



WEST SUSSEX ALC LIMITED

2nd Floor Sackville House, Brooks Close, Lewes, East Sussex, BN7 2FZ
Company No. 8500914 Registered in England

Minutes of the Annual General Meeting of the West Sussex Association of Local Councils Limited Held on Thursday 3rd October 2019 At the Hilton Avisford Park Hotel, Yapton Lane, Walberton, Arundel, BN18 0LS

Present: There were 7 directors representatives and 46 member council/appointed representatives present.

1. **(a) Election of President** – Cllr Mike Beal, Vice-Chairman, proposed that Michael Chater OBE be recommended to continue as President of the West Sussex Association of Local Councils. This was seconded and Michael Chater OBE was elected unanimously.

(b) Welcome by the President – The President welcomed everyone to the meeting.

2. **Apologies** – Apologies were received from Cllr Forbes (Turners Hill) and Cllr Gibson (Turners Hill)

3. **Minutes of the Annual General Meeting held on 4 October 2018 to be approved and signed** - There being no comments, the minutes were signed as a correct record of the meeting.

4. **Report from the Chairman of West Sussex ALC Limited on the Annual Report for 2017/2018** – The Vice-Chairman presented the Annual Report to members. The Document included a report from the three County Chairmen. He thanked all member councils of the West Sussex Association for their ongoing support.

He highlighted the recent NALC Star award received by WSALC in recognition of the excellent Health and Wellbeing project. He also thanked the SSALC staff for organising the AGM & Conference and for their continued support and hard work.

5. **To Adopt the Accounts for the Year Ended 31 March 2018** – The CEO advised that Mark Mulberry, the Company Secretary, had sent his apologies but was available, by phone, to answer any queries.

A Member question relating to the income position of SSALC was answered by the Company Secretary. His response was *“During the 2019 year end we artificially reduced the cross charge to the associations, in order to give the associations more profit to bring their reserves back up to positive”*.

Additional questions relating to the receipt of supporting documents were referred to the Chief Executive who advised that all documents had been sent to the relevant local council Clerk on the 5th September 2019.

There being no further questions, the adoption of the reports and accounts were duly proposed and seconded and carried by a majority of members. No members voted against and twenty abstentions were noted.

6. **Appointment of the Directors** – The President received approval to take nomination for consideration en bloc. It was duly proposed, seconded and unanimously agreed that the Directors listed below be appointed and it was carried unanimously.

Tony Nicklen	Adur District Association
Lilian Richardson	Arun District Association
Michael Warden	Arun District Association
Mike Beal	Chichester District Association
David Ribbens	Chichester District Association
Phil Baxter	Horsham District Association
Terry Oliver	Horsham District Association
Tony Steer	Mid Sussex District Association
Rodney Jackson	Mid Sussex District Association
Mark Mulberry	Company Secretary
Roger Taylor	Company Solicitor

7. **Election of Vice Presidents** – The President received approval to take the proposal that Lord Lytton DL, Alan Grant and Dr John Godfrey be invited to continue as Vice Presidents en bloc. It was duly proposed, seconded and unanimously agreed that the Vice Presidents continue in office.

8. **Election of Representatives to the National Association 2019/2020** - The President received approval to take nominations for consideration en bloc. It was duly proposed, seconded and unanimously agreed that:

- (i) Cllr T Oliver be elected as the representative on the Council of NALC
- (ii) Cllr T Oliver, Cllr M Beal & Cllr L Richardson be elected as voting representatives at the Annual General Meeting of NALC.

9. **Any other matters** – No advance questions had been received and no issues were reported from the AGM attendees.

The President closed the meeting at 10.14am.

Signed: _____

Dated: _____