

# Memo (Agenda July 2020)

**To: Parish Councillors**

cc: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

**From:** Sarah Hall

**Date:** 28<sup>th</sup> June 2020 (week commencing 22nd June 2020)

**Re:** COUNCILLORS' BRIEFING NOTE

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I have outlined below a number of recent developments for your information.

(1) **Planning Applications Issued**

Number	Applicant & Reason	Consultation Closes	NPC Meeting
<a href="#">DC/20/0756</a>	Retrospective application for the demolition of existing barn, and erection of a replacement barn for agricultural storage use, and laying of hardcore for access track Mannings Heath Golf Club, Hammerpond Road, Mannings Heath	06.07.2020	FPC 01.07.2020

(2) **Delegated Decisions**

Number	Applicant & Reason	Consultation Closes	NPC Meeting

(3) **HDC Decisions**

Number	Applicant & Reason	Comment to HDC	HDC Decision
<a href="#">DC/20/0591</a>	Erection of a pair of semi-detached two storey dwellings with associated parking and landscaping Land Adjacent to Coombe Cottage, Church Road, Mannings Heath	Objection	Application withdrawn
<a href="#">DISC/20/0056</a>	Approval of details reserved by conditions 4,5,6,7,8,9,10 and 11 to approved application DC/13/1374 Sedgwick Castle House, Broadwater Lane, Copsale	No objection, with conditions	HDC Split Decision
<a href="#">DISC/20/0065</a>	Approval of details reserved by condition 2 to approved application DC/18/2601 Monks Gate Farm, Brighton Road, Monks Gate	No Comment	HDC Permitted

(4) Appeals

Number	Applicant & Reason	PI Decision
APP/Z3825/W/20/3247214 (DC/19/2477)	Prior notification for change of use of agricultural building to residential dwelling. Copsale Stables, Copsale Road, Copsale	APPEAL DISMISSED
APP/Z3825/W/20/3247183 (DC/19/2551)	Conversion of redundant milking parlour building to 1no. residential dwelling. New Brook Farm, Nuthurst Road, Nuthurst	APPEAL DISMISSED
APP/Z3825/W/20/3247480 (DC/19/2117)	Conversion of barn to a two bedroom single storey live work dwelling Pemberley, Copsale Road, Maplehurst	APPEAL DISMISSED

(5) Enforcement Numbers

Number	Nature of Complaint	HDC Action
EN/20/0286	Alleged: Running business form home without planning permission 21 Ryecroft Meadow, Mannings Heath	Pending Consideration
EN/20/0278	Alleged: Breach of condition 20 of DC/15/1946 (retention of landscaping) 12 Coolhurst Close, Monks Gate	Pending Consideration
EN/20/0257	Alleged stationing of storage container. Amies Mill Farm, Kerves Lane, Horsham	Case Closed

(6) Committee

Number	Applicant & Reason	Comment to HDC	HDC Recommendation
DC/20/0761	Demolition of B1(a) office building and erection of a single storey C3 dwelling The Stables, Broadwater Lane, Copsale	Objection	Planning Committee Meeting 30.06.2020 – recommended for approval

Community Speed Watch Data



Community  
SpeedWatch  
Online



Town/Parish Council Report for Nuthurst Parish Speedwatch Group.

Reporting between 28-05-2020 and 28-06-2020

Current Volunteers = 22

Summary for this Period

Number of Sessions this period = 3  
Total Vehicles exceeding limit = 13  
DVLA Valid vehicles = 12  
Accuracy = 92%  
Maximum Speed recorded in 30 limit = 42 mph(+40%)  
Maximum Speed recorded in 40 = 51 mph(+27%)

**limit**

**Police Actions this Period**

**Letter Sent = 12**

**Overall**

**My group started Recording\* on = 30-05-2019**

**Number of Sessions since start date = 43**

**Vehicles recorded exceeding limit since start date = 286**

**Maximum Speed recorded in 30 limit = 49mph(+63%)**

**Maximum Speed recorded in 40 limit = 60mph(+50%)**

Date	Time	Type Traffic Heading	Location	Recorded Percent	Letters	Vehicles
15-06-2020	07:30 -> 08:30	BOOKED traffic heading North East	Nuthurst Street-Jctn of Harriot Close near bus stop next to School 6	n/a%	6	0
23-06-2020	07:30 -> 08:30	BOOKED traffic heading North	A281 Brighton Road Monks Gate-Monks Gate	6	6	0 n/a%
25-06-2020	07:30 -> 08:30	BOOKED traffic heading North East	Nuthurst Street-Jctn of Harriot Close near bus stop next to School	n/a%		
<b>Totals</b>				<b>13</b>	<b>12</b>	

**Website Analytical Data**



# PUBLIC NOTICE

## WEST SUSSEX COUNTY COUNCIL TEMPORARY TRAFFIC REGULATION

### **SEDGWICK LANE, HORSHAM**

NOTICE IS hereby given that in pursuance of the provisions of Section 14(2) of the Road Traffic Regulation Act, 1984, as amended, the use of (and parking on) **Sedgwick Lane, Horsham** from junction with **Brighton Road to junction with Sedgwick Park** is temporarily prohibited from **14/07/2020 at 09.30 until 14/07/2020 at 14.30**

**The restriction will be in place off peak only between 09.30 – 14.30**

This closure is necessary to allow **Balfour Beatty to undertake urgent carriageway pothole repairs on behalf of WSCC**

Emergency vehicle, Residential and Pedestrian access will be maintained at all times

The alternative route for traffic will be signed on site

This restriction will be effective for a maximum of 5 days from the start date given above

Any queries about the effect of the closure on traffic using the highway please contact West Sussex County Council on 01243 642105

Any queries about the works please contact **Balfour Beatty on 01243 642105**

Dated **25 June 2020**

Matt Davey  
Director of Highways, Transport and Planning

# PUBLIC NOTICE

## WEST SUSSEX COUNTY COUNCIL TEMPORARY TRAFFIC REGULATION

### **PARK LANE, MAPLEHURST**

NOTICE IS hereby given that in pursuance of the provisions of Section 14(2) of the Road Traffic Regulation Act, 1984, as amended, the use of (and parking on) **Park Lane, Maplehurst** from junction with **Nuthurst Road to Burnthouse Lane** is temporarily prohibited from **14/07/2020 at 09:30 until 14/07/2020 at 15:00**

**The restriction will be in place off peak only between 09:30 – 15:00**

This closure is necessary to allow **Balfour Beatty to undertake urgent carriageway pothole repairs on behalf of WSCC**

Emergency vehicle, Residential and Pedestrian access will be maintained at all times

