

NUTHURST PARISH COUNCIL

Minutes of the Open Spaces & General Maintenance Committee meeting, held on 27th November 2019 at 7.00pm at Mannings Heath Village Hall, Mannings Heath

Present: Cllr J Mercer (Chairman) Cllr D Cotton
Cllr N Bryant Cllr O Hydes (OBE)
Cllr J Chaytor

The Clerk to the Parish Council, Sarah Hall, also attended the meeting.

OS032-19/20 APOLOGIES FOR ABSENCE

It was **RESOLVED** that apologies for absence from Cllr S Turner be **APPROVED**, Cllr R Carmichael was absent.

OS033-19/20 DECLARATIONS OF INTEREST

No declarations of interest, as defined under the Localism Act 2011 and the Parish Councils Code of Conduct, were made.

OS034-19/20 CHAIRMANS ANNOUNCEMENTS – none.

OS035-19/209 APPROVAL OF THE MINUTES

It was **RESOLVED** that the Minutes of the [Open Spaces & General Maintenance Committee](#) meeting held on 30th October 2019 be confirmed as a true correct record and be signed by the Chairman of the Open Spaces & General Maintenance Committee after the following amendments were made;

OS022-19/20 APPOINTMENT OF THE VICE CHAIRMAN OF THE OPEN SPACES & GENERAL MAINTENANCE COMMITTEE

It was **RESOLVED** that Cllr N Bryant be elected *Vice* Chairman of the Open Spaces & General Maintenance Committee for the 2019/20 municipal year.

OS028-19/20 FUTURE PROJECTS (iv) Monks Gate Pond

It was **RESOLVED** to **NOTE** that the pond is owned by the developers of Coolhurst Close and there is five years funding to maintain the pond. After this period residents will *need a Management Committee* and there may be cost implications to the Parish Council.

OS036-19/20 PUBLIC SESSION

No members of the public were present.

OS037-19/20 PARISH PLAN

It was **RESOLVED** to **NOTE** that the updated version of the [Parish Plan OSGM v1 2019-20](#) now included funding and revised dates. Cllr O Hydes volunteered to collate the individual plans prior to the Full Parish Council meeting on 8th January 2020.

Cllr D Livingstone advised that Copsale Hall had secured an additional grant for £75,000.00 from Biffa and the funding was now in place to proceed with the renovation project.

OS038-19/20 FUTURE PROJECTS

- i) Facilities for older children & Updating the children's play area**
It was **RESOLVED** to **NOTE** that the members of the Task Group, Cllr J Mercer, Cllr D Cotton and Cllr N Bryant will arrange a meeting to design a parish wide survey to identify the preferences and needs of the children in the parish. The survey will be available on Facebook, online and the children at St Andrew's school and the C&N youth group will be consulted.
- ii) Grant Funding**
It was **RESOLVED** to **NOTE** that Cllr D Cotton has been looking into grant funding for the projects, including senior exercise equipment. There are a number of sources, including Sports England, the Lottery, Biffa and Asda. Drawings and costings will be required prior to submitting grant applications.
- iii) Updating the village green byelaws**
It was **RESOLVED** to **NOTE** Cllr J Mercer and the Clerk will look into updating the village green byelaws.
- iv) Monks Gate pond**
It was **RESOLVED** to **NOTE** MOGRA's AGM is in January 2020. Cllr J Mercer offered to speak to the new residents about the pond, providing clarification on what they have been told by the developers and what they expect to happen in the future.
- v) Maintaining and promoting the [open spaces in the Parish](#)**
It was **RESOLVED** to **NOTE** the details of all the Open Spaces in the Parish and other possible opportunities (play areas in public house gardens);
- i. Green space between Church Road and Lime Kiln Road
 - ii. Green space at junction of Winterpit Lane, Church Road
 - iii. Green space on Golding Lane between Pound Lane and Gaggewood
 - iv. Green space on Gaggewood between Oak Way and The Birches
 - v. Field managed by Horsham District Council behind Woodlands Walk
 - vi. The pond and surrounding area bordering Nuthurst Road, Monks Gate
 - vii. Green space at junction of Copsale Road and Nuthurst Road, Maplehurst

Field behind Woodlands Walk

Members of the committee have visited the field and it was suggested that outdoor gym equipment (similar to the wooden equipment at Loxwood) could be installed and the planting of an orchard.

It was **RESOLVED** to **NOTE** that Cllr J Mercer will speak to District Cllr Toni Bradnum and arrange a meeting with HDC to discuss the field. Cllr D Cotton has spoken to Cllr T Nelson re earmarking funds for future maintenance of the field. If in the area, members of the Committee will visit the Loxwood Village Hall to see the wooden gym equipment.

OS039-19/20 MANNINGS HEATH VILLAGE GREEN

i) RoSPA Report & Remedial Action

It was **RESOLVED** to **ACTION** the replacement of the gate post and installation of a new rubber buffer; the Clerk will chase the quotations for the remedial works.

It was **RESOLVED** to **NOTE** Cllr D Cotton continues to check the children's play area regularly and that the low/medium risk items which do not require actioning will continue to be monitored until the equipment is replaced.

The area has been levelled, the grass seed has taken and due to the continual rain the area is a 'muddy mess' at present.

ii) Horse chestnut leaves

It was **RESOLVED** to **NOTE** that the leaves do not require collecting at present, this will be reassessed at a later date.

OS040-19/20 GENERAL MAINTENANCE OF PARISH ASSETS

i) Annual Asset Assessment

It was **RESOLVED** to **REQUEST** quotations and see if volunteers can assist with the cleaning/repairing the bus shelters.

ii) Other maintenance issues

It was **RESOLVED** to **NOTE** that there were no other maintenance issues in the parish.

iii) Recruitment of volunteers to assist with maintenance in the parish

It was **RESOLVED** to **NOTE** that due to Health & Safety regulations volunteers are not permitted to carry out any works along the A281. If the necessary Risk Assessments, training and suitable clothing are provided volunteers are covered by the Parish Councils insurance policy when assisting with minor maintenance matters.

The Parish Council need to recruit a bank of volunteers to assist with minor maintenance matters in each hamlet, details will be forwarded to MoGRA, the Millennium Group, Nuthurst Society, in the Link, Parish Council website and Facebook page.

OS041-19/20 MINOR MATTERS RAISED BY COUNCILLORS TO BE REFERRED TO ON THE NEXT AGENDA

It was **RESOLVED** to **NOTE** that the Councillors did not request for any items to be included on the next agenda.

The meeting closed at 7.56pm

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Chairman of the Open Spaces & General
Maintenance Committee

29th January 2020
Date