

Memo (Agenda December 2020)

To: Parish Councillors

cc: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

From: Sarah Hall

Date: 30 November 2020 (week commencing 23 November 2020)

Re: COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) Planning Applications Issued

Number	Applicant & Reason	Consultation Closes	NPC Meeting
DC/20/2224 25.11.2020	Fell 3 x Ash, 3 x Sycamore and Surgery to 4 x Sycamore, 2 x Oak, 1 x Ash and 1 x Field Maple (Works to Trees in a Conservation Area) The Rectory, Nuthurst Street, Nuthurst	16.11.2020	FPC 02.11.2020

(2) Delegated Decisions (Email Consultations)

Number	Applicant & Reason	Comments by	Councillors

(3) HDC Decisions

Number	Applicant & Reason	Comment to HDC	HDC Decision
DC/20/0579	Outline application for the erection of 2no. dwellings with all matters reserved. Land at Church Road, Mannings Heath	Objection	Refused
DC/20/1832	Conversion of existing barn to a single storey dwelling Lockyers Barn, Polecat Lane, Copsale	Objection	Refused

(4) Appeals

Number	Applicant & Reason	PI Decision

(5) Enforcement Numbers

Number	Nature of Complaint	HDC Action
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EN/20/0568	Alleged stationing of a horsebox in layby for residential purposes Brighton Road, Monks Gate	Pending consideration
EN/20 /0544	Alleged; development not in accordance with the approved plans and conditions (DC/20/0756) Mannings Heath Golf Club, Hammerpond Road, Mannings Heath	Pending consideration

(6) Committee

Number	Applicant & Reason	Comment to HDC	HDC Recommendation

Community Speed Watch Data



Community SpeedWatch
Online



Town/Parish Council Report for Nuthurst Parish Speedwatch Group

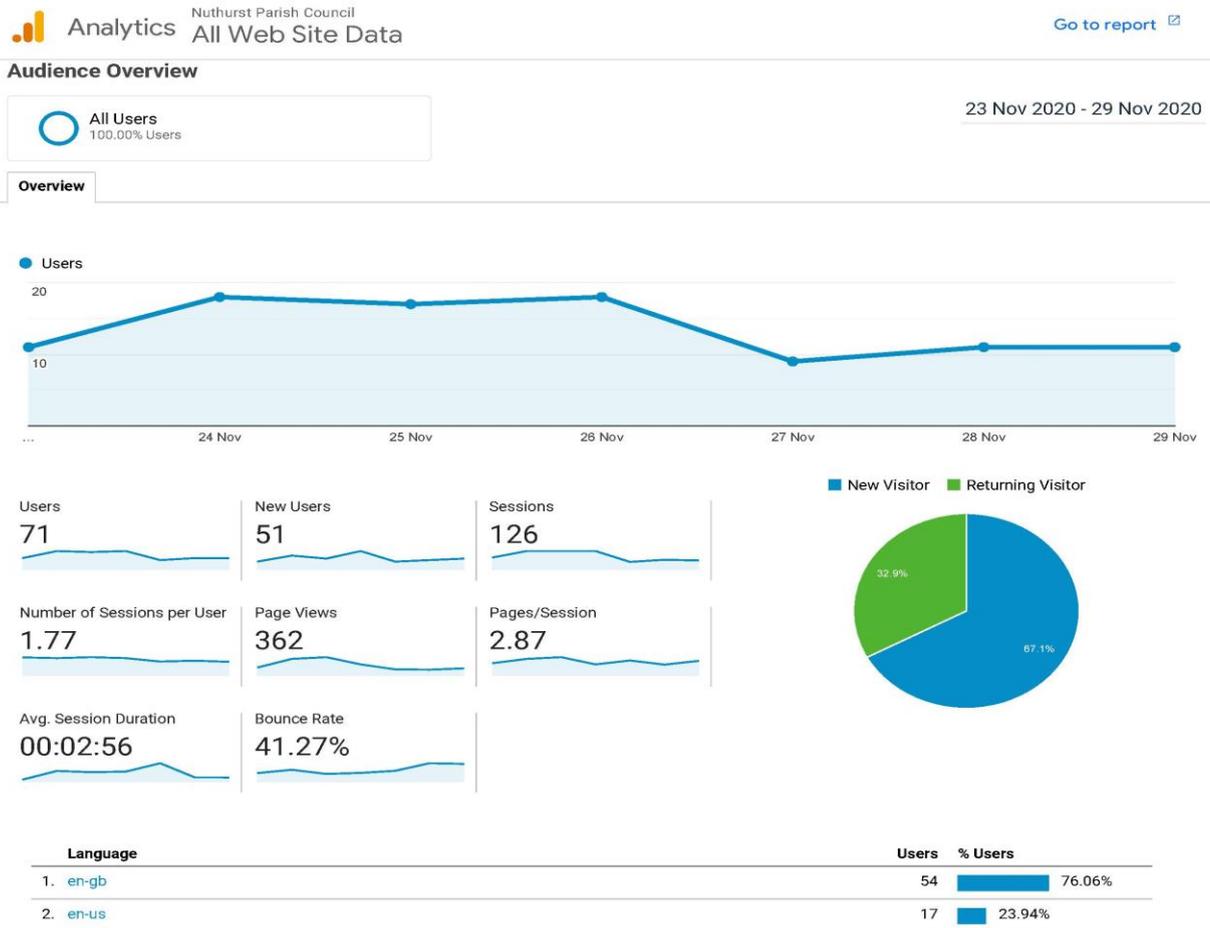
Reporting between 30-10-2020 and 30-11-2020

Current Volunteers	=	23
<hr/>		
Summary for this Period		
Number of Sessions this period	=	2
Total Vehicles exceeding limit	=	3
DVLA Valid vehicles	=	2
Accuracy	=	66%
Maximum Speed recorded in 30 limit	=	40 mph(+33%)
Maximum Speed recorded in 40 limit	=	49 mph(+22%)
<hr/>		
Police Actions this Period		
Letter Sent	=	2
<hr/>		
Overall		
My group started Recording* on	=	30-05-2019
Number of Sessions since start date	=	74
Vehicles recorded exceeding limit since start date	=	375
Maximum Speed recorded in 30 limit	=	49
<hr/>		
mph(+63%) Maximum Speed recorded in 40 limit	=	60mph(+50%)

Date	Time	Type	Location	Recorded Percent	Letters	Vehicles
18-11-2020	07:30 -> 09:30	BOOKED traffic heading North East	Nuthurst Street-Jctn of Harriot Close near bus stop next to School 2		2	52 3%

19-11-2020	10:00 -> 11:00	BOOKED traffic heading West	Pound Lane-In the lay-by just Wear of Rycroft Meadow			n/a%
26-11-2020	08:00 -> 09:00	BOOKED traffic heading North West	A281 Brighton Road-Lane entrance opposite Dun Horse Pub	1	0	n/a%
Totals				3	2	

Website Analytical Data



Clerks Update

- Faulty lighting column outside clovelly, Nuthurst Road reported to SSE
- Sunken manhole cover between Elite Garage and Rickfields Farm reported to WSCC Highways
- Flooding in Nuthurst Road, Maplehurst reported to WSCC

Correspondence

Email dated 24.11.2020 from Sussex Police

In the know
Surrey and Sussex



Horsham Weekly News and Alerts

Last Chance to enter our competition

A couple of weeks ago we mentioned that the Sussex Police Chief Constable Jo Shiner is looking for new postcard designs to use when writing to children and young people, and is inviting Sussex's under 18s to come up with the designs.

