

# NUTHURST PARISH COUNCIL

Minutes of the 'Virtual' Full Parish Council Meeting held on  
Wednesday, 2<sup>nd</sup> September 2020 commencing at 7.30p.m.

**PRESENT:** Cllr O Hydes (OBE), Cllr J Bromley, Cllr N Bryant, Cllr R Cato, Cllr J Chaytor, Cllr D Harber, Cllr C Kenny, Cllr D Livingstone, Cllr J Mercer and Cllr T Nelson

**ALSO, IN VIRTUAL ATTENDANCE:** Sarah Hall (Parish Clerk) and two members of the public.

**105-20/21 CHAIRMANS WELCOME**

The Chairman, Cllr O Hydes, thanked the Clerk for working through recent lap top issues and Cllr T Nelson for his assistance with the matter. The Chairman also thanked the members, District Councillor Toni Bradnum and County Council Nigel Jupp for their continued support.

**106-20/21 APOLOGIES FOR ABSENCE**

It was **RESOLVED** to **APPROVE** Cllr J Assassi apologies for absence. District Councillor Toni Bradnum and County Councillor Nigel Jupp also gave their apologies.

**107-20/21 DECLARATIONS OF INTEREST**

Cllr N Bryant declared a Personal Interest in DC/20/1590 (Copsale Stables). The application relates to a neighbouring property.

**108-20/21 APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING**

It was **RESOLVED** the [Minutes](#) of the Full Council meeting held on 5<sup>th</sup> August 2020 be confirmed as a correct record and be signed by the Chairman. (Vote – Nine members approved the content and one member did not).

**109-20/21 CHAIRMANS ANNOUNCEMENTS**

The Chairman thanked the members for respecting the request not to send emails over the weekend and asked that Councillors acted considerately and refrained from frequent use of the 'send all' button.

Community Speedwatch has received a request for a new site in Monks Gate, volunteers will be needed to operate the site, please contact the Clerk if you are able to assist.

**110-20/21 DISTRICT AND COUNTY COUNCILLORS REPORTS**

County Councillor Nigel Jupp and District Councillor Toni Bradnum were unable to attend the meeting.

**111-20/21 PUBLIC SESSION**

No member of the public present wished to speak in the public forum.

**112-20/21 PLANNING MATTERS**

**i. NEW APPLICATIONS**

Comments to Horsham District Council (HDC) on current planning applications were unanimously agreed.

Number	Applicant & Reason
<a href="#">DC/20/1465</a> 18.08.2020 <b>RESOLVED</b>	<b>Fell 1 x Holly and surgery to 1 x Holly</b> 10 Woodlands Walk, Mannings Heath <b>To raise no objection to the application.</b>
<a href="#">DISC/20/0180</a> 19.08.2020 <b>RESOLVED</b>	<b>Approval of details reserved by conditions 3 and 4 to approved application DC/19/2562</b> Heathtolt Farm Bungalow, Park Lane, Maplehurst <b>To raise no objection to the application.</b>
<a href="#">DC/20/1553</a> 18.08.2020 <b>RESOLVED</b>	<b>Overhead lines</b> Longfield, Nuthurst Street, Nuthurst <b>The Parish Council raise no objection to the siting of the electricity substation and do not have the competence to comment on the overhead lines.</b>
<a href="#">DC/20/1590</a> 21.08.2020 <b>RESOLVED</b>	<p>Prior notification for change of use of agricultural building to a single dwelling house. Copsale Stables, Copsale Road, Copsale</p> <p><b>The Parish Council urges HDC to refuse this prior notification application on the following grounds:</b></p> <p>1) The proposed development is contrary to Class Q because the applicant has provided no evidence to overcome the Planning Inspector's reasons for dismissing the appeal regarding the curtilage. It is also contrary to paragraphs (d) and (e) of Class Q requirements because the site is occupied by a thriving small agricultural business.</p> <p>2) The proposed development is contrary to policy 10 of the NPNP and similar requirement in the Nuthurst Parish Design Statement (NPDS) because there is no functional garden or amenity space and no provision for car parking.</p> <p>3) The proposed development would mean the loss of a thriving agricultural business contrary to one of the over-arching aims of the HDPF and the Nuthurst Neighbourhood Plan.</p> <p>4) The proposed development would be located outside of a built-up area boundary on a site not allocated for development in the HDPF or the NPNP. The proposed development would therefore be inconsistent with the overarching strategy for development within the HDPF. The proposed development is therefore contrary to policies 1, 2, 3, 4, 26 and 40 of the HDPF, policy 1 of the Nuthurst NP and the National Planning Policy Framework (NPPF).</p> <p>5) The site lies in a rural location outside the limits of any existing settlement and does not constitute a use considered essential to a countryside location. The proposal would therefore conflict with paragraph 79 of the NPPF and policies 1, 2, 3, 4 and 26 of the HDPF.</p> <p>6) The proposed dwelling (industrial style structure) would result in harm to the open and rural landscape character of the area and the visual amenities of the site and the wider area and would be out of character with the surrounding buildings. The proposal is therefore</p>

