

NUTHURST PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on
Wednesday, 15th September 2021 commencing at 7.30pm.

PRESENT: Cllr O Hydes OBE (Chairman), Cllr J Bromley, Cllr N Bryant (Vice Chairman), Cllr J Assassi, Cllr J Chaytor, Cllr D Harber, Cllr W Ingram, Cllr C Kenny and Cllr T Nelson.

ALSO, IN ATTENDANCE: Sarah Hall (Parish Clerk), County Councillor Nigel Jupp (joined 8.30pm), District Councillor Toni Bradnum, and 10 members of the public.

086-21/22 CHAIR'S OPENING REMARKS AND RULES FOR THE SAFE CONDUCT OF THE MEETING

The Chairman welcomed the Councillors, District Councillor and members of the public to the September meeting.

Several local people who have had two vaccines have still caught covid. Nationally, infections rates are high and scientists are predicting a difficult autumn and winter. The Parish Council are therefore asking attendees to wear face masks throughout the meeting, even when speaking, and to continue to social distance.

087-21/22 APOLOGIES FOR ABSENCE

It was **RESOLVED** to **APPROVE** the apologies for absence from Cllr R Cato.

088-21/22 DECLARATIONS OF INTEREST

It was **RESOLVED** to **NOTE** Cllr D Harber and Cllr T Nelson's Personal Interest in planning application DC/21/1798 (Great Ventors Development Site), as defined under the Localism Act 2011 and the Parish Councils Code of Conduct.

089-21/22 APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING

It was **RESOLVED** the [**Minutes**](#) of the Full Council meeting held on **21st July 2021** be confirmed as a correct record of the meeting and be signed by the Chairman. (Vote – unanimously approved).

090-21/22 COMMITTEE MINUTES/REPORTS

It was **RESOLVED** that the minutes approved by the following Committee be **ADOPTED**.
[**Open Spaces and General Maintenance Committee**](#) – 8th July 2021
[**Planning Committee**](#) – 8th July 2021

091-21/21 CHAIRMAN'S ANNOUNCEMENTS

"We have noted Councillor Mercer's resignation from the Parish Council and his wish to devote more time to his new role as a County Councillor. Can I take this opportunity to record our thanks to him for his service to the residents of this Parish and extend our best wishes for the future. The Parish Council is seeking to co-opt a new Councillor."

This is a good moment for me to acknowledge all the time and effort our current Parish Councillors put in to reading briefing papers, examining planning applications and attending so many meetings during the year. In addition, our Vice Chair spends much time checking the play equipment and mending Parish assets. These days, it is not easy being a Parish Councillor and we should not forget to thank them, and so that is what I'm doing tonight.

Finally, we are resuming the Parish Council walks. The first one will be on Sunday 3 October starting from St Andrews School Nuthurst at 9am. The theme will be autumn's harvest looking at the berries and nuts etc that provide food for our birds and animals and it will be led by Jonathan Simons."

The Vice Chairman recorded his thanks to the Chairman and this was echoed by all Councillors present.

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PUBLIC SESSION

The Clerk read out the following statements on behalf of parishioners who were unable to attend the meeting:

A Maplehurst resident's objection to DC/21/1946 (Pemberley)

- i) *It has already been established the development location is within the countryside in policy terms and outside the built-up boundary and is therefore overdevelopment.*
- ii) *The overall size of the complex, when taking into account the other buildings she has permission for, would be vast and is inconsistent within the setting of Maplehurst which is made up of smaller properties.*
- iii) *The location is not sustainable; nil transport links, nil services, and reliance of private vehicles, etc. and the minor landscaping factors and solar panels included in this application will do little to mitigate for the buildings overall impact*
- iv) *Proposed use as a live/work dwelling; despite the applicant assuring us that her business is 'small-scale' there would be no guarantee that her business wouldn't expand, or that a subsequent owner wouldn't run a larger scale operation from the dwelling, these factors will have an impact on the amenity of nearby residents and Maplehurst.*

A Woodlands Walk resident's objection to the proposal in the field behind Woodlands Walk.

'Good evening councillors

I have been asked to represent 117 users and residents who voted in your 'have your say' survey - for you to abide by the survey results of 53% of residents in favour of leaving the Woodlands Walk Field 'as it is.'

