

# Memo (Agenda November 2019)

**To: Parish Councillors**

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

**From:** Sarah Hall

**Date:** 6<sup>th</sup> October 2019 (week commencing 30<sup>th</sup> September 2019)

**Re:** COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	Consultation Closes	NPC Meeting
<a href="#">DC/19/1989</a> 03.10.2019	Installation of new external oil-fired boiler to rear of property, removal of stud-wall in ground-floor shower, installation of a cat-flap in the side wall of rear entrance porch (Listed Building Consent) Sheepwash Farm, Copsale Road, Maplehurst	25.10.2019	Planning Committee 16.10.2019
<a href="#">DC/19/2001</a> 02.10.2019	Non material amendment to previously approved DC/18/0219 under previously approved application DC/16/1753 (Proposed residential development for 8 dwellings with associated parking and amenity space) Amendments to Photovoltaic Solar panels to the rear pitch of the roofs of Plots 5 - 8. Land opposite the Dun Horse, Brighton Road, Mannings Heath		Planning Committee 16.10.2019

(2) **HDC Decisions**

Number	Applicant & Reason	PC Observation	HDC Decision
<a href="#">DC/19/0744</a>	Erection of a two storey side extension of existing annexe accommodation Woodfield, Copsale Road, Copsale	No objection in principle	Permitted
<a href="#">DC/19/1355</a>	Erection of a detached outbuilding with internal swimming pool (Certificate of Lawful Development - Proposed) Hollyhocks, Nuthurst Road, Nuthurst	Objection	Permitted
<a href="#">DC/19/1500</a>	Prior notification for the erection of a steel framed extension to an existing agricultural building (DC/16/1055), constructed of cement fibre roof, concrete panel walls to rear and side with timber cladding to rear	No objection	Prior approval not required

	and gable end Land Parcel at 518747 128789, Sedgwick Lane, Horsham		
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### (3) Appeals

Number	Applicant & Reason	PI Decision
DC/18/2578	Erection of semi-detached chalet bungalow comprising 2no. 2-bed starter homes The Mead, Micklepage, Nuthurst Street, Nuthurst	Appeal Dismissed

### (4) Enforcement Numbers

Number	Nature of Complaint	
EN/19/0483	Alleged: Stable building being used as dwelling Hopeland, Polecat Lane, Copsale	

### Clerks Update

- Cllr Steve Turner, Cllr Owen Hydes, Cllr Robert Carmichael and Cllr Dave Cotton levelled the children's play area and planted new grass seed on Saturday 5<sup>th</sup> October.

### Community Speed Watch Data



#### Town/Parish Council Report for Nuthurst Parish Speedwatch Group.

Reporting between 23-09-2019 and 07-10-2019

Current Volunteers = 22

#### Summary for this Period

Number of Sessions this period = 2  
 Total Vehicles exceeding limit = 22  
 DVLA Valid vehicles = 22  
 Accuracy = 100%  
 Maximum Speed recorded in 30 limit = 42 mph(+40%)

#### Police Actions this Period

Letter Sent = 21  
 NPT = 1

#### Overall

My group started Recording\* on = 30-05-2019

Number of Sessions since start date = 24  
 Vehicles recorded exceeding limit since start date = 167  
 Maximum Speed recorded in 30 limit = 49mph(+63%)

**Maximum Speed recorded in 40 limit = 60mph(+50%)**

Date	Time	Type	Location	Traffic Heading	Operator1	Operator2	Operator3	Operator4	Recorded	Letters
26-09-2019	07:30 -> 08:30	BOOKED	Nuthurst Street-Jctn of Harriot Close near bus stop next to School	traffic heading North East					12	11
02-10-2019	07:30 -> 08:30	BOOKED	Nuthurst Street-Jctn of Harriot Close near bus stop next to School	traffic heading North East					10	10
<b>Totals</b>									<b>22</b>	<b>21</b>

The **type** field shows if the Session was

**Ad-Hoc** - one not booked using the Campaign Calendar.

**Booked** - one in the Campaign Calendar awaiting results or with zero offenders (shown in yellow).

**Scheduled** - one in the Campaign Calendar with records booked to this session.

NOTE:- **Recorded** column is the total number of vehicles recorded during this session.

