

# Memo (Agenda September 2019)

**To: Parish Councillors**

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

**From:** Sarah Hall

**Date:** 25th August 2019 (week commencing 19th August 2019)

**Re: COUNCILLORS' BRIEFING NOTE**

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I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	Consultation Closes	NPC Meeting
<a href="#">DC/19/1630</a> 12.08.2019	<b>Surgery 3 x Ash</b> Tree tops, 16 Winterpit Lane, Mannings Heath	02.09.2019	Email consultation
<a href="#">DC/19/1588</a> 15.08.2019	<b>Retrospective application for the rection of mobile stables and storage shed. Erection of outdoor riding arena with Fence</b> Sedgwick Lodge, Sedgwick Park, Horsham	05.09.2019	FPC Meeting 04.09.2019
<a href="#">DC/19/1660</a> 22.08.2019	<b>Erection of a single storey side extension to existing outbuilding</b> The Old Cottage Farm, Nuthurst Road, Maplehurst	19.09.2019	FPC Meeting 04.09.2019

(2) **HDC Decisions**

Number	Applicant & Reason	PC Observation	HDC Decision
	No decisions		

(3) **Appeals**

Number	Applicant & Reason	PI Decision
	No new appeals lodged and no updates	

(4) **Enforcement Numbers**

Number	Nature of Complaint	Date	HDC Action
<a href="#">EN/19/0361</a> 08.08.2019	<b>Alleged: Breach of pre-commencement condition of DC/19/0953</b> Land Parcel at 520060 128496, Brighton Road, Mannings Heath		

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Clerks Update

## Correspondence

### **Email dated 19<sup>th</sup> August 2019, from WSCC Tensions monitoring following Chichester incidents**

I am aware that Greg Merritt, who previously worked on our team, emailed you at the start of the year to ask that you keep an eye out for signs of community tensions, especially with regard to the ongoing Brexit negotiations, and share the information with us, as we will do with you.

With this in mind, Chichester have recently received three separate reports, one of a sticker on a road sign, and two of highly offensive literature posted through residents doors, from the group 'British Movement'. This group is considered to be a Neo-Nazi organisation, who have previously used violence to assert their views, and are quite open about this in some of their literature.

**Please can I urge, that anything like the above is reported both to the police on 101, and to us (either to myself or Beverly Knight)**

We are keen to ensure incidents of this nature can be included in the National Community Tension Team (NCTT) monitoring. The NCTT disseminate the information amongst police staff nationally and central government so that they can collectively monitor tensions around the country.

We would be grateful if you would share this information amongst relevant colleagues and partners

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### **Email dated 21<sup>st</sup> August 2019, from Transport for South East CCD Local Transport Plan**

Dear colleague,

To mark the launch of our draft Transport Strategy and the subsequent public consultation period, we have organised a series of informal drop-in sessions across the TfSE region. This is your opportunity to come along and learn more about TfSE, the strategy contents and consultation process.

Attending one of these sessions will help you to develop your thinking and formulate your response to the consultation. There will be officers from TfSE, Steer & WSP on hand to answer any questions you may have.

These sessions are open to all, and may be particularly beneficial for those representing town & parish councils, local user and interest groups, businesses, members of the public and officers and members from local councils.

Please book your space via one of the links below, at whichever location is most convenient for you, and forward this invite to anyone else who may like to attend:

[Reading Town Hall, Weds 16<sup>th</sup> Oct 2019 4.30pm – 6pm](#)

[Woking, WWF Living Centre, Thurs 17<sup>th</sup> Oct 4.30pm – 6pm](#)

[Canterbury, Christ Church University, Tues 22<sup>nd</sup> Oct 2019 4.30pm – 6pm](#)

[Brighton, Jury's Inn, Weds 23<sup>rd</sup> Oct 2019 4.30pm – 6pm](#)

[Southampton, Central Hall, Thurs 24<sup>th</sup> Oct 4.30pm – 6pm](#)

We look forward to seeing you at one of the events in October.

Kind regards, The TfSE Team



Email dated 21<sup>st</sup> August 2019, from WSCC

Dear Sir / Madam,

At the request of the Deborah Urquhart, our Cabinet Member for the Environment and Roger Elkins the Cabinet Member for Highways and Infrastructure, WSCC has convened an internal Members' Task and Finish Group to produce an Electric Vehicle Strategy. The main focus is improving awareness and acceleration of provision of charging infrastructure.

This is currently in draft form. We would like to consult you on your views about the proposals in this draft strategy before a decision is made about formally adopting it. You can access the questions online here: - [www.westsussex.gov.uk/evconsultation](http://www.westsussex.gov.uk/evconsultation). The consultation to collect views on this draft will open on 27<sup>th</sup> August and run until 2<sup>nd</sup> October. Prior to this launching, I have attached a [copy of the full strategy](#). All consultation responses will help shape the final Electric Vehicle strategy before a Cabinet Member Decision is taken in December to formally adopt the strategy.

