

Memo (Agenda January 2020)

To: Parish Councillors

cc: Nigel Jupp (County Councillor) & Toni Bradnum (District Councillor)

From: Sarah Hall

Date: 14th December 2020 (week commencing 7th December 2020)

Re: COUNCILLORS' BRIEFING NOTE

I have outlined below a number of recent developments for your information.

(1) Planning Applications Issued

Number	Applicant & Reason	Consultation Closes	NPC Meeting
DC/20/2366 02.12.2020	Retrospective application for the installation of a free-standing storage container St Andrews Church of England Primary School, Nuthurst Street, Nuthurst	28.12.2020	Planning Committee 16.12.2020
DC/20/2399 03.12.2020	Alternations to existing ancillary use structures, swimming pool and tennis court. Regulation of the curtilage of the dwelling. Erection of a single storey extension to the south elevation of main dwelling. Winterbourne House, Sedgwick Park, Horsham	28.12.2020	Planning Committee 16.12.2020
DC/20/2365 07.12.2020	Fell 1 x Ash and Surgery to 1 x Eucalyptus (Works to Trees in a Conservation Area) Old Post Office Nuthurst Street Nuthurst	28.12.2020	Planning Committee 16.12.2020
DC/20/1945 08.12.2020	Variation of Conditions 1 and 4 of previously approved application DC/18/2437 (Erection of replacement general-purpose agricultural storage building) to allow for minor alterations and additions to the elevation(s) and floor plan and for part of the agricultural building to be used for tastings, administration and wine sales ancillary to the main agricultural use of the building and in association with the vineyard business operating from the site and to allow for the provision of staff and visitor facilities within the building. Rickfield Farm Brighton Road Mannings Heath	22.12.2020	Planning Committee 16.12.2020

(2) Delegated Decisions (Email Consultations)

Number	Applicant & Reason	Comments by	Councillors

(3) HDC Decisions

Number	Applicant & Reason	Comment to HDC	HDC Decision
DC/20/1910	Retention of existing open-sided, oak framed front porch (Householder Application). Lower Shuckers Copsale Road Maplehurst	No objection	Permitted
DC/20/1911	Retention of existing open-sided, oak framed front porch (Listed Building Consent). Lower Shuckers Copsale Road Maplehurst	No objection	Permitted

(4) Appeals

Number	Applicant & Reason	PI Decision

(5) Enforcement Numbers

Number	Nature of Complaint	HDC Action
EN/20/0582	Alleged: commencement of development works prior to planning permission being granted Walnut Barn, Kerves Lane, Horsham	Pending Consideration

(6) Committee

Number	Applicant & Reason	Comment to HDC	HDC Recommendation

Community Speed Watch Data



**Community
SpeedWatch**
Online



Town/Parish Council Report for Nuthurst Parish Speedwatch Group

Reporting between 12-11-2020 and 12-12-2020

Current Volunteers = 23

Summary for this Period

Number of Sessions this period	=	2
Total Vehicles exceeding limit	=	3
DVLA Valid vehicles	=	2
Accuracy	=	66%
Maximum Speed recorded in 30 limit	=	40 mph(+33%)
Maximum Speed recorded in 40 limit	=	49 mph(+22%)

Police Actions this Period

Letter Sent = **2**

Overall

My group started Recording* on = **30-05-2019**

Number of Sessions since start date = **74**

Vehicles recorded exceeding limit since start date = **375**

Maximum Speed recorded in 30 limit = **49mph(+63%)**

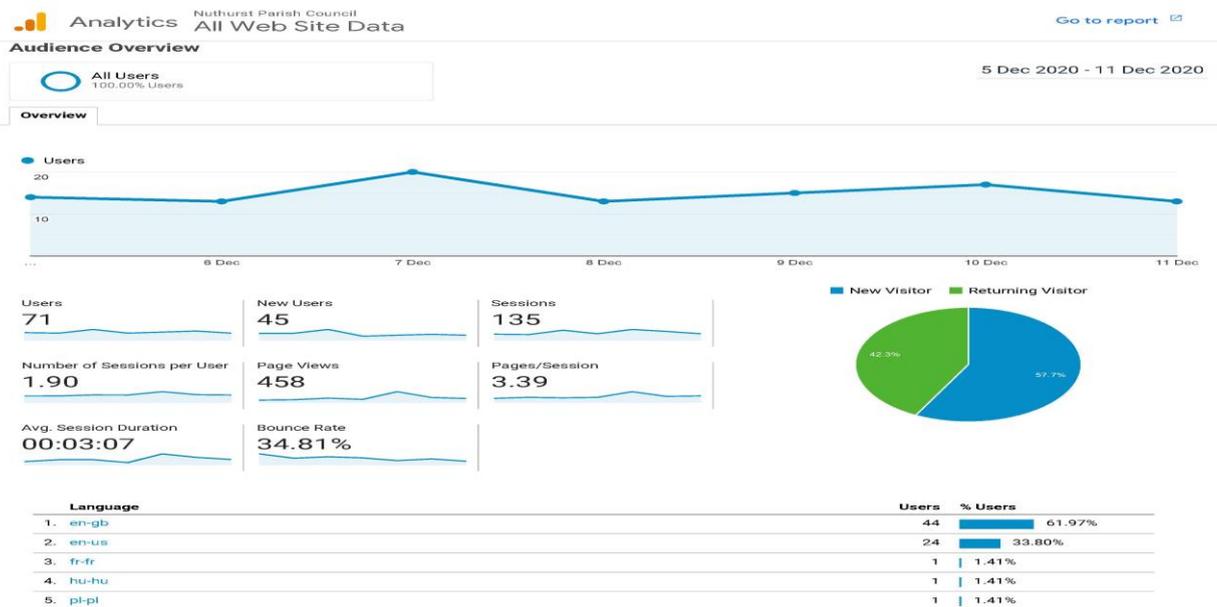
Maximum Speed recorded in 40 limit = **60mph(+50%)**

Date	Time	Type	Location	Recorded Vehicles	Letters Percent
18-11-2020	07:30 -> 09:30	BOOKED traffic heading North East	Nuthurst Street-Jctn of Harriot Close near bus stop next to School	2	2
19-11-2020	10:00 -> 11:00	BOOKED traffic heading West	Pound Lane-In the lay-by just Wear of Rycroft Meadow		
23-11-2020	09:00 -> 10:00	BOOKED traffic heading East	Nuthurst Road-Going South, 500 yards from Junction of A281 and Nuthurst		
26-11-2020	08:00 -> 09:00	BOOKED traffic heading North West	A281 Brighton Road-Lane entrance opposite Dun Horse Pub	1	0
01-12-2020	08:00 -> 09:00	BOOKED traffic heading North	A281 Brighton Road Monks Gate-Monks Gate		
02-12-2020	08:00 -> 09:00	BOOKED traffic heading North West	A281 Brighton Road-Lane entrance opposite Dun Horse Pub		

n/a%

Totals 3 2

Website Analytical Data



Clerks Update

- Pothole in Sedgwick Lane, going down the hill from A281 to Whites Bridge reported to WSCC Highways
- Street lantern outside Clovelly, Monks Gate repaired by SSE

Correspondence

Email dated 07.12.2020 from HDC Enforcement

Horsham District Council Weekly List of compliance cases received from 30.11.2020 -06.12.2020

Dear Parish Councils

As you will be aware, late last year a review of the Planning Compliance service at Horsham District Council was undertaken by the Planning Advisory Service (PAS). The Review Team were asked to give a view on the effectiveness of the Planning Compliance service in terms of meeting the needs of stakeholders, and whether those stakeholders' expectations are being managed effectively. The Review Team were generally satisfied that the Council was taking a reasonable approach in terms of what is enforced and what is not, and no evidence was found that cases were not being pursued that justified enforcement action.

