



NUTHURST PARISH COUNCIL

You are duly summoned to a virtual meeting (in adherence to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392) of Nuthurst Parish Council on **Wednesday 2nd December 2020**, commencing **7.30pm**

Cllrs: Mr O Hydes OBE (Chairman) Mrs J Assassi Cllr J Bromley Mr N Bryant (Vice Chairman) Mr R Cato Mrs J Chaytor	Mrs D Harber Mr C Kenny Mr D Livingstone Mr J Mercer Mr T Nelson
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Mrs Sarah Hall
Sarah Hall

26th November 2020

Clerk to the Parish Council

COVID-19 INSTRUCTIONS FOR VIRTUAL MEETINGS

Members of the public are welcome to attend this meeting virtually and speak for a maximum of two minutes, about an item on the agenda during the Public Session at the discretion of the Chairman. Please email the clerk@nuthurst-pc.co.uk at least 48 hours before the meeting to receive an invitation by email.

AGENDA

166-20/21	CHAIRMANS WELCOME	Chairman
167-20/21	APOLOGIES FOR ABSENCE - to receive and approve apologies for absence from councillors.	Clerk
168-20/21	DECLARATIONS OF INTEREST - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.	All
169-20/21	APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING - to consider for approval the Minutes of the Full Parish Council Meeting on 4 th November 2020 for confirmation and signing as a correct record.	All
170-20/21	CHAIRMANS ANNOUNCEMENTS - to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council. <i>(NOTE: decisions cannot be made under this item it is for information only)</i>	Chairman
171-20/21	COMMITTEE MINUTES / REPORTS – to consider for adoption the minutes approved by the following Committees: Finance Committee – 13 th November 2019 Roads & Footpath Committee – 16 th September 2020 Planning Committee – 21 st October 2020 Open Spaces & General Maintenance Committee – 21 st October 2020	All

172-20/21	DISTRICT AND COUNTY COUNCILLORS REPORTS - to receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Toni Bradnum	Cllr Jupp & Cllr Bradnum						
173-20/21	PUBLIC SESSION - to receive any questions, representations or petitions from members of the Public. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment	Public						
174-20/21	<p>PLANNING</p> <p>i. NEW PLANNING APPLICATIONS - to give consideration to the following applications;</p> <table border="1"> <thead> <tr> <th>Number</th> <th>Applicant & Reason</th> </tr> </thead> <tbody> <tr> <td>DC/20/2197 12.11.2020</td> <td>Replacement of windows. Instillation of solar panels to South elevation and to South elevation of outbuilding. Extension of the pool by 1m to the south elevation and 1m to the east elevation. Hards Farm Cottage, Kerves Lane, Horsham</td> </tr> <tr> <td>DC/20/2224 25.11.2020</td> <td>Fell 3 x Ash, 3 x Sycamore and Surgery to 4 x Sycamore, 2 x Oak, 1 x Ash and 1 x Field Maple (Works to Trees in a Conservation Area) The Rectory, Nuthurst Street, Nuthurst</td> </tr> </tbody> </table> <p>ii. DECISIONS - to note the details of HDC Planning Decisions, Enforcement Numbers, Planning Inspectorate Appeal Decisions in November & December 2020.</p> <p>iii. HDC HOUSING NUMBER CALCULATIONS</p> <p>iv. PLANNING UPDATES – to note the Planning Updates.</p>	Number	Applicant & Reason	DC/20/2197 12.11.2020	Replacement of windows. Instillation of solar panels to South elevation and to South elevation of outbuilding. Extension of the pool by 1m to the south elevation and 1m to the east elevation. Hards Farm Cottage, Kerves Lane, Horsham	DC/20/2224 25.11.2020	Fell 3 x Ash, 3 x Sycamore and Surgery to 4 x Sycamore, 2 x Oak, 1 x Ash and 1 x Field Maple (Works to Trees in a Conservation Area) The Rectory, Nuthurst Street, Nuthurst	<p>Chairman</p> <p>Cllr J Assassi Cllr Livingstone</p> <p>Mrs P Bullen Cllr J Chaytor</p> <p>Clerk</p> <p>Cllr J Mercer Chairman</p>
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175-20/21	<p>FINANCE</p> <p>i) To approve the schedule of invoices for payment, totalling £2,180.04 and note the receipts, totalling £5,147.04</p> <p>ii) To consider and approve the Nat West Current account and Nat West Savings account bank reconciliations for October 2020.</p> <p>iii) To consider and approve the Detailed Receipts & Payments by Budget Heading for October 2020.</p>	Cllr T Nelson Clerk						
176-20/21	<p>BUDGET 2021/22</p> <p>To consider and approve the Budget for 2021/22</p>	Cllr T Nelson						
177-20/21	<p>HEARTBEAT PROPOSAL</p> <p>i) To consider the Parish Council taking over ownership of the Heartbeat AEDs and the maintenance costs.</p> <p>ii) To consider nominating a Councillor as the Heartbeat point of contact.</p>	Chairman						
178-20/21	<p>PROCEDURE TO SUPPORT DISCUSSION AND DECISION MAKING AT PARISH COUNCIL MEETINGS</p> <p>i) To consider adoption of a draft procedure.</p>	Chairman						
179-20/21	<p>PARISH COUNCIL GENERAL SURVEY</p> <p>To consider a briefing paper and decide on the method for conducting the survey and whether to appoint AirS to conduct the survey.</p>	Chairman						
180-20/21	<p>ADVENT WINDOWS (LIGHT UP THE PARISH THIS DECEMBER)</p> <p>To provide an update on the Advent Windows.</p>	Chairman						

181-20/21	LOCAL ASSOCIATION, OTHER BODIES AND TRAINING REPORTS – to receive reports from any Councillor who has represented the Parish Council on outside organisations or training events. <i>(NOTE: Decisions cannot be made under this item it is for information only)</i> <ul style="list-style-type: none"> • WSALC AGM 2 December 2020 – Cllr O Hydes and Cllr N Bryant 	All
182-20/21	OPEN SPACES IN THE PARISH Mannings Heath Village Green i) To note the contents of the monthly report (November) on the children’s play area. ii) To provide an update on the current position of providing new equipment for the children’s play area.	Cllr N Bryant Cllr J Mercer
183-20/21	RECOMMENDATIONS FROM THE OPEN SPACES AND GENERAL MAINTENANCE COMMITTEE MEETING To approve and action the recommendations from the Open Spaces and General Maintenance Committee meeting 25 th November 2020; i) <u>OS043-20/21iii ‘Informal’ Open Space behind Woodlands Walk</u> To consider how to progress.	Cllr J Mercer
184-20/21	ENVIRONMENT AND GREEN ISSUES To consider whether the Parish Council should develop a policy/strategy in relation to environmental and green issues and when and how this might be achieved.	Cllr J Mercer
185-20/21	MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA	All
186-20/21	DATE OF NEXT MEETING – to note the date of the next meeting will be 6 January 2021.	Chairman

Circulation: All Parish Councillors

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.