The alternative route for traffic will be signed on site

This restriction will be effective for a maximum of 5 days from the start date given above

Any queries about the effect of the closure on traffic using the highway please contact West Sussex County Council on 01243 642105

Any queries about the works please contact **Balfour Beatty on 01243 642105**

Dated **24 June 2020**

Matt Davey  
Director of Highways, Transport and Planning

# PUBLIC NOTICE

## WEST SUSSEX COUNTY COUNCIL TEMPORARY TRAFFIC REGULATION

### **POLECAT LANE, COPSALE**

NOTICE IS hereby given that in pursuance of the provisions of Section 14(2) of the Road Traffic Regulation Act, 1984, as amended, the use of (and parking on) **Polecat Lane, Copsale** from junction with **Broadwater Lane to Reeds Lane** is temporarily prohibited from **14/07/2020 at 09:30 until 14/07/2020 at 15:00**

**The restriction will be in place off peak only between 09:30 – 15:00**

This closure is necessary to allow **Balfour Beatty to undertake urgent carriageway pothole repairs on behalf of WSCC**

Emergency vehicle, Residential and Pedestrian access will be maintained at all times

The alternative route for traffic will be signed on site

This restriction will be effective for a maximum of 5 days from the start date given above

Any queries about the effect of the closure on traffic using the highway please contact West Sussex County Council on 01243 642105

Any queries about the works please contact **Balfour Beatty on 01243 642105**

Dated **24 June 2020**

Matt Davey  
Director of Highways, Transport and Planning

**24.06.2020, Email from HDC**  
**Horsham District Local Plan - Briefing Note**

Plan consultation and has taken some time to review. A summary of the initial findings is available to view in this report. The consultation responses are also being made publically available here.

The lockdown measures imposed to address Covid-19 have delayed our progress on the Local Plan. This is unavoidable because responses from key stakeholders have been delayed. For example the NHS and West Sussex County Council have also had to adapt to remote working, and focus on the immediate priorities of the pandemic. This has meant we have not received responses to queries as promptly as usual and this has slowed progress on building our evidence base. It is also vital that we understand the implications of the pandemic on our local economy and address this in our Plan. Consequently we have decided to defer publication of the next stage of the Local Plan, the Proposed Submission (Regulation 19), by 2-3 months.

As you are no doubt aware, Leader of Horsham District Council, Cllr Ray Dawe, has written to the Secretary of State outlining these difficulties. He has requested that the Local Plan process be delayed by 12 months to enable the Council to plan effectively to recover from the pandemic. The Government response has made it very clear that Local Authorities should not delay and must continue the process of Local Plan making.

In November, the current Local Plan (the Horsham District Planning Framework or HDPF) reaches the five year milestone. It will be considered 'out of date' under current planning rules, which automatically results in us having to use the Government's standard methodology, which will increase our housing target to 965 homes per year. This means that the Council will be at increased risk of speculative housing applications and without a plan such applications will be more difficult to refuse.

To minimise this risk, officers are preparing the next stage of the Local Plan as quickly as possible. The ongoing pandemic restrictions pose significant ongoing challenges to the Local Plan timetable, but we aim to prepare a draft Regulation 19 document for the Cabinet meeting on 26 November 2020 and subsequent consideration at full Council on 9 December 2020.

In response to this update Cllr Claire Vickers, Cabinet Member for Planning & Development, has added

*"We continue to lobby the Government to ensure that the Council is given the time to respond to the Covid-19 pandemic, and produce a plan that accurately reflects the new position, including the level of housing need and the impacts to the economy. I remain hopeful that some flexibility will be provided. In the meantime the District Council will be working to progress the preparation of our plan. We do not yet know how we will be able to engage with you, our Parish and Neighbourhood Council colleagues, or with other key stakeholders and the general public. This will depend on the social distancing rules later this year but we will endeavour to share documentation with you at the earliest opportunity as we did for the Regulation 18 consultation. Thank you for all the comments you submitted as part of the previous consultation, which have been read and are being taken into account in the preparation of the Regulation 19 document".*

Kind regards,

Councillor Claire Vickers  
Cabinet Member for Planning and Development

22<sup>nd</sup> June 2020, email from WSCC

WSCC news release: West Sussex County Council thanks businesses for their continued support during the Coronavirus pandemic



#### Attachments

- Vitacress crate containing food parcel for delivery [Vitacress crate containing food parcel for delivery](#)
- Stored goods and food parcels at Drayton depot [Stored goods and food parcels at Drayton depot](#)
- Food parcels being packed into a West Sussex Libraries van for delivery [Food parcels being packed into a West Sussex Libraries van for delivery](#)

Since the end of March, The Community Hub established by West Sussex County Council has been assisting vulnerable residents through the coronavirus outbreak and lockdown with the support of a number of local businesses.

The Community Hub is a joint effort with district and borough partners working alongside the voluntary sector.

The work of The Community Hub and the Community Response Team has included:

- assisting residents to access community-based support,
- delivering medicine and food parcels to individuals who are shielding and can't leave their home,
- contacting people on the shielding list to check in and make sure that they have everything they need.

The County Council wouldn't have been able to do this without the support of their staff, many of whom have been redeployed from different service areas to support the hub. But also a number of local businesses and organisations who have offered their support, including K2 Crawley, Vitacresse, Aldi, Goodwood and Fontwell Park Racecourse.

In April, the Environmental Health team at Crawley Borough Council coordinated the purchase and packing up of 2,150 food boxes on the County Council's behalf at K2 Crawley leisure centre.

This involved taking the government's delivery of food and stocks, as well as purchasing consignments from Aldi supermarkets. The stock was then picked and packed into family sized emergency food parcels for distribution to vulnerable residents by the Community Response Team.

The Aldi food was supplied at cost price and any specific top-up items (such as nappies and baby milk) were purchased by the Environmental Health team to personalise specific deliveries.

Fontwell Park Racecourse and the Reuben Foundation also supported The Community Hub by donating over a thousand emergency supply boxes, each containing a range of store cupboard and bathroom essentials. These were donated free of charge to the County Council.

In May, Vitacress, a West Sussex based horticulture business, donated 600 black plastic crates to support the food supply response to Covid-19. The donation was organised by Tomasz Czopek, Transport & Logistics Manager for Vitacress. It was a great way to join the local Covid-19 effort and to recycle the crates that are used to deliver some of their farm grown herbs.

This month, Goodwood has come on board to show their support by offering their Call Centre staff to assist with contacting 'shielded' residents. They will also be checking with customers who receive food parcels on a regular basis to ensure their delivery is meeting their needs.