I would like to particularly highlight the aim within the Strategy to enable a comprehensive and cohesive public charging solution on public land. We believe that if we can consider all public land when planning a charging network there would be significant benefits to our residents. We could:

- provide a joined-up solution, which looks, and is accessed in, the same way across the county making it easier for people to use;
- provide chargers in the best locations for the users, rather in the places we have the land / space to do it;
- enable chargers to be delivered faster across the whole county as the chances of finding more feasible and achievable sites will be increased if we maximise potentially "in scope" public land;
- avoid duplicating provision in a single area;
- access significantly more government funding than acting alone, and thereby deliver more infrastructure within the county;
- put together a very attractive package to draw in a quality supplier / partner to deliver the infrastructure at a no cost basis to us all.

We consider that a third-party partner / supplier would be the best option to deliver infrastructure and we are exploring potential procurement options. Based on what we know at the moment, our preferred approach is a concession contract where there is no cost to the land owner for any aspect of the installation, management or maintenance of the charger but both the land owner and the supplier would benefit financially.

To prepare for this procurement we are assessing our own assets with the aim of creating a long list of sites where, subject to feasibility assessments, we would be happy for chargers to be installed. We appreciate that without a clear offer you cannot be expected to commit to this idea at this stage, but we would like to know if you:

- are already pursuing installing electric vehicle charging infrastructure?
- would be interested in hearing more about a concession contract offer when we are in position to share this with you
- have land / assets you would consider adding to the long list at this stage
- have any other comments you would like to make

We are keen to move forward as soon as possible with this work and be ready to go out to the market immediately after the Cabinet Member decision. To this end, we'd be pleased to receive any indication of interest by 14<sup>th</sup> October.

If you or a member of your Council would like to discuss this, or have any specific questions that will help you reach a conclusion please contact Ruth O'Brien ([ruth.obrien@westsussex.gov.uk](mailto:ruth.obrien@westsussex.gov.uk) 0330 2226455) from our Sustainability Team.

Kind regards, Steve Read

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**Email dated 22<sup>nd</sup> August 2019 from HDC**  
**Tickets go on sale for new Horsham District Community Lottery**

**Embargoed to 29 August**

Tickets for the new weekly online Horsham District Community Lottery are now on sale with the chance for players to scoop a £25,000 jackpot, whilst also benefiting local charities and community groups whose work benefits residents in Horsham District.

The first weekly draw of winners will take place on Saturday 28 September.

Everyone buying a ticket can choose which community group they want to support. 60p from every £1 ticket goes to local community groups with the rest divided between the prize fund and running costs. An additional special prize is also on offer in the first weekly draw for a free family meal at The Crown, Horsham.

More than 65 charities community groups have so far applied to receive a share of the funds. Groups already registered include Horsham Amateur Operatic and Dramatic Society (HAODS), Henfield Youth Club, Olive Tree Cancer Support, Tigers Football Club, Pulborough Cricket Club, and the Horsham and Shipley Community Project – and many more.

Ava Harding of the Olive Tree Cancer Support group is one of those who has signed up to become involved in the Community Lottery. She said:

“ I must say I think it is a great idea, and such an easy way to fundraise. We are a small, independent charity attached to Crawley hospital which has provided free support, advice, friendship and therapies to thousands of people in the local area.

“We are also starting an outreach project in Horsham in 2019 which will run from Horsham Hospital so we hope that being a part of this lottery will help us to keep on providing the support that so many people need.”

Cllr Kate Rowbottom, Chairman of Horsham District Council, said,

“I am delighted that tickets are now on sale for our new Horsham District Community Lottery. This weekly online lottery is an innovative way to support local charities, community groups and voluntary organisations.

“Over 65 groups have already applied to join the lottery but we want as many as possible to benefit from this opportunity. It's free to register and I encourage them to sign up before the first draw on 28 September.”

The lottery is run on behalf of Horsham District Council by external provider Gatherwell which already runs a similar scheme for many other local councils.

**Email dated 23<sup>rd</sup> August 2019, from HDC  
Agenda Planning Committee (North) 3<sup>rd</sup> September 2019**

Please find below a link to the agenda for the Planning Committee (North) meeting, there are no items in the Parish on the agenda.

Friday, 23<sup>rd</sup> August, 2019, 10.07 am - Agenda published: Meeting of Tuesday, 3<sup>rd</sup> September, 2019 5.30 pm, Planning Committee (North).

[View this item on the web site](#)

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**Email dated 23<sup>rd</sup> August 2019, from NALC  
Chief Executives Bulletin**

**Communities Week (9-15 September)**

A heads up that Communities Week, organised by the Ministry of Housing, Communities and Local Government (MHCLG), will take place in the week commencing 9 September. Plans for the week are being finalised by MHCLG and I'll update you when we know more! But in the meantime, it would be great if local councils and county associations could consider what you can do throughout that week to promote our vital contribution to building strong communities. A few ideas include: getting some media coverage such as in the local newspaper or radio, using your social media channels to promote your work and projects, likewise tagging on to an existing event you have planned and invite your MP to attend. Do let me know any other ideas you may have so we can share them more widely!

