

## NUTHURST PARISH COUNCIL

Minutes of the Open Spaces & General Maintenance Committee meeting, held on 30<sup>th</sup> October 2019  
at 7.00pm at Mannings Heath Village Hall, Mannings Heath

**Present:** Cllr J Mercer (Chairman) Cllr D Cotton  
Cllr N Bryant Cllr O Hydes (OBE)  
Cllr J Chaytor Cllr S Turner

The Clerk to the Parish Council, Sarah Hall, also attended the meeting.

**OS021-19/20 APOLOGIES FOR ABSENCE**

It was **RESOLVED** that apologies for absence from Cllr R Carmichael be **APPROVED**.

**OS022-19/20 APPOINTMENT OF THE VICE CHAIRMAN OF THE OPEN SPACES & GENERAL MAINTENANCE COMMITTEE**

It was **RESOLVED** that Cllr N Bryant be elected Vice Chairman of the Open Spaces & General Maintenance Committee for the 2019/20 municipal year. **PROPOSED** by Cllr J Mercer and **SECONDED** by Cllr D Cotton.

**OS023-19/20 DECLARATIONS OF INTEREST**

No declarations of interest, as defined under the Localism Act 2011 and the Parish Councils Code of Conduct, were made.

**OS024-19/20 CHAIRMANS ANNOUNCEMENTS – none.**

**OS025-19/209 APPROVAL OF THE MINUTES**

It was **RESOLVED** that the Minutes of the [Open Spaces & General Maintenance Committee](#) meeting held on 17<sup>th</sup> July 2019 be confirmed as a true correct record and be signed by the Chairman of the Open Spaces & General Maintenance Committee.

**OS026-19/20 PUBLIC SESSION**

No members of the public were present.

**OS027-19/20 PARISH PLAN (INCLUDING PLANTING) ([Parish Plan](#))**

It was **RESOLVED to NOTE** that the planting of the ovals in Church Road has been completed for 2019. Six shrubs, bulbs and wild flower seeds have now been planted. A resident in Church is also sponsoring the planting of two trees by WSCC.

A similar project is planned for an area in Gaggewood. Saxon Weald, the landowners, have been approached and the Parish Council are waiting for a reply.

**OS028-19/20 FUTURE PROJECTS**

It was **RESOLVED to NOTE** that the Parish Plans need to be collated and budgets will need to be included for future projects. After several years of unexpected expenditure to Parish Councils reserves have been severely reduced.

**i) Facilities for older children**

It was **RESOLVED** to **NOTE** that Cllr J Mercer, Cllr D Cotton and Cllr N Bryant will create a task group. The group will design a Parish wide survey, asking children and parents what facilities they would like to see in the parish for children aged up to 14 years.

On behalf of the Parish Council, Cllr D Cotton will access information on grant funding for facilities for both younger and older children in the parish. S106 / CIL funds will also be available to fund the project. Maintenance costs will need to be considered.

**ii) Updating the children's play area**

It was **RESOLVED** to **NOTE** the parish survey will include updating the children's play area and Cllr D Cotton will access grant funding information. S106 / CIL funds will also be available to fund the project. Maintenance costs will need to be considered.

**iii) Updating the village green byelaws**

It was **RESOLVED** to **NOTE** Cllr J Mercer and the Clerk will look into updating the village green byelaws. The Clerk will ask HDC for a copy of their latest published byelaws.

**iv) Monks Gate pond**

It was **RESOLVED** to **NOTE** that the pond is owned by the developers of Coolhurst Close and there is five years funding to maintain the pond. After this period residents will need a Management Committee and there may be cost implications to the Parish Council. MoGRA to be approached re making initial contact with the Management Committee and forming a working partnership.

**v) Maintaining and promoting the [open spaces in the Parish](#)**

It was **RESOLVED** to **NOTE** the details of all the Open Spaces in the Parish and other possible opportunities (play areas in public house gardens);

- i. Green space between Church Road and Lime Kiln Road
- ii. Green space at junction of Winterpit Lane, Church Road
- iii. Green space on Golding Lane between Pound Lane and Gaglewood
- iv. Green space on Gaglewood between Oak Way and The Birches
- v. Field managed by Horsham District Council behind Woodlands Walk
- vi. The pond and surrounding area bordering Nuthurst Road, Monks Gate
- vii. Green space at junction of Copsale Road and Nuthurst Road, Maplehurst

The field behind Woodlands Walk is managed by HDC, a sum of £60,000.00 was committed to the maintenance of the Open Space by HDC in 1998.

The public open space is not advertised and there is no official footpath to the field. Members of the Open Spaces Committee will arrange a site visit before the next committee meeting.

**OS029-19/20 MANNINGS HEATH VILLAGE GREEN**

**i) RoSPA Report & Remedial Action**

It was **RESOLVED** to **ACTION** the replacement of the gate post and installation of a new rubber buffer, volunteers initially to be approached to carry out the works. The low/medium risk items do not require actioning and will continue to be monitored until the equipment is replaced.

**ii) **Public Liability Signs****

It was **RESOLVED** to **NOTE** that the current signage is adequate.

**iii) **Horse chestnut leaves****

It was **RESOLVED** to **NOTE** that the leaves do not require collecting at present, the matter will be readdressed at the next committee meeting.

**OS030-19/20 GENERAL MAINTENANCE OF PARISH ASSETS**

**i) Annual Asset Assessment**

It was **RESOLVED** to **REQUEST** quotations to clean/repair the bus shelters.

**ii) **Other maintenance issues****

It was **RESOLVED** to **NOTE** that there were no other maintenance issues in the parish.

**iii) **Recruitment of volunteers to assist with maintenance in the parish****

It was **RESOLVED** for the Clerk to **ACCESS** further information on the insurance implications of volunteers assisting with general maintenance in the parish. To be included on the next committee agenda.

**OS031-19/20 MINOR MATTERS RAISED BY COUNCILLORS TO BE REFERRED TO ON THE NEXT AGENDA**

It was **RESOLVED** to **NOTE** that the Councillors did not request for any items to be included on the next agenda.

**The meeting closed at 8.16pm**

.....  
Chairman of the Open Spaces & General  
Maintenance Committee

.....  
Date