

# Memo (Agenda November 2019)

**To: Parish Councillors**

c.c: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

**From:** Sarah Hall

**Date:** 3<sup>rd</sup> November 2019 (week commencing 28th October 2019)

**Re: COUNCILLORS' BRIEFING NOTE**

I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	Consultation Closes	NPC Meeting
<a href="#">DC/19/2049</a> 18.10.2019	<b>Erection of a timber carbarn.</b> Knights House, Nuthurst Street, Nuthurst	08.11.2019	<b>FPC</b> <b>06.11.2019</b>
<a href="#">DC/19/2117</a> 18.10.2019	<b>Conversion of barn to a two bedroom single storey live work dwelling</b> Pemberley, Copsale Road, Maplehurst Horsham	08.11.2019	<b>FPC</b> <b>06.11.2019</b>
<a href="#">DC/19/2013</a> 28.10.2019	<b>Erection of 'The Barn' and 'Building C' (Certificate of Lawful Development – Existing)</b> The Old Cottage Farm, Nuthurst Road, Maplehurst	19.11.2019	<b>FPC</b> <b>06.11.2019</b>
<a href="#">DISC/19/0313</a> 17.10.2019	<b>Approval of details reserved by condition 3 on DC/17/2042</b> Ghyll House Farm, Broadwater Lane, Copsale	Not available	<b>FPC</b> <b>06.11.2019</b>
<a href="#">DC/19/2138</a> 29.10.2019	<b>Surgery to 1 x Oak</b> 19 Lime Kiln Road, Mannings Heath	19.11.2019	<b>FPC</b> <b>06.11.2019</b>

(2) **HDC Decisions**

Number	Applicant & Reason	PC Observation	HDC Decision
<a href="#">DC/19/1630</a>	<b>Surgery 3 x Ash trees</b> Treetops, 16 Winterpit Close, Mannings Heath	No objection	<b>HDC Permitted</b>
<a href="#">DC/19/1685</a>	<b>Creation of dropped kerb</b> Crofton Cottages, Church Road, Mannings Heath	No objection	<b>HDC Permitted</b>

DC/19/1761	Erection of a single storey rear extension and demolition of existing garage and erection of a single storey garage with habitable living room Pikefield Bungalow, Sedgwick Lane, Horsh	No objection (with conditions)	HDC Permitted
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(3) Appeals

Number	Applicant & Reason	PI Decision

(4) Enforcement Numbers

Number	Nature of Complaint	HDC Action

Clerks Update

- Reported faulty street light outside Craven Cottage, Church Road to SSE and chased UKPN u re faulty connection outside Coombe Cottage.
- Reported leaves in layby just passed Church Road, heading towards Monks Gate to HDC.

Community Speed Watch Data



Town/Parish Council Report for Nuthurst Parish Speedwatch Group.

Reporting between 02-10-2019 and 02-11-2019

Current Volunteers	=	22
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Summary for this Period		
Number of Sessions this period	=	4
Total Vehicles exceeding limit	=	31
DVLA Valid vehicles	=	30
Accuracy	=	96%
Maximum Speed recorded in 30 limit	=	45 mph(+50%)
Maximum Speed recorded in 40 limit	=	47 mph(+17%)
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Police Actions this Period		
Letter Sent	=	30

**Overall**

My group started Recording\* on = 30-05-2019

**Number of Sessions since start date** = **28**  
 Vehicles recorded exceeding limit since start date = 198

Maximum Speed recorded in 30 limit = 49mph(+63%)  
 Maximum Speed recorded in 40 limit = 60mph(+50%)