**Letters** column is the total number of Offence letters sent for this session.

## Correspondence

Email dated 30<sup>th</sup> September 2019, from AGE UK Horsham

Volunteers needed

### Do you have a few hours to spare? Volunteers needed

We've recently opened a Café as part of our Lavinia House Social Club in Horsham. We are now looking for volunteers to help in the Café, who are friendly, confident handling cash, able to use a till (training will be provided) and enjoy being part of a team.

We are looking for volunteers who are able to cover a variety of hours from Tuesday to Friday, between 8.30am and 3.30pm.



For more information please contact us on 01403 260560 or [info@ageukhorshamdistrict.org.uk](mailto:info@ageukhorshamdistrict.org.uk)

Email dated 30<sup>th</sup> September 2019, from AGE UK Horsham

Age UK Horsham District and Community Link have teamed up to produce a 1 hour presentation for groups to explain the importance of Dental Health and how technology can be used to keep you safe.

Age UK Horsham District have produced a 20 minute video with Dr Keerut Oberai from Southwater Surgery to convey the following message in more detail. Keerut says;

“Regular dentist visits can do more than keep your smile attractive – they can also tell dentists a lot about your overall health, including whether or not you may be at risk of a chronic disease. New research suggests that health of your mouth mirrors the condition of your body as a whole. For example, when your mouth is healthy, chances are your overall health is good, too. On the other hand, if you have poor oral health, you may have other health problems.”

**The Community Link Team help local residents feel safe and independent in the Horsham District. We provide technology-enabled care (often known as telecare or telehealth) devices, including:**

- **Lifeline Unit** - Our most widely used product is available on a rental basis and has many optional extras to link to it, including a fall detector, bed occupancy sensor and linked smoke detectors (which are fitted free by the fire brigade). Our clients wear a red button which activates the alarm in an emergency. Trained professional operators at the call center answer the alarm call quickly and ensure help and reassurance is provided immediately.
- **Footprint** - A GPS tracker that can be carried by vulnerable people. This can either be linked to a call center or family members can monitor the device themselves to ensure their loved ones are safe. It is also a popular device for community support workers and other health professionals, who often travel to clients' homes alone.

**If you are interested in having this joint presentation then please leave a message for Nicky Fuller, Rural Outreach Development Worker, on 01403 260560 or email her [NickyF@ageukhorshamdistrict.org.uk](mailto:NickyF@ageukhorshamdistrict.org.uk). We hope to hear from you soon.**

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**Email dated 30<sup>th</sup> September 2019, from Coastal West Sussex Mind  
We're merging with Corner House in Adur**

#### **NEWS SPECIAL**

The Corner House and Coastal West Sussex Mind are coming together on October 1, 2019

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Coastal West Sussex Mind and Shoreham District Mental Health Association who run the Corner House service in Southwick have been collaborating closely for the last year. In March 2019 our two charities agreed to join together and we are delighted to announce that this merger will now complete on October 1, 2019.

**The two charities together will be renamed as West Sussex Mind.**

*In the picture: Coastal West Sussex Mind chief executive officer Katie Glover and Corner House service manager Allison Anderson*

From the October 1 merger:

- trustees of the charity Shoreham District Mental Health Association will join the Board of Coastal West Sussex Mind
- all staff running the Corner House service will stay in those roles but their employer will change to Coastal West Sussex Mind
- the Corner House service will continue to run as usual with the same staff but it will be funded and run by the charity Coastal West Sussex Mind
- there will be a single website: [www.coastalwestsussexmind.org](http://www.coastalwestsussexmind.org)

Katie said: "We expect that coming together will benefit local people with mental health problems and we can already see and evidence that this is happening:"

- Spending less on management means we have already been able to recruit an additional full-time recovery worker for the Corner House service who started in September
- Corner House service users can now access Mind's peer mentor training, get involved as Champions in the Open Minds project and are also helping to run a big service user get together on World Mental Health Day this year.

