



## NUTHURST PARISH COUNCIL

You are duly summoned to a virtual meeting (in adherence to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392) of Nuthurst Parish Council on **Wednesday 4<sup>th</sup> November 2020**, commencing **7.30pm**

<b>Cllrs:</b> Mr O Hydes OBE (Chairman) Mrs J Assassi Cllr J Bromley Mr N Bryant (Vice Chairman) Mr R Cato Mrs J Chaytor	Mrs D Harber Mr C Kenny Mr D Livingstone Mr J Mercer Mr T Nelson
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Mrs Sarah Hall  
*Sarah Hall*

29<sup>th</sup> October 2020

Clerk to the Parish Council

### COVID-19 INSTRUCTIONS FOR VIRTUAL MEETINGS

Members of the public are welcome to attend this meeting virtually and speak for a maximum of two minutes, about an item on the agenda during the Public Session at the discretion of the Chairman. Please email the clerk@nuthurst-pc.co.uk at least 48 hours before the meeting to receive an invitation by email.

## AGENDA

<b>146-20/21</b>	<b>CHAIRMAN'S WELCOME</b>	Chairman
<b>147-20/21</b>	<b>APOLOGIES FOR ABSENCE</b> - to receive and approve apologies for absence from councillors.	Clerk
<b>148-20/21</b>	<b>DECLARATIONS OF INTEREST</b> - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.	All
<b>149-20/21</b>	<b>APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING</b> - to consider for approval the Minutes of the <b>Full Parish Council Meeting</b> on 7 <sup>th</sup> October 2020 for confirmation and signing as a correct record.	All
<b>150-20/21</b>	<b>CHAIRMAN'S ANNOUNCEMENTS</b> - to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council. <i>(NOTE: decisions cannot be made under this item it is for information only)</i>	Chairman
<b>151-20/21</b>	<b>HEARTBEAT PRESENTATION</b> Presentation by Sue Harradine	Sue Harradine
<b>152-20/21</b>	<b>COMMITTEE MINUTES / REPORTS</b> – to consider for adoption the minutes approved by the following Committees: <b>Planning Committee Minutes</b> – 16 <sup>th</sup> September 2020 <b>Open Spaces &amp; General Maintenance Committee</b> – 23 <sup>rd</sup> September 2020	All

153-20/21	<b>DISTRICT AND COUNTY COUNCILLORS REPORTS</b> - to receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Toni Bradnum	Cllr Jupp & Cllr Bradnum								
154-20/21	<b>PUBLIC SESSION</b> - to receive any questions, representations or petitions from members of the Public. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment	Public								
155-20/21	<p><b>PLANNING</b></p> <p>i. <b>NEW PLANNING APPLICATIONS</b> - to give consideration to the following applications;</p> <table border="1" data-bbox="261 454 1331 920"> <thead> <tr> <th data-bbox="261 454 459 517">Number</th> <th data-bbox="459 454 1331 517">Applicant &amp; Reason</th> </tr> </thead> <tbody> <tr> <td data-bbox="261 517 459 701"><a href="#">DC/20/1945</a> 16.10.2020</td> <td data-bbox="459 517 1331 701"><b>Removal of Condition 4 and 5 of previously approved application DC/18/2437 (Erection of replacement general purpose agricultural storage building) Relating to the premises licence, the use of part of the building and access to external lighting.</b> Rickfield Farm, Brighton Road, Mannings Heath</td> </tr> <tr> <td data-bbox="261 701 459 808"><a href="#">DC/20/2053</a> 20.10.2020</td> <td data-bbox="459 701 1331 808"><b>Change of use of existing outbuilding/home office (Class C3) to a single dwelling (Class C3) (Listed Building Consent)</b> Badgers, 2 Castle Lodge, Broadwater Lane, Copsale</td> </tr> <tr> <td data-bbox="261 808 459 920"><a href="#">DC/20/2036</a> 20.10.2020</td> <td data-bbox="459 808 1331 920"><b>Change of use of existing outbuilding/home office (Class C3) to a single dwelling (Class C3) (Full Application)</b> Badgers, 2 Castle Lodge, Broadwater Lane, Copsale</td> </tr> </tbody> </table> <p>ii. <b>DECISIONS</b> - to <b>note</b> the details of HDC Planning Decisions, Enforcement Numbers, Appeals Lodged and the Planning Inspectorate Appeals in October &amp; November 2020.</p> <p>iii. <b>CPRE</b> – to <b>note</b> the contents of the '<a href="#">State of Brownfield Land Report 2020</a>'</p> <p>iv. <b>PLANNING UPDATES</b> – to <b>note</b> the Planning Updates.</p>	Number	Applicant & Reason	<a href="#">DC/20/1945</a> 16.10.2020	<b>Removal of Condition 4 and 5 of previously approved application DC/18/2437 (Erection of replacement general purpose agricultural storage building) Relating to the premises licence, the use of part of the building and access to external lighting.</b> Rickfield Farm, Brighton Road, Mannings Heath	<a href="#">DC/20/2053</a> 20.10.2020	<b>Change of use of existing outbuilding/home office (Class C3) to a single dwelling (Class C3) (Listed Building Consent)</b> Badgers, 2 Castle Lodge, Broadwater Lane, Copsale	<a href="#">DC/20/2036</a> 20.10.2020	<b>Change of use of existing outbuilding/home office (Class C3) to a single dwelling (Class C3) (Full Application)</b> Badgers, 2 Castle Lodge, Broadwater Lane, Copsale	Chairman  Chairman Cllr R Cato  Cllr N Bryant Cllr Livingstone  Cllr N Bryant Cllr Livingstone  Clerk  Cllr C Kenny Chairman
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156-20/21	<p><b>FINANCE</b></p> <p>i) To <b>approve</b> the schedule of <b>invoices for payment</b>, totalling £3,454.74 and note the receipts, totalling £24,921.62</p> <p>ii) To <b>consider</b> and <b>approve</b> the <b>Nat West Current</b> account and <b>Nat West Savings</b> account bank reconciliations for September 2020;</p> <p>iii) To <b>consider</b> and <b>approve</b> the <b>Detailed Receipts &amp; Payments by Budget Heading</b> for September 2020.</p> <p>iv) To <b>approve</b> the transfer of £10,000.00 from the Parish Councils Nat West Savings account into the Nat West Current account.</p> <p>v) To <b>appoint</b> a member of the Parish Council, other than the Chairman or a cheque signatory, to verify bank reconciliations for all accounts produced by the RFO on a quarterly basis (Financial Regulation 2.2).</p> <p>vii) To <b>note</b> the CIL payment of £5,146.34 (DC/19/1389 Dun Horse Inn) will be credited into the Nat West Savings account on 26<sup>th</sup> October 2020.</p> <p>viii) To <b>note</b> the external auditor has approved the accounts for YE 31 March 2020, there were no recommendations.</p>	Cllr T Nelson Clerk								
157-20/21	<p><b>WSALC VALUE FOR MONEY REVIEW</b></p> <p>i) To <b>nominate</b> two councillors as WSALC representatives</p> <p>ii) To <b>complete</b> the <b>WSALC survey</b></p> <p>iii) To <b>note</b> the <b>WSALC AGM</b> will be held on 10 November 2020 (supplementary documentation <b>WSALC Annual Report 2019/20</b> &amp; <b>WSALC AGM Minutes 2019</b> (draft))</p> <p>iv) To <b>discuss</b> the Parish Councils response to the <b>WSALC Value for Money Review</b> (supplementary documentation <b>SALC Strategy Review</b>)</p> <p>v) To <b>discuss</b> if the Parish Council supports the <b>resolution</b> from the MSALC Chairman</p>	Chairman								