Date	Time	Type Traffic Heading	Location Recorded	Letters	Vehicles	Percent
03-10-2019	07:30 -> 08:30	BOOKED traffic heading North West	A281 Brighton Road-Lane entrance opposite Dun Horse Pub			n/a%
09-10-2019	07:30 -> 08:30	BOOKED traffic heading East	Pound Lane-50 yards from the bottom of Pound Lane			n/a%
10-10-2019	16:30 -> 17:30	BOOKED traffic heading East	Pound Lane-50 yards from the bottom of Pound Lane			n/a%
16-10-2019	07:30 -> 08:30	BOOKED traffic heading North	A281 Brighton Road Monks Gate-Monks Gate	2	1	0
						n/a%
17-10-2019	07:30 -> 08:30	BOOKED traffic heading North East	Nuthurst Street-Jctn of Harriot Close near bus stop next to School 16	50	32%	16
22-10-2019	07:30 -> 08:30	BOOKED traffic heading North East	Golding Lane-Mannings Heath outside Parish Hall			n/a%
28-10-2019	07:30 -> 08:30	BOOKED traffic heading North East	Nuthurst Street-Jctn of Harriot Close near bus stop next to School 6	60	10%	6
01-11-2019	07:30 -> 08:30	BOOKED traffic heading North East	Nuthurst Street-Jctn of Harriot Close near bus stop next to School	7	7	0
						n/a%
<b>Totals</b>				<b>31</b>	<b>30</b>	

The **type** field shows if the Session was  
**Ad-Hoc** - one not booked using the Campaign Calendar.  
**Booked** - one in the Campaign Calendar awaiting results or with zero offenders (shown in yellow).  
**Scheduled** - one in the Campaign Calendar with records booked to this session.

## Correspondence

### Email dated 29th October 2019, from JAG JAG Meeting

In advance of the next JAG meeting, due to be held on 12 November, I am pleased to provide a link to the reporting form for Parish issues.

If your parish has any issues to raise, please complete the following form to report community issues for consideration by the JAG membership.

Please note that the JAG meetings are to discuss **crime and anti-social behaviour only**. For road safety/speeding issues and for the state of roads/pavements please contact WSCC.

**\*Note that this form in no way replaces the need to contact Sussex Police or the other emergency services in 1 real time on either 999 or 101 for non-emergencies.\***

### Email dated 29th October 2019, from JBP (Thakeham Homes representative) Wealdcross (Bucks Barn proposed development)

Following my earlier email, we would like to confirm that Thakeham will be sending a newsletter to local households about the events this week but wanted you as Ward members and parish councillors to have advanced notice. I will forward a copy of this newsletter to you once finalised.

**Sent:** 29 October 2019 13:37

**Subject:** Wealdcross public consultations

Dear All

**Re: Wealdcross public consultations**

I am writing on behalf of Thakeham to invite Ward members and Parish Councillors to public consultations on a proposed development which has been submitted to the Horsham Local Plan process.

The consultations are at Copsale Village Hall on the 13<sup>th</sup> November 3pm – 7pm and The Andrew Hall in Shipley on the 15<sup>th</sup> 3pm – 7pm.

**At both events there will be a private drop in session for Ward Members and Parish Councillors from 2pm – 3pm. This will enable you to meet privately with the Thakeham team to discuss the proposal in detail.**

Thakeham takes pride in creating communities with their developments, which integrate with the local towns and villages. Wealdcross would be a self-contained and self-sustainable community, linked to, but separate from, the larger settlements of Horsham and Southwater.

The proposed Wealdcross development would be 3,500 homes, including affordable homes and a significant provision of transport and community infrastructure. It would provide new schools, a medical centre and pharmacy, and a family pub as well as improvements to Buck Barn junction.

Please do let me know if you are able to attend or if you have any questions. I look forward to hearing from you.

Yours sincerely,



BRISTOL | LONDON | WARWICK | CARDIFF | MANCHESTER

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**Email dated 29<sup>th</sup> October 2019, from WSCC  
West Sussex County Council - Winter Service Network Update**

Dear Parish/Town Clerk

As I am sure you appreciate, local authorities across the country are facing unprecedented financial pressures and West Sussex is no exception. Due to increasing demand on social care services and a continued reduction in central government funding, the county council has been forced to make very difficult decisions to balance our budget.

We have now reviewed our West Sussex Winter Service Policy in line with the national code of practice, Well Managed Highway Infrastructure. To make best use of our finite resources, it is important to focus our efforts on gritting roads where there is high demand. The new service level during icy conditions reduces from 41% of the road network to 31%. This equates to 1,283 km of the network and targets high speed/high volume roads.

Our priorities for salting roads have been established on the basis of the new Code of Practice. The new Winter Service Network is very similar to the old priority one and two network so customers should not experience a major change in service provision in icy conditions.

