations may include a request to be notified of the local planning authority's decision under regulation 19 in relation to the neighbourhood development plan. Horsham District Council will process the information you provide in a manner that is compliant with the General Data Protection Regulations (GDPR).

PLEASE BE AWARE THAT ALL REPRESENTATIONS RECEIVED BY THE AUTHORITY WILL BE MADE PUBLICLY AVAILABLE (IN DUE COURSE). THESE WILL BE IDENTIFIABLE BY NAME AND WHERE APPLICABLE ORGANISATION.

Please note that this consultation is being run and managed by Horsham District Council. Any queries regarding the consultation should be directed to the neighbourhood planning team at Horsham District Council. They can be contacted by emailing neighbourhood.planning@horsham.gov.uk.

Email dated 13th June 2019, from HDC

What do you think of our Stay Connected email updates?

Having trouble viewing this email? [View it as a Web page.](#)



Horsham
District
Council

Stay connected

What do you think of our Stay Connected email updates?

Hi there,

Our Stay Connected email updates service has been up and running now for nearly two years, how time flies!

To help us improve the emails you receive we'd love to find out what you think about them. We would really appreciate it if you could spare 2-3 minutes of your time to let us know what is good, and not so good, about the Stay Connected email updates that you receive.

Your feedback will be used to improve the service for everyone.

Follow the button below or [answer the survey here](#).



Email dated 16th June 2019, from NALC Chief Executives Bulletin

Annual Governance and Accountability Return

A quick reminder that the 2018-19 Annual Governance and Accountability Return (AGAR) must be approved and published on a website before 1 July 2019, and either a Certificate of Exemption or AGAR for review must be sent to the external auditor by the stated submission deadline which is also 1 July. If you don't return the appropriate part of the AGAR by the deadline you will be charged £40 for each reminder letter! Full information can be found on the SAAA website [here](#).

Out and about

- Our head of member services, Charlotte Eisenhart, and policy and projects intern, Linda Hammond were at a meeting of the Federation of East Midlands Associations of Local Councils this week to talk about our draft member services strategy and get feedback on some of our work. Highlights from the wide-ranging and challenging (in a good way!) discussion included some really helpful comments on the member services strategy, feedback on the recent local elections and the need to communicate more effectively about these follow up projects, email communications and this is something we have already identified for review, praise for access to our legal services including telephone advice, delivering training and the legal bulletin (as well as my own Friday bulletin, phew!)
- As part of their induction, Linda and our other policy and projects intern, Claire Goldfinch, along with solicitor Gurvynda Paddan-White, were in Elstree and Borehamwood on 12 June at a meeting of the Town Council. Two projects they heard about which they were particularly struck by: firstly, a book called 'Teddy's

Trails' which the council is publishing and features trail walks around the town (each starts at a point which can be reached by bus from Elstree and Borehamwood station, and leads back to the station), highlighting cultural hotspots as the area is well known for their film studios, and encourage people to get back in touch with nature – as all three colleagues are quite local to the area, I'm sure they plan to check out these routes soon!; and secondly, the town council are supporting a bid by the community for funding to improve train passenger experience including improvements to the station and services such as an extra ticket machine – good luck with the bid!

Tree Charter

A date for your diaries! As you know, NALC is a partner in the Woodland Trust's Tree Charter project, and I attended their strategic board meeting on 13 June. This year's Tree Charter Day will be held on 30 November with a planned mass planting. You can find out more about how to get involved in the Tree Charter on the project page on the NALC website [here](#), can I encourage you to sign the Tree Charter [here](#), and do let us know at policycomms@nalc.gov.uk about any of your trees and woods related activity or projects so we can share and celebrate it.

Meeting with rural affairs minister

Our chairman, Cllr Sue Baxter, met with the rural affairs minister, Lord Kimble, and other rural organisations on 11 June to discuss rural loneliness and discuss how our organisations might support the next phase of the Government's loneliness strategy, in particular tackling loneliness among young people. Sue was able to outline some of the work our councils are already doing, and proposed a number of initial ideas for how NALC, county associations and local councils might be able to help, building upon our new joint guide with the Local Government Association, which we will be launching at their annual conference next month. Again, do let me know at policycomms@nalc.gov.uk about your own work and projects to help tackle loneliness and isolation, along with any ideas and suggestions you might have about what you need to get started or do more.

And finally...

Hopefully, you will have already seen the brilliant **article** in The Guardian yesterday by John Harris which provides an inside story into how local people are getting involved in local councils to seize control over local issues, including in Frome in Somerset, Buckfastleigh in Devon, Queen's Park in London and Alderley Edge in Cheshire. More coverage like this please national media!

**Email dated 14th June 2019, from
Calor Rural Community Fund**



It's the final countdown

With Monday fast approaching
And the voting stage soon closing
Have your say and get voting!

Your valuable votes go a long way

The race is on. Our Community Fund projects are reeling in the votes in the hope to receive funding to improve local life.

Offer a helping hand and head over to our projects page to vote for your favourite community projects by **Monday 17th June**.

Please encourage your local community to sign up and support local projects. After all, the benefits from these projects may positively impact your local rural community.

Have your say

The leader board is constantly changing and every vote really does make a difference.

The projects with the highest number of votes within each funding category will go through to the finals where they'll be reviewed by a panel of judges.

Cast your votes today





**All weather
sticker**

Size approx 110 x 110mm



**Make a
difference**

**Spread the word
Not the poo!**

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Email dated 14th June 2019, from no incinerator for Horsham
Pre-Inquiry Meeting Notes



ni4h.org

NO INCINERATOR 4 HORSHAM COMMUNITY GROUP

Opposing plans for a huge commercial and industrial incinerator in rural Horsham

ACT NOW FUNDS NEEDED BY END JUNE
to pay for a barrister to stop Horsham incinerator



gofundme.com/no-incinerator-4-Horsham



credit/debit card or PayPal via [ni4H.org](https://ni4h.org)

BACS, cheque or cash contact Ni4H

Pre-inquiry Meeting - Thursday 6th June 10am-12noon

All welcome to come and observe the meeting.
The Amberley Room, WSCC, Parkside, Horsham RH12 1XH

Climate Emergency - Impacts of Incineration Saturday 15th June drop in anytime 2pm to 4pm

The Roffey Club, Spooners Road, Horsham RH12 4DY
Find out more about the Horsham Incinerator proposals and
how you can still have your say at the Public Inquiry

3-Week Public Inquiry - starts 10am Tuesday 29th October

Horsham venue to be confirmed.
Daily updates on Ni4H Facebook Appeal page
Let Ni4H know if you wish to speak for a few minutes at the Inquiry
to represent yourself, a group or business

Contact Ni4H for more information ni4h.org