

# Memo (Agenda December 2019)

**To: Parish Councillors**

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

**From:** Sarah Hall

**Date:** 24<sup>th</sup> November 2019 (week commencing 18th November 2019)

**Re:** COUNCILLORS' BRIEFING NOTE

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I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	Consultation Closes	NPC Meeting

(2) **HDC Decisions**

Number	Applicant & Reason	PC Observation	HDC Decision
<a href="#">DC/19/0159</a>	Variation of condition 1 of previously approved application reference DC/16/1753 (Proposed residential development for 8 dwellings with associated parking and amenity space) Amendment to layout of site plan Land opposite the Dun Horse, Brighton Road, Mannings Heath	No objection	Application Withdrawn

(3) **Appeals**

Number	Applicant & Reason	PI Decision
	No updates	

(4) **Enforcement Numbers**

Number	Nature of Complaint	HDC Action

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## Clerks Update

- Bucks Barn Proposed Development (Wealdcross) – the Parish Council have submitted a [letter of objection](#) to HDC Strategic Planning.
- Leaflets are being delivered to every dwelling in the Parish to promote the Open Days on 30<sup>th</sup> November 2019.

# PUBLIC MEETINGS

How can we STOP this proposed site for 3,500 houses in open countryside at Buck Barn going



into Horsham District Council's Strategic Plan?

Please come to a "drop-in" Parish Council meeting

**SATURDAY 30 NOVEMBER**

Between 10-12am **Copsale Hall**

Between 2-4pm **Mannings Heath Village Hall**

This affects everyone living in Nuthurst Parish

Seats on trains, parking, traffic jams, air pollution, noise, hospital and GP waiting times, ambulance services, loss of countryside and wildlife, schools

**PLEASE COME**

Community Speed Watch Data 09.11.2019



Town/Parish Council Report for Nuthurst Parish Speedwatch Group.

Reporting between 24-10-2019 and 24-11-2019

Current Volunteers = 22

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Summary for this Period

Number of Sessions this period = 7  
Total Vehicles exceeding limit = 40

DVLA Valid vehicles	=	39
Accuracy	=	97%
Maximum Speed recorded in 30 limit	=	43 mph(+43%)
Maximum Speed recorded in 40 limit	=	51 mph(+27%)

Police Actions this Period		
Case filed	=	1
Letter Sent	=	38

**Overall**

My group started Recording\* on = 30-05-2019

Number of Sessions since start date	=	33
Vehicles recorded exceeding limit since start date	=	225
Maximum Speed recorded in 30 limit	=	49mph(+63%)
Maximum Speed recorded in 40 limit	=	60mph(+50%)

Date	Time	Type Traffic Heading	Location	Recorded	Letters	Vehicles	Percent
28-10-2019	07:30 -> 08:30	BOOKED traffic heading North East	Nuthurst Street-Jctn of Harriot Close near bus stop next to School 6	6	6	60	10%
01-11-2019	07:30 -> 08:30	BOOKED traffic heading North East	Nuthurst Street-Jctn of Harriot Close near bus stop next to School 7	7	n/a%	0	
07-11-2019	07:30 -> 08:30	BOOKED traffic heading North East	Nuthurst Street-Jctn of Harriot Close near bus stop next to School 5	4		60	8%
08-11-2019	08:00 -> 09:00	BOOKED traffic heading North	A281 Brighton Road Monks Gate-Monks Gate	5	5	706	0%
14-11-2019	15:00 -> 16:00	BOOKED traffic heading North	A281 Brighton Road Monks Gate-Monks Gate	4	4	370	1%
15-11-2019	07:30 -> 08:30	BOOKED traffic heading North East	Nuthurst Street-Jctn of Harriot Close near bus stop next to School 5	5	5	78	6%
19-11-2019	07:30 -> 08:30	BOOKED traffic heading North East	Nuthurst Street-Jctn of Harriot Close near bus stop next to School	8	8	146	5%
Totals				40	39		