158-20/21	<b>LOCAL ASSOCIATION, OTHER BODIES AND TRAINING REPORTS</b> – to receive reports from any Councillor who has represented the Parish Council on outside organisations or training events. <i>(NOTE: Decisions cannot be made under this item it is for information only)</i> <ul style="list-style-type: none"> <li>• HDOPF MP Question Time 6 November 2020 – Cllr J Chaytor</li> </ul>	All
159-20/21	<b>ADVENT WINDOWS (LIGHT UP THE PARISH THIS DECEMBER)</b> To <b>provide</b> an <b>update</b> on the Advent Windows	Chairman
160-20/21	<b>PARISH COUNCIL GENERAL SURVEY</b> To <b>provide</b> an <b>update</b> on the general survey	Chairman
161-20/21	<b>RECOMMENDATIONS FROM THE OPEN SPACES AND GENERAL MAINTENANCE COMMITTEE MEETING</b> To <b>approve</b> and <b>action</b> the recommendations from the <b>Open Spaces and General Maintenance Committee</b> meeting 21 October 2020; <ul style="list-style-type: none"> <li>i) <b>OS030-20/21i Children’s Play Area</b> <b>Recommendation</b> – A sum of CIL monies is earmarked for the project <b>Recommendation</b> – Enquiries begin on the availability of grant funding</li> <li>ii) <b>OS030-20/21ii Gale Tree Consultancy Report &amp; Quotation</b> <b>Recommendation</b> – Accept Gale Tree Consultancies quotations</li> <li>iii) <b>OS030-20/21iii Locations for benches on the Village Green</b> <b>Recommendation</b> – Contact the Parish Community Group, request further details</li> <li>iv) <b>OS031-20/21iii Recruitment of volunteers</b> <b>Recommendation</b> - Details are included in the November edition of the Link and on the Parish Councils Facebook page</li> <li>v) <b>OS032-20/21ii Monks Gate pond</b> <b>Recommendation</b> – Write to the Management Committee, request for the pond to be cleared and suggest that MoGRA could possibly assist</li> <li>vi) <b>OS032-30/21iii Bench on the green between Church Road/Lime Kiln Road</b> <b>Recommendation</b> – Mention in the December edition of the Link that a location for a bench has been identified</li> <li>vii) <b>OS032-20/21iv Open space behind Woodlands Walk</b> <b>Recommendation</b> – Write a letter to the Director of Community Services</li> </ul>	Cllr J Mercer Cllr D Harber
162-20/21	<b>OPEN SPACES IN THE PARISH</b> <b>Mannings Heath Village Green</b> <ul style="list-style-type: none"> <li>i) To <b>note</b> the <b>contents</b> of the <b>monthly report</b> (October) on the children’s play area.</li> <li>ii) To <b>provide</b> an <b>update</b> on the current position of providing new equipment for the children’s play area.</li> </ul>	Cllr N Bryant Cllr J Mercer
163-20/21	<b>ENVIRONMENT AND GREEN ISSUES</b> To <b>discuss</b> the Parish Councils <b>response</b> to the climate emergency.	Cllr J Mercer
164-20/21	<b>MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA</b>	All
165-20/21	<b>DATE OF NEXT MEETING</b> – to note the date of the next meeting will be 2 December 2020.	Chairman

**Circulation: All Parish Councillors**

*Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.*