According to the survey results - you have no mandate or public agreement to plant trees or install any other items on this field.

We are also extremely disappointed that you felt you had to issue a public notice stating there has been a 'misunderstanding?'

What misunderstanding - there is none it appears to be with you - on your leaflet you state 'Picnic Bench, but you have just amended the minutes to read 'Picnic Area.'

The above residents and those who voted in your survey on the Woodlands Walk Field open space are officially asking you to withdraw this project from your parish plans in accordance with the parish's survey results.

We request this statement is recorded in tonight's minutes and raised at the full meeting of Nuthurst Parish Council on the 15th September 2021'

A Monks Gate resident spoke of his concerns about DC/21/1798 (Great Ventors development site). When his house was purchased he was aware that there was outline planning consent for up to 5 more houses on the Great Ventors site and accepted it. However, he is very concerned about the following:

- i) The impact of plots 1 and 5 on the light and privacy
- ii) Whether provision for parking and turning in the new development is adequate
- iii) Whether provision for drainage is adequate
- iv) The number of lights on the proposed site is excessive

A Nuthurst resident advised that the land to the rear of Millers Mead had recently been sold, but there were still a number of outstanding matters. The gate needs to be removed, the fence needs moving and the surface of the footpath remains unsatisfactory. There are also concerns about who owns and is responsible for maintaining the ditch.

In reply to the resident's concerns the Chairman of the Parish Council advised that the Parish Council were aware of the issues with the gate, fence and Core grass. The Clerk has written to WSCC PROW a number of times but has not received a reply. It is understood that the ditch is owned by the person who made the original planning application. The ditch runs along the fence to the rear at the rear of the Micklepage development.

The director of Beatrice and Mae Homes spoke about DC/21/1798 (Great Ventors Development Site). The applicant had grown up in the hamlet of Monks Gate and has read the Parish Design Statement. Consideration had been given to the height of the houses and the height of two of the dwellings had been reduced.

The ecology of the site has also been assessed and no trees or hedges will be removed. The dwellings are of a sustainable design, water courses will not be changed and soakaways will be used and in addition all the hard surfaces are semi permeable with the road acting as a large soakaway.

It is not mandatory for new dwellings to all have garages, where feasible garages have been included. The properties are carbon neutral.

A Maplehurst resident spoke about the Parish Survey and its coverage in the August edition of the Link Parish Survey report. The resident complimented the Link for the articles on the three farms, they were most informative and made good reading.

In the August edition of the Link the survey report and comments in 'A Point of View' repeats the result that most residents get their information on the Parish Council from the Link. The resident commented that he ticked the box himself, however, he gets his information on the Parish Council from the official Parish Council page.

The resident continued "that the majority of us get our information from the Link Per Se does not give the Link the responsibility to report on Parish Council business as they claim. Comment by all means but the repeated use of the word 'responsibility' could be misleading

and imply that the Parish Council have delegated their own responsibility to report, which is not the case. Maybe a little clarification from the Link would not go amiss."

Cllr T Nelson confirmed that the Southern Water facility in Monks Gate was a storage and pumping station, a tanker arrives daily to pump out the water.

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DISTRICT AND COUNTY COUNCILLORS' REPORTS

District Councillor Toni Bradnum provided an update on District Council business:

- The District Councillor has contacted WSCC PROW re the condition of local footpaths, some are so overgrown they are impassable. WSCC PROW have advised that they will not assess until February 2022, the District Councillor has spoken to County Councillor Nigel Jupp re the response
- Local Plan continues to be worked on, it will be going to Cabinet and Council in November 2021
- The District Councillor has been contacted by HDC Parks Department and asked if she considered that the field behind Woodlands Walk would be a suitable location to plant trees and put a bench. The District Councillor said that she could not see any problems with the proposal

County Councillor Nigel Jupp provided an update on County Council business:

- Unfortunately, both Southwater and Nuthurst Parish Councils have held meetings this evening, Southwater kindly brought the County Councillors item forward
- All children aged 12-15 years old will be offered vaccinations at their school. The vaccine will be given by trained NHS staff in the same way vaccines for flu and HPV are administered in schools
- The booking system was introduced at Hop Oast Recycling in April for a six-month trial, a consultation is now open
- Mr Richard Webber wrote to WSCC re setting up a Climate Change Steering Group, WSCC will assist and contribute to the Link article

094-21/22

PLANNING MATTERS

i. **New Applications**

Comments to Horsham District Council (HDC) on current planning applications were unanimously agreed.