The **type** field shows if the Session was

**Ad-Hoc** - one not booked using the Campaign Calendar.

**Booked** - one in the Campaign Calendar awaiting results or with zero offenders (shown in yellow).

**Scheduled** - one in the Campaign Calendar with records booked to this session.

## Correspondence

Email dated 18th November 2019 from Sussex Police  
NHW November 'Our News'



**November Our News Out Today - the National E-Newsletter For  
Neighbourhood Watch Supporters**

Dear Neighbourhood Watch supporters,

The November edition of [Our News](#), the e-newsletter for Neighbourhood Watch supporters, is out today. This exciting edition introduces the national winners of our 2019 Neighbour of the Year competition, inspiring member stories, national campaigns for you to get involved in such as [Cyberhood Watch](#) and **Together for Good: The Neighbourhood Watch Big Curry**, a new crime report, member offers, and updates from Neighbourhood Watch Network on what we are doing to support you!

Grab that cup of tea.. put your feet up.. and enjoy.

<https://www.ourwatch.org.uk/wp-content/uploads/2019/11/NHW-Newsletter-NOV19-ONLINE.pdf>

Kind regards

Deborah Waller | Senior Communications and Digital Manager  
**NEIGHBOURHOOD WATCH NETWORK** | Building Safer and Stronger Communities  
Email: [enquiries@ourwatch.org.uk](mailto:enquiries@ourwatch.org.uk)

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**Website:** [www.ourwatch.org.uk](http://www.ourwatch.org.uk)

***Message Sent By***

Deborah Waller (NWN, Multi Scheme Administrator, England and Wales)

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**Email dated 18<sup>th</sup> November 2019, from SSALC**

**Online Mapping**

**Please see below correspondence from SSALC on the Online Mapping System, this allows the Parish Council to map their assets, TPO's, Listed Buildings etc. WSCC have been financing the system and aPrish Councils will need to sign up and pay an annual fee if they wish to continue accessing the online mapping service.**

You may recall that I wrote to you on the 14<sup>th</sup> May 2019 regarding Parish Online's (POL) new improved version. In the email, I also mentioned that SALC was in early discussions with WSCC and Geoxphere (the owners of POL) regarding future licence arrangements. To remind you, the WSCC group licence for all West Sussex local councils will expire in February 2020. I am pleased to report that SALC has secured a significant range of discounts from

Geosphere and local councils will have some options to consider if they plan to use POL as from 1<sup>st</sup> February 2020. Given Clerks are preparing budgets for 2020/21, I thought it timely to share these options with you. The options are:-

- Take a 70% discount from the list price predicated on a three year arrangement providing that a substantial majority of the 137 local councils in West Sussex take up this offer;
- Take a 40% discount instead and only commit to 1 year (this will also be the option if not enough West Sussex local councils take up the first option);
- Take advantage of the BHIB Council's Insurance deal where Parish Online is funded, free of charge, through their insurance;
- do nothing and let the account lapse.

You can check your individual annual list price on the POL website at the link below and click on the yellow 'Find out how much Parish Online is for your Council' button. Example indicative pricing examples are also listed below.

<https://www.parish-online.co.uk/overview#Pricing>

LOCAL COUNCIL	LIST Full Price	SOLO 40%	GROUP 70%
Large local council	£ 1,500.00	£ 900.00	£ 450.00
Medium local council	£ 450.00	£ 270.00	£ 135.00
Smaller local council	£ 100.00	£ 60.00	£ 30.00

Could I ask you to complete the very short survey (link below) to help us forecast demand for the options outlined above? It is hoped that as many local councils as possible opt for the 70%, 3-year deal to secure the maximum discount. Given you may be putting your draft budgets together for next year, the possible 'worst case' price could be the 40% discount on the annual list price.

<https://www.surveymonkey.co.uk/r/MMYBLL8>

As ever, please contact me if you have any queries about the new licence arrangements.

**Paul Richards, Clerk to the Boards**



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**Email dated 21<sup>st</sup> November 2019, from HDC**

**Draft Minutes from Planning Committee North meeting on 5<sup>th</sup> November 2019**

Wednesday, 20th November, 2019, 12.47 pm - Minutes published: Meeting of Tuesday, 5th November, 2019 5.30 pm, Planning Committee (North).

