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RISK ASSESSMENT
(Management of Health and Safety at Work Regulations 1992)

NOVEMBER 2019

ASSESSMENT OF RISK FOR:

Asset: Various – as specified below

Location: **Parish Assets (in association with the Parish Asset Register)**

Assessment Undertaken: 11th November 2019 **Review: Annually**

Undertaken By: **Cllr D Cotton and Mrs S Hall (Clerk)**

Signature **Minute Ref 162-19/20 Review November 2020**
Cllr D Cotton Mrs S Hall

RISK ASSESSMENT

1. HAZARDS	2. RISKS	3. POPULATION	4. CONTROLS	5. ACTION	
WHAT HAZARDS ARE PRESENT?	WHAT RISKS ARISE FROM HAZARDS PRESENT?	WHICH GROUPS OF PEOPLE WILL BE AFFECTED BY THE HAZARDS?	IS THE RISK ADEQUATELY CONTROLLED?	WHAT FURTHER ACTION IS NECESSARY TO CONTROL THE RISK?	ACTION COMPLETED
<p>Remember: the hazard is object/situation/system already in place. In the locality you are assessing what hazards and risks would you expect might cause some significant harm.</p> <p>Some common hazards: Slip/trip/fall hazards Manual handling hazards Electrical hazards Substances (including dust) Display Screen (VDU) hazards Fire and smoke hazards Inadequate/faulty work procedures Poor lighting Faulty equipment/machinery Vehicular traffic Environment/site</p>	<p>Remember: the risk is the chance of injury or damage to health from the hazard. Very low risks, or risks which are part of everyday living may not require action.</p> <p>HAVE YOU PRIORTISED THE RISKS? (1 = LOW, 5 = HIGH)</p>	<p>Groups: 1 Administration Staff 2 Leisure Centre Staff 3 Students 4 Manual/Cleaning Staff 5 Visitors 6 Contractors 7 Members of the Public</p> <p>PAY PARTICULAR ATTENTION TO: 8. person with disabilities 9. lone workers 10. inexperienced staff 11. young staff (ie., age 16- 18) 12. pregnant women/nursing mothers</p>	<p>What have you done already to reduce the risks? Altered systems of work/procedures Provided information/instruction/training Carried out assessments</p> <p>ASK YOURSELF: Do these precautions</p> <ul style="list-style-type: none"> ○ represent good practice? ○ Meet the legal requirements? ○ Reduce the risk as far as reasonably practicable? <p>If not, complete Section 5.</p>	<p>What more could you reasonably do for risks not adequately controlled?</p> <p>HAVE YOU CONSIDERED:-</p> <ul style="list-style-type: none"> ○ Removing the risk completely ○ Trying a less risky option ○ Preventing access to the risk ○ Changing work procedures ○ Issuing personal protective equipment 	

hazards Stress-inducing tasks					
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Village Signs Fixed objects adjacent to footpath	Collision risk. Daytime – negligible risk Night-time – very low risk	Public	No controls recommended	No action needed	No action required
Bus Shelters Falling branches from overhanging trees Vehicular traffic hazard Failure of structure	Possible, particularly in high wind conditions Low risk Shelter adjacent to carriageway. Low risk. Sound construction, no glass Negligible risk	Pedestrians awaiting buses As above As above	Tree condition regularly monitored As far as possible. None	Monitor Monitor Shelter clean, no sharp edges, structurally-visually sound. No action needed	
Wooden / Metal Benches Fixed Objects Failure of structure	Collision risk Low Risk Sound Construction Low Risk	Public As above	None Regularly monitored	Monitor Repair if necessary	No action required
Millennium Trees Falling branches	Possible, particularly in	Public	Tree condition regularly	Monitor, remedial surgery if	Tree survey spring

	high winds Low Risk		monitored	required.	2020
Memorial Trees Falling branches	Possible, particularly in high winds Low Risk	Public	Tree condition regularly monitored	Monitor, remedial surgery if required.	Tree survey spring 2020
Shrubs Trip hazard	Trip hazard Low Risk	Public	Shrubs monitored on a regular basis	Monitor	
Finger Posts Fixed objects	Collision risk Low Risk	Public	As far as possible	Monitor	
Village Gateways Fixed objects	Collision Risk Low Risk	Public	As far as possible	Monitor	
Noticeboards Fixed objects	Collision risk Low Risk	Public	As far as possible	Monitor	
Lighting Columns Fixed objects	Collision risk Low Risk	Public	As far as possible	Monitor	
Failure of structure	Sound construction Low Risk	As above	As above	As above	
Phone Kiosk Fixed Object	Collision risk Low Risk	Public	As far as possible	Monitor	
Failure of structure	Sound construction Low Risk	Public	As above	As above	