As well as having their design printed on a postcard, the three winners will be invited to join Sussex Police teams for a range of experiences including meeting a police dog, seeing an equipment demonstration and even tea and cakes with the Chief.

Across three age categories – up to 10, 11–14 and 15–18 – the competition closes on Monday 30th November and children and young people are invited to use their creative skills, from painting to photography, drawing to collage, to come up with a winning design, which can be inspired by the Sussex Police priorities:

Protecting our Communities (keeping you safe)

Catching Criminals

Delivering an outstanding service.

Jo Shiner said: "It gives me great pleasure to launch this competition for children and young people across Sussex. It has been a challenging year for everyone and this is a chance to have some fun and be creative. I am really excited to see your ideas and designs. I hope it will be a welcome activity that you can safely do at home and I look forward to meeting the winners. "

Winners will be chosen by an independent panel of children and adults, including the Chief. Their prize will be organised in line with timescales permitted under covid-19 restrictions for safety reasons. Runners up will also have their work displayed in police stations across Sussex in early 2021.

For further information on how to enter, please visit:

www.sussex.police.uk/postcardcompetition .

Car Crime

We are aware of someone trying car doors in the Wickhurst Green area of Broadbridge Heath and on some occasions entering and stealing from the vehicles.

Please always remember to lock your vehicles and to take valuables with you and keep any other items out of sight.

If you or anyone you know has any information regarding this or if you have any CCTV, dash cam or ring doorbell images to please call 101 or report online

News and appeals

Sussex Police continued support for domestic abuse victims

Sussex Police have successfully introduced new initiatives to encourage the reporting of domestic abuse and to support victims, an issue which remains a priority for the force at this crucial time of further lockdown.

Since a new specialist unit was set up in March more than half of people reporting cases that are not immediately urgent have opted for a special video appointment service that can be used when conversations can't take place face to face for any reason.

The 30-strong Local Resolution Team of specially trained officers are dedicated to dealing with reports of domestic abuse which are not immediately urgent. They discuss the incident with the caller, carry out an initial investigation and provide safeguarding advice, to leave the victim feeling safer than before and to explore available investigative opportunities to prosecute and prevent domestic abuse.

Detective Chief Superintendent Steve Rayland, Head of the force's Public Protection Command said; "Our preference is to see someone face to face in private at a police station. However, in March we recognised that restrictions such as vulnerable categories, self-isolation, or travel, might make people less able to attend so the force introduced new video conferencing technology.

"The officers obtain a safe contact number and send a one time text message to the caller's smartphone. Activating this link puts the caller in to a virtual waiting room where one of our officers will be able to see and talk to them so that an investigation can take place." Between March and the end of October over 3200 video appointments took place.

To see the rest of this story including details of the White Ribbon Campaign starting tomorrow 25th November, please click on the link or go to our website.

<https://www.sussex.police.uk/news/sussex/news/force-news/sussex-police-continued-support-for-domestic-abuse-victims/>

Woman charged in connection with hit-and-run involving cyclist

A woman alleged to have struck a cyclist in a hit-and-run while more than four times the drink-drive limit has been charged to appear in court.

Police responded to the incident on the A2037 at Small Dole around 2pm on Friday 13 November, whereby a cyclist was reported to have been involved in a collision with a Land Rover Freelander which failed to stop at the scene.

The victim – a 44-year-old woman from Shoreham – sustained leg injuries and was taken to hospital for treatment, and is now recovering at home.

A number of officers swiftly responded to the scene, while others made their way to the

address of the registered keeper, where they discovered fresh damage to the vehicle suspected to be involved.

Sonal Shah, 42, of Penlands Vale, Steyning, was arrested and charged with 152mcg of alcohol per 100ml breath in her system, and failing to stop following a road traffic collision.

She has been released on conditional bail to appear before Worthing Magistrates' Court on 26 January

<https://www.sussex.police.uk/news/sussex/news/news/woman-charged-in-connection-with-hit-and-run-involving-cyclist/>

New website to help prevent terrorism

This Release is issued on behalf of National Counter-Terrorist Policing;

The impact of Covid-19, social isolation and a rise in hateful extremism online is creating a 'perfect storm' which is making more young people vulnerable to radicalisation and other forms of grooming.

But parents, friends and families can now get specialist support to stop their loved ones being drawn into harmful activities or groups, with the launch of ACT Early - a new dedicated safeguarding website and advice line from the specialists at Counter Terrorism Policing (CTP).

This new resource will provide advice, guidance and support for anyone who is concerned that someone they know may be at risk from being radicalised by terrorists or extremist content online.

Between 1st January 2019 and 30th June 2020, 17 children have been arrested in relation to terrorism offences. Some were as young as 14 years old, while nearly all will have been radicalised entirely online. In the same time period, more than 1500 children under the age of 15 were helped by the Prevent programme to choose a different path, away from hatred and violence.

Family and friends are best placed to spot the worrying behaviour changes which can indicate that a loved one is heading down a path towards terrorism, but currently just 2% of referrals into the Government's anti-radicalisation programme Prevent come from that group of people. Prevent is just that – a preventative programme, delivered locally by teachers, healthcare practitioners, social workers, the police, charities, and religious leaders. It places protection around people vulnerable to radicalisation, stopping them from being drawn into terrorism – regardless of the ideology.

For help and advice visit www.actearly.uk, or call the national Police Prevent Advice Line on 0800 011 3764, in confidence, and our specially trained Prevent officers will listen carefully to your concerns.

You can also see further information at the national counter-terrorism police website.

To read the full story, please click on the link or go to our website.

<https://www.sussex.police.uk/news/sussex/news/news/new-website-to-help-prevent-terrorism-page/>

Proactive policing and protecting communities remains our focus during second lockdown

Sussex Police's Chief Constable has thanked local communities for their perseverance during the second national lockdown, revealing police are now dealing with the full range of crimes alongside policing the pandemic.