This item matches your subscribed committee "Planning Committee (North)"

[View this item on the web site](#)

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**Email dated 21<sup>st</sup> November 2019, from SSALC**

**Consultation: Strengthening police powers to tackle unauthorised encampments**

As you may be aware the Home Office has issued a new consultation on strengthening police powers to tackle unauthorised encampments. The consultation document can be found [here](#). NALC has produced an accompanying briefing (attached) summarising the consultation, NALC's previous views on the matter and the key questions NALC will be responding to.

To help NALC in their response they would like to hear from local councils.

## **PC13-19 | STRENGTHENING POLICE POWERS TO TACKLE UNAUTHORISED ENCAMPMENTS**

### **Summary**

The Home Office has issued a new consultation on strengthening police powers to tackle unauthorised encampments. The consultation covers criminalising the act of trespassing, broadening the existing categories of criminal trespass and broadening police powers to deal with trespassers.

The main consultation document can be found [here](#).

### Context

The government previously consulted on unauthorised developments and encampments in April 2018. Responses to this made clear that significant problems are created by many unauthorised

encampments, including the sense of unease and intimidation residents feel when an unauthorised encampment occurs, the frustration at not being able to access amenities, public land and business premises, and the waste and cost that is left once the encampment has moved on.

The government also heard compelling evidence that stronger powers are needed to address the issues and concerns identified and that the majority of respondents believe the government should consider criminalising unauthorised encampments in England and Wales, by creating an offence of trespassing when setting up an unauthorised encampment. The government would now like to test the appetite to go further and broaden the existing categories of criminal trespass.

### NALC's views

NALC is minded to use points made in response to the April 2018 consultation, as a steer to guide our new response. These include:

- All cases of unauthorised encampments should be criminalised on account of trespassing
- The police should have the power to direct trespassers to leave land as soon as it has been determined that they are there illegally
- The police should be able to take action regardless of the number of vehicles in the unauthorised encampment
- Principal authorities should have the power to demand the police attend as soon as an unauthorised encampment appears and to claim back costs incurred repairing damage caused by clearing up after unauthorised encampments

### Consultation questions

NALC will be responding to the below consultation questions and is interested in the sector's views:

Q1. To what extent do you agree or disagree that knowingly entering without the landowner's permission should only be made a criminal offence if it is for the purpose of residing on it? Strongly

agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q2. To what extent do you agree or disagree that the act of knowingly entering land without the landowner's permission should only be made a criminal offence if it is for the purpose of residing on it with vehicles?

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q3. To what extent do you agree or disagree that the landowner or representatives of the landowner should take reasonable steps to ask persons occupying their land to remove themselves and their possessions before occupation of the land can be considered a criminal offence?

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q4. To what extent do you agree or disagree that a criminal offence can only be committed when the following conditions have been met?

a) the encampment prevents people entitled to use the land from making use of it Strongly

agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

b) the encampment is causing or is likely to cause damage to the land or amenities Strongly

agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

c) those on the encampment have demanded money from the landowner to vacate the land; and/or Strongly

agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

d) those on the encampment are involved or are likely to be involved in anti-social behaviour. Strongly

agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q5. What other conditions not covered in the above should we consider?

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**Email dated 21<sup>st</sup> November 2019, from HDC**

**HDC Latest News**



## General Election 2019

A UK Parliamentary Election has been called to take place on Thursday 12 December 2019.

Your vote matters! The deadline for [registering to vote](#) for this election is midnight on Tuesday 26 November. Registering is easy, all you need is five minutes and your National Insurance number.

The deadline for applications for new postal votes is 26 November at 5pm. The deadline for new proxy vote applications is 4 December at 5pm. Find out more about [postal votes](#) or [proxy votes](#)

The list of candidates for the Horsham and Arundel & South Downs constituencies have been published:

- [Horsham Statement of Persons Nominated](#)
- [Arundel & South Downs Statement of Persons Nominated](#)

For up-to-date information about upcoming elections [visit our website](#).