Councillors D Harber and T Nelson took no part in the discussions on planning application DC/21/1798.

Number	Applicant & Reason
<u>DC/21/1798</u> 03.09.2021 RESOLVED	<p>Reserved matters application for the provision of detailed design of the scheme following approval of DC/18/1792 (Outline application for the erection of 5 residential dwellings and associated works). Relating to Appearance, Landscaping, Layout and Scale. Great Ventors Development Site, Coolhurst Close, Monks Gate</p> <p>The Parish Council accepts in principle that this site will be developed because it was allocated for development in the Nuthurst Neighbourhood Plan and it has outline planning permission.</p> <p>However, the Parish Council has serious concerns about this reserved matters application and objects on the following grounds and asks HDC to request that the applicant modifies the application to address these concerns:</p> <ol style="list-style-type: none">1) The semi-detached houses have no garages – this is contrary to Section 2.6 of the Nuthurst Parish Design Statement which specifies that all new houses should be provided with at least one garage.

	<p>2) There are no visitor parking spaces provided – this is unacceptable.</p> <p>3) The turning circle is inadequate for large heavy goods vehicles, such as delivery and recycling vehicles</p> <p>4) There are 30 external lights – this excessive number will cause light pollution in a small rural hamlet resulting in harm to the environment, birds and animals</p> <p>5) The sewerage system cannot cope with the existing flow as there are frequent occurrences of foul sewage flooding when there is very heavy rain. Furthermore, the sewage treatment plant at Monks Gate is already overloaded. 5 additional houses will exacerbate these problems</p> <p>6) There is already surface water flooding in Monks Gate (including the gardens of the existing Coolhurst Close development, the nearby public footpath and in Nuthurst Road) whenever there is heavy rain caused by inadequate surface water drainage from the Coolhurst Close development. This will be further exacerbated by 5 more houses at the Great Ventors development and the fact that there is a large amount of hard standing associated with these houses, particularly the semi-detached houses</p> <p>7) The developer has assumed that access, including by construction traffic, will be by the Coolhurst Close Road. The Parish Council understands that the Coolhurst Close Road is a private road that the residents pay to maintain. Has the developer the right to use this private road and who will pay for any damage to it caused by construction and other traffic?</p> <p>8) The pair of semis and one detached house will be highly visible from the nearby Southlands Cottages and the A281 – this could be lessened by swapping the positions of the chalet bungalow and the semis.</p> <p>9) The Neighbourhood Plan site will now have 15 houses (10 at Coolhurst Close and 5 at Great Ventors). According to Policy 16 of the HDPF 2015, this would require 35% of the houses to be affordable. As no affordable houses were provided at Coolhurst Close, then it follows that to comply with HDC's policy all 5 houses at Great Ventors should be affordable.</p>
<u>DC/21/1835</u> 02.09.2021 RESOLVED	<p>The Parish Council urges HDC to refuse planning permission on the above grounds.</p> <p>Erection of a single storey detached brick garage to the front of the site. 6 Lime Kiln Road, Mannings Heath The Parish Council notes the very strange layout and design of the proposed garage. It is 9.5m long and 4.5m wide and has glass bifold doors in the side elevation as the entrance to the garage. The Parish Council therefore questions the real purpose of the building.</p> <p>The Parish Council objects to this application on the following grounds:</p> <ul style="list-style-type: none"> • This large garage would be at the front of the site and in front of the building line – this is contrary to paragraph 2.6 of the Nuthurst Parish Design Statement which states that “Garages should preferably not be built in front of houses or in their back gardens. They should be sited alongside the house, or set back slightly in order to minimise their impact”. • Siting a garage in the front garden would not reflect the character of the surrounding buildings in contravention of policy 10 of the Neighbourhood Plan. • The garage would adversely affect the setting of the existing bungalow and the street scene. • It would represent overdevelopment of the site given the small size of the front garden.

