

Nuthurst Parish Council 3rd March 2021

Report Item 236-20/21vi

Clerks Holiday Entitlement

To; Councillors

From; Clerk

Recommendation - to approve the Clerk carrying over nine days holiday into her 2021/22 allowance.

Carried over from 2019/20 – 3 days

Holiday Allowance 2020/21 – 17 days (15 days pro-rata for part time employee plus 2 statutory days)

Total Holiday due 2020/21 – 20 days

Holiday taken 2020/21

April 14, 15, 16 – worked 8 hours (2 days holiday)

August 6 – (1 days holiday)

August 18, 19, 20 – worked 8 hours (2 days holiday)

December 24, 29, 31 (3 days holiday)

Total Holiday – 8 days

Holiday remaining – 12 days

My contract states that I can carry over 5 days, which would mean I have 7 days to take between now and 31st March.

Please could I take 9, 10, 11 March as holiday and carry an additional 4 day over into my 2021/22 allowance, taking these days off on 1, 6, 7, 8 April, giving me a week off over Easter.