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## Tanbridge students visit depot to improve their recycling skills

These students from Tanbridge House School took a trip to our Hop Oast depot last week as part of their Year 8 Geography studies.

The students found out how we carry out waste and recycling collections and how this has helped to make Horsham District one of the most successful areas in Sussex for recycling.



[Read more](#)

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## Councillors set to approve unique new partnership to protect the environment

At a Cabinet Meeting on 28 November, councillors are set to approve a unique partnership between the Council and the Sussex Wildlife Trust. This will build on the close working relationship between the two organisations.

The aim of the partnership is to ensure that the District's natural environment is protected and enhanced so that it remains an attractive place to live and work. It will work to reverse the decline in species and habitats across the District, as well as contribute to tackling and reducing the impacts of climate change.



[Read more](#)

### Small Business Saturday

Saturday December 7 is Small Business Saturday, a day to celebrate our independent retailers.

Visit all District towns on the day to support your local independent shops and traders, and in Horsham itself, you'll also find **Young Enterprise** teams and the public launch of the District Window Wonderland.



[Read more](#)



### Ashington Youth Club help clean up community

The rain didn't stop 18 young people from Ashington Youth Club going out to improve their community by doing an organised litter pick earlier this month.

The young people of Ashington Youth Club organised the whole event, from designing and distributing posters to get the village on board, deciding what routes they would take to ensure they collected most of the litter and doing the actual litter pick.

[Read more](#)



### Call for entries to Christmas Window Wonderland competition

This December we are encouraging as many independent retailers across the Horsham District as possible to enter our Window Wonderland competition.

There will be a public vote and business awards judged by the John Lewis Horsham merchandising team. Window Wonderland is all about making visits to our high streets more enjoyable for everyone, and to showcase our fantastic independent businesses.

Find out more about the competition and register today. (Closing date 6 December)

[Register now](#)



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**Email dated 22.11.2019 from NALC**  
**Chief Executives weekly bulletin**

**New health and wellbeing webpage**

In his interview with our magazine, LCR, I was particularly struck by this comment from Duncan Selbie, chief executive, Public Health England: “What is clear is that local (parish and town) councils are indispensable to the solutions around keeping people in good health.” Praise indeed for the important role of our sector, but a challenge at the same time. To help our councils respond to this challenge I’m therefore particularly delighted that this week we launched our new health and wellbeing web page, which you can read more about in our news story [here](#). Please do make use of these excellent resources, and let us know what you think by giving us your feedback.

**Updated legal guidance**

Our Legal Topic Note 22 on disciplinary and grievance arrangements has been updated. The appendix contains template disciplinary and grievance procedures, which are also available in editable word form. The grievance procedure has also been redrafted in particular in light of the Ledbury decision. You can find the LTN in the member’s area of the [website](#) (login required).

**Election results**

- This week we concluded the direct elections by larger councils for representatives on the Larger Councils Committee – well done to Cllr Peter Astwell, Beverley Town Council, Cllr Sue Smith, Woughton Community Council, Cllr Donna Fuller, Woughton Community Council, and Cllr Phil Barnett, Newbury Town Council, and Carl Hearn, town clerk, Tavistock Town Council, and Jane Biscombe, town clerk, Weymouth Town Council.
- Congratulations also to Danny Moody, chief executive, Northamptonshire County Association of Local Councils, who has been elected as the new chairman of the County Officers Forum.

**Transport Planning Day**

Along with our policy advisor, Andrew Tubb, I was pleased to attend the Transport Planning Society’s annual Transport Planning Day on 20 November in Westminster. I’d like to offer my congratulations to Market Deeping Town Council and Deeping St James Parish Council who were highly commended in the People’s Award category of this year’s awards. They have used the neighbourhood plan to improve footpaths, join up local facilities and built a footbridge and planted trees – there’s a great video about the project [here](#). You can read more about how local can make use of transport planning in our new [The Good Councillor’s guide to transport planning](#) which we [launched](#) at the annual conference last month.