## About the Corner House



Shoreham District Mental Health Association has been providing mental health support to people living in the Adur area of West Sussex for over 20 years and from its current location – The Corner House in Southwick – since 2006.

The current service leads and provides the Pathfinder mental health support hub services for Adur. As well as offering a wide range of general mental health support services including one-to-one and group support, courses and workshops, the service also specialises in providing a wealth of opportunities for people to do art activities.

Catherine, who receives support at the Corner House and leads the service user forum, said: "I'm excited to see how the additional resources that come as being part of West Sussex Mind will benefit service users here at the Corner House.

"It feels now that we are part of a wider community."

*Pictured above: Corner House service user and artist John chats with art co-ordinator Jude Bitton in front of some of his artwork. Below, Coastal West Sussex Mind's parental mental health worker Tracy Ashcroft listens to a young mother at one of our Families in Mind groups*

## About Coastal West Sussex Mind



Coastal West Sussex Mind has been providing mental health support across West Sussex for nearly 50 years. The charity:

- Leads and provides the Pathfinder support hub services for Worthing, Littlehampton, Midhurst and Chanctonbury areas.
- Provides youth mental health services - Be OK - in Chichester, Arun, Worthing, Adur and Chanctonbury
- Provides family support – Families in Mind – In Worthing, Littlehampton, Bognor and Adur areas
- Provides support to older adults in Chichester and Arun districts through the Communities in Mind project



- Provides training services across West Sussex – training for workplaces, professionals and parents and carers
  - Provides community anti-stigma and awareness raising activities across West Sussex through the Open Minds project
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**Email dated 30<sup>th</sup> September 2019, from WSCC**  
**Changes to opening hours at Household Waste Recycling Sites**

Winter opening hours at all 11 Household Waste Recycling Sites (HWRs) in West Sussex start on 1 October 2019.

Sites will be open from 9am until 4pm until 31 March 2020.

There will also be some seasonal changes to the days sites are open. Burgess Hill, Chichester, Worthing, and Crawley will open for six days a week during the winter months.

Chichester will close on Tuesdays and Burgess Hill, Worthing, and Crawley will close on Thursdays.

Deborah Urquhart, West Sussex County Council Cabinet Member for Environment, said: “We reduce the opening hours at our Household Waste Recycling Sites every year during the winter months when the demand is lower.

“This means we can keep the sites open for longer hours over the summer months when demand is much higher.”

Householders who drive a commercial-type vehicle are also being reminded to obtain a free permit before visiting the HWRs.

The permits are designed to help address congestion at the sites and eliminate illegal disposal of commercial waste.

More information on Household Waste Recycling Sites can be found on [www.recycleforwestsussex.org](http://www.recycleforwestsussex.org)

For more information on obtaining a permit, visit: <https://www.westsussex.gov.uk/land-waste-and-housing/waste-and-recycling/van-pickup-and-trailer-waste-permit/>

**For further information please contact the news desk on 0330 222 8090 or email [pressoffice@westsussex.gov.uk](mailto:pressoffice@westsussex.gov.uk).**

**For urgent out-of-hours enquiries please call 07767 098415.**

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**Email dated 4<sup>th</sup> October 2019, from NALC**  
**Chief Executives Bulletin**

**Conservative party conference**

The political party conference season came to a close this week with our chairman, Cllr Sue Baxter, and other NALC colleagues in Manchester at the Conservative Party autumn conference. Brexit was again a consistent theme, with much focus on what the Prime Minister has or hasn't been up to, including drinking from disposable coffee cups! The highlight for us was our joint event with the Epilepsy Society attended by around 70 people – not bad going seeing as there were another 30 or so events going on at the same time! You can read more in our news stories on teaming up with the Epilepsy Society [here](#) and our call for the Conservatives to support local (parish and town) councils in tackling loneliness [here](#).

