107 Morris Drive
Billingshurst
West Sussex
RH14 9ST

Telephone 01403 784985
Mobile 07584 308 408
Email: clerk@nuthurst-pc.co.uk
Web: wwwnuthurst.parishcouncil.net

NUTHURST PARISH COUNCIL
SICKNESS ABSENSE POLICY

Date Adopted	Minute Number	Review Date
Oct 2018	1910/18	Nov 2019
May 2020	025-20/21	May 2021
May 2021		

If you are absent from work on account of sickness or injury, it is your responsibility to inform the Council of the reason for your absence as soon as possible, but no later than the end of the working day on which the absence first occurs.

The Council shall have the right at any time to require you to submit to examination by an independent medical practitioner selected by the Council, to obtain a confidential report on your condition from such practitioner and to discuss with such practitioner the findings of his/her examination and his/her prognosis of your likely recovery and or fitness to resume work and any recommended treatment.

SICK PAY

Provided that you comply with the Council's sickness absence policy, you will receive sick pay when you are absent from work because of sickness, as follows:

during 1st year of service	• one month's full pay and (after completing 4 months' service) 2 months' half pay
during 2nd year of service	• 2 months' full pay and 2 months' half pay
during 3rd year of service	• 4 months' full pay and 4 months' half pay
during 4th & 5th - year of service	• 5 months' full pay and 5 months' half pay
after 5 years' service	• 6 months' full pay and 6 months' half pay