



NUTHURST PARISH COUNCIL

You are hereby summoned to attend a meeting of Nuthurst Parish Council that will take place on
Wednesday 15th September 2021, at Mannings Heath Village Hall, commencing at **7.30pm**

Cllrs: Mr O Hydes OBE (Chairman) Mrs J Assassi Mr J Bromley Mr N Bryant (Vice Chairman) Mr R Cato Mrs J Chaytor	Mrs J Chaytor Mrs D Harber Mr C Kenny Ms D Ingram Mr T Nelson
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Mrs Sarah Hall

Sarah Hall

Clerk to the Parish Council

9th September 2021

Precautions:

The Parish Council is mindful of sharply rising Covid infection rates and the need to keep residents and councillors as safe as possible. Therefore, it will continue with arrangements, as before, and asks for everyone's co-operation.

- 1) All councillors and residents are asked to wear masks throughout the meeting, even when speaking.
- 2) Residents wishing to attend Parish Council meetings are asked to register with the Clerk beforehand to facilitate any necessary notifications of a local outbreak.
- 3) The Parish Council will continue to sanitise furniture etc and to keep the toilets out of use, except in an emergency.
- 4) Chairs will continue to be socially distanced.

AGENDA

086-21/22	CHAIRS OPENING REMARKS AND RULES FOR THE SAFE CONDUCT OF THE MEETING.	Chairman
087-21/22	ATTENDANCE AND APOLOGIES FOR ABSENCE - to receive and approve apologies for absence from councillors.	Clerk
088-21/22	DECLARATIONS OF INTEREST - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.	All
089-21/22	APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING - to consider for approval the minutes of the Full Parish Council meeting held on 21 st July 2021 for confirmation and signing as a correct record by the Chairman.	All
090-21/22	COMMITTEE MINUTES / REPORTS – to consider for adoption the minutes approved by the following Committees: Open Spaces and General Maintenance Committee – 8 th July 2021 Planning Committee – 8 th July 2021	All

091-21/22	CHAIRMAN'S ANNOUNCEMENTS - to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council. <i>(NOTE: decisions cannot be made under this item it is for information only)</i>	Chairman												
092-21/22	PUBLIC SESSION - to receive any questions, representations or petitions from members of the Public. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.	Public												
093-21/22	DISTRICT AND COUNTY COUNCILLOR'S REPORTS To receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Toni Bradnum.	Nigel Jupp Toni Bradnum												
094-21/22	<p>PLANNING MATTERS</p> <p>i. NEW APPLICATIONS– to consider the following planning applications:</p> <table border="1" data-bbox="244 663 1331 1346"> <thead> <tr> <th data-bbox="244 663 512 712">Number</th> <th data-bbox="512 663 1331 712">Applicant & Reason</th> </tr> </thead> <tbody> <tr> <td data-bbox="244 712 512 931">DC/21/1798 03.09.2021</td> <td data-bbox="512 712 1331 931">Reserved matters application for the provision of detailed design of the scheme following approval of DC/18/1792 (Outline application for the erection of 5 residential dwellings and associated works). Relating to Appearance, Landscaping, Layout and Scale. Great Ventors Development Site, Coolhurst Close, Monks Gate</td> </tr> <tr> <td data-bbox="244 931 512 1043">DC/21/1835 02.09.2021</td> <td data-bbox="512 931 1331 1043">Erection of a single storey detached brick garage to the front of the site. 6 Lime Kiln Road, Mannings Heath</td> </tr> <tr> <td data-bbox="244 1043 512 1122">DC/21/1841 02.09.2021</td> <td data-bbox="512 1043 1331 1122">Erection of a single storey rear extension 8 Woodlands Walk, Mannings Heath</td> </tr> <tr> <td data-bbox="244 1122 512 1234">DC/21/1946 27.08.2021</td> <td data-bbox="512 1122 1331 1234">Conversion of existing barn to form a two-bedroom carbon neutral live/work dwelling with associated landscaping works. Pemberley, Copsale Road, Maplehurst</td> </tr> <tr> <td data-bbox="244 1234 512 1346">DC/21/1962 02.09.2021</td> <td data-bbox="512 1234 1331 1346">Demolition of existing garage and erection of a single storey side extension. Christmas Cottage, Nuthurst Road, Monks Gate</td> </tr> </tbody> </table> <p>ii. DECISIONS To note Nuthurst Parish Councils delegated decisions. To note HDC planning decisions, applications going to committee, Enforcement numbers and appeals lodged with the Planning Inspectorate.</p> <p>iii. RE-INSTATEMENT OF FOOTPATH 1806 (WINTHRIFT, NUTHURST STREET) To provide an update on the re-instatement of footpath 1806.</p> <p>iv. BUCK BARN AND LOCAL PLAN To provide and update on Buck Barn and the Local Plan.</p> <p>v. PLANNING UPDATES</p>	Number	Applicant & Reason	DC/21/1798 03.09.2021	Reserved matters application for the provision of detailed design of the scheme following approval of DC/18/1792 (Outline application for the erection of 5 residential dwellings and associated works). Relating to Appearance, Landscaping, Layout and Scale. Great Ventors Development Site, Coolhurst Close, Monks Gate	DC/21/1835 02.09.2021	Erection of a single storey detached brick garage to the front of the site. 6 Lime Kiln Road, Mannings Heath	DC/21/1841 02.09.2021	Erection of a single storey rear extension 8 Woodlands Walk, Mannings Heath	DC/21/1946 27.08.2021	Conversion of existing barn to form a two-bedroom carbon neutral live/work dwelling with associated landscaping works. Pemberley, Copsale Road, Maplehurst	DC/21/1962 02.09.2021	Demolition of existing garage and erection of a single storey side extension. Christmas Cottage, Nuthurst Road, Monks Gate	<p>Chairman Cllr J Bromley</p> <p>Chairman Cllr T Nelson</p> <p>Chairman Cllr D Harber</p> <p>Chairman Cllr N Bryant</p> <p>Cllr T Nelson Cllr D Harber</p> <p>Chairman Chairman</p> <p>Chairman</p> <p>Chairman Chairman</p>
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095-21/22	<p>FINANCE</p> <p>i) To approve the schedule of invoices for payment, totalling £3,865.45 and to note the receipts totalling £117.86 (June & July).</p> <p>ii) To approve the Nat West current account June & July and savings account June & July bank reconciliations.</p> <p>iii) To approve the detailed Receipts and Payments for June & July 2021.</p> <p>iv) To approve the quarterly figures, for April, May & June 2021 (1st Quarter) Detailed Receipts & Payments.</p>	Cllr T Nelson & Clerk												