	contrary to policies 25, 26, 31, 32 and 33 of the HDPF and policy 10 of the NPNP and the overarching aim of the NPDS.
<a href="#">DC/20/1582</a> 26.08.2020 <b>RESOLVED</b>	<b>Fell 1 x Oak Tree</b> 19 Lime Kiln Road, Mannings Heath <b>To raise no objection to the application.</b>

- ii. [DELEGATED DECISIONS](#) – to note the delegated decisions made by the Parish Council during August 2020.
- iii. [DECISIONS](#) - to note the details of HDC Planning Decisions, Enforcement Numbers, Appeals Lodged to the Planning Inspectorate.
- iv. **PLANNING FOR THE FUTURE**  
The Chairman had prepared [notes](#) on the White Paper and these were circulated prior to the meeting. The members discussed the White Paper at length, this included the loss of democracy, top down approach, increased threshold for low cost housing and little respect for Neighbourhood Plans.

It was **RESOLVED** that the Chairman would prepare a draft submission and letter detailing the Parish Councils concerns to Jeremy Quin MP.

- v. **PLANNING UPDATES**  
**Footpath to the field behind Millers Mead**  
Footpath 1806, which provides access to the field behind Millers Mead, will be partially closed for three weeks to enable the owner to remove the illegal surface, lay core grass and plant 3 Oak trees.  
**Mannings Heath Club (DC/20/0756)**  
The retrospective application for the demolition of existing barn and erection of a replacement barn for agricultural storage use and laying of hardcore for access track has been approved by HDC. There are a number of conditions, including those recommended by the Parish Council, and these will need to be monitored.  
**Meadcot (EN/20/0380)**  
HDC have closed the enquiry. Kennels are being erected in the garden, and as they are less than 2.3 metres high are being built under 'Permitted Development'.  
**Abinger House (EN/20/0371)**  
The Clerk was asked to contact the Enforcement Team and request an update on the construction of a large timber framed garage structure in the garden of the property.

**113-20/21**

#### **PARISH PLAN**

It was **RESOLVED** for the members to consider the content of the [Parish Plan](#) and advise the Chairman of the projects that they would like to see prioritised and the time scales. The updated Parish Plan will be included on October's agenda.

**114-20/21**

#### **FINANCE**

- i) It was **RESOLVED** that the schedule of invoices for June/July totalling **£2,014.99** be **APPROVED** for payment.

Cheque Ref	Payee Name	Details	Net £	VAT £	Total £
Direct Debit 18 Aug 2020	SSE Energy (July)	Unmetered Electricity Supply	134.51	6.71	141.22
S/Order 1 Aug 2020	Profitable Website	Website/Email Support (Aug 2020)	30.00	0	30.00

002078	S Hall (Clerk)	Expenses	50.39	0	50.39
002079	WSCC	Clerks Salary July Inv 8001473552	1,472.86	0	1,472.86
002080	Netcom IT Solutions	Outlook Issue, Rebuild & SSD installation	184.60	36.92	221.52
002081	SSALC	Social Media Training	30.00	6.00	36.00
002082	Cllr T Nelson	Memory Upgrade Clerks Computer	52.50	10.50	63.00
<b>Total</b>			<b>1,954.86</b>	<b>60.13</b>	<b>2,014.99</b>

It was **RESOLVED** to **NOTE** the receipts totaling **£0.54** in July 2020

Payment Method	Payer Name	Details	Net £	VAT £	Total £
FPI	Nat West	Interest July 2020	0.54	0	0.546
<b>Grand Total</b>			<b>0.54</b>		<b>0.54</b>