**Technical consultation on local government finance**

I'm pleased to let you know that the government is not proposing to extend council tax referendum principles to local councils in 2020-21. This was at the heart of our engagement with the government on the Spending Round and I'm pleased to see a positive outcome from advocacy by NALC, county associations and councils on this vital issue. We will be discussing this further with ministers in the coming weeks and responding to the **technical consultation** published on 3 October, including restating our call for access to existing grant funds and support for improvement.

### **NALC Policy Committee**

NALC's Policy Committee met on 1 October, here are a few highlights:

- the committee welcomed two officials from Ministry of Housing Communities and Local Government (MHCLG) to discuss the Government's 5G mobile consultation;
- an update on the Diversity Commission and elections research was welcomed and progress noted
- outline proposals for a draft campaign plan for 2020 were agreed
- the committee agreed to re-submit to MHCLG a Sustainable Communities Act proposal from Barrowden Parish Council on building controls
- Motions were considered from Gloucestershire on rainwater harvesting (and will be factored into climate change campaign), Dorset on social care (we will be pressing the Government to publish its social care green paper), and Avon on Home Zones (building this in to further engagement on the National Planning Policy Framework).

### **NALC Spring Conference 2020 — sponsored by BHIB Councils Insurance**

Save the date! I'm delighted to let you know the NALC Spring Conference 2020 will take place at the Aviva Conference Centre, London on 17 March 2020. The theme of the event will be health and wellbeing and more will appear **here** in due course – so watch this space!

### **Healthwatch Conference**

Our Vice Chairman (Finance), Cllr Keith Stevens, and I attended Healthwatch England's conference in Birmingham on 1 October to promote the sectors role in health and wellbeing. Their local role is to find out what people like about health services, what could be improved, and help people find the information they need. They are very interested in making contact with our councils and I would encourage county associations to make contact with their local healthwatch if they have not already done so.

### **Society of Local Council Clerk (SLCC) Conference**

I hotfooted it from Birmingham to Leicestershire on 2 October to join SLCC colleagues at their annual conference, here are a few reflections:

- It was their best attended event for some years, so well done!
- The chief executive of Sevenoaks Town Council, Linda Larter, took over as president for the next 12 months - congratulations Linda and good luck!
- There were interesting sessions on devolution, the future of councils and climate change; an underlying theme was the continuing need to drive up standards in the sector
- In my presentation I outlined how we were working together to improve the sector and help it fulfil its potential to build stronger communities; I also thanked clerks for their commitment and support to councillors, councils and communities

### **New councils campaign**

Our campaign to create new councils continues to gather pace with some positive developments this week: the Evening Standard, which has a circulation of nearly 1 million people, plus an even bigger online reach, published a **letter from Sue** in response to the an **article** by the Centre for London on empowering the capital's neighbourhoods; in Torbay on 1 October, Devon Association of Local Councils representative on National Assembly, Cllr Ken Browse, spoke at a well-attended public meeting as part of the community governance review consultation; and a new town council for Shipley moved a step closer as Bradford Metropolitan District Council started their consultation.

### **Tree Charter newsletter**



We recently published our latest Tree Charter **newsletter** which includes case studies from **East Ilsley Parish Council**, Berkshire, **Fownhope Parish Council**, Herefordshire and **Rattery Parish Council**, Devon, and details for Tree Charter Day on 30 November in which councils can receive free trees from The Woodland Trust for tree planting events! For more information contact [claire.goldfinch@nalc.gov.uk](mailto:claire.goldfinch@nalc.gov.uk)

#### **And finally...**

A big congratulations to Thetford Town Council for their recent Gold award in the Local Council Award Scheme. Tina Cunnell, Town Clerk told us: "As a new clerk I was looking for a structure that would guide myself and the council towards best practice. It was extremely helpful in making an action plan and to quantify our progress." So would they recommend the scheme to other councils? "Yes definitely, even though we now have gold, we use the criteria as format for us to look at continually improving as a council. The gold status is a real acknowledgement of our councillors and officers working together as I do not think that Gold is achievable if this is not the case."

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