	<p>v) To approve the transfer of £2,000.00 from the Parish Survey Budget to the Traffic Calming budget.</p> <p>vi) To approve removing Cllr J Mercer as an authorised signatory and replacing with another Councillor.</p> <p>vii) To consider the request from the West Grinstead Action Group (WGAG) for a grant of £1,000.00</p> <p>viii) To consider a request from Age UK for a donation of £200.00</p>	
096-21/22	<p>LOCAL ASSOCIATION, OTHER BODIES AND TRAINING REPORTS – to receive reports from any Councillor who has represented the Parish Council on outside organisations or training events. <i>(NOTE: Decisions cannot be made under this item it is for information only)</i></p> <ul style="list-style-type: none"> • HALC Meeting 4 August 2021 – Cllr O Hydes • Local Plan Workshop 6 September 2021 – Cllr O Hydes & Cllr N Bryant 	Chairman
097-21/22	<p>RECOMMENDATIONS FROM THE OPEN SPACES & GENERAL MAINTENANCE COMMITTEE To approve the recommendation from the Open Spaces and General Maintenance Committee Meeting held on 2 September 2021;</p> <p>i) It was RESOLVED to make the following RECOMMENDATION to Full Parish Council: If possible, the committee would like to proceed with the full replacement of the children’s play area and make an attempt to secure the funds. If this is unsuccessful the committee will look at the partial replacement of the equipment.</p>	Chairman Cllr D Harber
098-21/22	<p>OPEN SPACES IN THE PARISH</p> <p>i) To note the contents of the monthly report (September) on the children’s play area.</p> <p>ii) To consider and approve the quotation from Horsham Fencing to repair the fencing around the children’s play area.</p> <p>iii) To provide an update on the planting of two trees on the triangle of land outside the old Mannings Heath village store (draft WSCC Highways licence).</p> <p>iv) To provide an update on the proposals for Woodlands Walk.</p>	Cllr N Bryant Chairman
099-21/22	<p>PARISH PLAN To discuss and approve the draft Parish Plan.</p>	Chairman
100-21/22	<p>UPDATED POLICIES To approve the following updated policies (without amendment)</p> <ul style="list-style-type: none"> • Adverse Weather • Bullying and Harassment • Confidential Reporting Policy • Co-Option Policy (including application form) • Email and Internet Usage • Grant Awarding Policy • Health and Safety Policy • H&S Notice to Contractors • Investment Policy • Members Allowance • Member Officer Relation Policy • Recruitment Policy • Reserves Policy • Statement of Intent as to Community Involvement • Training and Development Policy 	Chairman

101-21/22	COMMUNITY IDEAS FROM THE WI To consider a request from the WI to plant a tree near the pavilion and replace a single slat bench with a memorial bench.	Chairman
102-21/22	REPRESENTATIVE ON CAGNE PARISH COUNCIL FORUM To appoint a representative to attend the CAGNE Parish Council forums.	Chairman
103-21/22	ANNUAL ASSET CHECK To consider a member and date to assist the Clerk with the annual asset check.	Chairman
104-21/22	ITEMS TABLED FOR INFORMATION <ul style="list-style-type: none"> • West Sussex Transport Plan 2022-2036 (consultation closes 8 October 2021) • Gatwick Airport Northern Runway Plans (consultation closes 1st December 2021) 	Chairman
105-21/22	MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA	All
106-21/22	DATE OF NEXT MEETING – The next meeting will be held on 20th October 2021 , in Mannings Heath Village Hall, commencing at 7.30pm . (the meeting will be conducted in accordance with government guidelines).	Chairman

Circulation: All Parish Councillors

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.