In addition, they are helping with calls to care homes to help roll out the government programme to enable all care homes to test their staff and residents for coronavirus.

Goodwood has offered their support free of charge and will be supporting from June to September from the Goodwood Estate, using their own IT and telephone systems.

Duncan Crow, Cabinet Member for Fire and Rescue and Communities, said: "The Community Hub was set up at very short notice to respond to the coronavirus outbreak. Alongside the tireless efforts of our officers, who have been the backbone of the entire operation, we could not have done nearly as much without the support of our district and borough council colleagues and local businesses from across the county.

"Their offers of help and support in this unprecedented time of need really shows what the people and businesses of West Sussex can do when we put our minds to it. I feel that there has been a real 'war-time' spirit during lockdown and I hope to see this carry on as we continue our work to support the most vulnerable individuals in our area."

More than 45,000 contacts have been made to The Community Hub since it was set up at the end of March and they are still operating seven days a week, from 8am to 8pm.

If you or someone you know still needs support, there is a web page where residents can complete an online form for assistance, just visit [www.westsussex.gov.uk](http://www.westsussex.gov.uk) and search for 'Coronavirus advice and information' or there is a dedicated telephone helpline: 0330 22 27980.

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**Email dated 22<sup>nd</sup> June 2020, from SSALC  
Sussex ALC Bulletin**



**SUSSEX ALC BULLETIN**

**CORONAVIRUS INFORMATION**

**OFFICIAL GOVERNMENT GUIDANCE**

<b>LATEST NALC CORONAVIRUS UPDATE</b>
<b>EAST SUSSEX COUNTY COUNCIL: LATEST INFORMATION</b>
<b>WEST SUSSEX COUNTY COUNCIL: LATEST INFORMATION</b>
<b>SURREY COUNTY COUNCIL: LATEST INFORMATION</b>

Good morning!

Two interesting pieces of information have emanated from NALC in the last two weeks.

**CO-OPTION** – NALC has just provided new legal guidance ‘Elections and Co-option’ which can be found on our [website](#). Their update to LTN8 should be read in conjunction with Legal Briefing L03-20. The co-option process arises when a member of the Council has left the Council creating a Casual Vacancy. There has been some mixed advice on what happens during COVID as to what happens when there is a Casual Vacancy and there is a call for an election (which would not be until May 2021). It is worth checking out the process with your the Election Authority as to how they are managing the process.

*nb Co-option arising from a Casual Vacancy should be distinguished from co-option of non councillors onto committees etc who have specialist knowledge and expertise or enthusiasm or represent sections of the local community that are relevant to the work of the committee.*

**CODE OF CONDUCT FOR MEMBERS** – this is currently being reviewed by the Local Government Association.

When the Code was first introduced in early 2000 there was considerable consternation amongst elected members, fuelled by the national media, who claimed it to be an intrusion of privacy and felt it demonstrated a lack of trust.

It also caused a degree of havoc! Complaints, many with ‘hidden agendas’, came flooding in (a lot of ‘axes to grind’). As ever, it all settled down. In fact over the years it did unquestionably assist Councils to better manage potential conflicts.

Hence, when, in later years, the government proposed dispensing with a Code of Conduct for Members, there was an ‘about turn’ and many Parish Councils pressed for the Code of Conduct to remain in place. A ‘new’ Code of Conduct emerged which endeavoured to find a balance of ‘trust’ with a requirement to declare items primarily of a financial nature. It removed sanctions of suspension and disqualification and replaced Personal and Prejudicial interests (which included well-being interests) with Disclosable Pecuniary Interests (DPIs) and Non Pecuniary Disclosable Interests. Councils were permitted to add their own ‘standards’ requirements.

The Code of Conduct still has some critics for various reasons. ‘Hidden Agendas’ still exist. However, on balance, it has been more of a benefit than a detriment as it has given clear direction to members on what is/is not acceptable conduct. It is about ensuring that everyone affected by the Council’s business can have ‘trust’ in the Council that it will act at all times with integrity .

The proposed draft Code aims to be more effective, user friendly and easier to understand. It has long been felt that the Code of Conduct was not sufficiently effective to prevent some members from fragrantly breaching the Code of Conduct because it had ‘no teeth’. Hence NALC are pressuring the LGA and Government to include tougher sanctions to address the perceived weaknesses in the Code so that it can be effective in maintaining trust in the way Councils conduct their business.

**Everyone is invited to respond to the [Consultation document](#) and hopefully will take the opportunity to do so because your views do matter.**



### **Training and Events**

**\*\*NEW ONLINE TRAINING\*\***

**Being an Effective Councillor Webinar**

*(further dates will be added shortly)*

**Effective Chairmanship & Meetings Webinar**

*(further dates will be added shortly)*

**Local Government Finance for Councillors Webinar**

Remote training via Zoom

Tuesday 30th June 2020 - 10:00 to 13:00

The cost per delegate for this event is £30 + VAT

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Email dated 23<sup>rd</sup> June 2020, from Sussex Police  
Sussex Police Horsham Weekly Bulletin 23.06.2020

**In the know**  
**Surrey and Sussex**



**Sussex Police**



## **Horsham Weekly Bulletin**

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### **Crime summary**

#### **Burglary**

Reference: 1675 17th June

Location: Worthing Road, Horsham

Date and time: 2330hrs 17th June

Details: A window was broken and access gained. Nothing was stolen.

Reference: 1227 22nd June

Location: Trafalgar Road, Horsham

Date and time: Between 21st and 22nd June

Details: An attempt was made to enter the property, the attempt failed but damage was caused to the door.

**Burglary other than Dwelling** – there are no burglaries from sheds, outbuildings and garages to report this week.

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## News and appeals

### Sussex Police welcomes 64 new trainee officers to the force



A further 64 recruit constables have taken their first steps in their policing careers this week. The new officers were formally sworn in at an attestation ceremony on Wednesday 17th June – the first to be held in person since lockdown was eased.

The new PCs were personally welcomed by T/Chief Constable Jo Shiner and PCC Katy Bourne, while family and friends joined the proceedings from around the world via Zoom.

Amongst the recruits were the first 26 trainees on the force's new Degree-Holder Entry Programme (DHEP) which is being run alongside the force's Police Constable Degree Apprenticeship (PCDA) course for non-degree holders.

T/Chief Constable Jo Shiner said: "I am very proud to welcome these new officers to the force. Attestation is such a significant ceremony, marking the start of a policing career, so it was fantastic that we were able to bring the recruit constables together for this event, through adapting to meet social distancing guidelines and by welcoming their families virtually.