<u>DC/21/1841</u> 02.09.2021 RESOLVED	Erection of a single storey rear extension 8 Woodlands Walk, Mannings Heath The Parish Council has no objection to this application and notes that the proposed construction materials comply with the Nuthurst Parish Design Statement.
<u>DC/21/1946</u> 27.08.2021 RESOLVED	<p>Conversion of existing barn to form a two-bedroom carbon neutral live/work dwelling with associated landscaping works. Pemberley, Copsale Road, Maplehurst</p> <p>Background In respect of a previous application DC/19/2117 for very similar conversion of the existing barn (stable) to a live/work dwelling:</p> <ul style="list-style-type: none"> • The Parish Council strongly objected as outside settlement boundary, countryside location, not essential, unsustainable location, backland development, affected grade II listed building – contrary to HDPF policies 1, 2, 3, 4, 20 and 26 and NPPF • HDC refused permission on grounds that contrary to HDPF policies 1, 2, 3, 20 and 26 NPPF, paragraph 79. • The Planning Inspectorate dismissed the appeal because of conflict with HDPF policies 1, 2, 3, and 26 <p>A previous application DC/20/1205 for a new stable block and sand school was permitted by HDC, despite an objection from the Parish Council. Construction has not yet started.</p> <p>The new application, DC/21/1946 The Parish Council notes from comparison of the elevations and floor plans, that there are no significant differences between this new application and the previous refused application, DC/19/2117. Therefore, the new application has not overcome the reasons for HDC's refusal of previous application or the Planning Inspectorate's reasons for dismissal of the appeal. The Parish Council also notes that there is a strong objection from owners of adjacent grade II listed Sheepwash Farm.</p> <p>The Parish Council strongly objects to this application on similar grounds to the previous application. These grounds are:</p> <ol style="list-style-type: none"> 1) The application site is outside any Built up Area Boundary or settlement boundary and therefore is development in the countryside. The site is not allocated for development within the Horsham District Planning Framework (HDPF) or the Nuthurst Parish Neighbourhood Plan (NPNP). The proposed development would be inconsistent with the overall strategy for development in the HDPF. It is therefore contrary to policies 1, 2, 3, 4, 26 and 40 of the HDPF (2015), policy 1 of the NPNP (2015) and the National Planning Policy Framework (NPPF, 2018) 2) The site lies within a rural location outside the limits of any existing settlement and the proposed live work dwelling (for an accountancy business) does not constitute a use considered essential to such a countryside location, such as supporting agriculture or forestry. The proposed development would therefore conflict with policies 1, 2, 3, 4 and 26 of the HDPF (2015) and the NPPF (2018). 3) The application constitutes inappropriate backland development. The Independent Examiner of the Parish's NPNP required the removal of a site in Nuthurst from the draft NPNP purely because it was a backland development. He said the proposed site was behind a row of large

houses in large plots, the development would appear incongruous in its setting, out of character with the nearby houses and would fail to protect the rural character of the area. These reasons apply equally to this site at Pemberley.

- 4) The proposed development would harm the setting of the Grade II listed building, Sheepwash Farmhouse because of the proximity and the inappropriate design of the proposed dwelling, contrary to policy 34 of the HDPF (2015). It is also contrary policy 195 of the NPPF (2018) which states: *"Where a proposed development will lead to substantial harm to (or total loss of significance of) a designated heritage asset, local planning authorities should refuse consent, unless it can be demonstrated that the substantial harm or total loss is necessary to achieve substantial public benefits that outweigh that harm or loss"*. The Parish Council maintains that there is no public benefit from the proposed development.
- 5) The proposed development does not meet policy 33 of the HDPF (2015) and policy 10 of the NPPF (2015) because the development does not reflect the architectural and historic character and scale of the surrounding dwellings. Furthermore, it does not meet the overarching aim of the Nuthurst Parish Design Statement (PDS, 2017) to retain its largely rural character and in particular the proposed "fibrous cement roof" is contrary to section 2.3 of the PDS (2015) because the roof slope is well less than 45° and the roof is not made of traditional countryside materials such as clay tiles.
- 6) The conversion of the agricultural barn into one very unattractive dwelling – an industrial style structure constructed with a fibrous cement roof and fronted with a large area of glass - would be out of keeping with the surrounding buildings fronting Copsale Road, most of which are constructed of brick and tile while Sheepwash Farmhouse has white plaster walls and a Horsham stone roof. It would also result in harm to the open and rural landscape character of the area. The proposed dwelling would contravene policy 10 of the NP and various policies in the HDPF. It would also be contrary to the over-arching aim of the Nuthurst Parish Design Statement to make sure that new dwellings fit in well with the rural nature of the Parish.
- 7) Relocating an accountancy business, which is not a countryside activity, from a very sustainable location in Steyning to an unsustainable location in the countryside is unacceptable because of the increase in traffic in the countryside with its attendant pollution. Furthermore, there is no parking provision for cars belonging to the applicant's clients or indeed for the applicant's own vehicles including horseboxes.
- 8) The Parish Council fully supports the objection from the owners of the Grade II listed Sheepwash Farm and the objections from nearby Residents.