- ii) It was **RESOLVED** to **APPROVE** the [Nat West Current](#) account and [Nat West Savings](#) account bank reconciliations for July 2020;
- iii) It was **RESOLVED** to **APPROVE** the [Detailed Receipts & Payments by Budget Heading](#) for July 2020.
- iv) It was **RESOLVED** to **APPROVE** the [formal written request](#) from Age UK for a donation. Proposed by Cllr T Nelson, seconded by Cllr J Chaytor).
- v) The Parish Councils [insurance premium](#), of £1,065.41, includes £10 million Public Liability Insurance, street furniture and the playground equipment.

#### 115-20/21

#### LOCAL ASSOCIATION, OTHER BODIES AND TRAINING REPORTS

It was **RESOLVED** to **NOTE** that the contents of the Clerks brief report from a SSALC Facebook Training event on 26<sup>th</sup> August 2020;

- Need to humanise Parish Councils Facebook posts, use graphics, be less formal, produce monthly bulletin and E-newsletters, like other organisations Facebook pages and only post on Parish Councils Facebook page. Receiving more likes with informal approach

#### 116-20/21

#### CERTIFICATES OF APPRECIATION

It was **RESOLVED** to place an order of 100 x 400gr certificates with Solopress, at a cost of £26.80, and to order 100 x 'do not bend' envelopes.

#### 117-20/21

#### COMMUNICATION WITH THE PUBLIC

The members discussed at length possible mediums of communicating with the public i.e. PC's website, PC's Facebook page, the Link, 6 villages Facebook page and Parish noticeboards.

It was **RESOLVED** to promote the Parish Council's Facebook page, to continue including articles in the Link and to occasionally post purely factual material on the 6 villages Facebook page.

#### 118-20/21

#### PROCEDURES WHEN THE CLERK IS UNAVAILABLE

It was **RESOLVED**, in the absence of the Clerk the Chairman or Vice Chairman could act and that they would report back to the members.

- 119-20/21      ERECTION OF BIRDS MOUTH FENCING**  
It was **RESOLVED** to accept the lowest quotation for the erection of the birds mouth fencing at the front of the parking area at the end of Pound Lane. The company **must** be NRSW accredited and have £10million Public Liability Insurance.
- 120-20/21      OPEN SPACES IN THE PARISH**  
**Open Spaces Committee & General Maintenance Committee meeting 15<sup>th</sup> July 2020**  
i) It was **RESOLVED** to **ACTION** the [recommendations](#) from the meeting.  
**Mannings Heath Village Green**  
i) It was **RESOLVED** to **NOTE** the contents of the [monthly report](#) (August) on the children's play area.  
ii) It was **RESOLVED** to remove the existing byelaw signs and to replace them with a welcoming notice which directs the public to the Parish Council's website to view the [byelaws](#).  
iii) It was **RESOLVED** to **NOTE** that members of the Open Spaces Committee will be invited to an informal meeting on the village green to discuss updating the equipment in the children's play area.  
iv) It was **RESOLVED** to **NOTE** that although there are many sources of funding to assist with financing the project to update the children's play area, the Parish Council will be required to fund some part of it.  
Generally funding organisations will want to see firm plans, costs and evidence of the Parish Councils engagement with the community. This will need to be carried out before initial applications are submitted.  
v) It was **RESOLVED** to **NOTE** that the Open Spaces and General Maintenance Committee meetings will be held monthly via Zoom. The Clerk will consult with the committee members re a mutually convenient day.  
vi) It was **RESOLVED** to **NOTE** that the members approved the MacMillan Coffee morning 'Cake Away' being held on the Village Green on 25<sup>th</sup> September 2020. The Clerk will carry out the risk assessment and notify the insurance company. Cllr J Chaytor and Cllr R Cato will attend.
- 121-20/21      ITEMS TABLED FOR INFORMATION**  
It was **RESOLVED** to **NOTE** the items tabled for information.
- 122-20/21      MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA**  
It was **RESOLVED** to **NOTE** that the members did not request for any items to be included on the next agenda.
- 123-20/21      DATE OF NEXT MEETING** – to note the date of the next meeting is Wednesday 7<sup>th</sup> October 2020.

**The meeting closed at 21.18pm**

Chairman  
Cllr O Hydes (OBE)

Date