**Tree Charter project**

Our policy and communications intern, Claire Goldfinch, visited The Woodland Trust in Grantham on 22 August to discuss plans for the Tree Charter Day on 30 November, where tree planting will be the main focus. The National Institute for Space Research (INPE) has detected more than 74,000 fires between January and August in Brazil – this is the highest number detected since records began in 2013! And 9,500 forest fires have been observed since just 15 August, mostly in the Amazon region. Local councils can play their part in combatting this loss to trees around the world by planting trees for Tree Charter Day through three easy steps: put the date in your diary and sign up to the tree charter [here](#); identify any space you have where a tree can be planted; get in touch with [claire.goldfinch@nalc.gov.uk](mailto:claire.goldfinch@nalc.gov.uk) if you would like to receive free trees from the Woodland Trust and for more information about Tree Charter Day.

**Plunkett Foundation meeting**

Also out and about this week was our policy and development manager, Chris Borg, who attended the advisory group of Plunkett Foundation's Inspire programme in Birmingham on 22 August. The purpose of the programme is to provide support to rural community businesses, issues covered at the meeting included: programme evaluation which NALC will be involved in; publishing a joint article encouraging local councils to use their powers to support and create rural community businesses; the All-Party Parliamentary Group on Local Democracy holding a session on rural community business; and research Plunkett have commissioned from the University of Oxford on social prescribing. You can find out more about the Inspire programme [here](#).

**NALC Annual Conference 2019**

NALC's [Annual Conference 2019](#) at the Doubletree By Hilton Hotel, Milton Keynes on 28/29 October is fast approaching and here's a couple of exciting programme updates: a plenary panel session on climate change will include Suzanne Jeffery, chair, Campaign against Climate Change, and Chaitanya Kumar, Green Alliance.

The Investing in your Community workshop by the Co-operative Councils' Innovation Network (CCIN), including how local councils are tackling austerity, will feature Cllr Sharon Taylor, chair, CCIN, Cllr Sue Woodward, Burntwood Town Council, and Cllr Donna Fuller and Steve McNay, Woughton Community Council. If you haven't already registered then do [book now!](#)

### **Government visits Falmouth Town Council**

I was delighted that government officials visited Falmouth Town Council this week to find out more about their partnership model of working with the Business Improvement District. Officials from the Cities and Local Growth Unit in MHCLG made the long but always worthwhile trip to sunny Cornwall to visit many areas including Falmouth to examine place-based regeneration, especially place-making in the high street and how to achieve better balancing between private and public partnerships, including how to share best practice. This was a great opportunity for the town council to promote their vital role in the partnership, and among other things to reiterate our call for local councils to be able to bid directly for government funds!

### **And finally...**

In the last two weeks, a further 1,000 councillors and councils have taken part in our research into May's local elections, taking the total to over 3,000 responses so far! Whether you're holidaying abroad, on a staycation, or hard at work, do take a few minutes to share your views through our survey for [councillors](#) and [councils](#) – the closing date is 27 September.

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### **Email dated 23<sup>rd</sup> August 2019 from SSALC Bi Annual Meeting with Chief Constable of Sussex Police**

On Friday 15<sup>th</sup> November 2019, SALC representatives will be holding their biannual meeting with Giles York, Chief Constable of Sussex Police to discuss matters of a strategic nature and receive updates.

If you have any strategic or unresolved topics that you would like to be raised at the meeting could you please return them directly to me by close of business on **Friday 1<sup>st</sup> November 2019** at the latest.

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### **Email dated 23<sup>rd</sup> August 2019, from WSCC West Sussex Care Guide Review – Survey 21 August to 25 September 2019**

The County Council is currently undertaking a review of the annual West Sussex Care Guide. This is to ensure that we provide residents and our stakeholders with high quality information that reflects our vision that adults in West Sussex who have care and support needs live healthy and independent lives for as long as possible.

The Care Guide provides comprehensive information about support services in the county, to help people make informed choices about their care. It includes listings of domiciliary care (care at home) services, information on day care and community care services, extra-care housing schemes and support for carers. It also includes listings of care homes in West Sussex.

We want to ensure that the Care Guide provides people with useful, easily accessible information and advice. To help us do this we would welcome the views of our partners, providers, other stakeholders and local residents, on the current format and content.

We would appreciate it if you would take some time to complete the survey, which is accessible via the following link:

[https://haveyoursay.westsussex.gov.uk/legal-democratic-services/care\\_guide\\_review](https://haveyoursay.westsussex.gov.uk/legal-democratic-services/care_guide_review)

It should take approximately 10 minutes to complete.

Please circulate the survey to any colleagues and other local organisations and individuals that you feel would be interested in sharing their views.

Please click [here](#) for the survey.

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