Crime patterns have shown an increase in some offences including drug trafficking and possession and in public order. Other crimes have also now returned to pre-Covid levels.

Jo Shiner said the focus remains on daily policing, assessing where police resources will have the most impact and continuing to proactively disrupt criminal activity.

Our priority is keeping communities safe and feeling safe. So we can respond effectively, we ask people to #MakeTheRightCall and contact us online or by calling 101. Always dial 999 in an emergency.

To see the full story and for further information and advice from Sussex Police, see the force website.

<https://www.sussex.police.uk/news/sussex/news/news/proactive-policing-remains-our-focus-during-second-lockdown/>

Appeal after forklift stolen in Horsham



Police are seeking the public's help to identify a man in connection with the theft of a forklift truck in Horsham.

Sussex Police are asking for members of the public to help identify the individual captured on CCTV following a burglary at RGH Supplies in Guildford Road, Rudgwick, Horsham.

During the incident, which occurred on Friday, 2 October, a green Avant 640 pivot steer forklift was taken. The vehicle, which is road legal and has the registration GX65 JSZ, was driven from the property by the suspect in the early hours.

Anyone who may have seen the forklift or recognises the man in the CCTV images is asked to contact police online or by calling 101 quoting serial 214 of 02/10.

Alternatively, you can contact the independent charity Crimestoppers anonymously on 0800 555 111.

<https://www.sussex.police.uk/news/sussex/news/witness-appeals/appeal-after-forklift-stolen-in-horsham/>

Help us keep Sussex safe

If you saw or heard anything, or have any information about any incident in this message please **contact us online**, email us at 101@sussex.pnn.police.uk or call **101**, quoting the reference number provided.

Alternatively you can contact the independent charity **Crimestoppers**, anonymously, on **0800**

Email dated 26.11.2020, from HDC

Coronavirus (COVID-19) 26 November: West Sussex in Tier 2 High Alert Level from 2 December | The Government's COVID-19 Winter Plan and Christmas

Coronavirus (COVID-19)

Information for residents from Horsham District Council

Additional Restrictions Grant (Discretionary scheme) applications open

The application process for Additional Restrictions Grants (Discretionary scheme) is now live for eligible businesses.

Your business may be eligible if you are not entitled to the Local Restriction Support Grant scheme as you are not responsible for payment of business rates.

[Visit our website to view eligibility criteria](#)

[View eligibility and apply](#)

West Sussex in Tier 2 High Alert Level from 2 December

We have been advised that **West Sussex will be moved to Tier 2 (High Alert) from next Wednesday 2 December**. This is for areas with a higher or rapidly rising level of infections, where some additional restrictions need to be in place.

Below is a graphic with information about specific areas of our daily lives.

For full details about what you can and can't do in a Tier 2 region, please follow the button below to the Government's website.

[Visit GOV.UK](#)

Our Council services

Now that we have been informed about that West Sussex will be in Tier 2 High Alert from next Wednesday 2 December, our teams are working to update you about the status of our services.

We will update our [website](#) with the latest information about your District Council services, as and when it becomes available.




TIER 2 HIGH ALERT

FROM 2 DEC

MEETING FRIENDS AND FAMILY 	BARS, PUBS AND RESTAURANTS 	RETAIL 	WORK AND BUSINESS 
<p>No mixing of households indoors, apart from support bubbles. Maximum of six outdoors.</p>	<p>Pubs and bars must close, unless operating as restaurants. Hospitality venues can only serve alcohol with substantial meals. Venues must stop taking orders at 10pm and must close by 11pm.</p>	<p>Open.</p>	<p>Everyone who can work from home should do so.</p>
EDUCATION 	INDOOR LEISURE 	ACCOMMODATION 	PERSONAL CARE 
<p>Early years settings, schools, colleges and universities open. Childcare, other supervised activities for children, and childcare bubbles permitted.</p>	<p>Open.</p>	<p>Open.</p>	<p>Open.</p>
OVERNIGHT STAYS 	WEDDINGS AND FUNERALS 	ENTERTAINMENT 	PLACES OF WORSHIP 
<p>Permitted with household or support bubble.</p>	<p>15 guests for weddings, civil partnerships, wedding receptions and wakes; 30 for funerals.</p>	<p>Open.</p>	<p>Open, but cannot interact with anyone outside household or support bubble.</p>
TRAVELLING 	EXERCISE 	RESIDENTIAL CARE 	LARGE EVENTS 
<p>Reduce the number of journeys you make and walk or cycle if possible. Avoid busy times and routes on public transport. Avoid car sharing with those outside of your household or support bubble. Avoid travelling outside your area, or entering a Tier 3 area, other than where necessary such as for work or education. Further exemptions apply.</p>	<p>Classes and organised adult sport can take place outdoors, but cannot take place indoors if there is any interaction between people from different households. Organised activities for elite athletes, under-18s and disabled people can continue.</p>	<p>COVID-secure arrangements such as substantial screens, visiting pods, and window visits. Outdoor/airtight visits only (rollout of rapid testing will enable indoor visits including contact).</p>	<p>Sport, live performances and business meetings limited to 50% capacity or 2000 people outdoors (whichever is lower) and 50% capacity or 1000 people indoors (whichever is lower)</p>

Find out what support you can get

For example, if you're out of work, need to get food, or want to take care of your mental health.

gov.uk/coronavirus

If you have any coronavirus symptoms:

A high temperature • A new, continuous cough
A loss of, or change to, your sense of smell or taste.

Get a test and stay at home

For more information and detailed guidance visit: gov.uk/coronavirus





The Government's COVID-19 Winter Plan and Christmas

The Government have announce their Winter Plan to tackle the coronavirus (COVID-19) pandemic over the winter months. Follow the button below to find out more.

[Read the Winter Plan](#)

Making a Christmas bubble with friends and family

Christmas this year will be very different to what we are used to. The government is changing some social contact restrictions over the Christmas period from 23 and 27 December.

Follow the button below to find out about the changes and how Christmas Bubbles will work for your friends and family.

[About Christmas Bubbles](#)



Join the climate change conversation

Have you changed your behaviour to climate change during the COVID-19 pandemic? Share your experiences as part in the West Sussex Climate Conversation.

We have joined Councils across West Sussex to ask how your behaviour has changed during the pandemic, for example working from home or exploring locally, and how this has affected our local environment.

The survey will ask you a series of questions about your lifestyle, covering topics such as work, exercise and shopping. It should take no longer than 10 minutes to complete



[Join the conversation](#)

View local coronavirus case data

Coronavirus case data for Horsham District is published regularly by West Sussex County Council on their website.