One of the key recommendations of the Review was that the Planning Compliance Team should improve the interaction and communication with Parish Councils, building on recent improvements. Whilst training for both Councillors and Parish Councils has been provided, which the Review Team felt was a good start in terms of providing a wider understanding of the pressures the service has to encounter, it is acknowledged that this needs to be built upon. As a result it has been agreed that regular reporting of those cases received, and being dealt with, by the Team would help to manage expectations. This will be in the form of producing a list of the Planning Compliance investigation cases received the previous week, sent out weekly by email to all Councillors and Parish Councils.

Please find attached the weekly list of compliance cases received for the period from 30th November until 6th December 2020. The cases received within the SDNPA will be sent out separately.

Regards, Madeleine

Parish: Nuthurst PC

EN/20/0582 02/12/2020 Walnut Barn Kerves Lane Horsham West Sussex RH13 6RJ

Alleged: commencement of development works prior to planning permission being granted

Jo Hopkins

Email dated 07.12.2020 from Sussex Police
Be Aware of Lottery and Prize Draw Scams

In the know
Surrey and Sussex





Be Aware of Lottery and Prize Draw Scams

An infographic with a winter theme, featuring a blue background with white snowflakes and a row of dark green pine trees at the bottom. The main text is in white and red. On the right side, there are three logos: 'NATIONAL TRADING STANDARDS Scams Team', 'Friends Against Scams' (with 'SCAMS' in a red box), and 'SCAMNESTY 2020' (with a graduation cap icon).

Lottery/prize draw scams will claim you have won a large sum of money. However, you must pay a small fee in order to access the funds.

Re-gift your scam mail to Friends Against Scams for investigation! Find out how to do this on the Friends website:

www.friendsagainstscams.org.uk/scamnesty

We know that clicking links in E-mails may be unsafe. We are quoting some links below, but if you are reluctant to click on these then please feel free to search the web for Scamnesty, which should lead you to National Trading Standards website Friends Against Scams.

For week one of their #Scamnestycampaign, Friends Against Scams will be looking at lottery/prize draw scams. The infographic above explains the signs that a letter might be a scam. Check out the Friends website for more information on the campaign:
www.friendsagainstscams.org.uk/scamnesty#ScamAware

Lottery/prize draw scams will claim you have won a large sum of money. However, you must pay a small fee in order to access the funds. See the link for details on how to send your scam mail to the team this Christmas:
www.friendsagainstscams.org.uk/scamnesty#ScamAware#Scamnesty

Have you received post telling you you've won a lottery and all you need to do to claim the prize is send a small administration fee? This is a sign of a lottery scam. Take a stand against scams and send your scam mail to the Friends team! Find out more here:
www.friendsagainstscams.org.uk/scamnesty#ScamAware#Scamnesty

If you have received a suspicious E-mail then you can forward it to the National Cyber Security Centre at report@phishing.gov.uk. They will investigate it and take action where possible. Timely alerts from people like you help them to act quickly and protect many more people from being affected.

Please note... You should not report a crime to the NCSC in this way. If you think you may

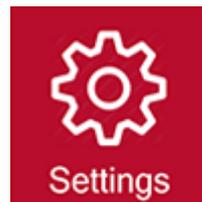
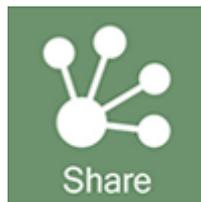
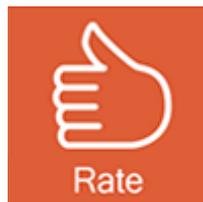
have been a victim of fraud or cyber crime, and live in England, Wales or Northern Ireland, you should report this to Action Fraud at www.actionfraud.police.uk or by calling 0300 123 2020. If you live in Scotland, you should report this to Police Scotland by calling 101.

If you're interested in joining Neighbourhood Watch, or want to find out more, visit www.sussexnwfed.org.uk or send an email to enquiries@sussexnwfed.org.uk.

Message Sent By

Derek Pratt MBE (NWN, Administrator, Sussex)

To reply or forward this email please use the buttons below or these links: [Reply](#), [Rate](#), [Forward / Share](#).



Email dated 07.12.2020 from Sussex Police
Improve Your Cyber Security By Taking Six Actions



Improve Your Cyber Security By Taking Six Actions

Dear Subscriber,

Due to coronavirus, more people will be doing their festive shopping online this year.

This means more opportunities for hackers to carry out cyber attacks. They often do this by targeting people and businesses using:

- * email and website scams
- * malware - software that can damage your device or let a hacker in
- * If hackers get into your device or accounts, they could access your money, your personal information, or information about your business.

[You can improve your cyber security by taking six actions:](#)

1 - Use a strong and separate password for your email

If a hacker gets into your email, they could:

- * reset your other account passwords
- * access information you have saved about yourself or your business
- * Your email password should be strong and different to all your other passwords. This will make it harder to crack or guess.

2 - Create strong passwords using 3 random words

When you use different passwords for your important accounts, it can be hard to remember them all.

A good way to create strong, memorable passwords is by using 3 random words.

Do not use words that can be guessed (like your pet's name). You can include numbers and symbols if you need to. For example, "RedPantsTree4!"

3 - Save your passwords in your browser

Saving your password in your browser means letting your web browser (such as Chrome, Safari or Edge) remember your password for you.

This can help:

- * make sure you do not lose or forget your passwords
- * protect you against some cyber crime, such as fake websites

It is safer than using weak passwords, or using the same password in more than one place.

4 - Turn on two-factor authentication (2FA)

Two-factor authentication (2FA) helps to stop hackers from getting into your accounts, even if they have your password.

5 - Update your devices

Out-of-date software, apps, and operating systems contain weaknesses. This makes them easier to hack.

Companies fix the weaknesses by releasing updates. When you update your devices and software, this helps to keep hackers out.

6 - Back up your data

Backing up means creating a copy of your information and saving it to another device or to cloud storage (online).

