

Memo (Agenda July 2019)

To: Parish Councillors

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

From: Sarah Hall

Date: 21st June 2019 (week commencing 17th June 2019)

Re: COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	Consultation Closes	NPC Meeting
DC/19/1198 14.06.2019	Conversion of redundant milking parlour building to ancillary accommodation and cattle shed to garage, workshop and storage space. New Brook Farm, Nuthurst Road, Maplehurst	05.07.2019	FPC 03.07.2019
DISC/19/0179 14.06.2019	Approval of details reserved by conditions 3,4 and 5 to approved application DC/17/2293 (pre commencement conditions) Dun Horse Inn, Brighton Road, Monks Gate	Not available	Email consultation
DC/19/1253 18.06.2019	Demolition of existing dwelling, garage and outbuilding and erection of a two storey detached dwelling with link attached car port/garage and associated works Barnfields, Broadwater Lane, Copsale	09.07.2019	FPC 03.07.2019

(2) **HDC Decisions**

Number	Applicant & Reason	PC Observation	HDC Decision
DC/18/1792	Outline application for the erection of 5 residential dwellings and associated works. All matters reserved except for access. Great Ventors Development Site, Coolhurst Close, Monks Gate	Objection	Permitted
DC/19/0763	Change of use of land for 4.No park homes and change of use of existing buildings to provide 2.No holiday lets. Hawthorns, Bar Lane, Southwater	Objection	Refused
DC/19/0934	Proposed padmount substation Amiesmill Farm, Kerves Lane, Horsham	No objection	No objection to notification

(3) **Appeals**

Number	Applicant & Reason	PI Decision
APP/Z3825/W/ 19/3223965 (DC/18/0846)	Erection of two detached dwellings including associated landscaping, amenity space, garages and parking with widening of existing access off Nuthurst Street. Land north of Keatings, Nuthurst Street, Nuthurst	Appeal dismissed

(4) Enforcement Numbers

Number	Nature of Complaint	Date	HDC Action
EN/19/0235	Alleged siting of an unauthorised shipping container on agricultural land Amiesmill Farm, Kerves Lane, Horsham	11.06.2019	
EN/19/0243	Alleged alterations to garage building under reference SQ/25/95 Hards Farm Cottage, Kerves Lane, Horsham	14.06.2019	

Clerks Update

- **Email dated 14th June 2019, from HDC Planning Compliance Team Leader, re EN/17/0062**
I can confirm that the matter of the breach of the effective enforcement notice was referred to the Council's Legal department on 13th May 2019 in order for prosecution proceedings to be instigated. I will update you further once the Council's solicitor has the matter listed in Court.
- **Letter dated 10th June 2019, from Age UK Horsham**
Age UK Horsham have written and thanked the Parish Council for their donation of £300.00.
- **Letter dated June 2019, from SSALC**
SSALC have issued training passports for Parish Councillors for use from 1st July, any attendance between May and June can be entered retrospectively.
- A letter has been sent to the Case Officer re the two planning applications for Little Homefield.
- A letter has been sent to the Enforcement Team re the alleged breach at Keatings.
- Thank you letters have been sent to Mannings Heath Village Hall and the Cricket Club.

Correspondence

Email dated 17th June 2019, from HALC
HALC Agenda – Cllr O Hydes & Cllr J Chaytor represent the Parish Council)

**Tuesday 25 June 2019, 7.30pm – 9.30pm,
at The Steyning Centre, Fletchers Croft, Steyning BN44 3XZ**

Agenda

1. Welcome, attendance and apologies - please sign in on arrival.
2. Election of Officers of HALC:
 - Chairman
 - Vice Chairman
 - Secretary
 - Treasurer