“All 64 new officers will be joining their divisions in nine weeks to continue their training on the job in their new communities.

“I wish them all every luck in their new careers.”

If you are interested in joining us, you can register your interest [here](#)

Police and Crime Commissioner Katy Bourne said: “On Wednesday I saw 64 new police officers sworn into Sussex Police. Speaking to some of them after their ceremony, it was clear that they are enthusiastic, forward-thinking and eager to make a positive difference to our communities.

“I’m pleased that they will soon be out patrolling our streets and keeping Sussex safer.

“I applaud the senior officers who have worked so hard in this lockdown to find new ways to meet recruitment and training targets.

“I was also incredibly impressed at how they adapted the ceremony to adhere to social distancing and gave family and friends the opportunity to ‘zoom’ call into the proceedings and witness this very proud moment for themselves.

To see the full story, please click on the link or go to our website.

<https://www.sussex.police.uk/news/sussex/news/force-news/sussex-police-welcomes-64-new-student-officers/>

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### Help us keep Sussex safe

If you saw or heard anything, or have any information about any incident in this message please [contact us online](#), email us at [101@sussex.pnn.police.uk](mailto:101@sussex.pnn.police.uk) or call **101**, quoting the reference number provided.

Alternatively you can contact the independent charity **Crimestoppers**, anonymously, on **0800 555 111**, or online at [www.crimestoppers-uk.org](http://www.crimestoppers-uk.org)

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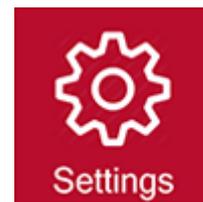
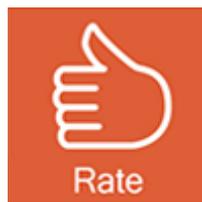
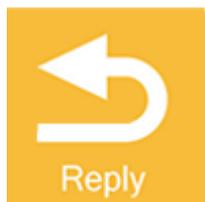
**Links and attachments:** Sussex Police will only ever link you to secure Websites we trust. We will only send you attachments where we believe it is absolutely necessary.

**Message Sent By**

Janice Brown (Police, Prevention Support & Engagement Officer, Sussex)

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To reply or forward this email please use the buttons below or these links: [Reply](#), [Rate](#), [Forward / Share](#).





## Incident Information from WSCC Resilience and Emergencies Team



The Met Office has issued a Level 2 Heat Health Alert.

There is a 90 % probability of Heat-Health criteria being met between 0900 on Wednesday and 2100 on Friday in parts of England.

View the full warning at the [Met Office Heat Health Watch](#) site.

**Hot weather can affect your health. The people most likely to be affected are the elderly, the very young, and people with pre-existing medical conditions.**

### Heatwave and Covid-19

Please note that additional information and tips for Covid-19 and the heatwave has been issued by the government.

**Fans should not be used** if someone in your home has been confirmed or suspected as having Covid-19, as this could increase the spread of infection

- If no-one in your home has Covid-19 or suspected Covid-19, angle fans away from you to limit the spread of germs. Remember that **fans are ineffective in temperatures above 35°C and cause increased dehydration**
- **Paracetamol (and aspirin) may be used to manage COVID-related symptoms** but it is recommended that they are not used solely to reduce body temperature. Always consult your pharmacist, GP or NHS 111 for advice
- **Keep cool and hydrated by regularly sipping cold water-based drinks** and avoid alcohol
- **Use sponges or cloths** made damp by cold water to help control your temperature
- **Close blinds and curtains to help control the temperature of your home**

- Check on the wellbeing of vulnerable friends and family who may be shielding or who are isolated. Remember to observe [social distancing guidance](#)

The full guidance can be found [here](#).

### **In General**

If you know or look after someone that may be susceptible to the effects of this hot weather period please help make sure that they stay cool and well, and if possible check in advance that they are prepared for this hot spell.

Please follow this advice to keep cool and comfortable and reduce health risks:

- Shut windows and pull down the shades when it is hotter outside. If it's safe, open them for ventilation when it is cooler.
- Avoid the heat: stay out of the sun and don't go out between 11am and 3pm (the hottest part of the day).
- Keep rooms cool by using shades or reflective material outside the windows. If this isn't possible, use light-coloured curtains and keep them closed (metallic blinds and dark curtains can make the room hotter).
- Have cool baths or showers, and splash yourself with cool water.
- Drink cold drinks regularly, such as water and fruit juice. Avoid tea, coffee and alcohol.
- Plan ahead to make sure you have enough supplies, such as food, water and any medications you need.
- Identify the coolest room in the house so you know where to go to keep cool.
- Wear loose, cool clothing and a hat if you go outdoors.

For more information

- Met Office [Heat-health watch](#)
- NHS Choices [Heatwave: be prepared](#)
- WSCC Wellbeing  
<https://www.westsussex.gov.uk/campaigns/heat-alert/>
- WSCC [Dealing with extreme weather](#)
- WSCC [Preparing for emergencies](#)
- Follow us on Twitter for regular updates  
[@WSCCNews](#) [@WSCCResilience](#) [@wspublichealth](#)

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Follow the Resilience and Emergencies Team on [Twitter](#) and [Facebook](#).

Or find out more at the [West Sussex County Council website](#).

Manage your preferences | Help with your account



Email dated 24<sup>th</sup> June 2020, from WSCC

WSCC news release - Multi-million-pound contracts awarded for highway improvements in West Sussex



Contracts worth more than £10million have been awarded to companies which will be at the forefront of highway improvements in West Sussex this financial year.

The successful bidders for planned road, footway and infrastructure works are:

- Road resurfacing **Tarmac Trading Limited**
- Footway improvements **FM Conway Ltd**
- Carriageway maintenance and localised surfacing programme **Associated Asphalt Contracting**
- Carriageway and footway microasphalt maintenance and improvements **Eurovia Infrastructure Limited**
- Highway improvements such as: controlled crossing provision, refuge islands, road safety schemes, plus traffic calming and cycleway provision - **Landbuild Ltd**

Roger Elkins, Cabinet Member for Highways and Infrastructure, said: “Congratulations to all the successful bidders: these five companies will be at the forefront of planned highway improvements this financial year and we look forward to working with them.

“West Sussex Highways introduced a new contract framework for 2020/21 which we anticipate will provide improved value for money for council taxpayers. It also provides opportunities to explore innovations that will benefit residents, businesses and visitors using our highway network.”