The Parish Council urges Horsham District Council to refuse planning permission for this application on the above grounds. However, if HDC is minded to approve this application, the Parish Council asks for a condition along the lines of "The dwelling hereby permitted must only be occupied by the owners of the land at Pemberley and must not be let or sold to a third party.

DC/21/1962	Demolition of existing garage and erection of a single storey side extension.
02.09.2021	Christmas Cottage, Nuthurst Road, Monks Gate
RESOLVED	The Parish Council has no objection to this application and notes that the proposed construction materials now comply with the Nuthurst Parish Design Statement.

ii. **DECISIONS**

It was **RESOLVED** to **NOTE** the Parish Council's [**Delegated Decisions**](#).

It was **RESOLVED** to **NOTE** [**HDC Planning Decisions**](#), applications going to Committee, Enforcement Numbers and the Planning Inspectorates appeals.

iii. **RE-INSTATEMENT OF FOOTPATH 1806 (WINTHRIFT, NUTHURST STREET)**

County Councillor Nigel Jupp advised that the WSAC PROW Officer had not visited the site recently and that he was not aware that the Officer had not responded to any of the Parish Council's letters.

It was **RESOLVED** to **NOTE** that the Clerk would forward a copy of the video and letters to the County Councillor in order that he could follow up and try and get a satisfactory response. The Chairman also requested for the matter of the removal of the gate and moving of the fence to be chased up with the PROW Officer.

iv. **BUCK BARN AND THE LOCAL PLAN**

It was **RESOLVED** to **NOTE** Horsham District Council are currently revising their Local Plan to cover 30 years instead of 15 years. At the moment, it is not known how many new houses it will need to provide or where these houses will be. This information will be available 5 days before HDC's Cabinet meeting on the 11 November when the papers for the meeting are published.

District Councillors will vote on this revised Local Plan on the 17 November and if they approve it, then Horsham District Council will open up six weeks of public consultation. The Parish Council will publicise the public consultation and start preparing their response to the consultation. This will be a lot of work but worth it because if Buck Barn remains in the revised Local Plan, then it will severely affect everyone living in the Parish and not just the residents of Copsale.

So far, councillors have been sent two briefing papers: one on [**housing numbers**](#) and one on [**HDC's Environment Plans**](#). Horsham District Council will need to have these in place once the Environment Bill becomes law, scheduled to happen this autumn. The Environment Act will create considerable difficulties for developing the Buck Barn site. Not only is it next door to Knepp Castle, the central core site for nature recovery, but Horsham District Council has accorded Buck Barn itself as having "very high nature value" plus a nature corridor running west to east right across the site.

iv. **PLANNING UPDATES**

1) **Planning September 2021**

It was **RESOLVED** to **NOTE** including today so far in September, the Parish Council have examined 13 planning applications and have sent the same number of advisory comments to Horsham District Council. It has also written to the Planning Department about possible planning infringements at the Barn, Mannings Heath Golf Club.

2) **Hawthorns, Bar Lane**

It was **RESOLVED** to **NOTE** that a lot of work has been going on at the Hawthorns site. On her last visit to Hawthorns the Enforcement Officer did not have any issues with the activities on the site. Councillor Kenny would send further details with photographic evidence to the Clerk.

- i) It was **RESOLVED** that the schedule of invoices totalling £3,865.45 be **APPROVED** for payment.