Visit the [County Council's website](#) to download the weekly update PDF or view an online data summary.

A blue banner with white text and icons. The text reads: "Coronavirus (COVID-19) Please read the latest advice and updates on our services at www.horsham.gov.uk/coronavirus". There are four white icons of coronavirus particles of varying sizes. Below the banner, the URL "www.horsham.gov.uk/coronavirus" is repeated in blue text, followed by the Horsham District Council logo.

Coronavirus
(COVID-19)

Please read the latest advice and updates on our services at www.horsham.gov.uk/coronavirus

www.horsham.gov.uk/coronavirus



Email dated 26.11.2020 from WSCC
West Sussex recycles: Buy Nothing Day



west
sussex
county
council

www.wastepreventionwestsussex.co

A solid green rectangular banner with the text "West Sussex recycles" in white.

West Sussex recycles

Buy Nothing Day - Friday November 27th 2020

REMEMBER YOU HAVE
CONSUMER POWER!



**Vote with your money, shops
won't produce what we don't buy!**

The Waste Prevention Team are encouraging West Sussex residents to join the Buy Nothing Day movement.

Buy Nothing Day is taking place this year on Friday the 27th November 2020, the same day as Black Friday, as an alternative. It is also known as Anti-Black Friday, Bright Friday or Opt Outside Day. It is a movement developed by conscious consumers and brands to make people think about what and why they are buying. The idea being to stop the immense amount of stress consumers feel trying to get the perfect present at Christmas.

A study by Finder estimates in 2020 UK residents will spend over £26 billion on gifts. Once food, alcohol, decorations and extras were bought, the Bank of England found last year in December a typical household spent an additional £800 compared to their normal monthly shopping bill! As fun as giving gifts and owning new tech is, it can be detrimental to our planet, our bank balances and our mental health and wellbeing. The impulse and over-buying on Black Friday and Cyber Monday get more outrageous every year and the Waste Prevention Team want to put it on pause. The environmental impacts of over-buying last longer overall than the gift's appeal does. The packaging used to send our merchandise can be plastic and non-recyclable. The greenhouse gases released from the fuel transporting items with next day delivering are not returnable. The cheap items we buy to 'bulk up' someone's gift or as a gimmick joke gift are cheap for a reason, and break or end up being thrown away after a few uses when the excitement wears off. If you have ever found yourself Christmas shopping and thought 'does anyone need this much stuff?' You are not alone.

Here are a few of our tips for sensible and considered present buying:

- If you do enjoy shopping and get carried away with bargains (completely understandable), make a list beforehand of what you need and who you will be buying for. Then only buy things that are on the list.
- Shop local and/or small businesses! Now more than ever it is a great to support your town and the businesses within it; many of whom are struggling. There are also many sites and apps that are a marketplace for beautiful homemade goods where you can support individuals. Why not visit the West Sussex Virtual High Street for details of businesses in your area?
- Do you need to buy the new Christmas gimmick? Have a look first at what you have, and the gimmicks you bought years before (selfie stick, fake beards) and ask yourself "do they still get used?".

Consider...

**Can you create a
present for the person
that has everything?**

**Make them a cake, a card or a
photo album. Gifts that take
time are appreciated.**

BUY NOTHING DAY MOVEMENT



- If you have a big family ask if they would want to do a Secret Santa. Here you only purchase for one member instead of everyone buying for everyone. You can save money, have a fun game guessing who has each other and it is more meaningful as you can really consider one present.

Remember, you have consumer power! Shops react to what we buy, if enough of us buy less there won't be the demand to produce it and it won't end up as waste.

Visit us on [Twitter](#), [Facebook](#) and [Instagram](#) to see our ideas for creating presents, making memories not waste, and tips for living simply.

Household Waste Recycling Sites remain open



At the present time we are continuing to operate our HWRSs as usual, pending further government advice. However, the government advice states that you should only leave the home for essential reasons, and as household kerbside collections will continue to operate, we would ask residents to carefully consider whether they need to visit the site while the restrictions are in place.

If you are thinking of taking a trip to one of the HWRSs there are several things you need to consider, you can find out more information on [the Covid-19 pages of our website](#).

Social distancing measures will be in place at all sites, which may lead to longer waiting times. Please consider if your journey is essential before setting out and be patient with site staff if you need to queue.

We encourage residents visiting the HWRS to wear a mask or suitable face covering when outside of their vehicle, and to take suitable precautions when visiting the sites. More information on Household Waste Recycling Sites can be found here: www.westsussex.gov.uk/HWRS

Recycling at home

At the present time, household recycling and waste collections continue as normal across West Sussex, and we will be supporting our colleagues at the district and borough councils to enable these to continue. However we would encourage residents to consider ways of reducing the amount of waste produced. For hints and tips on ways to reduce your waste please [visit our website](#).

You can check the list below for details of the items that can and cannot be placed in your kerbside recycling bin. [Further information can be found online](#).

What can I put in my recycling bin?

Items should be Clean, Dry and Loose
Not tied up in plastic bags!

	✓ Yes please	✗ No thanks
 Paper & card	<ul style="list-style-type: none"> • Junk mail • Cereal and egg boxes • Newspapers and magazines • Wrapping paper (if scrunchable) • Catalogues and directories 	<ul style="list-style-type: none"> • Shredded paper • Paper towels • Tissues
 foil	<ul style="list-style-type: none"> • Clean takeaway containers • Foil trays • Tin foil 	<ul style="list-style-type: none"> • Pet food pouches • Food pouches • Crisp packets
 glass bottles & jars	<ul style="list-style-type: none"> • Wine bottles • Beer bottles • Perfume bottles • Jam jars • Sauce jars 	<ul style="list-style-type: none"> • Pyrex[®] • Drinking glasses and crockery
 metal cans & aerosols	<ul style="list-style-type: none"> • Food cans • Drink cans • Pet food cans • Empty aerosols • Biscuit and sweet tins 	<ul style="list-style-type: none"> • Cables • Batteries • Electrical items
 cartons	<ul style="list-style-type: none"> • Fruit juice cartons • Custard cartons • Soup cartons • Milk cartons 	<ul style="list-style-type: none"> • Plastic bags and film • Plastic bottle tops (smaller than a jam jar lid) • Plant pots and seed trays • Polystyrene
 plastic bottles & containers	<ul style="list-style-type: none"> • Milk/drinks bottles • Bathroom/laundry bottles and tubs • Moulded plastic packaging • Food, fruit and ready meal pots, tubs and trays • Plastic container lids 	

Covid-19 Updates

The Government has issued advice about disposing of rubbish should you have a confirmed or suspected case of Covid-19 in your household. Used tissues and disposable cleaning cloths should be put into a rubbish bag. The bag should then be put into a second bag and tied securely. You should then wait 72 hours before putting it in your outside bin. You are able to dispose of other household waste as normal.