#### Notes to editors

The 2020/21 Highway and Transport Delivery Programmes, which detail planned schemes on our roads and footways, including bridges and public rights of way, can be seen [online](#)

Microasphalt is a preventative measure used to seal and prolong the life of roads and footways which have more minor damage. It involves treating existing surfaces which are structurally sound but starting to deteriorate.

Having trouble viewing this email? [View it as a Web page.](#)



## Recycling and waste news

for the Horsham District

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### If the bin is full, please take your litter home with you

Litter has become an increasing problem in public spaces during lockdown, most notably in and around parks and countryside sites, which are seeing more visitors than usual.

We are supporting Keep Britain Tidy's latest campaign which calls for compassion and respect for the environment.



[Read more](#)

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### Spotlight on: Sustainable summer staples

With hot weather here this week, we've been thinking about how to make our summer purchases more sustainable. Here are some topics we've been discussing:

- Water toys: we're seeing more and more toy brands making items from recycled plastic. Check out [Green Toys UK](#), [Aqua Living water toys](#) and local Horsham shop [Fairkind Child](#)
- Swimwear made from plastic bottles: For adults and kids alike, there are lots of options. Junior Magazine picks out its favourite [eco swimwear for children](#)
- Fitting a water butt: A way to lower water usage and it's better for the plants too. Check out this [advice on fitting a water butt from Southern Water](#)

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## Three ways to cut your picnic waste

Do you find it easier to be low-waste at home than when you're out and about? Here are some tips to help you cut your waste when on a picnic:



- Take plates and crockery from home rather than using disposable items
- Bring drinks in reusable bottles. At this time of year, a thermos to keep cold drinks cool is essential if you're out for a while!
- Consider buying food and drink that comes in recyclable packaging. Check the labels with this [Recycling Symbols Explained guidance from Recycle Now](#). And if there isn't a recycling bin at your picnic spot, please take your recycling home

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## Textiles

The coronavirus (COVID-19) situation has had an impact on textile recycling services. If you have textiles you'd like to get rid of, consider the following:

- The Household Waste Recycling Sites are currently unable to take textiles and advise you to keep your textiles at home until textile banks reopen. For the latest updates, [visit the Recycle West Sussex website](#)
- If you have clothes you'd like to donate to charity, check with the individual charity shop you're considering before donating
- If you have old bedding and towels, get in touch with local animal shelters to see if they are accepting donations
- Ever thought about taking up sewing? Or altering a piece of clothing to give it a new life? Check out [Love your Clothes for inspiration](#)



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Sign up for parks and countryside news and events

Sign up



Horsham District Council

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Stay connected



Parkside, Chart Way, Horsham,  
West Sussex,  
RH12 1RL



Email dated 25<sup>th</sup> June 2020., from Sussex Police

WSSC news release- Broadband boost for rural homes and businesses as councils announce additional funding for Government voucher scheme



Attachments

- Gigabit growth\_Picture courtesy of Department for Digital Culture Media and Sport.jpg [Gigabit growth\\_Picture courtesy of Department for Digital Culture Media and Sport.jpg](#)

Residents and small and medium-sized businesses in rural areas of West Sussex can now benefit from the fastest and most reliable broadband connectivity if they choose to 'go gigabit'.

Thanks to collaboration between the county's local authorities, more money is now available to pay for gigabit-capable broadband connectivity through the Government's Gigabit Broadband Voucher Scheme.

County, District and Borough Councils in West Sussex have worked together to jointly invest in topping up the Government's Gigabit Broadband Voucher Scheme to enable it to go further for our residents and businesses. Now rural eligible premises can claim up to £4,000 each towards the installation cost of gigabit-capable broadband, when part of a group of premises.

Gigabit-capable broadband enables internet download speeds of up 1000 megabits per second (mbps), much faster than current superfast speeds of 30 mbps. This next-generation connectivity has the potential to revolutionise rural communities, making them more attractive places to live, giving people the freedom to live and work more flexibly and helping develop thriving digital economies.

Digital Infrastructure Minister Matt Warman said: "As part of our plans to level up communities across the UK, we're prioritising bringing the economic and social benefits of gigabit-capable broadband to rural areas.

"Even more help is now at hand for rural parts of West Sussex currently suffering with slow speeds. I encourage people and businesses in these areas to check if they're eligible for a voucher to boost their broadband with these next-generation speeds."

Welcoming the additional funding, Bob Lanzer, county council Cabinet Member for Economy and Corporate Performance, said: “We are going further and doing more for rural eligible communities who can face increased challenges in receiving broadband infrastructure and coverage. We are pleased to introduce this additional funding at a time when having fast and reliable broadband has never been more important to the health and wellbeing of our communities and the productivity and growth of our economy.

“Gigabit capable infrastructure enables the user to achieve up to 1,000 megabits per second (mbps) download speeds. It is a generational leap forward in speeds and is future ready. Not only is gigabit-capable broadband faster but it also provides users with a reliable connection.”

Councillor Lanzer added: “By topping up the Gigabit Broadband Voucher Scheme West Sussex Councils are delivering on our ambition to make West Sussex a leading area for digital investment, innovation and expansion. We are keen that as many people as possible benefit and can provide help and assistance with making an application to the scheme.”

The additional funding will mean that customers will be able to use the voucher to pay for up to £4,000 of installation costs when they get a connection from a supplier that is registered on the Gigabit Broadband Voucher Scheme. In most cases, the voucher fully covers the installation costs and the resident or business will only need to pay for the ongoing broadband connection package, in the usual manner.

The deadline to apply for a voucher is 31 March 2021. For more information and to check eligibility visit the DCMS website at <https://gigabitvoucher.culture.gov.uk/> . Alternatively contact [broadband@westsussex.gov.uk](mailto:broadband@westsussex.gov.uk) for more information, help and assistance.

More than £1million of additional broadband connectivity has been achieved in the county via the Gigabit Broadband Voucher Scheme, benefiting more than 400 households and businesses to date.

#### **Notes to editors:**

More information about [Gigabit broadband voucher schemes](#) is available online.

The West Sussex top up to the Gigabit Broadband Voucher Scheme enables qualifying residential premises and small and medium-sized businesses (SMEs) in rural eligible postcodes to get funding towards the installation cost of gigabit capable broadband. The top up boosts the amount that rural eligible SMEs and residential premises can obtain on top of the original Department for Digital, Culture, Media and Sport (DCMS) voucher.

To be eligible premises need to be within a rural eligible postcode, only have speeds of less than 100mbps available to them, apply in a group of two or more premises and sign up to a broadband connectivity package of at least 30mbps for 12 months.