3. Election of Representatives on Outside Bodies:
 - Standards Committee (2)
 - WSALC (2 – Chairman, Vice Chairman)
 - Sussex/Surrey ALC (1 – Chairman)
 - Community Safety Partnership (1)
 - CPRE (1)
 - CLC (1 – North, 1 – South)
4. Update from Sussex Police.
5. Guest Speaker: Cllr Mr Keith Budden, Chairman of East Hampshire District Council to discuss GDPR
6. Approval of Minutes of the Meeting on 25 March 2019.
7. Matters arising from item 6 – not on the agenda below.
8. SSALC Training Programme 2019.
9. Reports from Representatives on Outside Bodies:
 - Standards Committee
 - WSALC
 - Sussex Surrey ALC
 - Community Safety Partnership
 - CPRE
 - CLC
10. Members Questions and Comments.
11. Date of Next Meeting –

Thursday 12 September 2019

Beeson House, Southwater

(Guest Speaker: Mr Ian Hare, Chairman Pulborough Parish Council to talk about Footpath Charter)

Email dated 17th June 2019, from SSALC
SSALC Weekly Bulletin

NALC Annual Conference & Exhibition 2019 – Book Now!

Double Tree by Hilton Hotel, Milton Keynes, 28-29 October 2019

NALC's Annual Conference and Exhibition 2019 is an essential event for anyone interested in the role of local councils in strengthening their communities. So join them and other parts of the public, private and voluntary sectors to discuss the key policy issues of the moment. There will be exciting workshop sessions on rural issues, youth engagement, council performance, cyber-crime and investment projects (with more to be confirmed). There will also be prominent keynote speakers, a full exhibition catering for your council's needs, the [Star Council Awards](#) dinner and prize giving, as well as a networking drinks reception!

[Click here](#) to book and for more information!

Latest News

For regular news updates please visit
www.ssalc.co.uk

NALC Briefing on Loneliness

Councils of all sizes have a key role to play in tackling loneliness. NALC are hopeful they will secure further government support to continue to promote this work.

[Read full document](#)

Precept Statistics 2019/20

NALC have produced an analysis of this year's precepts which provides much food for thought.

[Read full analysis](#)

Legal Updates

For regular legal updates please visit
www.ssalc.co.uk

Sample Accessibility Statement (Accessibility Regulations 2018)

Last November NALC issued legal briefing [L09-18 on the Public Sector Bodies \(Websites And Mobile Applications\) \(No. 2\) Accessibility Regulations 2018](#).

The briefing referred to the government's intention to issue a model accessibility statement and the Government Digital Service has now created a sample accessibility statement for guidance which can be found [here](#).

Representatives from NALC met this week to explore further support for county associations and councils which they will be discussing with the County Officers Forum at their meeting next month.

Upcoming Training & Events



NALC study tour researches transport project

NALC sent a best practice delegation to discover how Bishop's Stortford Town Council Hertfordshire is improving community transport for adult social care services.

[Continue reading](#)



Put permitted development through the planning system

NALC disagrees with the government's announcement that businesses and homeowners can extend their homes without having to go through local planning departments.

[Continue reading](#)



NALC welcomes IFS council funding report

NALC has welcomed the recent publication of the Institute for Fiscal Studies (IFS) report into council funding, agreeing with many of its findings.

[Continue reading](#)

Member updates

[Chief executive's blog](#)

**Email dated 21st June 2019, from NALC
Chief Executives Bulletin**

Toilet Tax Bill enters Parliament

I'm delighted to announce that legislation to end the toilet tax entered Parliament this week, which when enacted will save the sector millions of pounds. This has been a key campaign over the last few years to exempt local (parish and town) councils from paying business rates on toilets they own or manage. The snappily titled **Non Domestic Rating (Public Conveniences) Bill** received its First Reading in the House of Lords on 18 June and we will be working with Parliamentarians in both Houses, including Scott Mann MP, who chairs the All Party Parliamentary Group on Local Democracy and has been championing this issue, along with Liz Truss MP and local government minister Rishi Sunak MP.

Precepts media coverage

Some more good media coverage by the BBC this week highlighting how **local councils are increasing precepts to take on and save local services**, examples in the story include Chippenham Town Council, Lilbourne Parish Council and Newport Pagnell Town Council. Well done Mark Williams, town clerk, Falmouth Town Council for his interview on BBC Radio Cornwall, you can **listen again** on BBC iPlayer (2.10 in) just after the piece on Lucky the kitten! We've also published our analysis of parish precepts which you can read **here**.