Please continue to check www.westsussex.gov.uk/coronavirus for details of any impact to County Council services. We would also advise you to check any information or updates given by your local district and borough council, as they operate your waste and recycling kerbside collections and will be able to advise of any disruption or changes

Sign up for our newsletter

Finally, we know that if you receive this email you are passionate about waste prevention and recycling.



If you find these emails helpful, why not share it with a friend and get them to [subscribe](#) to the West Sussex Recycles newsletter as well.

Help us spread the message and get more people on board to make West Sussex a [strong, safe and sustainable place](#) to live.

You can also like our [Facebook](#) page and follow us on [Twitter](#) and [Instagram](#) to keep up to date with the latest news and tips on waste reduction and recycling.



[Manage your preferences](#) | [Help with your account](#)

Email dated 27.11.2020 from Sussex Police
Surge In Online Shopping Fraud



Surge In Online Shopping Fraud

Dear Subscriber,

Reports of online shopping fraud have surged by 30% over the pandemic as many of us continue to shop online in light of current restrictions.

Figures from Action Fraud show that criminals conned **17,407** shoppers out of almost **£13.5 million** over the Christmas period last year, an increase of over 20% when compared to the same period in 2018.

Action Fraud is warning the public to take extra care when shopping online, ahead of Black Friday and Cyber Monday, as shoppers search for bargains and gifts for loved ones in the run up to Christmas.

Top tips to shop online securely this festive season:

Where to shop:

Making a purchase from an online store you haven't used before? Carry out some research first, or ask a friend or family member if they've used the site and about their experiences before completing the purchase.

Your information:

Only create an account if necessary or to save you effort if you're going to use that site a lot in the future. Be cautious if the website asks you for details that are not required for your purchase, such as your mother's maiden name or the name of your primary school.

Payments:

If you decide to go ahead with the purchase, ensure that the webpage where you enter your payment details is secure (website address starts with "https"). Using a credit card to pay online also means that should the worst happen and your payment details are compromised, your main bank account won't be directly affected.

Phishing:

Some of the messages you receive about amazing offers may contain links to fake

websites. Not all links are bad, but if you're unsure, don't use the link – go separately to the website. Report any suspicious emails you receive by forwarding them to: report@phishing.gov.uk You can also report suspicious text messages by forwarding them to **7726**.

For more information about how to shop online securely, please visit: actionfraud.police.uk/shoponlinesafely

Message Sent By

Action Fraud (Action Fraud, Administrator, National)



Email dated 27.11.2020 from HDC
Council & Cabinet Meetings



Council and cabinet meetings

Agendas, minutes and publications

Friday, 27th November, 2020, 10.50 am - Decision published: Horsham's First Local Cycling and Walking Infrastructure Plan (LCWIP), Cabinet.

Friday, 27th November, 2020, 10.50 am - Decision published: Electric Vehicle Charge Point Network - Concession Contract, Cabinet.

Stay connected



Parkside, Chart Way, Horsham,
West Sussex,
RH12 1RL



Horsham
District
Council

Email dated 27.11.2020 from Sussex Police
Police Contact News - Online Shopping Fraud and Safe Shopping

In the know
Surrey and Sussex



Police Contact News - Online Shopping Fraud and Safe Shopping

Dear Coordinators, for your information and sharing with your members.

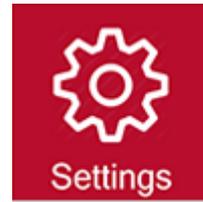
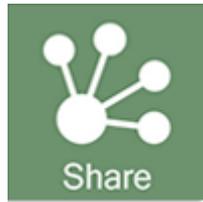
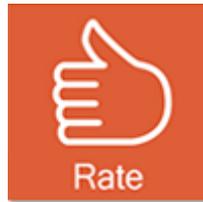
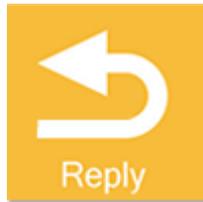
1. Finding your local Police Team contacts has been made easier via the Sussex Police website, please click on the link to [Your Area \(Horsham\)](#) to find details of the District Commander, Inspector, Sergeants, Constables and PCSOs. You can also confirm the details of your local Police Station.
2. The GetSafeOnline and Action Fraud teams have produced useful guides on how to shop online safely in the coming weeks, leading up to Christmas - click on the [GetSafeOnline](#) advice and/or the [Action Fraud](#) advice.

We hope you find this useful - thank you.

Ken Broomfield
Vice Chair, Horsham District NHW Association

Message Sent By

Kenneth Broomfield (NWN, Register Administrator, Sussex, Horsham District)



Email dated 27.11.2020 from HDC

Business: New grant funding for small businesses | Working safely during coronavirus

Business support and information

From Horsham District Council

New grant funding for small businesses

[Coast To Capital](#) has new grant funding available for small to medium enterprises: the Visit Economy and Wider Economy Grant Scheme. Applications open on Monday 30 November.



The grants will be between £1,000 and £3,000 and aim to support small to medium enterprises respond to immediate challenges, repurpose and recover.

The scheme is likely to be oversubscribed and eligible applications will be assessed in the order that they arrive.

[Read the eligibility criteria](#)

[Apply for the grant](#)

Check how to ensure your workplace is COVID-19 safe

In light of the Government's announcement that West Sussex will be moved to Tier 2 High Alert Level next Wednesday 2 December, we wanted to re-share some resources to help you prepare your business and protect your staff and customers.

Below are links to resources on the GOV.UK website for businesses and organisations in a range of sectors.