All agreements are between the user and the scheme registered suppliers. A full list of eligible suppliers in West Sussex is available on DCMS website <https://gigabitvoucher.culture.gov.uk/>

Since 2013, West Sussex County Council has been addressing the challenge of digital connectivity speed and coverage and has successfully delivered better, faster broadband to more than 70,000 homes and businesses that would not have received it through investment by commercial suppliers.

All West Sussex Councils are now working together to increase coverage of digital infrastructure across the county.

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Email dated 25<sup>th</sup> June 2020, from Sussex Police  
Supporting Use of Social Media

**In the know**  
**Surrey and Sussex**



### Supporting Use of Social Media

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As you are aware Social media is a great communication and engagement tool for Neighbourhood Watch groups to use. It can be used to increase awareness of Neighbourhood Watch locally, reach a wider audience (including younger members), promote Neighbourhood Watch as a means to tackle crime and build community cohesion, engage current members with actions they can take, increase awareness on safety, signpost people to accurate information, share national Neighbourhood Watch campaigns and messages and those of partner organisations.

Because social media is instant, it can be a very useful crime prevention tool, warning residents in a timely manner and making them more vigilant. It can be used to alert residents to suspicious activity in your neighbourhood, spread the word about Neighbourhood Watch events and personnel changes, communicate on recent crimes in the area and successes in apprehending offenders, alert residents to personnel changes of local police/ community safety teams, provide warnings about new types of scams and reminders on how to report scams.

In terms of increasing community cohesion social media is a great tool in emergency response situations (e.g COVID-19, flooding), and arranging events in the area such as street clean ups, street parties, community lunches or book hides.

It is vital when representing Neighbourhood Watch on social media we aspire to achieve our vision and mission and all posts are aligned with our core values.

With this in mind we have put together guidelines to help you whilst using social media to promote your scheme, highlight crime and discussing issues affecting your community.

Please click on the link below:

[Social Media guidelines](#)

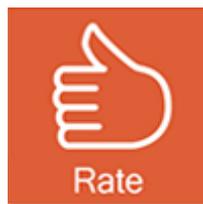
Best wishes, Cheryl

*Message Sent By*

Cheryl Spruce (NWN, Head of Membership and Community Engagement , National)

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To reply or forward this email please use the buttons below or these links: [Reply](#), [Rate](#), [Forward / Share](#).



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**Email dated 26<sup>th</sup> June 2020, from WSCC**

**West Sussex County Council news release: Green light for 21km of temporary cycleways in West Sussex**



#### Attachments

- [Cycleway schemes\\_an illustrative example of the style of improvement being considered.jpg](#)  
[Cycleway schemes\\_an illustrative example of the style of improvement being considered.jpg](#)

Funding for all seven temporary cycleway schemes in West Sussex has been approved by the Department for Transport.

The decision is set to result in 21km of new and improved cycle lanes to promote cycling to enable sustainable travel choices on key commuting routes to relieve the pressures on public transport and as an alternative to the car.

Roger Elkins, Cabinet Member for Highways and Infrastructure, said: "This is excellent news and a testament to the hard work put in by our highways and transport officers to produce a successful submission to a tight deadline.

"The schemes will provide improved travel choice for both residents and visitors and help to link commuting destinations in each of the county's borough and district areas as the Government eases lockdown in the COVID-19 crisis."

Design work on the schemes is ongoing and started as soon as the Government [announced](#) potential funding for this first phase of emergency measures to support active travel. Details could be subject to change up to and including the construction stage. Timescales for when the schemes have to be started are tight and written descriptions, maps and plans are all indicative and could change as scheme designs are more fully developed.

The seven schemes will involve a combination of temporary traffic management, such as cones and signing, light segregation using 'traffic wands', planters, water-filled barriers, road markings and temporary 20mph speed limits in some cases. They are:

**A286 Chichester Ring-Road (2km)** Estimated cost: £74,000

This will involve reallocating road space for cycling by segregating lane one of the dual-carriageway to form a cycle lane, widening and providing light segregation on the existing cycleway on a busy gyratory.

The works will be supported by a 20mph speed limit and create links to existing cycle facilities or provide alternatives to cycle paths where social distancing may be difficult to maintain.

The route will link to the central retail area and other major employment sites, such as the University of Chichester and St Richard's Hospital.

The scheme provides cycle lanes in both directions and has the potential for parts of the route to become permanent.

**A259 Chichester to Bognor Regis (5km)** Estimated cost £185,000

This will involve localised widening of the existing off-carriageway cycle track to enable social distancing on a busy commuter route. There is potential to explore converting one lane of the western dual carriageway to a shared cycle and bus lane.

**Three Bridges to Manor Royal, Crawley and Pound Hill to Crawley town centre (4.5km)** Estimated cost £166,500

Hazelwick Avenue: Provision of protected on-carriageway cycle lanes connecting with the existing National Cycle Network 21 route (with potential to improve this section). This will provide an alternative travel link to Manor Royal Business District, Crawley and Gatwick.

A2220 Hastlett Avenue: The scheme will provide continuity and protect the existing cycleway, linking the residential areas of Pound Hill, Three Bridges and Burley's Wood to the town centre. There is the potential for this to be made permanent.

**A270 Upper Shoreham Road, Shoreham (4.6km)** Estimated cost £170,200

Road space will be reallocated to provide lightly segregated cycleways in both directions, linking Shoreham to Brighton and Hove. The scheme includes reallocation of lane one on sections of dual carriageways. There is the potential for parts of the route to become permanent.

**A24 Worthing (2.9km)** Estimated cost £107,300

This scheme will create cycle provision connecting the north and south of Worthing, from the A24/A259 Grove Lodge roundabout area to the town centre. The route is primarily urban dual carriageway. The scheme comprises the reallocation of road space (lane one) and introduction of 20mph speed limits in retail areas. There is the potential for parts of the route to become permanent.

**A281/B2237 Horsham Ring Road (0.4km)** Estimated cost £14,800

Lane one of an urban dual carriageway will be reallocation in Albion Way in both directions. The scheme comprises segregated cycle lanes and is expected to be a temporary change but could be made permanent if there is demand.

**A22 Felbridge to East Grinstead town centre (1.7km) Estimated cost £62,900**

These works will protect an existing cycle way, including a short extension towards the town centre. It will comprise light segregation and will be permanent.

The £781,000 is not guaranteed and may be clawed back should schemes not be started within four weeks of the allocation and completed with a further eight weeks. The money is to fund the implementation, maintenance and monitoring of the schemes. They will be closely monitored to ensure they are having a positive impact on local travel.