Backing up regularly means you will always have a recent version of your information saved. This will help you recover quicker if your data is lost or stolen.

For more information, and step-by-step instructions, please visit [cyberaware.gov.uk](https://www.cyberaware.gov.uk)

Message Sent By

Action Fraud (Action Fraud, Administrator, National)

To reply or forward this email please use the buttons below or these links: [Reply](#), [Rate](#), [Forward / Share](#).



Email dated 08.12.2020 from HALC
HALC Agenda 15.12.2020

HORSHAM ASSOCIATION OF LOCAL COUNCILS
c/o 78 Macleod Road, Horsham, West Sussex RH13 5JQ
Tel: 07817 289540 Email: horshamalc@gmail.com

Dear Member

You are hereby invited to the HALC Meeting to be held on:
Tuesday 15 December 2020
7.00pm – 9.00pm Via Goto Meeting

AGENDA FOR THE HALC MEETING

1. Welcome, attendance and apologies
 2. Guest Speaker: Ms Helen Peacock, HDC Environmental Coordination Manager and Mr Richard Black, Landowner Advisor Sussex Wildlife Trust to discuss HDC's Wilder Horsham District project.
 3. Approval of Minutes of the Meeting on 15 July 2020.
 4. Matters arising from item 3 – not on the agenda below.
 5. Government Night Flights Consultation – closing date 03 March 2021.
<https://www.gov.uk/government/consultations/night-flight-restrictions-atheathrow-gatwick-and-stansted-airports-between-2022-and-2024-plus-future-night-flight-policy/night-flight-restrictions>
 6. Coronavirus Disease COVID-19
 7. Reports from Representatives on Outside Bodies:
 - Standards Committee – update on recruitment of Parish Representative
 - WSALC
 - Sussex Surrey ALC
 - JAG
 - HDSWP
 - CPRE
 - CLC
 8. Members Questions and Comments.
 9. Date of Next Meeting – To be advised
-

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Surrey and Sussex



Sussex Police



Horsham News and Alerts

News and appeals

Man sadly dies in collision on A24 near Southwater



A man has sadly died following a collision on the A24 near Southwater. Police were called at 1.25pm on Sunday (6 December) to reports of a Lexus crashing into a tree.

Officers, ambulance and fire crews attended and a 24-year-old man - the passenger from the Lexus - was sadly pronounced dead at the scene. The driver was taken to hospital with serious injuries which are not thought to be life-threatening.

The road was closed in both directions between Southwater and Hop Oast roundabout. Two men - aged 19 and 28 - were arrested on suspicion of causing death by dangerous driving and have been taken to custody for questioning.

Police are appealing to anyone who witnessed the Lexus or a white Toyota being driven prior to the collision, or who has any dash-cam footage that could assist with enquiries.

Anyone with information is asked to report online or call 101, quoting Operation Hampstead.
<https://www.sussex.police.uk/news/sussex/news/witness-appeals/man-sadly-dies-in-collision-on-a24-near-southwater/>

Sussex Police issues courier fraud alert



Residents are being urged to stay alert following cases of courier fraud across and Sussex after the region has seen a small rise in reports.

Courier fraud is when a fraudster calls the victim pretending to be from the police or a bank and asks for money under false pretences. They will arrange for someone to pick up the money from the victim's home, leaving the victim out of pocket. Most recent cases have involved the suspect taking the victim's bank card and withdrawing money from their account.

In Sussex, the average loss to victims since August this year has been £8,249 with 76% of victims aged 75 and over. In the case study below, an elderly man was targeted by fraudsters pretending to be from his bank. Sussex has seen a rise of 7% in courier and impersonator fraud reports in August - November 2020 versus the same period in 2019.

A 78-year-old woman in Horsham had her bank cards taken on 16 November. The victim received a call from suspects pretending to be from her bank. They advised that that someone would attend her address to collect the card. The victim was given a reference number over the phone before a man came up to pick up her card. She was also asked for personal information including his PIN number.

After several days, the victim became aware of the scam and reported it to police. She had been alerted to it by her bank after large sums of cash were withdrawn from her account in Croydon. The victim lost a total of £840.

There's further information about how to protect yourself from courier fraud in the full story that can be seen by clicking on the link or going to our website.

Please pass this advice onto your loved ones, particularly those who are elderly or vulnerable. If you believe you or someone you know has been a victim of fraud, you can report information online or by calling 101. Always call 999 in an emergency.

For more information and advice about Operation Signature, Sussex Police's initiative to identify and protect vulnerable victims of fraud, please see the website here: <https://www.sussex.police.uk/advice/advice-and-information/wsi/watch-schemes-initiatives/os/operation-signature/>

<https://www.sussex.police.uk/news/sussex/news/sussex-police-issues-courier-fraud-alert/>

Witness appeal after man dies on A272 near Cowfold



Police investigating a death in Cowfold are appealing for witnesses to come forward. Officers and ambulance crew were called to the A272 East of Cowfold at 5pm on Sunday (6 December) to reports of a man in the road. A 55-year-old man from Crawley was sadly pronounced dead.

It is thought that the man may have been hit by a vehicle which did not stop at the scene. Enquiries are underway to establish the cause of death and the full circumstances of the incident. Police urge anyone who witnessed what happened or who may have any relevant dash-cam footage to come forward.

Anyone with information that could assist with the investigation is asked to report online or call 101, quoting Operation Origin.

<https://www.sussex.police.uk/news/sussex/news/witness-appeals/witness-appeal-after-man-dies-on-a272-near-cowfold/>

Help us keep Sussex safe

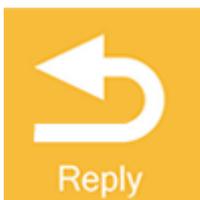
If you saw or heard anything, or have any information about any incident in this message please **contact us online**, email us at 101@sussex.pnn.police.uk or call **101**, quoting the reference number provided.

Alternatively you can contact the independent charity **Crimestoppers**, anonymously, on **0800 555 111**, or online at www.crimestoppers-uk.org

Links and attachments: Sussex Police will only ever link you to secure Websites we trust. We will only send you attachments where we believe it is absolutely necessary.

Message Sent By

Adur, Worthing & Horsham (Police, District Engagement Officer, Sussex)



Reply



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Email dated 08.12.2020, from HDC

Recycling and waste news: Christmas bin collection times | Single-use plastic recycling schemes | A group for young recycling champions



Recycling and waste news

for the Horsham District



Christmas and New Year bin collection times for 2020

Despite the changing restrictions due to the pandemic, our hardworking crews will be out collecting your bins over the festive period. However, there are some changes to when they are collected:

- There will be no collections on Christmas Day, the Boxing Day Bank Holiday on 28 December, or New Year's Day.
- Collection operatives will be working additional Saturdays on 2, 9 and 16 January to catch up and collections will be back to the normal schedule week commencing 18 January 2021.
- Garden waste collections will be suspended over the festive period and will resume on Wednesday 6 January. Any extra resources will be deployed to help with the additional recycling materials generated over the festive period.