To search for something specific, visit '[Working safely during coronavirus \(COVID-19\)](#)' page

Close contact services

- [Guidance for people who provide close contact services, including hairdressers, barbers, beauticians, tattooists, sports and massage therapists, dress fitters, tailors and fashion designers.](#)

Construction and other outdoor work

- [Guidance for people who work in or run outdoor working environments.](#)

Factories, plants and warehouses

- [Guidance for people who work in or run factories, plants and warehouses.](#)

Heritage locations

- [Guidance for people who work or volunteer in heritage locations.](#)

Hotels and other guest accommodation

- [Guidance for people who work in or run hotels and other guest accommodation](#)

Labs and research facilities

- [Guidance for people who work in or run indoor labs and research facilities and similar environments.](#)

Offices and contact centres

- [Guidance for people who work in or run offices, contact centres and similar indoor environments.](#)

Other people's homes

- [Guidance for people working in, visiting or delivering to other people's homes.](#)

Performing arts

- [Guidance for people who work in performing arts, including arts organisations, venue operators and participants.](#)

Providers of grassroots sport and gym/leisure facilities

- [Guidance for people who work in grassroots sport and gym/leisure facilities.](#)

Restaurants, pubs, bars and takeaway services

- [Guidance for people who work in or run restaurants, pubs, bars, cafes or takeaways.](#)

Shops and branches

- [Guidance for people who work in or run shops, branches, stores or similar environments.](#)

Vehicles

- [Guidance for people who work in or from vehicles, including couriers, mobile workers, lorry drivers, on-site transit and work vehicles, field forces and similar.](#)

The visitor economy

- [Guidance for people who work in hotels and guest accommodation, indoor and outdoor attractions, and business events and consumer shows.](#)

Keep West Sussex Safe



HANDS



FACE



SPACE

Spread the message, not the virus

westsussex.gov.uk/coronavirus

Stay connected



Parkside, Chart Way, Horsham,
West Sussex,
RH12 1RL



**Horsham
District
Council**

C

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mail dated 27.11.2020 from NALC Chief Executives Bulletin

Spending Review

On 25 November, the chancellor of the exchequer delivered the **Spending Review** which sets the government's departmental budgets for 2021/22. The chancellor's statement included announcements and new investment on a range of issues of interest to local government including council finances, adult and children's social care, schools, housing and rough sleeping, building safety, infrastructure, roads maintenance, digital connectivity and measures relating to the end of the EU transition period next year.

You can **read the initial reaction** by our chairman, Cllr Sue Baxter and there are a couple of areas I wanted to highlight. While the new Levelling Up Fund will provide crucial new investment to improve local communities, we will be pressing the role of local councils in how this will operate, alongside continuing to highlight the ongoing lack of financial support to councils most impacted by the pandemic. The referendum threshold for increases in council tax for principal councils will remain at 2% and be confirmed in the forthcoming Local Government Finance Settlement; we have continued to lobby for local

councils to retain their current flexibility and expect that to also be confirmed in the Settlement. We are continuing to analyse what the Spending Review means for our sector and will share more information next week.

Updated legal guidance

Legal Topic Note 57 on easements over common land and village greens has been revised to bring the content up to date, with guidance on the previous legal position removed to make it more relevant. You can find this in the member's area of the NALC website ([login required](#)).

NALC Smaller Councils Committee

NALC's Smaller Councils Committee met remotely on 24 November, here's a summary:

- The committee expressed its sympathy at the recent sad loss of Cllr Gordon Thurston who had made a significant contribution to the sector for many years
- Agreement to hold monthly self-organised meetings of Committee, with the first meeting in 2021 a 'thinking' meeting and others extended to be a smaller councils network with an open invitation to smaller councils and focussed on specific themes
- The work of the climate change task and finish group was commended, some issues were identified for further consideration including the involvement of county associations and the weekly County Officers Zoom meeting
- There was positive feedback on the coronavirus webpage and associated advice and guidance, as well as the [Make A Change](#) campaign, with further guidance on co-option, identified
- The item on young people was deferred and in the meantime, the Committee would share examples of their own council's work with and for young people

Young people

Staying on the subject of young people, this is the third big theme identified by our Policy Committee in addition to health and wellbeing and climate change and will be the focus for much of our work over the coming year. Our forthcoming National Assembly on 8 November will be getting the ball rolling with a discussion on this subject including sharing examples of how they as councils and county associations are already working with and for young people. I'd love to hear your examples too as we intend to produce another case studies publication – if you're interested in getting involved please email policycomms@nalc.gov.uk.

Tree Charter Festival Day 2020 and newsletter

Tree Charter Day 2020 is tomorrow and to celebrate The Woodland Trust is hosting the

Tree Charter Day Festival 2020. The line-up on the various 'stages' includes live talks on the impact of climate change, diversity in the environmental movement, youth engagement, and working with your local tree officer. Closing the festival on the main stage is a session on next year's local elections where our head of policy and communications, Justin Griggs, will be talking about fighting for a greener policy during the local elections, how local councils can make a climate change, and why more people should join our band of community heroes. You can book your free tickets [here](#).

Sustainability is the theme of the [November Tree Charter Newsletter](#) published this week, with our stories showing how Burbage Parish Council, Leicestershire and Rutland, Haydon Wick Parish Council, Wiltshire, and Wells City Council, Somerset, have introduced planting initiatives to the benefit of their communities. This includes trees, flowers and wildflowers which will have a positive effect on local wildlife habitats, the mental health of these communities as well as mitigating carbon output. If you have any stories about how your local council is playing its part to protect trees and woodland, please email policycomms@nalc.gov.uk.

Meeting with the National Audit Office

This week I met with Mike Newbury, the new director of the Local Audit Code and Guidance team at the National Audit Office. We discussed a range of issues including the Redmond review, appropriate assurance regime for local councils as they increase in size and spend, and the exercise of public rights ensuring a balance between individual enquiries and the costs for the wider community. Helpfully Mike has wide experience of the sector and is an advocate for local councils and I'm pleased to have made this link early on in his new role.

NALC Lobby Day 2021

Please can you save the date for our annual Lobby Day which will take place on 2 February – more information to be released in the coming weeks.

Media coverage

There was a good article in The Guardian this week about how [local people have had to improvise during the pandemic](#) and come together, and the potential role of local councils in building back better – with really positive mentions for Buckfastleigh Town Council, Frome Town Council and Queen's Park Community Council.

In and about

It's been a busy week of annual general meetings across the country. Thanks to the joy of Zoom, Justin and I were able to join colleagues at the Warwickshire and the West Midlands Association of Local Councils, Shropshire Association of Local Councils and Buckinghamshire and Milton Keynes Association of Local Councils (BMKALC), to share NALC's views on the potential of the sector to build back stronger communities and in devolution. It's worth highlighting the brilliant work of county associations and their members; getting on for 200 people attended these events to oversee the work of their local associations, all have over 90% of councils in membership, provide day-to-day support to councils, organise hundreds of training sessions, and liaise closely with other tiers of government and the public, voluntary and private sectors. I really do want to encourage you all to get involved in your county association and tell non-member councils on your patch about their brilliant work.

And finally...

Welcome [@bmkalc](#) to the world of Twitter! They are the latest county association to start using this popular social media platform as part of their communications. I would encourage you to consider making use of Twitter too and find out more about the work of your county association and [@nalc](#).

