

Memo (Agenda October 2019)

To: Parish Councillors

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

From: Sarah Hall

Date: 15th September 2019 (week commencing 9th September 2019)

Re: COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	Consultation Closes	NPC Meeting
DC/19/1858 11.09.2019	Replacement overhead line and poles Overhead Lines, Copperfields, Coolhurst	02.10.2019	Planning 18.09.2019

(2) **HDC Decisions**

Number	Applicant & Reason	PC Observation	HDC Decision
DC/19/0455	Conversion of existing residential outbuildings into a single dwelling and the creation of a new access onto Birchenbridge House Birchenbridge House, Brighton Road, Mannings Heath	Objected to the application	HDC Refused
DC/19/1198	Conversion of redundant milking parlour building to 1no. residential dwelling and conversion of cattle shed to ancillary garage, workshop and storage space Buildings to South of New Brook Farm, Nuthurst Road, Maplehurst	Objected to the application	HDC Refused
DC/19/1253	Demolition of existing dwelling, garage and outbuilding and erection of a two storey detached dwelling with link attached car port/garage and associated works Barnfields, Broadwater Lane, Copsale	No objection with conditions	HDC Permitted
DC/19/1372	Fell 1 X Ash 14 Lime Kiln Road, Mannings Heath	No objection	HDC Permitted
DC/19/1376	Application to confirm the use of 'The Cottage' as ancillary residential accommodation in association with the principal dwelling known as 'The Old Farm Cottage' (Certificate of Lawful Development - Existing) The Old Cottage Farm, Nuthurst Road, Nuthurst	No objection, with concerns	HDC Permitted

DC/19/1554	Erection of a two storey side extension, part first floor extension over existing garage with the installation of a dormer window to front elevation 15 The Whytings, Mannings Heath	No objection	HDC Permitted
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(3) Appeals

Number	Applicant & Reason	PI Decision
	No new appeals lodged and no updates	

(4) Enforcement Numbers

Number	Nature of Complaint	Date	HDC Action
	No new Enforcement Numbers		

Clerks Update

- Contacted Wicksteed to enquire if the crack in the wetpour under the slide is still covered by the guarantee (purchased February 2013).
- Moore Stephens, the External Auditor have approved/signed off the accounts for YE 31st March 2019

Speedwatch Data

Nuthurst Parish Speedwatch Group report

During the last week 19 vehicle(s) were recorded
 During the last month 49 vehicle(s) were recorded
 During the last year 122 vehicle(s) were recorded

Some results from all groups

During the last week 1452 vehicle(s) were recorded
 During the last month 9456 vehicle(s) were recorded
 During the last year 88387 vehicle(s) were recorded

Correspondence

**Email dated 13th September 2019, from HDC
 Draft Corporate Plan 2019-2023**

The Council Leader, Ray Dawe, has asked me to send you a copy of Horsham District Council's [draft Corporate Plan](#) for the period up to the next district council election. The Cabinet is required to produce this document for the Council approval.

The Plan is not intended as a detailed policy document but as a fairly wide overview of the direction the council will be taking over the next few years. The intention would then be to do a short annual review of it each year.

The plan will be reviewed at Cabinet on 26 September and Council on 16 October and the final draft published one week before each meeting.

**Email dated 19th September 2019, from WSCC Partnerships & Community Team
 Community group Micro-fund grant max £750, Community Events and Social Media Training opportunities**

Micro- fund Grant

As we approach the next round of County Local Committee's (CLC's), I thought it would be useful to circulate a reminder about the Micro-fund grants.

This fund was introduced this year (from Community Initiative Funding), in order to support groups needing a small amount of funding for an organisation. For example, £300 for a printer which means crowdfunding would be not the most appropriate method. The total cost of the whole project (not just the element being applied for) **must be** £750 or under. Anything over (or groups applying to more than one organisation) will be redirected to the West Sussex Crowd.

Here is a link to the form, and some guidance which you should find helpful.

Applications are deliberated by Members through CLCs alongside applications to the West Sussex Crowd and the next CLC for North Horsham is on the 4/11/2019, 7pm at Parkside and Chanctonbury CLC is on the 20/11/19, 7pm at The Steyning Centre (Saxon Room), Fletchers Croft, Steyning, BN44 3XZ. Deadlines for applications are: North Horsham 30/9/19 and Chanctonbury 14/10/19.