LCR interviews Duncan Selbie of Public Health England

This week, Marie Dill, senior communications officer, interviewed Duncan Selbie, chief executive at Public Health England, for the summer edition of *LCR's* special on health and wellbeing. Just one of the things he wanted to point out was how vital local councils are in helping people to live in good health. He said: "I would reverse the importance of the different councils in local government. I would say the most important are [local councils] because they are the closest to people. Keeping people healthy is not just about diagnosis, but what really matters to people – can they meet their friends, get to the local shops and get decently paid work. And it's local councils that know the most about how to connect people." To read more from the interview, which will be published in the summer edition, click here to **subscribe to LCR**.

NALC committees

Our Management Board which oversees our work met on 18 June and noted a positive financial year end result and recommended an increase in affiliation fees to 7.2p per elector in 2020 capped at £1840. Councillors also agreed on some small changes to NALCs governance and supported a paper on developing member services.

- And our Policy Committee met on 19 June, agreeing a number of policies on a neighbourhood planning, considered policy motions on financial services, boundary reviews and local elections data, warmly welcoming the news on our toilets campaign and also agreeing to support the Use Our Loos campaign, noted progress on new regulations to change parish polls, considered a number of draft surveys as part of our elections review, and discussed a number of audit issues which we will be relaying to the Joint Panel for Accounting Guidance.

Out and about

It was good to visit Lancashire on 15 June and hear some of the brilliant things local councils are doing including digital inclusion programme, housing for unemployed people, community hubs, youth council

budget, a pedestrian bridge across the canal to an isolated area, and a blues festival! Their conference also heard from the Police and Crime Commissioner and a Guide Dog called Preston!

- Charlotte Eisenhart, head of member services, attended the Leicestershire and Rutland Association of Local Councils (LRALC) AGM on 15 June. Charlotte heard about the professional services offered by LRALC, including a new internal audit service and the excellent work of local councils in Leicestershire, including running a neighbourhood watch scheme, funding support workers to help the elderly and disabled bathe and providing funding for an early intervention officer. Charlotte also delivered a presentation outlining the services and support NALC provides to local councils and NALC's new vision for the sector.
- NALC's chairman, Cllr Sue Baxter, attended a meeting of the Prime Minister's Rural Dementia group on 20 June and heard about some excellent work in the south-west, where local councils are working together to build dementia friendly communities. NALC will be promoting this as part of its health and wellbeing campaign this year, so please do let us know of any work your local council is doing to help support local residents with dementia.

Remembering Srebrenica

This 11 July marks the 24th anniversary of the Srebrenica genocide where over 8,000 Bosnian Muslim men and boys were systematically murdered simply because of their religious identity in the worst atrocity that occurred on European soil since the Second World War. Remembering Srebrenica is the sole organiser of the UK's Srebrenica Memorial Day commemorations. Since its creation in 2013, the organisation has educated over 90,000 young people on the lessons from Srebrenica, organised nearly 6,500 memorial activities across the Country and created 1,200 Community Champions who pledge to stand up to hatred and intolerance in their communities. By remembering the past, we hope to learn lessons for the future and to promote a safer and more tolerant society for all. Remembering Srebrenica would like to invite you and your council to commemorate the 24th anniversary of the Srebrenica genocide, and join them in teaching others about the consequence of hatred and intolerance during the week 7 - 14 July 2019. They have numerous resources and suggestions on how you can join us in commemoration – please take a look at their website [here](#).

NALC Open Days

Just a quick reminder we are holding an NALC open day on the 16 July. These days are run to enable new staff at county associations, councillors on committees as well as new member councils to meet our officers and put names to faces as well as finding out more about our work. If colleagues are interested in attending, please contact farhana.miah@nalc.gov.uk for more information and to book a place.

And finally...

In support of National Loneliness Awareness Week, we [published 50 case studies](#) demonstrating how local councils of all sizes are getting involved to help tackle loneliness, a problem which increases the likelihood of premature mortality by 26%. The case studies featured identify activity taken to counter loneliness amongst older and younger people, the unemployed and those with dementia, including managing community venues, organising events, providing community transport and social prescribing.