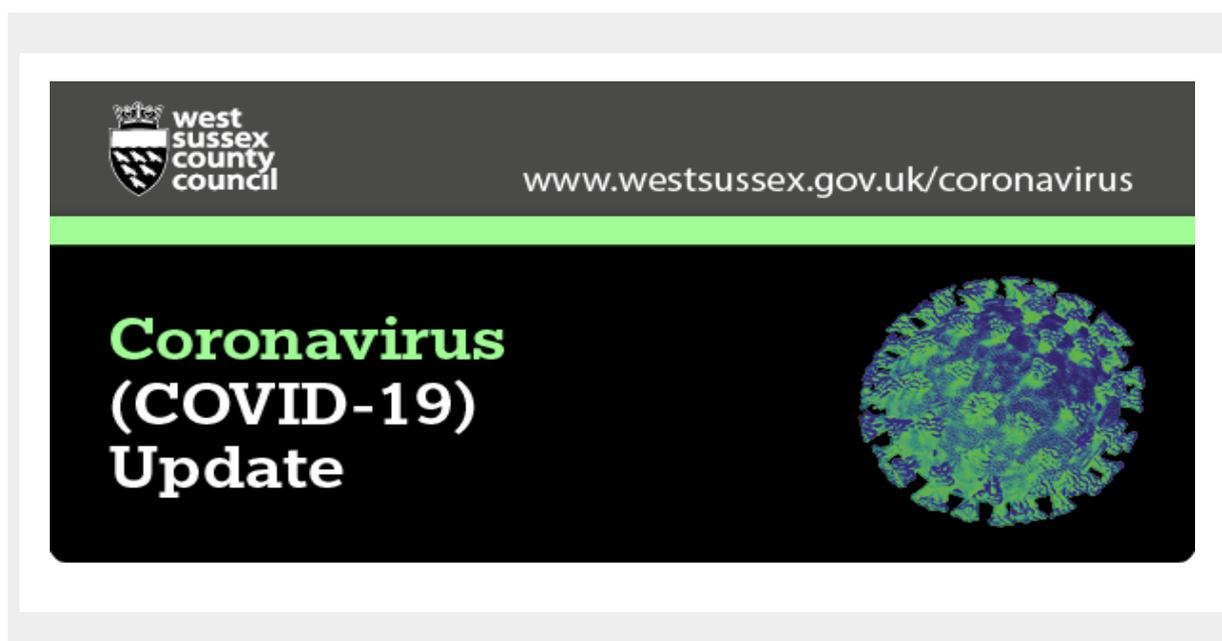
Further details of a second tranche of potential funding are expected from the Department for Transport soon and would be for both temporary and permanent improvements to help the transport network.

Highway officers have been working closely with district and borough council partners to look at a whole host of ways to improve cycling provision as a direct response to the easing of lockdown.

Alongside schemes which would require central funding, the officers continue to work with these partners on other measures which could be introduced at minimal expense but add even more safe space for cyclists.

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**Email dated 26<sup>th</sup> June 2020, from WSCC**  
**News from West Sussex County Council: 26 June 2020**



Dear residents and partners,

The beginning of the week saw the Prime Minister announce the new guidance for social distancing to be implemented from 4 July. This included changes to the [two meter distance rule](#), [the relaxing of rules for certain shops and venues](#), plus changes for those in the [shielding category](#).

These announcements will have come as good news for residents and local businesses but we would urge everyone not to jeopardise the good progress our county has made so far in slowing the spread of the virus. Support our businesses and make the most of the relaxation, but please continue to take the necessary precautions at all time.

Finally, before you take a look at our latest updates below, we would like to say a massive thank you to everyone who makes up the Armed Forces community, especially for all of the help they have provided our county during the pandemic. Tomorrow is Armed Forces Day and here are some ideas on how you can [show your support](#).

Keep safe and thank you for your continued support.



### **Green light for 21km of temporary cycleways in West Sussex**

Great news for cyclists! Funding for all seven temporary cycleway schemes in West Sussex has been approved by the Department for Transport.

[Read the full story.](#)

*Photo credit: Darren Cool Images*



### **Bereavement support during COVID-19**

The Sussex Bereavement Helpline has been set up to provide information and guidance. Run by a team of experienced support workers, the service can talk you through the whole process, step-by-step.

The helpline can also advise of the support available for you and your family and friends as you grieve.



### **Thank you to local businesses**

Since the end of March a number of local businesses have been kindly supporting our Community Hub operations.

[Read the full story.](#)

**Please call: 0300 111 2141 (Monday to Friday: 8am to 5pm).**

**[Find out more.](#)**



### **Ceremonies**

Our Ceremonies team will restart marriage and civil partnership services from 4 July.

They are open to take notice appointments for booked ceremonies and are also taking bookings for 2021.

They hope to reopen for new 2020 bookings in a few weeks.

**[Find out more.](#)**



### **Local suppliers: new listings**

Do you know which organisations and shops are delivering food and other essential goods in your area? **[Find out here.](#)**

Does your business deliver essential goods but isn't listed?

Please **[email us](#)** and we'll add you to our website.



### **Gigabit Voucher for residents & businesses**

Struggled with your broadband during lockdown?

Partnership working by West Sussex councils and the Department for Digital, Culture, Media and Sport means extra money is available for gigabit-capable broadband for residents and businesses in our rural areas.

Read the **[full news item](#)** or get more **[information regarding the scheme.](#)**

Please encourage your friends and family to subscribe to receive these important updates **[via our registration page.](#)**



### **Local council meetings**

Today we updated our [dedicated Coronavirus webpage](#) with a statement on local (parish and town) council meetings. Following the government announcement of further easing of lockdown restrictions from 4 July, both NALC and the Society of Local Council Clerks are strongly advising local councils to continue to meet remotely, without the need for face-to-face contact. You can read the statement in the Local Council Activity and Operations section, under Local meetings.

### **Meeting with the local government minister**

Our chairman, Cllr Sue Baxter, held her first meeting with the new local government minister, Simon Clarke MP, on 22 June, making strong representations on council finances, which you can read more about in our news story [here](#). While the minister was very positive indeed about the role of our councils in communities, including proposals likely in the devolution white paper this autumn to take forward the communities framework, we pressed hard on the more immediate issue of financial support for those councils most impacted by the pandemic. The minister did recognise the financial pressures facing councils and agreed to reflect on our representations. Sue also took part in the Ministry of Housing, Communities and Local Government webinar for local government leaders on 25 June, which was hosted by the secretary of state, Robert Jenrick MP, and again raised the issue of financial support. We will be writing to the minister to follow up on our meeting, as well as engaging further with officials, and rest assured we will be continuing to work with county associations and local councils on this important issue.