We are working to update the website with the map showing new gritting routes in your area and these should be available from Monday 4<sup>th</sup> Nov. <https://www.westsussex.gov.uk/roads-and-travel/maintaining-roads-verges-and-pavements/winter-service/gritting-routes/>

We have also provided Frequently Asked Questions about the changes and the approach being taken for the 2019/20 winter.

I would like to assure you that we are fully committed to keeping the roads and pavements as safe as reasonably practicable for the travelling public. Whenever ice is forecast, we carry out salting of the Winter Service Network to reduce the potential for ice forming on the road surface. In the event of heavy snowfall, 5cm or greater, the network will be reduced to a Winter Resilient Network covering our Resilient Network, including access routes to A&E hospitals and Blue Light services.

The county council will continue to promote a 'safety first' message and remind road users that those who drive on public highways should do so in a manner and at a speed that is safe, having regard to such matters as the nature of the road, the weather conditions and the traffic conditions.

Finally, please let me assure you we will continue to monitor the new Winter Service and Winter Resilient Networks and, in the event of extreme weather, we will work with the emergency services if Sussex Police request additional support with snow clearance.

As part of the post-winter service assessment, we will review the effectiveness of the revised winter service.

### **Local Community Winter Plans**

The Parish/Town Council may wish to consider working with local farmers/contractors and include in its Community Winter or Emergency Plan any of the routes that are no longer covered by the county council's gritting routes.

West Sussex County Council has no objections to local councils/community groups using the salt provided at their discretion and cost. However, activities undertaken without instruction from the county council through the agreed winter 'trigger mechanism' will not be funded.

If you have any questions regarding the New Winter Service Network can you send this to the Area Highways Manager via our web site <https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-about-a-road-or-pavement/> and not an email reply to this address as this will mean that your questions will be logged in our system and go to the appropriate Manager.

Kind Regards, Sue

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### **Email dated 31<sup>st</sup> October 2019, from HDOPF MP Question Time Cancelled**

Dear Horsham District Older Peoples Forum Supporter

As you know, HDOPF had arranged our popular annual MP Question Time event for Friday **22nd November 2019** at the council offices, Horsham. The Rt.Hon. Nick Herbert MP for Arundel & South Downs had kindly agreed to attend and answer our questions.

Due to the forthcoming General Election on the 12th December, it has been decided (HDOPF is a non-political group) to **CANCEL the meeting**. It is intended to reschedule the event for after the election.

Thank you for your continuing support and understanding.

Martin Bruton, Chairman  
Horsham District Older Peoples Forum

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Email dated 30<sup>th</sup> October 2019, from HDC

# PRELOVED CLOTHES SALE

**Saturday 9<sup>th</sup> November**  
**12 – 4pm**

**GREENWAY ACADEMY, GREENWAY,  
HORSHAM, RH12 2JS**

**£10 PER KILO**

**Pre-loved clothing sold by the kilo**  
**The clothing industry is the 2<sup>nd</sup> most polluting**  
**This event will help your pocket and planet**

**Drinks and homemade cake available**

**Raising money to help our environmental education  
and climate change solutions in the local community**

**[www.SussexGreenLiving.co.uk/ClothesSale](http://www.SussexGreenLiving.co.uk/ClothesSale)**



£1 per week could win you £25K and help  
towards Climate Change education & solutions  
[www.horshamdistrictcommunitylottery.co.uk](http://www.horshamdistrictcommunitylottery.co.uk)

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Having trouble viewing this email? [View it as a Web page.](#)

## WSCC E-Newsletter November 2019

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### All the latest news from West Sussex County Council

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#### Support to help older people stay safe at home



Throughout November we are focusing on ways that older residents can ensure they stay safe and well at home, as part of our *Age Well* campaign.

From technology and equipment that could assist you, to checklists and visits that ensure your home is safe and warm during winter – there is a range of small steps you can take to stay independent in later life.

Sign up to our *Age Well* newsletter for regular information and advice, or find out more on our website.

'**Age Well**' was launched last month by the West Sussex Health and Wellbeing Board, aimed to celebrate residents and support them in staying healthy, well and independent as they grow older in West Sussex.

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#### New support to manage your drinking habits



DrinkCoach is a new service offered **FREE** to West Sussex residents who want to change their drinking habits.