To find out when your bins will be collected over Christmas and New Year, [check your bin collection calendar](#). Plus, [sign up to our bin calendar update emails](#) to be notified when there are changes to the calendar.

Check your bin collection day

If you require assistance to view the online personalised collections calendar please ask a family member or you can request a printed version via our Customer Contact Centre by calling 01403 733144.

Recycle single-use plastics with Sussex Green Living and Terracycle

Looking for a way to recycle crisp packets or baby food pouches? Sussex Green Living and Terracycle can recycle specific plastics that cannot go in your recycling bin.



Plastics such as crisp, biscuit and cake wrappers, tooth brushes and toothpaste tubes, baby food and yogurt pouches, cheese packaging, including Babybel wax and nets, cleaning and beauty products, pens, pet food pouches, dishwasher packaging, marigold gloves and many more can be recycled through [Terracycle](#).

The main recycling collection point is situated at The Quaker Meeting House, Worthing Road in Horsham RH12 1SL, with many micro drop-offs in villages around the District including Coolham, Billingham, Steyning, Amberley, Thakeham, Mannings Heath, Barnes Green, Storrington and Slinfold. They will be adding more villages soon.

A full list of plastics that can be recycled through the scheme can be found on the [Sussex Green Living website](#) which is updated regularly. Or join the [Sussex Green Living Recycling Facebook page](#) where they can answer any queries you may have.



A group for young recycling champions

Sussex Green Living has set up the Horsham Youth Eco Forum for children aged 11 and up. The forum is a place for local young environmentalists to gather, discuss and connect for an hour of planet-friendly chat.

At the moment the sessions are running online and the team have come up with some great ideas. Check out their 12 Days of Christmas tips, like this one: Re-use old card for gift tags by cutting squares out of old Christmas cards!



Find out more about Horsham Youth Eco Forum

Hot Bin Trial update

Amanda and her family continue to test out a Hot Bin for us and the latest stats are looking great.

In November, the family put 16.82kg of food waste into the Hot Bin and just 11.95kg into their general waste bin. That means they are composting more waste than they are throwing away, which is fantastic.



Our District
News from Horsham District Council

Home Editions Find an article Contact

Welcome to Our District

Our District is an online magazine full of community stories, Council news and updates about our services.

Horsham District Council

Get Our District magazine delivered straight to your email inbox:
www.horsham.gov.uk/magazinesignup

Stay connected



Parkside, Chart Way, Horsham,
West Sussex,
RH12 1RL



Email dated 08.12.2020 from NALC
NALC launches new guide on community business



NALC has today launched *The Good Councillor's guide to community business*, in partnership with the Plunkett Foundation and Power to Change.

The guide for parish, town and community councillors will set out the principles of what a community business is and help local (parish and town) councils to consider whether this form of business could be appropriate in their community.

This publication contains 12 sections and aims to help councillors learn about the development stages of a community business, consider their role and that of the local council and also learn from examples of where collaboration has succeeded in other areas. Furthermore, seven case studies of local councils are included along with a resource list of useful websites, to facilitate further learning about this form of business.

Community businesses are locally rooted, community-led, trade for community benefit and make life better for local people. There are 9,000 community businesses across England employing 33,600 people with assets of £890m. From pubs to libraries; shops to bakeries; swimming pools to solar farms; community businesses are creating great products and services, providing employment and training and transforming lives.

[Find out more about the guide](#)

Email dated 08.12.2020 from SSALC
New training events added

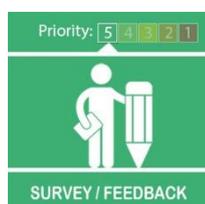
New SSALC online training dates have been released for January to March 2021 including New Clerks Induction, Councillors, Chairmanship and Finance plus some brand new events from Breakthrough Communications.

For further details and to book please visit the SSALC website at http://www.ssalc.co.uk/EventsTraining_19251.aspx

Kind regards, **Anna Beams**
Office, Training & Events Manager, SSALC Ltd
Direct Dial: 01273 830204

Email dated 1.12.2020, from Sussex Police
Sussex PCC Policing Priorities and Funding Survey

In the know
Surrey and Sussex



Sussex PCC Policing Priorities and Funding Survey

The pandemic has made life difficult for many people and it is also having an impact on public services including our police.

Katy Bourne, Sussex Police & Crime Commissioner, would like to hear what is important to you to help inform her Police and Crime Plan for Sussex and spending plans for the next four years.

Please click this link to have your say: [OSPCC Consultation](#)

We understand that people are rightly cautious about clicking on links. If you prefer, you can visit the PCC's website <https://www.sussex-pcc.gov.uk/> and then search for the Precept Survey 2021/22.

Thank you

Message Sent By Derek Pratt MBE (NWN, Administrator, Sussex)

Email dated 10.12.2020 from WSCC

Public Notice - Temporary Traffic Regulation Order - Nuthurst Road, Monks Gate - Start date: 24/12/2020

PUBLIC NOTICE

WEST SUSSEX COUNTY COUNCIL TEMPORARY TRAFFIC REGULATION

NUTHURST ROAD, MONKS GATE

NOTICE IS hereby given that in pursuance of the provisions of Section 14(2) of the Road Traffic Regulation Act, 1984, as amended, the use of (and parking on) **Nuthurst Road, Monks Gate** from junction with **Brighton Road to junction with Harriots Close** is temporarily prohibited from **24/12/2020 at 09.30 until 24/12/2020 at 15.00**

The restriction will be in place off peak only between 09.30 – 15.00

This closure is necessary to allow **Balfour Beatty to undertake urgent carriageway pothole repairs on behalf of WSCC**

Emergency vehicle, Residential and Pedestrian access will be maintained at all times

The alternative route for traffic will be signed on site

This restriction will be effective for a maximum of 5 days from the start date given above

Any queries about the effect of the closure on traffic using the highway please contact West Sussex County Council on 01243 642105

Any queries about the works please contact **Balfour Beatty on 01243 642105**

Dated **10 December 2020**

Matt Davey
Director of Highways, Transport and Planning



Email dated 10.12.2020 from WSCC
Annual Admissions Consultation 2020

Give us your views on proposed school admissions arrangements

Are you a parent or carer for a child between the ages of 2 and 18 or, do you have an interest in school admissions?

If so, we would like your views on our proposed admission arrangements for schools For the September 2022 entry.

We are currently consulting and would welcome your views on:

- Admission numbers for all schools
- The admission arrangements
- Proposed catchment changes in the Chichester area
- Associated changes in the Mid Sussex and Horsham areas as a result of the relocation of Warringlid Primary School to Pease Pottage

Nigel Jupp, Cabinet Member for Education & Skills, said: "We welcome people's views on our proposed admissions arrangements from September 2022, so I would encourage anyone with school-age children or with an interest in education to take part."