### **CCLA webinar**

Many thanks to NALC's partners [CCLA](#) for inviting me to speak on their webinar on 25 June about the implications of the coronavirus pandemic for the sector and what it might mean in the short and long-term. My argument was that it provided an opportunity to put our sector at the heart of building back stronger and more resilient communities, which is going to be a big theme for NALC over the coming year or so. The webinar had around 50 participants and also heard from CCLA colleagues about the financial prospects over the next few years.

## **NALC Smaller Councils Committee**

NALC's Smaller Councils Committee met virtually on 23 June and in advance of the minutes being available here are a few highlights:

- The committee supported the appointment of Josephine Parish as vice-chairman
- Charlotte Eisenhart, head of member services, gave an update on NALC's work supporting county associations and local councils during this time, including information and guidance available on the dedicated [Coronavirus webpage](#)
- Committee members provided feedback on how remote meetings were working in their councils and supported having the flexibility to hold meetings remotely in the future
- Our project officer, Claire Goldfinch, provided an overview of NALC's climate change work and research into the 2019 local council elections, with committee members offering suggestions on how more people could be encouraged to stand for election

## **New Grimsey report**

I was [pleased](#) to see the latest Grimsey Review COVID-19 supplement recognise the role of our sector in leading change in communities and supporting high streets and businesses, with a number of local councils cited in the report. And huge thanks to all of those that responded to their call for evidence. Recommendations cover transferring power to communities, leadership, taxation, post-retail planning, property, planning, and transport. In short, I think this report is most welcome, relevant, timely, and well worth a read!

## **Tree Charter newsletter**

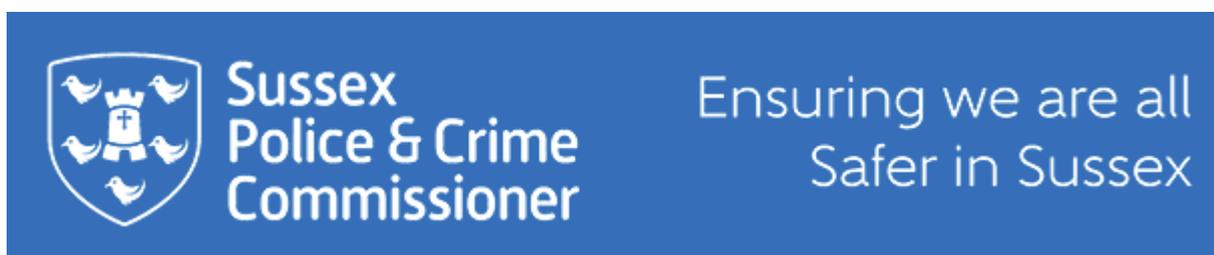
[June's tree charter newsletter](#) outlines the work of [Barwell Parish Council](#), [Leicestershire](#), [East Suffolk Council](#), [Suffolk](#), and [Shrewsbury Town Council](#), [Shropshire](#), on tree planting, community organising and working with principal councils. A reminder that Tree pack applications are likely to close at the end of July, so if you still wish to hold a planting event for Tree Charter Day 2020 on 28 November, do [apply](#). Don't forget to write Charter Branch by your name to increase your chances of success. There are also small grants available this year if you need more than the allocated 420 trees - email [charter@woodlandtrust.org.uk](mailto:charter@woodlandtrust.org.uk) for more information. Online events are also being organised, so stay tuned!

**And finally...**

In the unlikely event you missed it (!), yesterday the government introduced the Business and Planning Bill as part of its easement and recovery measures. This aims to help more pubs, restaurants and cafes serve customers outdoors, simplify and reduce the costs of the licensing process for outdoor seating and stalls, and planning changes so outdoor markets, pop-up car-boot sales or summer fairs will not need a planning application.

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**Email dated 26<sup>th</sup> June 2020, from Sussex Police  
Police & Crime Panel hearing**



Today I attended the remote Sussex Police & Crime Panel meeting, webcast live here.

In this meeting we discussed the role and response of my office and Sussex Police to the COVID-19 pandemic and I presented my annual report which will be made public on my website soon.

I was pleased that the panel recognised the work of my office in supporting the police, local partners and vulnerable people during lockdown and over the past year, with the strengthening of local and particularly rural policing being welcomed by members.

However, there were concerns raised around the mass gatherings across local beauty spots and the recent incident at Hove Lawns, where 2,000 young residents gathered in this area.

I was incredibly disappointed by this selfish act and was pleased that the calm policing approach which succeeded in dispersing crowds without further flare-ups of violence was recognised.



Temporary Chief Constable Shiner also addressed this issue and touched on the partnership working that has happened since. Officers have written to the schools of the young people involved and other partners, so they can work together to better educate young people at this time.

Sussex Police will always act when required but do not want to criminalise young people unnecessarily when they have their lives ahead of them.

I am also committed to this approach. As part of my presentation to the panel today I spoke about the success of my REBOOT programme which has helped 938 vulnerable young people at risk of getting involved in criminality and serious violence. [Read more here.](#)

With understandable interest in scrutiny of police here in the UK following world-wide protests, I also wanted to assure the panel that I will be reaching out across all communities to understand their concerns and experiences about crime and policing.

I want to encourage a diverse range of people to join our scrutiny panels and help inform police interactions with the public. Our excellent Youth Commission members did just that five years ago, so I think it's time we established a new group of young volunteers to help us once the position on schools and colleges opening is clearer.

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#### Panel to confirm new Chief Constable

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Today in a closed session following the panel meeting, I also formally recommended Temporary Chief Constable Jo Shiner as my preferred candidate to succeed current Chief Constable Giles York who retires in July.

T/CC Shiner clearly and professionally demonstrated her skills and capabilities at this hearing. She outlined her exciting plans for Sussex Police, focussing on tougher enforcement and more proactive, visible policing.

She has pledged to make Sussex Police tougher on tackling criminality, even more supportive to victims of crime and to put more officers out on the beat engaging with residents, visitors and partners across all communities.

A formal decision by the panel will be made public on Tuesday 30th June.



Katy Bourne OBE

Sussex Police & Crime Commissioner



SHARE WITH A FRIEND

HAVE YOUR SAY IN OUR LATEST POLL

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**Email dated 27<sup>th</sup> June 2020, from HDC  
Planning Committee North agenda – 7<sup>th</sup> July 2020**

Friday, 26th June, 2020, 1.03 pm - Agenda published: Meeting of Tuesday, 7th July, 2020 5.30 pm, Planning Committee (North).

This item matches your subscribed committee "Planning Committee (North)"

[View this item on the web site](#)

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