

## NUTHURST PARISH COUNCIL

Minutes of the Open Spaces & General Maintenance Committee meeting, held on 15<sup>th</sup> July 2020, commencing 7.30pm at Mannings Heath Village Hall, Mannings Heath

**Present:** Cllr J Mercer (Chairman) Cllr O Hydes (OBE)  
Cllr N Bryant Cllr D Livingstone (Vice Chairman)  
Cllr J Chaytor

The Clerk to the Parish Council, Sarah Hall, Cllr D Harber and one members of the public also attended the meeting.

### OS001-19/20 APOLOGIES FOR ABSENCE

It was **RESOLVED** to **NOTE** that there were no apologies for absence

### OS002-20/21 APPOINT THE CHAIRMAN OF THE PLANNING COMMITTEE

It was **RESOLVED** that Cllr J Mercer be elected Chairman of the Open Spaces and General Maintenance Committee for the 2020/21 municipal year. **PROPOSED** by Cllr N Bryant and **SECONDED** by Cllr J Chaytor.  
(Vote – Five members supported the proposal).

### OS003-20/21 APPOINT THE VICE CHAIRMAN OF THE PLANNING COMMITTEE

It was **RESOLVED** that Cllr D Livingstone be elected Vice Chairman of the Open Spaces and General Maintenance Committee for the 2020/21 municipal year. **PROPOSED** by Cllr J Chaytor and **SECONDED** by Cllr J Mercer.  
(Vote - Five members supported the proposal).

### OS004-20/210 DECLARATIONS OF INTEREST

No declarations of interest, as defined under the Localism Act 2011 and the Parish Councils Code of Conduct, were made.

### OS005-20/21 CHAIRMANS ANNOUNCEMENTS – none.

### OS006-20-21 APPROVAL OF THE MINUTES

It was **RESOLVED** that the Minutes of the [Open Spaces & General Maintenance Committee meeting](#) held on 27<sup>th</sup> February 2020 be confirmed as a true correct record and be recommended for approval to the Full Parish Council.

### OS007-20/21 PUBLIC SESSION - no member of the public present wished to speak.

### OS008-19/20 MANNINGS HEATH VILLAGE GRREN

- i) It was **RESOLVED** to **RECOMMEND** to the members of the Parish Council, via email consultation, for the play area to re-open as soon as the signs detailing the `government guidance` have been manufactured.
- ii) It was **RESOLVED** to **NOTE** the contents of the [RoSPA Report](#) and the [Remedial Actions](#) from the report. Cllr N Bryant will continue to monitor the children's play area, providing a monthly written report.
- iii) It was **RESOLVED** for Cllr J Mercer and Cllr D Livingstone to prepare a **DRAFT**

- RESPONSE** to Horsham District Councils Open Space, Sports and Recreation Study Review. If the Clerk is contacted by the management consultants Knight, Kavanagh & Page (KKP) a virtual meeting will be requested.
- iv) It was **RESOLVED** to **REQUEST** the following information from the Parish Community Group before the Parish Council considers issuing a licence;
- Exact location of the picnic benches
  - How the picnic benches will be secured (vandal proof)
  - Material of the picnic benches
- v) It was **RESOLVED** to **REQUEST** the following information from the WI before the Parish Council considers issuing a licence;
- Exact location of the centenary memorial bench
  - How the centenary memorial bench will be secured (vandal proof)
  - Material of the centenary memorial bench
- vi) It was **RESOLVED** to **CONTINUE** referring to Mannings Heath village green as the 'village green'. It was registered as the village green in the 1960's.
- vii) It was **RESOLVED** to **REVIEW** the opening times when the bylaws are updated and the age restrictions when the play area is upgraded.
- viii) It was **RESOLVED** to **NOTE** that the Cricket Club will resume playing cricket on the village green from Sunday 12<sup>th</sup> July 2020.

**OS009-19/20 LICENCE FOR A BENCH IN MAPLEHURST**

It was **RESOLVED** to **REQUEST** for the WSCC Highways [licence](#) to be issued in the Nuthurst Societies name. If this is not possible the Nuthurst Society will be asked to sign a Parish Council licence, undertaking to maintain the bench.

**OS010-19/20 PARISH PLAN**

It was **RESOLVED** to **NOTE** that the timings will need to be revised and the updated [Parish Plan](#) will be included on September's agenda. Cllr J Mercer and Cllr D Livingstone volunteered to update matters relating to the Open Spaces in the parish.

**OS011-19/20 GENERAL MAINTENANCE OF PARISH ASSETS**

- i) It was **RESOLVED** to **ACTION** the issues raised in the [Annual Asset Assessment](#). The Millennium Group, MOGRA and the Nuthurst Society will be asked if they could possibly clean some of the assets when they carry out the 'clean up', i.e.; bus shelters, signs (not located on the A281).
- ii) It was **RESOLVED** to **NOTE** that there were no other maintenance issues.
- iii) It was **RESOLVED** to **NOTE** that WSCC provide five urban cuts per annum. [WSCC grass cutting schedule](#).
- iii) It was **RESOLVED** to **NOTE** that the recruitment of volunteers, to assist with maintenance in the parish, will commence when the COVID 19 restrictions have been totally lifted.

**OS012-19/20 FUTURE PROJECTS – to discuss future projects**

- i) [Facilities for older children](#)  
It was **RESOLVED** to **NOTE** that Cllr J Mercer, Cllr D Livingstone and Cllr D Harber will lead the project and report back with their recommendations. The Clerk will chase HDC for a reply to previous correspondence.

- ii) Updating the children’s play area  
It was **RESOLVED to NOTE** that Cllr J Mercer, Cllr D Livingstone and Cllr D Harber will lead the project and report back with their recommendations. The Clerk will pass on Mr D Cotton’s notes on updating the play area to Cllr D Livingstone.
- iii) Updating the village green byelaws  
Cllr J Mercer and the Clerk will arrange a Zoom meeting to discuss before the next committee meeting.
- iv) Monks Gate pond  
Cllr D Harber, observing the committee and invited to speak, confirmed that the pond had now been handed over to a management company by Dentons, the developers, which is responsible for its maintenance and upkeep.
- v) Maintaining and promoting the open spaces in the Parish – no update
- vi) Tree Planting in the Parish (Memorial Tree Grant)  
Whilst a suitable location for a memorial tree in Monks Gate is found a Silent Silhouette has been erected off Nuthurst Road. A ceremony will follow at a later date.

Cllr J Chaytor advised that the Tree Council required a large area to plant trees to make the grant application viable.

**OS013-20/21 MINOR MATTERS RAISED BY COUNCILLORS TO BE REFERRED TO ON THE NEXT AGENDA**

It was **NOTED** the green space outside Copsale Hall will be closed until the completion of the refurbishment in November 2020.

**The meeting closed at 21.24pm**

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Chairman of the Open Spaces & General  
Maintenance Committee

Date