The service offers three options:

- Alcohol Test – see what your drinking habits are like with a quick and confidential test
- DrinkCoach app – has tools to help reduce your alcohol intake
- DrinkCoach sessions - Skype sessions with a professional coach conducted in total privacy. Sessions are available at evenings, weekends and during the working week, making it easy to fit around busy lives.

To book a session or find out more, visit [www.DrinkCoach.org.uk](http://www.DrinkCoach.org.uk).

West Sussex residents can enter the code 'WSWELL' to get their sessions for free.

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## Prevent electrical fires by checking your appliances and wires



West Sussex Fire & Rescue Service is marking Electrical Fire Safety month this November by urging residents to check that their appliances are in good working order.

The fire and rescue service attended almost 500 electrical fires in 2018/19, just under half of which started in the kitchen. The fire service has issued some top tips to help minimise the risk of an electrical fire:

- Check your kitchen appliances regularly, looking for damage to cables.
- Check for hot plugs or sockets that may be damaged.
- Unplug all appliances and chargers when not in use.
- Don't charge your phone overnight or for long periods of time unsupervised.
- Use a charger from a reputable supplier.
- Have a working smoke alarm on every level of your home.

You can find more information on our [website](#).

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## School role call!



Would you like to take an active role in your local school? Then consider becoming a school governor.

This voluntary role means you can make a positive contribution to children's education in the county.

You don't need to be an educational expert or have formal qualifications. What you do need is the ability to listen, think and ask questions; be able to work with others; have a willingness to learn and have sound communication skills.

You'll need to have the time to attend and contribute to full governing body meetings and committees as well as school events.

In addition you'll need to read reports and background papers before meetings, and may be asked to take part in staff appointment, complaints and pupil exclusion panels. Support and training for governors is offered by the County Council.

For more information please contact your school directly, email [governor.services@westsussex.gov.uk](mailto:governor.services@westsussex.gov.uk) or visit the [West Sussex County Council website](#).

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## Record Office loans case book to National Portrait Gallery exhibition



A Graylingwell patient case book is currently on loan from the West Sussex Record Office to the 'Pre-Raphaelite Sisters' exhibition at the National Portrait Gallery, providing definitive evidence of the last known whereabouts and final resting place of Fanny Cornforth, the muse and artist's model for Pre-Raphaelite painter Dante Gabriel Rossetti.

Discovered in the archives of the West Sussex Record Office in 2015, the case book uncovered a century old mystery, as until then no one knew how, where or when Fanny Cornforth had died.

The case book shows that Fanny spent the last two years of her life in Graylingwell Hospital with senile dementia before her death in 1909 at the age of 74. She was buried in Chichester Cemetery in a common grave without a headstone.

Want to find out more about the West Sussex Record Office? You can visit their [website](#) or follow them on [Twitter](#) or [Facebook](#).

**Image credit: Bocca Baciata, Dante Gabriel Rossetti, 1859.**

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## Coming soon: ID checks at our Household Waste Recycling Sites

**WEST SUSSEX  
RESIDENTS ONLY**



From 1 December 2019 only West Sussex residents will be able to use our 11 Household Waste Recycling Sites (HWRSs).

This new system is expected to save local taxpayers £250,000 per year.

Surveys have shown that an average of one in ten people using HWRSs closest to the county borders live outside of West Sussex.

It's thought the high number of people travelling across county boundaries is down to tougher restrictions imposed by neighbouring authorities.

In order to show they live in the county residents will have to show some ID to enter the sites, for example:

- Current driving licence (photo card or paper licence)
- Council tax or utility bill - less than a year old
- Utility bill – i.e. electric, gas etc.

For more information, visit: [www.westsussex.gov.uk/HWRS](http://www.westsussex.gov.uk/HWRS)

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### Latest consultations:

Consultation on small schools

Consultation on concessionary rail travel for older people



### #SaveTimeGoOnline

1. How can I request a birth/marriage/death copy certificate? Order a copy or make amendments [here](#).
2. How do I book a Registrar for my wedding? Click [here](#) for details on how to book.
3. How do I report a pothole? You can report it quickly via [Love West Sussex](#).