Training

Horsham District VSS have organised some training, for Social Media, Writing for the web and Event Planning. This starts from October onwards, however places are limited and need to be booked asap. All the information and how to book is in the attached poster.

Events

Healthwatch are holding an event at the Bridge Leisure Centre on the **10th of October** between 10-1pm. This is event is for local people to find out what is happening in their local area. Our team will be there letting you know about WSCC services, as well as Libraries, HDC VSS, Community Link, Wellbeing, Age UKHD and many more stalls.
<https://www.healthwatchwestsussex.co.uk/event/2019-10-10/places-leisure-healthwatch-west-sussex-community-event-broadbridge-heath>

Storrington Community Partnership have organised a '**Later Life Planning Event**' on the **12th of October** between 10am-1pm at Old School Community Centre, School Lane, Storrington, RH20 4LL. There will be stalls covering information from – Funeral Services, Hospice Care, Social Care, Money Matters and Legal Advice.
https://www.storrington.org.uk/event/later-life-planning-event/?instance_id=4807

Age UKHD are holding 2 events:

2nd of October Full of Life free event, see link below for more info - <https://www.ageuk.org.uk/bp-assets/globalassets/horsham-district/original-blocks/activities-and-events/full-of-life-poster.pdf>

Also Strictly Vintage – 1940's & 1950's Evening Dance on the **5th of October**, see link for info - <https://www.ageuk.org.uk/bp-assets/globalassets/horsham-district/original-blocks/activities-and-events/strictly-vintage---oct-2019---poster.pdf>

**Email dated 9th September 2019, from WSCC
WSCC E-Newsletter September 2019**

Please find a link to WSCC E-newsletter below:

<https://www.nuthurstparishcouncil.co.uk/wp-content/uploads/2019/09/WSCC-E-Newsletter-September-2019.pdf>

**Email dated 10th September 2019, from HDOPF
MP Question Time**

The Horsham District Older Peoples Forum is pleased to announce that their annual '**MP Question Time**' event will be held on **Friday 22nd November 2019** in the Park Suite conference room, Council Offices, Parkside, Chart Way, Horsham.

We are grateful to the **Rt. Hon. Nick Herbert, MP** for Arundel & South Downs, who has again agreed to come and answers questions.

The conference room will be open from 10 am for tea/coffee/networking and the meeting 10.30am - 1 pm.

All local councillors are of course, especially welcome and encouraged to attend.

If you are attending, please send us an **email to confirm** (catering etc.) hdopforum@gmail.com

Mr. Herbert would appreciate details of questions in advance in case research is needed and to ensure a fair range of questions. Please send them to us when you can.

The Horsham District Older Peoples Forum thanks you for your ongoing support, looks forward to seeing you and hearing your questions at the meeting.

Martin Bruton, Chairman
[Horsham District Older Peoples Forum](#)

**Email dated 9th September 2019, from Moore Stephens (Parish Council's External Auditors)
Change of Name**

I am writing to let you know that from today, 9 September 2019, Moore Stephens will simply be called MOORE. This is a change across the entire Moore Stephens global network – with member firms in more than 110 countries beginning to adopt the new name and branding. Our new website address is www.moore.co.uk

This won't change anything regarding your local authority audit – your existing team, which I head up, will continue to deliver your Limited Assurance Review as per our contract with the SAAA.

You will see our new name and logo on our website and email footers, and our email addresses have also changed. The new email address for Smaller Authorities in West Sussex is wsussex.sa@moore.co.uk

Please be reassured however that any emails sent to the previous Moore Stephens email address will be automatically forwarded to us for the foreseeable future. Our postal address and contact telephone numbers remain unchanged.

If you have any questions, please feel free to contact us on 01733 397300 to find out more or to discuss any aspect of the above.

**Email dated 11th September 2019 from HDC
Draft Planning Committee (North) Minutes 3rd September 2019**

Please find below a link to the draft minutes.