The consultation closes on Thursday 21st January 2021 and people can find out more information about the individual proposals and take part at www.westsussex.gov.uk/schooladmissions2022-2023

If you have any queries relating to this consultation or would like to request a copy of the consultation in an alternative format please email admissions.south@westsussex.gov.uk or telephone 03330 142903. If you are deaf or have difficulty hearing you can contact us by NGT text relay on 18001 03330142903, providing you have this app downloaded on your PC, laptop or smartphone.

Local voluntary aided or foundation school and academies will also be consulting if they are proposing any changes to their admission arrangements.

Email dated 11.12.2020 from WSCC

West Sussex COVID-19 News – latest figures - Christmas bubbles – Christmas travel – and more



- Latest coronavirus figures in West Sussex
- Christmas bubbles
- Travelling between 23 and 27 December
- Progress on Children's Services and Fire & Rescue Service recognised
- Last minute present ideas
- School travel survey
- Have you got questions about domestic abuse?

Latest coronavirus figures in West Sussex



Cases in West Sussex have risen slightly in the past week.

There were **539** new confirmed cases in West Sussex in the seven days up to Saturday 05 December.

This is **62.4** per 100,000 population (all ages).

Our [covid-19 data dashboard](#) is available on our website, showing information about the number of cases in local districts and boroughs as well as at county level.

West Sussex is currently in **Tier 2** 'High Alert' and this is being reviewed by Government next week.

You can familiarise yourself with the restrictions in full by [visiting the GOV.UK website](#).

Remember: Hands. Face. Space.

Thank you for your continued support.

[FIND OUT MORE](#)

Christmas bubbles

Local tier restrictions will be relaxed between Wednesday 23 and Sunday 27 December, to enable family and friends to form 'Christmas bubbles' of up to three households if they want to. Clear guidelines for Christmas bubbles are explained on the [Government website](#).



We must each continue to take personal responsibility to limit the spread of the virus and [protect our loved ones, particularly if they are vulnerable](#). If you are [clinically extremely vulnerable](#) you can still form a [bubble](#), but it does involve greater risks for you. You will minimise your risk of infection if you limit social contact with people that you do not live with.

[FIND OUT MORE](#)

Travelling between 23 and 27 December



Between Wednesday 23 and Sunday 27 December, you can travel between different tiers and other nations of the UK if necessary, to meet with your Christmas bubble. However, you should not travel if you have any coronavirus symptoms or have been told to self-isolate. And if you do have symptoms, [please book a test](#).

The number of days you need to self-isolate has changed from 14 to 10 days. This comes into affect on Monday 14 December.

The government's rules say you should not travel to see your bubble before Wednesday 23 December or travel back after Sunday 27 December except in exceptional circumstances (for example, if a member of your Christmas bubble develops coronavirus symptoms and you are required to self-isolate).

It's likely that transport routes will be busier than normal, so please:

- plan ahead, check for disruption before you leave, and avoid the busiest routes, as well as busy times
- avoid making unnecessary stops during your journey
- don't share a car with people not in your household or Christmas bubble

- where possible, keep your distance from other people when you travel
- wash or sanitise your hands regularly
- wear a face covering on public transport in England unless you're exempt.

You can find full travel guidance for the Christmas period on the government's website.

FIND OUT MORE

Progress on Children's Services and Fire & Rescue Service recognised

Children's Services in West Sussex will remain under the control of the County Council for at least another year in light of progress made; the Department for Education (DofE) has said.

The Council received a statutory direction to place services for Children and Families into a separate Children's Trust following an inadequate Ofsted report back in 2019, and a subsequent report by a children's commissioner appointed by the DfE to look at the Council's work.



As a result of improvements made since then, the Children's Commissioner, and Chief Executive of Hampshire County Council, John Coughlan, said in his recent report that there were 'compelling reasons why a company to deliver children's services functions on behalf of the Council is no longer required' and instead the Council should retain control of its children's services for a period of twelve months pending a review of improvement progress.

Paul Marshall, Leader of West Sussex County Council, said: "This is a significant step for the Council and demonstrates a huge amount of hard work by a great number of people but, more importantly, it is crucial for children and families living in our county."

The news comes shortly after West Sussex Fire & Rescue Service was told that an independent advisory panel set up to support improvement within the service is no longer needed.

The chair of the Independent Advisory Panel for West Sussex Fire & Rescue Service said the service has taken 'significant' steps to improve and 'is moving in the right direction in capable hands.'

Councillor Marshall added: "This Council has not been without its issues and to have such compelling evidence that we are driving forward improvements and

making real change is incredibly heartening. Both the Fire & Rescue Service and our Children's Services support us when we are at our most vulnerable and it is vital for our residents that we get those services right. I want to take this opportunity to pay thanks to all our dedicated staff who work tirelessly to support residents and these achievements are testament to their hard work. We will continue to strive for improvements and make the services we provide to the residents we serve the best they can be."

[FIND OUT MORE](#)

Last minute present ideas



If you've still got some shopping to do, then support your local shops if you can, adhering to the national health and safety guidance to help protect yourself and others. This includes:

- wearing a face covering inside any shop or business
- keeping a safe distance from people outside of your household
- washing your hands or using sanitiser frequently
- using cashless payments when possible.

Take a look at '[Shop Sussex](#)' on our [Experience West Sussex website](#) to find a feast of festive ideas for gifts and experiences with a local theme.

[FIND OUT MORE](#)

School travel survey

Do your children go to school in West Sussex? If so, then we want your views on the school run.

Please take part in our quick survey on school travel.

Your views and information will help us make decisions on how to create better, safer and more environmentally-friendly travel.

The survey closes midnight on Sunday, 20 December and we also want older students who get themselves to college or Uni to take part. Click on the link below to take the survey and please forward to any other parents you know.



[FIND OUT MORE](#)

Have you got questions about domestic abuse?

A purple and white graphic with text and a hand icon. The text reads: "THE ABUSE WASN'T PHYSICAL, HE NEVER HIT ME, BUT HE BROKE ME DOWN, BIT BY BIT, PIECE BY PIECE". Below this, it says "WORTH domestic abuse services are open 09:00 - 17:00 Monday to Friday for help, support and advice". At the bottom, it lists "Monday - Friday 0330 222 8181" and the hashtag "#YOUARENOTALONE".

"THE ABUSE WASN'T PHYSICAL, HE NEVER HIT ME, BUT HE BROKE ME DOWN, BIT BY BIT, PIECE BY PIECE"

WORTH domestic abuse services are open 09:00 - 17:00 Monday to Friday for help, support and advice

Monday - Friday **0330 222 8181** | **#YOUARENOTALONE**

What is domestic abuse? Does it only happen to women? Who can help?