## #OurDay

A huge thank you to everyone who took part in #OurDay on 19 November, the now annual 24-hour social media marathon run by the Local Government Association (LGA). It was great to see so many local councils and county associations once again taking part, helping the event trend #2 in the UK. It was great to hear so many and such varied stories, for example, Leighton-Linslade Town Council being a fairtrade town and Chippenham Town Council putting on free concerts for its residents at the John Coles Park. Do check out the Twitter Moment [here](#).

## Tree Week

Next week is Tree Week, running from 23 November to 2 December, with Tree Charter Day next Saturday 30 November! NALC has been encouraging local councils to sign up to the [Tree Charter](#), which we promote alongside The Woodland Trust. I know that so many councils have been in touch and it is great to see our sector so involved in tree planting all over England. There is still time to attend a tree planting event in your area, see a list of events [here](#). You can also apply for [free community tree](#) packs for March 2020. If you would like to sign up to The Tree Charter please email [claire.goldfinch@nalc.gov.uk](mailto:claire.goldfinch@nalc.gov.uk). If you are hosting an event next week or celebrating Tree Week, don't forget to use the Twitter hashtags #BigClimateFightback and #EveryTreeMatters.

## Direct Information Service

The latest Direct Information Service (DIS) and funding bulletin hit inboxes this week. DIS is a fortnightly publication to keep you up-to-date with the latest news from the sector, round-up of government statements and consultations, planning, rural affairs, funding opportunities, events, job vacancies and a recap of NALC's biggest stories. To find out more about DIS and to subscribe please visit: [www.nalc.gov.uk/dis](http://www.nalc.gov.uk/dis)

## Out and about

- Jane Moore, senior solicitor and legal services manager, attended the Suffolk Association of Local Councils (SALC) conference on 18 November, with the theme of planning. The conference was held at the offices of the law firm Birketts in Ipswich and included presentations from their head of planning and speakers from principal authorities. Well done to SALC for organising this event, especially for so quickly publishing a reflective blog post and audio recordings of all the sessions.
- Our head of member services, Charlotte Eisenhart, visited Falmouth on 18/19 November to meet with Mark Williams, chief executive, Falmouth Town Council, and Paul Clarke, peer, challenge manager, LGA. Falmouth will be hosting the sector's second peer review in February 2020 following a successful first review at Chippenham Town Council earlier this year. This forms part of a pilot between NALC and the LGA with the aim of us being able to offer peer review to the very largest local councils in the future.
- Then on 20 November, Charlotte attended the Worcestershire Association of Local Councils (WALC) annual general meeting and spoke about the national picture facing NALC and the local council sector. It was also a great opportunity to hear from Chris Wayman, county officer, WALC, on his first 6 months in the role and the positive impact he is having at the county association.
- While I wasn't unfortunately able to attend in person, I was delighted my message to the Shropshire Association of Local Councils annual general meeting on 15 November was read out by their president, Katrina Baker MBE, and that the event was so positive and well attended. The Lord-Lieutenant of Shropshire spoke very highly of the work and dedication of local councils and their important role as the grassroots of local government. The event also raised over £1400 for Severn Hospice and saw David Preston, former town clerk of Oswestry Town Council, and now chief executive of National Association British Market Authorities (NABMA), presented with an outstanding achievement award. Well done to all involved!
- And our head of policy and communications, Justin Griggs, attended a seminar and reception hosted by the City of London Corporation on 20 November to mark the 100th anniversary of NABMA – you can check out some of the highlights from speakers on Justin's Twitter.

**And finally...**

As the political parties publish their General Election manifestos, next week we'll be sharing a summary including key areas of interest to our sector – so do look out for that.

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**Email dated 22<sup>nd</sup> November 2019, from HDC  
Warnham Neighbourhood Plan**

Dear Neighbourhood Planners,

Horsham District Council is delighted to announce that Warnham Neighbourhood Plan won the RTPI South East Excellence in Plan Making Practise Award 2019 at last night's RTPI South East AGM and Awards Evening at the Spinnaker Tower, Portsmouth.

I'm sure you'll share our congratulations to all those involved in making this award winning plan.

Kind regards, The Neighbourhood Planning Team

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