Email dated 27.11.2020, from SSALC URGENT PLEASE READ: WSALC AGM CANCELLED

Please see below a formal notice from the Directors of the WSALC Board:

The Board decided at its meeting on Monday 23 November that the AGM on Wednesday 2 December 2020 should not proceed. I do apologise for any inconvenience this may cause but, by pushing the AGM back, we avoid concerns about the validity of a meeting on 2 December. This reflects doubts as to whether or not the 2 December meeting has been properly convened, given that the long-standing process for issuing the AGM papers may have failed on this occasion to take sufficient account of the exceptional inclusion of items of special business. You will appreciate that if the AGM is not valid then resolutions passed, such as the resolution to approve the company's accounts, will be technically ineffective, leading to legal and practical issues for the company. In view of the seasonal break and the requirement for 21 days' notice, I anticipate that the AGM will therefore now take place next February and a new notice of AGM will be issued in due course. In the meantime, if you have any matters that you would like to include on the agenda for the AGM, could you please provide details to the company secretary by 30th December 2020.

Kind regards,

Email dated 27.11.2020 from Sussex Police
Stalking perpetrator programme for Sussex



Hello,

This week I announced that my office has been successful in securing £98,000 from the Government. Working with mental healthcare providers and Sussex Police, the funding is to develop a pioneering intervention programme for perpetrators of stalking.



We know that stalkers display complex characteristics that are, arguably, unlike that of any other type of perpetrator. The fixated nature of a stalker demonstrates a deep-rooted, psychological obsession with their victim that a usual criminal justice sanction won't always deter or stop.

Currently, a Stalking Protection Order can mandate that a perpetrator attends a behavioural-change programme. However, this is not currently possible as no such programme exists so I'm pleased we have been successful in our bid because it enables us to develop a programme that will fill the current gap in our response to these crimes. Read more here.

Tackling burglary in Sussex

Sussex Police have been urging businesses to consider increasing their security and think about taking burglary crime prevention advice ahead of the Covid Christmas period.

Officers are now helping equip business owners with the knowledge of how to practically secure and protect their shop or commercial property if it is closed due to the Covid restrictions and to prevent themselves from becoming victims of burglary.

The force is continuing to show its commitment to bring offenders to justice for burglary and has had recent successes as explained here.

This has been a particularly challenging time for our high streets and it's encouraging to see officers proactively solving these crimes, making arrests and robustly responding to burglars.

There are a range of resources and information on the Sussex Police website, including details of monitored alarms, CCTV and other crime prevention advice. See here.

As part of our ongoing programme of consulting with local communities, my office has begun the next stage of discussions with 32 town and parish councils right across the county. The sessions will cover issues such as the role of PCSOs, the effectiveness of roads and rural policing and the way that neighbouring policing teams engage with local people. I will also be holding consultations with the National Farmers Union and the Country Land & Business Association – more on all this in future newsletters.



Katy Bourne OBE

Sussex Police & Crime Commissioner



SHARE WITH A FRIEND

HAVE YOUR SAY IN OUR LATEST POLL

**Email dated 27.11.2020 from HDC
Census 2021**

Census 2021 will provide a snapshot of modern society

Households across Horsham will soon be asked to take part in Census 2021.

The census is a once-in-a-decade survey that gives us the most accurate estimate of all the people and households in England and Wales. It has been carried out every decade since 1801, with the exception of 1941.

It will be the first run predominantly online, with households receiving a letter with a unique access code, allowing them to complete the questionnaire on their computers, phones or tablets.

“A successful census will ensure everyone from local government to charities can put services and funding in the places where they are most needed,” Iain Bell, deputy national statistician at the Office for National Statistics, said.

“This could mean things like doctors’ surgeries, schools and new transport routes. That’s why it is so important everyone takes part and we have made it easier for people to do so online on any device, with help and paper questionnaires for those that need them.”

Census day will be on March 21, but households across the country will receive letters with online codes allowing them to take part from early March.

The census will include questions about your sex, age, work, health, education, household size and ethnicity. And, for the first time, there will be a question asking people whether they have served in the armed forces, as well as voluntary questions for those aged 16 and over on sexual orientation and gender identity.

Results will be available within 12 months, although personal records will be locked away for 100 years, kept safe for future generations.

For more information, visit [census.gov.uk](https://www.census.gov.uk).

24.11.2020 Email from CAGNE Draft November Forum Meeting Minutes



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**Aviation
Town and Parish
Council Forum**

Recording of talk by Tim May of Department for Transport. This recording can be shared with fellow councillors but was allowed on the understanding that it would not be placed on social media or outside of Forum membership. Secretary has written to Mr May expressing thanks. His email is tim.may@dft.gsi.gov.uk – please do not share outside of parish.

[https://us02web.zoom.us/rec/share/P9ad6EmvEq1tSD-](https://us02web.zoom.us/rec/share/P9ad6EmvEq1tSD-DfWd9aheH8XMNcP0zbSmro2fFXqGKoloWy-dzG8OTrD7TzjnI.ilp1wyOkUZeYb8wV)

DfWd9aheH8XMNcP0zbSmro2fFXqGKoloWy-dzG8OTrD7TzjnI.ilp1wyOkUZeYb8wV

Passcode: 2b6ph=.

- Attendance Newdigate, Salfords and Sidlow, Warnham, Slinfold, Dormansland, Lingfield, Abinger, Ebernoe, Worth, Turners Hill, Alford, West Hoathly, Tandridge
- Apologies Bolney, Mayfield and Five Ashes, Rudgwick

A new council, Mayfield and Fives Ashes Parish Council, has joined the forum taking membership to 30 councils. They have indicated that they will pay £4 towards costs. The new map of members is below.

Worth asked that it be checked that they had paid.

- To assist residents with understanding the facts about Gatwick Airport night flight operations CAGNE has produced a podcast. Residents can also find other podcasts explaining the role of airspace bodies and airspace changes expected to impact communities in the near future. <https://anchor.fm/sally-pavey/episodes/Night-Flights-at-Gatwick-Airport-explained-emgfv8>
- A separate meeting for councils concerned with Route 4 is to be arranged by Secretary including Abinger, Salfords and Sidlow and Newdigate
- FASIS (Future Airspace Strategy Implementation South) – Tim May spoke about this. This has been delayed as it was being funded by airlines and now, they are looking to government for funding. Concerns continue to be raised due to the imbalance on the noise and consultative committees at Gatwick Airport that stage 2 of CAP 1616 has not been fairly engaged upon as such NPR (Noise Preferential Routes by which departures fly) already have been removed before the public consultation, CAP 1616 stage 3.

Tim May did indicate that if there wasn't a full consultation at the next stage then the whole thing could be thrown out as was the case at Edinburgh.