We're encouraging residents to start talking and asking questions about domestic abuse this Christmas as part of our 'Ask Us Anything' campaign.

We're aiming to raise awareness of domestic abuse and to send a clear message that this type of abuse won't be tolerated in West Sussex.

You can submit your questions anonymously by email: askusanything@westsussex.gov.uk or via social media (using the #AskUsAnything) to the County Council's Community Safety Team. Every question will be answered by our panel of experts on [Facebook](#) and [Twitter](#).

Anyone who believes they are experiencing domestic abuse, or is worried about a friend, neighbour or family member, should contact West Sussex County Council's WORTH service by calling **0330 222 8181** or emailing DomesticAbuseServicesCentral@westsussex.gov.uk. Our trained advisors are ready to offer support.

FIND OUT MORE

CORONAVIRUS

**KEEP
WEST
SUSSEX
SAFE**



Visit our website for the latest advice and updates »

SPREAD THE MESSAGE NOT THE VIRUS
#KEEPWESTSUSSEXSAFE

**Email dated 11.12.2020 from NALC
Chief Executives Bulletin**

National Assembly

NALC's National Assembly, comprising councillors from each of the 43 county associations, met remotely on 8 December, here's a summary:

- At the start of the meeting, there was a minute's silence to mark the recent sad loss of Cllrs. Ken Cleary and Gordon Thurston, both had given so much to their national and county association and the wider sector over many decades.
- It was agreed to set up a task and finish group to consider lessons from the pandemic on NALC's governance and ways of working, including access to papers and email communications, which would feed into any wider stock-take of governance.
- The new **Good Cllrs Guide to community business** was launched at the meeting, colleagues from the Plunkett Foundation and Power to Change gave a short presentation (their **slides** are available in the members' area of the website in the Committees section under National Assembly).

- The [Quarterly Activity Report](#) was received (this is also in the Committees section, click on Corporate information and members' handbook).
- National Assembly noted good progress on NALC's big campaign themes of health and wellbeing and climate change, agreed on proposals for our next theme on young people and held a discussion on local examples informed by short presentations from Cllrs. Mike Drew and Richard Parry. Several further examples and issues were identified to be picked up in our work including youth services, counselling, safe spaces, grants, training in social media and even encouraging young people to enter the crab fishing industry! Please do share with us what you are doing with and for young people to policycomms@nalc.gov.uk .

New Good Councillor's guide to community business

As highlighted above, I was delighted we launched the new *Good Councillor's guide to community business* at this week's National Assembly, developed in partnership with the Plunkett Foundation and Power to Change. The guide aims to help local (parish and town) councils to better understand the principles of community business and help councils to consider whether it would be beneficial for their area. At the meeting, Chris Cowcher, head of community business, Plunkett Foundation and Nick Plumb, policy manager, Power to Change, provided a summary of what is a community business, the reasons for the collaborative work and an introduction to the guide. We were also joined by Allan Collard, an adviser at Plunkett Foundation and a parish councillor, who also shared his involvement with community business from a councillor perspective and encouraged councils to work together with other organisations and groups for the benefit of their communities. You read more in our news story [here](#), the joint press release is [here](#), and to read the guide for free please [log in](#) and see Development Tools.

In and abouts

I was thrilled to tune into the live stream of the historic inaugural meeting of the new Northampton Town Council on 7 December. Representing around 130,000 people the new town council becomes the biggest local (parish and town) council in the country and I want to congratulate colleagues at the Northamptonshire County Association of Local Councils (NCALC) for being so instrumental in its successful establishment. Congratulations also to Cllr Rufia Ashraf on being elected the first-ever chairman and along with NCALC we look forward to supporting and working with her and the council in the future. You can read more in this story in the [Northampton Chronicle](#) and on the Town Council's [Twitter](#), or watch the meeting again on

YouTube.

On 9 December, Jane Moore, senior solicitor and legal services manager, gave a presentation at the Lincolnshire Association of Local Councils' virtual seminar for clerks. Jane delivered a legal update on issues such as the holding of remote meetings, council powers in respect of Covid and implications further to the end of the Brexit transition period.

Local Council Award Scheme national panel

The Local Council Award Scheme thrives on supporting and celebrating local councils and having council peers at the heart of the accreditation process including on our national panel is vital to its success. I'd like to thank all the panel members who have continued to support the national panel, and if you'd like to join them and get involved in supporting this important initiative, you can express your interest through the following [form](#), 2021 dates are [here](#).

NALC Future of play event

We rounded off the calendar year of our [Rebuilding Communities](#) online series of events this week with an excellent event on the future of play, with speakers from the Association of Play Industries, the Local Government Association (LGA) and Play England. Here's what some attendees said: "Thank you for a very interesting, well run, event", "Really enjoyed it and found it extremely useful", "Very thought-provoking", "Easy to access...well run with good speakers".

Finance and Scrutiny Committee

NALC's Finance and Scrutiny Committee met remotely on 10 December, here's a summary:

- a minute silence was held for Cllr Gordon Thurston, a member of the committee, who sadly recently passed away.
- councillors received management accounts for the half-year and a projection for the year-end, these indicate a surplus by the end of March despite the challenges brought about by the pandemic, with savings through changed practices outweighing losses
- there was a considerable discussion about the risk and effects on future budgets and especially commercial income, but with a recognition that it is too early to tell how this will impact activities in the longer term.

CCN report on rural bus decline

The County Councils' Network (CCN) this week published their [Reversing the decline of county buses](#) report on their inquiry into rural bus decline, referencing our written evidence and picking

up a number of points we raised. The report includes new analysis estimating the decline in financial resources for local buses and usage since 2009/10. It argues for the forthcoming National Bus Strategy to provide significant resources, new powers and responsibilities for county areas to help reverse the decline of local bus routes, which we also argued for in our response. I was pleased to see Bishops Stortford Town Council and Hartley Wintney Parish Council included in the section on innovation in local provision, just two examples which illustrate the crucial difference rural local councils can make to the local transport agenda in their areas.

Update on new model code of conduct

I thought it would be useful to give a short update on the model councillor code of conduct being developed by the LGA. In the Summer we commented on the first draft which had been developed following extensive engagement across local government. More recently we were invited to give feedback on the second draft which had incorporated much of our earlier comments. The proposed final draft was considered by the LGA's executive board on 3 December and the agreed final version was expected to be published today but this is now likely to be next week. What has been published is the [consultation report](#) and the [LGA's response to the consultation findings](#). In terms of our next steps, we will be assessing and considering further the final code, continuing to engage with the LGA on guidance and other support, and we envisage holding an event/s on the code next year. I will update you with further information when we have it!

And finally...

Keep communities at the heart of planning is the key message in an excellent article by our policy manager, Chris Borg, in the new [December/January edition Public Sector Executive magazine](#) (which also makes the front cover!).