4. How do I find out where our grass cutting crews are working? Click [here](#).

A yellow advertisement banner. On the left, it says 'ADVERTISE HERE!' in large, bold, black letters. Below that, it says 'Get your business, event or product in front of thousands of our residents' in smaller black text. At the bottom left, there is an orange button that says 'CLICK FOR MORE INFORMATION' in white text, with a white hand icon pointing at it. On the right side, there is a red speech bubble containing the words 'NEW OPPORTUNITY' in white text.

Email dated 1<sup>st</sup> November 2019, from NALC  
Chief Executives Bulletin

#### NALC Annual Conference 2019

My bulletin this week is something of an Annual Conference special given this was the obvious highlight of the week, and I wanted to share several headlines and reflections on what went on during a successful, positive and inspirational two days in Milton Keynes celebrating 125 years of local (parish and town) councils:

- firstly some vital statistics which illustrate just how the annual conference has grown into the biggest and most high profile event in the sector's calendar: we brought together over 250 delegates from every single county association area; 40 speakers shared their knowledge, expertise and good practice and insights across 10 workshops and 4 plenary sessions; 35 sponsors and exhibitors (including our

headline sponsor BHIB Councils Insurance) were in our expanded exhibition marketplace, which included an entire model village!

- the main decision taken at the annual general meeting, which comprises up to three representatives from each of the 43 county associations, was to support the National Assembly proposal for a modest 3% increase to the affiliation fee, from 6.99p per elector 7.2p, to invest in our services
- there was a well-attended and productive county officers forum, topics covered included: the Local Government Pension Scheme and changes to pooling arrangements for local councils, using public interest reports as a reference tool when advising councils, the importance of internal audit, engaging with the Armed Forces Covenant, and an updated on NALC's member services
- in his keynote speech, the new chairman of the Local Government Association (LGA), Cllr James Jamieson, launched our new joint **Reaching Out guide to helping councils tackle loneliness**, and said "local government is stronger when we work together". Plus the Autumn edition of LCR includes an interview where James shares his views on devolution, local councils and more
- I think it goes without saying we were absolutely thrilled to be joined by The Princess Royal, Princess Anne, who our chairman, Cllr Sue Baxter, escorted around the conference for a couple of hours where she met attendees, visited exhibition stands, sat in on workshops, before delivering a short speech in which she **paid tribute to local councils and councillors**
- Our busy workshop programme included the launch of the new **The Good Councillor's guide to transport planning**, while our excellent closing plenary panel session on climate change saw the conference **declare a climate emergency**
- And huge congratulations to everyone whose brilliant work was recognised at the NALC Star Council Awards 2019 dinner and presentations, especially Milton Keynes very own Woughton Community Council who have crowned Council of the Year, receiving a standing ovation in tribute to their former leader Cllr Kevin Wilson who sadly passed away earlier this year. I was pleased to listen to current leader Cllr Donna Fuller speaking about their award on BBC's Three Counties Radio, **listen again** 2:48 in. Do check out the photographs from the night on our **Instagram** page.
- Presentation slides are already available on our **website**, and you can catch up on all the action on our **Twitter** page or search the **#NALCConf19** hashtag. Next week a video of the speech by The Princess Royal will be available along with a full transcript, plus photographs on **Instagram**.

**Rural Coalition** Rural affairs minister Lord Gardiner – who NALC has had several meetings with on issues ranging from housing, transport and health – attended a meeting of the Rural Coalition on 30 October. I was pleased to hear him share with colleagues how impressed he had been with the work of the 5 parishes around the Upper Yealm in Devon who are building dementia-friendly communities. He also provided an update on the work of the rural affairs board, an inter-departmental group set up to embed the principles of rural proofing in government policy. An early priority for them was to look into rural crime following a meeting with Surrey farmers. The Rural Coalition agreed to prepare a summary of policy objectives to feed into General Election preparations to ensure all political parties were addressing rural issues in their manifestos.

### **And finally...**

As outlined above, the toing and froing, will they, won't is finally over; a General Election will take place on 12 December. As campaigning begins and manifestos start to be written, NALC will be putting forward the priorities set out in our ***A prospectus for ultra-localism*** to the leaders of the three main political parties on measures needed to help communities help themselves, in particular parishing the entire country!

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