- Members thoughts on the Forum seat on the Gatwick Airport Noise Community Forum (NCF)
- Salfords and Sidlow thanked Dormansland for taking this on but felt that it was difficult for one person to represent all parishes.
- Secretary advised that this seat will enable the Forum to see papers which is prevented at present; that it would enable specific issues to be taken to Gatwick but due to code of conduct of councils this seat can not speak for a council or raise points as requested. It was suggested that a terms of reference be produced for all councils to agree. – Dormansland with the Forum Secretary to produce draft.

- Next Meeting in February – councillors gave guidance to type of business speaker being green, apprentices, jobs to replace those lost by Gatwick Airport decline.

Members agreed that the CAGNE paper on Gatwick expansion should be circulated to members for

reference. https://mcusercontent.com/0b329a9ce3db16eca4cd930c8/files/3c5a8fcf-3f86-48a0-b1c3-2db3e468fbe1/Future_Environmental_local_authorities.docx

- Events –

Members felt the Gatwick ‘Keeping in Touch’ meetings were helpful and enabled them to get answers from Head of Airspace – Andy Sinclair.

Another council pointed out some confusion over the title of the invite from Gatwick The Forum Secretary has reported this to Gatwick.

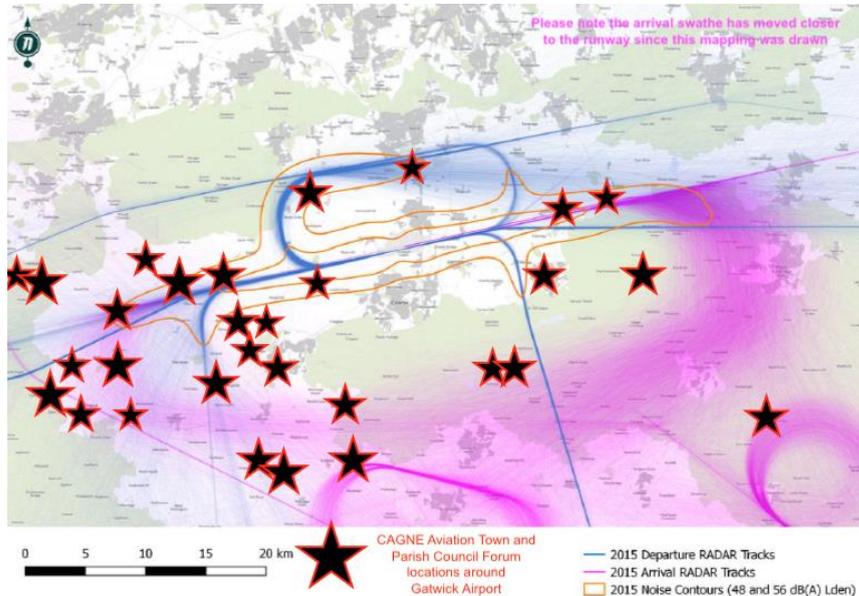
Gatwick expansion plans – Gatwick are expected to continue with Development Consent Order to rebuild the emergency runway as a second runway in 2021.

- Aviation Climate Change Conference 2020 – The secretary reported that the industry detailed that they will not meet net zero by 2050, that they will continue to be one of the biggest emitters of carbon, and that there is no one silver bullet to an alternative fuel to fossil fuel.
- Gatwick Airport public meeting – 3rd December – apply to attend lgwnmb.publicmtg@gatwickairport.com. Deadline for questions has passed (20th November)
- **ICCAN the government independent noise body has a consultation on their work Deadline 5pm 18th December – the CAGNE response can be found at www.cagnepcforum.org.uk**
- <https://docs.google.com/forms/d/e/1FAIpQLScwzy3eulDWULqe4uIU7O6cF3gREhBgRDGUGEIYYhu6lP8Ow/viewform?gxids=7757>

ICCAN have recently published their emerging view on the future of aviation noise management and their draft vision and goals over the next three years. You can access ICCAN’s emerging view on the future of aviation noise management here: <https://iccan.gov.uk/future-aviation-noise-management/>

- AOB – The Secretary reported that thanks to the talk by Transport for South East that Bolney had now become involved and is setting up a body to work with TfSE – invite came via SSALC. Bolney have agreed to provide updates at our meetings.

Meeting closed at 9pm.



Email dated 26th November 2020, from WSCC
Local support for NHS Test & Trace launches across Sussex



A new service has just gone live to support the national NHS Test and Trace system.

Working from West Sussex County Council's COVID-19 Community Hub, the service will take for contacting individuals across East and West Sussex who have received a positive COVID- were unable to be contacted by the national NHS Test and Trace team within 48 hours.

Contact will be made to these individuals via text, phone or email.

The local service will also be on hand to:

- Provide advice regarding positive test results and requirement to self-isolate;
- Collect details of the individuals' contacts during their infectious period and enter th national NHS Test and Trace system for the national team to get in contact with;
- Offer additional support as required, including the wide range of help and advice av Community Hub service.

The service will operate between 8am-8pm seven days a week, including public and bank h

Paul Marshall, Leader of West Sussex County Council, said: “Our COVID-19 Community Hub was set-up to support our most vulnerable residents when the pandemic started. The extension of our service to now include support for the national NHS Test and Trace system is another example of how we are doing all we can to keep residents safe and our case numbers down.

“We are also really pleased that our team is supporting our neighbouring county, East Sussex, with their local Test and Trace calls. This strong partnership working highlights how important it is that councils continue to work together to keep residents safe during this challenging time.”

Keith Glazier, leader of East Sussex County Council said: “The ability to trace everyone who has tested positive for COVID-19 is vital in our fight against the virus. We are pleased to be working with West Sussex County Council to deliver a local service which will be invaluable in helping us to increase the effectiveness of the national system.

“We know that many people are often reluctant to answer a phone call from a national number they don’t recognise, and hope a call from a local East Sussex phone number will result in more people being made aware of a positive test result and taking the necessary action to protect others in our community.

“Our residents are doing a fantastic job in following the guidance and keeping themselves and others safe, and we must continue to work together and do everything possible to stop the spread of the virus and bring the pandemic under control.”

Residents in West Sussex who need to be contacted by the Community Hub will receive a text, call or email from one of the below:

- Text: COVID TRACE
- Phone: 01243 642153
- Email: West Sussex County Council Local COVID Tracing Partnership

The Community Hub will then ask individuals for the following details:

- Their name, date of birth and postcode;
- If they live with other people;
- Any places they've been recently, such as a workplace or school;
- Names and contact details of any people they were in close contact with within the 48 hours before their symptoms started (if they know these details).

The Community Hub will NOT:

- Ask for bank details or payments;
- Ask for details of any other accounts, such as social media;
- Ask residents to set up a password or PIN number over the phone;
- Ask residents to call a premium rate number, such as those starting 09 or 087.

For further details about the local test and trace system, visit www.westsussex.gov.uk/localtracingpartnership