Email dated 10.12.2020 from WSCC

News release - West Sussex Unwrapped Christmas Special goes live next week





West Sussex Unwrapped, a joint venture between West Sussex Record Office and Screen Archive South East, is back for a Christmas special.

Following on from the successful 10-week series launched earlier this year, this short compilation gives an insight into a West Sussex family waking up and opening presents on Christmas morning.

The film invites you to join Mary and Peter, and their daughters Jill and Ruth, as they celebrate a happy 1970s Christmas at their home in East Grinstead. From pillowcases filled with presents to an automated barking dog toy, this film is a joyful reminder of Christmases past.

The Record Office will be complementing the archive film with a special festive blog post, which will include plenty of Christmassy photographs from around the county, posters and programmes from past pantomimes hosted by Chichester Festival Theatre and a look at wartime Christmases through diaries and photographs.

Duncan Crow, West Sussex County Council Cabinet Member for Fire and Rescue and Communities, said: "It has been a tough year for people in West Sussex and across the UK, but these West Sussex Unwrapped videos, which were launched in the summer, have been a welcome distraction and have given us a glimpse into the county's extraordinary past. This Christmas addition to the Unwrapped series is another fantastic episode and a great way to add to this unique living history book lovingly created by the Record Office and Screen Archive South East."

Dr Frank Gray, the Director of Screen Archive South East, said: "After such a strange and difficult year, it's such a pleasure to create a video Christmas cracker! Our films represent all aspects of the year in West Sussex and we've welcomed this opportunity to focus on Christmas and the joyous ways in which film-makers capture this special day."

The Christmas edition of West Sussex Unwrapped will be live at 10am on Tuesday 15 December and can be found on the West Sussex Record Office blog - <https://westsussexrecordofficeblog.com/>



University of Brighton



Notes to Editor

Screen Archive South East – who are they and what do they do?

Screen Archive South East is a publicly funded regional film archive and has served this region of England ever since it was established in 1992 by the University of Brighton in association with the West Sussex Record Office, the British Film Institute and a consortium of the region's record offices.

Screen Archive South East is dedicated to collecting, preserving, digitising, cataloguing and providing public and commercial access to their film, videotape, magic lantern slide and digital file collections. Its collection of over 25,000 lantern slides and moving images documents the rise of screen culture in the region and represents primarily the changing nature of life in the South East from the late 19th century to the present day. Its Conservation Centre and climate-controlled vault are located at the West Sussex Record Office at Chichester and in 2009 the archive was recognised by the BFI as a significant UK film collection.

Screen Archive South East is always on the look-out for new films to add to their public collection, be they films, videotapes or digital files. It welcomes potential donors and depositors to get in touch to discuss their films and the ways in which these moving image treasures can be preserved for future generations to enjoy.

Contact email: screenarchive@brighton.ac.uk

Website: <http://screenarchive.brighton.ac.uk>

West Sussex Record Office – who are they and what do they do?

West Sussex Record Office looks after the historical archives of the county of West Sussex and makes them accessible for people to explore and carry out research. The Record Office takes in archives, including digital records, on a regular basis and currently holds over eight miles of records dating back over 1,200 years. These include the archives of local government, the Cathedral and Diocese of Chichester and its parishes and the records of businesses, families, estates, societies and schools. The Record Office also holds the records of West Sussex hospitals, the West Sussex Constabulary and The Royal Sussex Regiment. Together they tell the fascinating story of the people, places and events in the county and provide current and future generations with a source of inspiration and an ever-growing body of fascinating material to discover.

West Sussex Record Office was set up in 1946 and is part of West Sussex County Council. It is an Accredited Archive Service that is licensed as a Place of Deposit for public records by The National Archives. The purpose-built archive centre in Chichester houses environmentally controlled strong rooms to ensure the long-term preservation of the collections, a conservation workshop, a digitisation studio and a public search room where people can come to use the collections. West Sussex Record Office works with a wide variety of partners and stakeholders including Screen Archive South East, whose collections compliment and link into the West Sussex archives in many intriguing and exciting ways.

Contact email: record.office@westsussex.gov.uk

Website: <https://www.westsussex.gov.uk/leisure-recreation-and-community/history-and-heritage/west-sussex-record-office/>

Email dated 10.12.2020 from WSCC

West Sussex Transport Plan Review Survey Reminder

Dear All,

This is a reminder that the West Sussex Transport Plan Review Survey closes on Thursday 17th December. To complete the survey, please visit: www.westsussex.gov.uk/WSTPSurvey

If you have already submitted a response, thank you for completing the survey. If you have any questions, or would like to get in touch with the team, please contact ltip@westsussex.gov.uk; 01243 642105.

Kind regards,

Transport Planning and Policy Team
West Sussex County Council

From: CCD Local Transport Plan

Sent: 05 November 2020 15:21

To: ltip@westsussex.gov.uk

Subject: West Sussex Transport Plan Review Survey

Dear All,

West Sussex County Council has started a review of the West Sussex Transport Plan (WSTP). The current plan, which covers the 2011-26 period, needs to be reviewed to take account of changes to national and local policy, such as the Government's legally-binding commitment to achieve net zero carbon by 2050. The new plan will set out how we aim to continue supporting the economy and communities while protecting the environment. We will consider the best approaches to tackle key transport issues such as congestion, road safety and pollution, and set out our plans for all modes of transport.

We are asking stakeholders, such as local groups, authorities and transport providers, to complete a survey to gather information about their key issues and priorities. The survey is accessible to all, so individual members of the public can also submit their views if they wish to do so. The survey closing date is Thursday 17th December 2020. To complete the survey please visit: www.westsussex.gov.uk/WSTPSurvey

The survey results will help shape the draft version of the plan, which will be published for public consultation in summer 2021. We aim to adopt the plan in early 2022.

If you have any questions, or would like to get in touch with the team, please contact ltip@westsussex.gov.uk; 01243 642105.

Kind regards, Transport Planning and Policy Team

**Email dated 09.12.2020 from SSALC
Sussex Road Network Update**

Roads Network Activity Update Week 15, 9th December 2020

Author: Nigel Rogers
Date: 09/12/2020

Context

There are 3 Policing operations associated with the road network in Sussex. They are:

Op. Mainstay – The overall plan for reducing killed and seriously injured on the roads

Op. Krypton – To disrupt criminality on the roads targeting hotspots and high harm offenders

Op. Downsway – The local policing response to local issues supported by partners and Ops Command as detailed below:

During the recent months, both the PCC Office and Sussex Police have received numerous correspondence from residents and communities across Sussex in relation to anti-social driving / riding. Work has been undertaken to assess these issues.