Cheque/Ref	Payee Name	Details	Net £	VAT £	Total £
Direct Debit 17 August	SSE Energy (July)	Unmetered Electricity Supply	130.47	6.51	136.98
Direct Debit 16 September	SSE Energy (August)	Unmetered Electricity Supply	122.56	6.12	128.68
S/Order 1 August	Profitable Website	Website/Email Support (August 2021)	30.00	0	30.00
S/Order 1 September	Profitable Website	Website/Email Support (September 2021)	30.00	0	30.00
S/Order 1 September	S Hall (Clerk)	Clerk's Office Allowance	87.50	0	87.50
002142	S Hall (Clerk)	Expenses	97.00	3.99	100.99
002143	WSCC	Clerks Salary July (Inv 8001549738)	1,546.88	0	1,546.88
002143	WSCC	Clerks Salary August (Inv 8001555662)	1,546.88	0	1,546.88
002144	Cllr O Hydes	Expenses March 2020 (Replacing Cheque 002022)	22.50	0	22.50
002145	The Link Magazine	Annual Grant Additional Payment	150.00	0	150.00
002146	Netcom IT	Email Account Support (19732)	32.50	6.50	39.00
002147	Netcom IT	Microsoft 365 Business Basic 4 months	19.20	3.84	23.04
002148	M/Heath Community Council	Hall Hire	23.00	0	23.00
Total			3,838.49	26.96	3,865.45

It was **RESOLVED** to **NOTE** the receipts in June and July 2021 totalling £1,425.37

Payment Method	Payer Name	Details	Net £	VAT £	Total £
FPI	Nat West	Interest June 2021	0.79	0	0.79
FPI	Arthur Gallagher	Annual Insurance Repayment	116.42	0	116.42
FPI	Nat West	Interest July 2021	0.65	0	0.65
Grand Total			117.86	0	117.86

- ii) It was **RESOLVED** to **APPROVE** the Nat West current account June & July and savings account June & July bank reconciliations.
- iii) It was **RESOLVED** to **APPROVE** the detailed Receipts and Payments for June & July.

- iv) It was **RESOLVED** to **APPROVE** the [quarterly figures](#), for April, May & June 2021.
- v) It was **RESOLVED** to **APPROVE** the transfer of £2,000.00 from the Parish Survey Budget to the Traffic Calming budget.
- vi) It was **RESOLVED** to **APPROVE** removing Cllr J Mercer as an authorised signatory and for Cllr C Kenny to be included on the list of authorised signatories for the Nat West accounts.
- vii) It was **RESOLVED** to **APPROVE** the [request](#) from the West Grinstead Action Group (WGAG) for a grant of £1,000.00.
- viii) It was **RESOLVED** to **APPROVE** the [request](#) from Age UK for a donation of £200.00

096-21/22

LOCAL ASSOCIATION, OTHER BODIES AND TRAINING REPORTS

It was **RESOLVED** to **NOTE**:

- **HALC Meeting 4 August 2021 – Cllr O Hydes**
The HALC Chairman reported that he and the Vice Chairman had met by Zoom with District Councillors Paul Clarke and Lynn Lambert, HDC Chief Executive Glen Chipp and Director of Planning Barbara Childs, primarily about communication with Parish Councils and the revision of the Local Plan. The main outcome was a proposal that four workshops would be held by HDC on the Local Plan. Parish Councils and local District Councillors would be invited to attend the relevant workshop. The workshops would be organised geographically, roughly east, west, north and south. HALC voted to agree to this proposal.
- **Local Plan Workshop 6 September 2021 – Cllr O Hydes & Cllr N Bryant**
The Chairman and Vice Chairman of the Parish Council then attended the workshop on 6 September, although it wasn't a proper workshop. There was a presentation on the Local Plan followed by questions. It became clear that HDC were trying to get the Plan to the regulation 19 consultation stage before 1) the Planning Bill becomes law otherwise they will have to start the Plan again taking into account the new measures; and 2) the Environment Bill becomes law because they would have to take into account the proposed Nature Recovery Network (NRN). The Chairman asked HDC why Buck Barn was still included in its Local Plan given the conflict with the proposed NRN. HDC acknowledged the point but did not give a proper reply. The rest of the session focused on the small site allocation process allocation process though Nuthurst currently has no small sites allocated to it.
- **Horsham District Older Persons Forum 7 Sept 2021 – Cllr J Chaytor & Cllr D Harber**
Addressed by Laura Robertson, Sussex NHS Commissioners – NHS under pressure, consultation on how they can improve. GPs not delivering, receptionists no medical knowledge, problems with booking appointments, elderly cannot get appointments, wellbeing checks not being carried out, blood tests only being carried out in emergencies
Care homes at breaking point, staff leaving, no training programme
Volunteer drivers – a charity which runs people to hospital is opening again after covid. Charged per mile plus insurance.
Chatter and Natter tables in cafes, Costa Coffee joining ([Chatty Café website](#))