[View this item on the web site](#)



The Princess Royal to attend the NALC Annual Conference

Her Royal Highness The Princess Royal, Princess Anne, will be attending NALC Annual Conference on 29 October 2019 as this year's special guest

[Continue reading](#)



NALC pilots first Peer Review in Chippenham

NALC arrived this week at Chippenham Town Council in Wiltshire to pilots its first-ever Peer Review. A joint initiative with the LGA to help showcase the ambition in the sector to raise the levels

[Continue reading](#)



NALC supports Communities Week

NALC is proud to support this year's Communities Week to help recognise the work of local (parish and town) councils across the country are doing to drive positive change that helps build stronger communities

[Continue reading](#)



NALC responds to the 5G deployment consultation

NALC will be responding to the government's **consultation** on the proposed reforms to permitted development rights to support the deployment of 5G and extend mobile coverage

[Continue reading](#)

Member updates

Chief executive's blog

Minutes for Finance and Scrutiny Committee on 3 September 2019

Agenda papers for Larger Councils Committee on 17 September 2019

A new consultation on the Comprehensive Spending Review

A new consultation response on the Data Sharing Code of Practice

Email dated 13th September 2019, from NALC Chief Executives Weekly Bulletin

Chippenham Peer Review

I was delighted this week we held our trailblazing pilot peer review with Chippenham Town Council. Our head of member services, Charlotte Eisenhart, was part of the peer review team who spent two days onsite where through 20 meetings they spoke to more than 45 people including a range of council staff together with councillors and stakeholders, spending more than 80 hours to determine findings and feedback for the council! You can read our news story [here](#), and more details on this and future peer reviews will follow in due course.

Communities Partnership Board

The new faith and communities minister at the Ministry of Housing, Communities and Local Government (MHCLG), Viscount Younger of Leckie, attended the Communities Partnership Board on 10 September. In his remarks, he thanked all the organisations on the Board (which includes NALC!) for their support to the communities agenda which he is committed to as being key to building strong communities, helping unite the country, breaking down barriers in communities, and leading to greater integration. Other issues covered included communities policy priorities and the Towns Fund, where our head of policy and communications, Justin Griggs, reiterated our call for local councils to have the opportunity to play a lead role in bidding for funding, especially as nearly a third of 100 areas selected have town council as their most local tier of local government! Details on the prospectus for the Towns Fund are still being worked up and I will keep you posted on developments.

NALC Management Board

Our Management Board – which brings together 10 councillors from across the country to oversee our work – met on 10 September, draft minutes will be available on our website shortly, but here are a few highlights:

- proposals to launch a new human resources (HR) service as part of our existing membership offer were agreed; this will comprise a suite of model HR policies and documents for local councils plus advice and guidance for county associations – further details will be available later in the year.
- the Board considered our **activity report** on the work we've done on your behalf since July, this includes: meetings with Ministers; concerted lobbying on exempting toilets from business rates; a presence Local Government Association annual conference to highlight the potential of the sector to principal councils, including a well-attended fringe event; commencing research into how May's local elections went and what changes we should be seeking; we've responded to 220 legal queries, issued new model financial regulations; facilitated a groundbreaking first peer review in the sector; attended a number of local training days and events. Not bad for a Summer of interesting events politically and on the cricket field!
- Councillors also agreed on plans for our engagement at some of the party political conferences – if you are attending the Liberal Democrat, Labour, or Conservative events over the next few weeks and would like to help fly the flag for our sector contact NALC at justin.griggs@nalc.gov.uk

Prorogation of Parliament

As I'm sure everyone is only too aware, the current Parliamentary session was brought to a close with a **prorogation** announcement on 9 September; the House of Commons and the House of Lords will next sit for the State Opening of Parliament on 14 October 2019 with a Queens Speech. One direct consequence of prorogation is the **Non-Domestic Rating (Public Lavatories) Bill**, which seeks to end the toilet tax, won't continue its passage and we are pressing for this to be carried over into the next session.

Children's Funeral Fund for England

MHCLG has published details of the new **Children's Funeral Fund For England** which aims to reduce the financial burden for families by reimbursing burial authorities, cremation authorities and funeral directors directly. More information for local councils on how to claim is [here](#).

And finally..

As this year's #communitiesweek2019 draws to a close, new housing minister Esther McVey gave a shout out for Knutsford Town Council's neighbourhood plan in the **latest edition of Notes on Neighbourhood Planning**, which had 100 volunteers involved in its production and covering important local themes such as community places and transport. I was also pleased to read about the work of two neighbourhood champions very well known to us, National Assembly members Cllr Ron Simpson and Cllr Peter Allison from the Leicestershire and Rutland and Yorkshire county associations respectively – well done!