The issues are at their worst during periods of nice weather, and especially on the weekends. The principle complaints are;

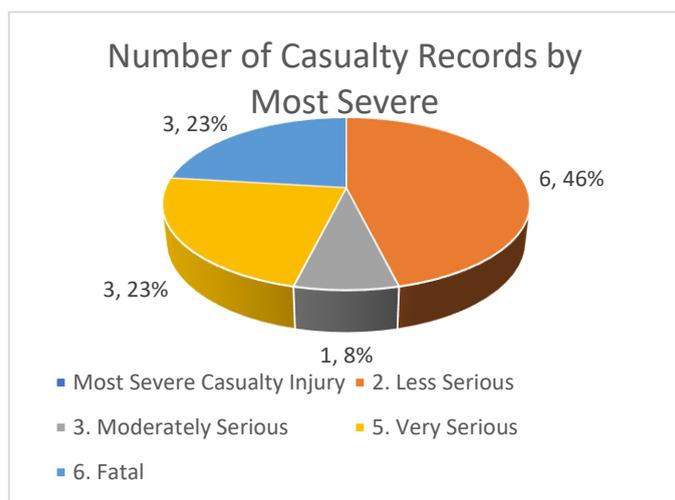
- (1) The speed of vehicles
- (2) The manner of driving or riding of those vehicles, and in particular dangerous overtaking
- (3) The noise generated by vehicles, in particular motorcycles.

Since 2013 there has been a gradual increase in the number of deaths caused by road traffic collisions in England and Wales. Sussex started increasing from 2015, peaking in 2016 and 2017 the overall trend is now showing signs of year on year reduction

Killed and Seriously Injured

Killed / Seriously Injured on the roads (KSI) at today's date in:	
2019: Killed - 40 / Serious - 1038	2020: Killed - 43 / Serious - 869

Fatal	Serious	Contributory Factors
Op Hampstead		2 vehicles reported as racing. One lost control veered to the nearside hitting a tree and the Armco – Passenger declared deceased at scene.
Op Origin		High risk missing person declared deceased at scene. No vehicle at scene but debris suggested a Peugeot or Citroen. ANPR carried out leading to an offending vehicle being traced. At this time it is unclear if the deceased has died from (apparent) self-inflicted knife wounds to wrists and throat or from the collision.



	2. Less Serious	3. Moderately Serious	5. Very Serious	6. Fatal
ADUR	1			
BRIGHTON AND HOVE	2	1		
HORSHAM			1	2
LEWES			1	
MID SUSSEX			1	
ROTHER	1			
WEALDEN	1			1
WORTHING	1			

Date	Short Term Activity	Owner
01/12/2020	Op Dragonfly – Christmas drunk/drug driving campaign	Ops. Command

Date	Medium Term Activity	Owner
Ongoing	Supporting divisional areas with Op Downs way	Ops. Command

Fatal 5 Activity			
Advice	76	Seatbelt	2
Summons	7	No Insurance	30
Excess Speed	96	Mobile Phone	4
Warning	2		

The Commercial vehicle units has been busy resulting in the following offences		
Location	Offences	Vehicles stopped
A27, A281, A23	Condition & use, No Insurance, Overweight	3
A23 Handcross	Tyre, No Tax, Overweight	3
A26 Newhaven port / Beddingham	Overweight, No Tax	28
A23 Handcross	Insecure Loads	3

Ops Command DPA	
Op Footprint	68 hours
Brighton KSI 2 wheel Powered	38 hours
Op Atlanta & Dreon (East Sussex Crime)	31 hours

Prosecution Teams Data October 2020

Collision and Disclosure team (2xTL/9xFTE support staff) @ 11/10/20

Ops Command Arrests

Disqualified driving	3
Due Care/Dangerous	2
Section 5	21
Section 5a	22
Other offences	38
PWI	6

Crash Collisions reported	651	Total collisions	93
Total awaiting triage Inj	113		
Total awaiting triage DO	201		
New letters from 3 rd parties	190	Collisions allocated for investigation	33
NY actioned oldest letter	7/9		
Post (NIPs/T78s/Court Files/SDC files)	494	Cases under investigation	18
Total not yet actioned	0		
Inbox (internal and external)	58	Cases awaiting allocation	60
Total not yet answered	58		

Court Presentation Officers (CPO)	
<u>Establishment</u> 4 x CPO's (line managed by PCR review CD)	Oct
Police Led Prosecutions (PLP) cases in court	368
Single Justice Procedure (SJP) cases in court	1026

Case file Review CD Team	
<u>Establishment</u> 4 FTE	Oct
Number of cases reviewed	354
Number rejected	92
Number of PCR's raised	262

Warrant Enforcement Bureau (WEB)	
<u>Establishment</u>	Oct

1.2 CD FTE	
4.16 FTE admin staff	
Emergency recalls	5
Emergency recalls executed within 48 hours	3
Standard recalls	20
Standard recalls executed within 96 hours	19
EAW's received	3
EAW's extradited	0
FTA warrants via Bischard	120
All other warrants via Bischard	36

COMMUNITY SPEED WATCH ACTIVITIES

	Week 12	Week 13	Week 14	Week 15	Month Total
All Records	181	421	473	365	1440
DVLA Valid Records	176	392	443	341	1352
Excessive speeder records	14	29	38	71	152
Max speeder 30mph	48	55	62	67	232
Max speeder 40mph	0	64	62	55	181
Document Offences	10	20	37	17	84
Invalid record	425		191	294	485
Case filed	0	0	2	0	2
Letter sent	0	349	183	0	532
Pending	147	14	27	71	259

Planned CSW activities for week commencing 7th December	
07/12/2020	7 sites including Crawley, Nutley Maresfield, Haywards Heath, Etchingham
08/12/2020	20 sites including Northiam, Ditchling Spatham, Chichester City, Storrington, /Burwash, Selsey
09/12/2020	13 sites including Buxted, Storrington, Ninfield, Battle, Angmering
10/12/2020	8 sites including Lewes Glynde, Houghton Arundel, Battle Netherfield, Ninfield
11/12/2020	7 sites including Christs Hospital, Lewes, Storrington, Northiam
12/12/2020	2 sites Burwash, Storrington
13/12/2020	4 sites Storrington, Burwash, Chailey, Rushlake Green
14/12/2020	Currently no groups have notified any activity

Operation Crackdown			
Careless/Inconsiderate	91	Overtaking on double white lines	1
Close pass of a cyclist	18	Parking on Zig Zag Lines	15
Driving under the influence of drink/drugs	6	Red Light	6
Driving whilst using mobile phone	11	School Crossing Patrol	2
Driving with no licence/insurance	14	Speeding	25
Excessive noise	11	Speeding (CSW)	3
No MOT	13	Unnecessary Obstruction	16
No seatbelt	0	Vehicle condition and use	9

Innovation/Engagement

- Divisions are continuing to undertake local events under the Op Downs way banner
- The acoustic speed cameras are continuing to be evaluated. Recent meeting with 24Acoustic to discuss moving the technology forward with the aim of having two trial projects underway by spring 2021.