097-21/22

RECOMMENDATIONS FROM THE OPEN SPACES & GENERAL MAINTENANCE COMMITTEE

To **approve** the **recommendation** from the [Open Spaces and General Maintenance Committee Meeting](#) held on 2nd September 2021:

It was **RESOLVED** to **APPROVE** the recommendation 'The committee would like to proceed with the full replacement of the children's play area and make an attempt to secure the funds. If this is unsuccessful the committee will look at the partial replacement of the equipment.'

Cllr T Nelson commented that the Parish Council needed to manage expectations. The entire project could not be funded from the Parish Council's reserves.

- 098-21/22 OPEN SPACES IN THE PARISH**
- i) **Children's Play Area**
It was **RESOLVED** to **NOTE** the content of the [September report](#) on the children's play area. Issues raised in the report have been addressed by the Open Spaces and General Maintenance Committee.
 - ii) It was **RESOLVED** to **ACCEPT** the [quotation](#) from Horsham Fencing to repair the fencing around the children's play area.
 - iii) It was **RESOLVED** to **NOTE** the following update on the planting of the trees on the triangle of land outside the old Mannings Heath village store.
 - WSCC have issued the licence to plant
 - The owners of the Old Village Store would like to attend when the trees are planted
 - Mountain Ash berries are poisonous, possibly look at planting Cornus Kousa 'Greensleeves' or Amelanchier Laevis 'Snowflakes'
 - Tree height not to exceed 2 to 3 metres when fully grown
 - Shortage of trees, looking into purchasing and planting October/November
 - iv) It was **RESOLVED** to **NOTE** that the Parish Council have had an interim response from HDC about planting trees in the field behind Woodlands Walk which is encouraging. But we await further information after a HDC meeting next week.

- 099-21/22 PARISH PLAN**
It was **RESOLVED** to **NOTE** the draft Parish Plan has been circulated. Councillors have not had sufficient time to fully consider the contents and were requested to advise the Chairman of their comments so the Parish Plan could be included on October's agenda.

- 100-21/22 UPDATED POLICIES**
It was **RESOLVED** to **ADOPT** the updated policies (with no amendment):
[Adverse Weather](#)
[Bullying and Harassment](#)
[Confidential Reporting Policy](#)
[Co-Option Policy \(including application form\)](#)
[Email and Internet Usage](#)
[Grant Awarding Policy](#)
[Health and Safety Policy](#)
[H&S Notice to Contractors](#)
[Investment Policy](#)
[Members Allowance](#)
[Member Officer Relation Policy](#)
[Recruitment Policy](#)
[Reserves Policy](#)
[Statement of Intent as to Community Involvement](#)
[Training and Development Policy](#)

- 101-21/22 COMMUNITY IDEAS FROM THE WI**
It was **RESOLVED** to **APPROVE** the WI's request to replace a single slat bench with a memorial bench near the village hall and to plant a tree near the pavilion after consultation/approval from the Cricket Club.

- 102-21/22 REPRESENTATION ON CAGNE PARISH COUNCIL FORUM**
It was **RESOLVED** to **NOTE** that Cllr N Bryant would represent the Parish Council at the CAGNE Forums.
- 103-21/22 ANNUAL ASSET CHECK**
It was **RESOLVED** to **NOTE** that Cllr J Bromley and the Clerk will carry out the annual asset check during October 2021.
- 104-21/22 ITEMS TABLED FOR INFORMATION**
It was **RESOLVED** to **NOTE** the following consultations:
- West Sussex Transport Plan 2022-2036 (consultation closes 8 October 2021)
 - Gatwick Airport Northern Runway Plans (consultation closes 1st December 2021)
- 105-21/22 MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA**
It was **RESOLVED** to **NOTE** that the Councillors did not request for any items to be included on October's agenda.
- 106-21/22 DATE OF NEXT MEETING**
It was **RESOLVED** to **NOTE** the next meeting will be held on 20th October 2021 in Mannings Heath Village Hall.

The meeting closed at 9.20pm

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Chairman of the meeting

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Date