



NUTHURST PARISH COUNCIL

You are hereby summoned to attend a meeting of Nuthurst Parish Council that will take place on
Wednesday 20th October 2021, at Mannings Heath Village Hall, commencing at **7.30pm**

Cllrs: Mr O Hydes OBE (Chairman) Mrs J Assassi Mr J Bromley Mr N Bryant (Vice Chairman) Mrs J Chaytor	Mrs D Harber Mrs C Kenny Ms W Ingram Mr T Nelson
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Mrs Sarah Hall
Sarah Hall

Clerk to the Parish Council

14th October 2021

Precautions:

The Parish Council is mindful of high Covid infection rates and the need to keep residents and councillors as safe as possible. Therefore, it will continue with arrangements, as before, and asks for everyone's co-operation.

- 1) All councillors and residents are asked to wear masks throughout the meeting, even when speaking.
- 2) Residents wishing to attend Parish Council meetings are asked to register with the Clerk beforehand to facilitate any necessary notifications of a local outbreak.
- 3) The Parish Council will continue to sanitise furniture etc and to keep the toilets out of use, except in an emergency.
- 4) Chairs will continue to be socially distanced.

AGENDA

107-21/22	CHAIRS OPENING REMARKS AND RULES FOR THE SAFE CONDUCT OF THE MEETING.	Chairman
108-21/22	ATTENDANCE AND APOLOGIES FOR ABSENCE - to receive and approve apologies for absence from councillors.	Clerk
109-21/22	DECLARATIONS OF INTEREST - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.	All
110-21/22	APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING - to consider for approval the minutes of the Full Parish Council meeting held on 15 th September 2021 for confirmation and signing as a correct record by the Chairman.	All
111-21/22	CO-OPTION OF PARISH COUNCILLOR To consider the co-option of a member onto the Parish Council.	Chairman

112-21/22	COMMITTEE MINUTES / REPORTS – to consider for adoption the minutes approved by the following Committees: Finance Committee – 11 th November 2020 Planning Committee – 2 nd September 2021	All												
113-21/22	CHAIRMAN'S ANNOUNCEMENTS - to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council. <i>(NOTE: decisions cannot be made under this item it is for information only)</i>	Chairman												
114-21/22	PUBLIC SESSION - to receive any questions, representations or petitions from members of the Public. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.	Public												
115-21/22	DISTRICT AND COUNTY COUNCILLOR'S REPORTS To receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Toni Bradnum.	Nigel Jupp Toni Bradnum												
116-21/22	<p>PLANNING MATTERS</p> <p>i. NEW APPLICATIONS– to consider the following planning applications:</p> <table border="1"> <thead> <tr> <th>Number</th> <th>Applicant & Reason</th> </tr> </thead> <tbody> <tr> <td>DC/21/1602 29.09.2021</td> <td>Erection of a single storey two bay garage and internal garage conversion to provide habitable accommodation. 1 The Grange, Ghyll House Farm, Broadwater Lane, Copsale</td> </tr> <tr> <td>DC/21/1587 30.09.2021</td> <td>Erection of a single storey side extension, a single storey one bay extension to existing garage and a single storey detached outbuilding. 6 The Grange, Ghyll House Farm, Broadwater Lane, Copsale</td> </tr> <tr> <td>DC/21/1423 07.10.2021</td> <td>Erection of a single storey outbuilding, erection of extension to existing double garage and insertion of two rooflights to main dwelling. 2 The Grange, Ghyll House Farm, Broadwater Lane, Copsale</td> </tr> <tr> <td>DC/21/2042 27.09.2021</td> <td>Demolition of existing residential outbuilding and erection of a replacement residential outbuilding in the same location. Lake Cottage, Nuthurst Street, Nuthurst</td> </tr> <tr> <td>DC/21/2107 13.10.2021</td> <td>Surgery to x1 Western red Cedar (T1) 19 Whytings, Mannings Heath</td> </tr> </tbody> </table> <p>ii. DECISIONS To note Nuthurst Parish Councils delegated decisions. To note HDC planning decisions and appeals lodged with the Planning Inspectorate.</p> <p>iii. BUCK BARN AND LOCAL PLAN To provide and update on Buck Barn and the Local Plan.</p> <p>iv. PLANNING UPDATES</p>	Number	Applicant & Reason	DC/21/1602 29.09.2021	Erection of a single storey two bay garage and internal garage conversion to provide habitable accommodation. 1 The Grange, Ghyll House Farm, Broadwater Lane, Copsale	DC/21/1587 30.09.2021	Erection of a single storey side extension, a single storey one bay extension to existing garage and a single storey detached outbuilding. 6 The Grange, Ghyll House Farm, Broadwater Lane, Copsale	DC/21/1423 07.10.2021	Erection of a single storey outbuilding, erection of extension to existing double garage and insertion of two rooflights to main dwelling. 2 The Grange, Ghyll House Farm, Broadwater Lane, Copsale	DC/21/2042 27.09.2021	Demolition of existing residential outbuilding and erection of a replacement residential outbuilding in the same location. Lake Cottage, Nuthurst Street, Nuthurst	DC/21/2107 13.10.2021	Surgery to x1 Western red Cedar (T1) 19 Whytings, Mannings Heath	<p>Cllr N Bryant Cllr C Kenny</p> <p>Cllr N Bryant Cllr C Kenny</p> <p>Cllr N Bryant Cllr C Kenny</p> <p>Cllr J Chaytor Cllr J Bromley</p> <p>Cllr J Chaytor Mrs P Bullen</p> <p>Chairman Chairman</p> <p>Chairman</p> <p>Chairman</p>
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117-21/22	PARISH PLAN To discuss and approve the draft Parish Plan .	Chairman												
118-21/22	FINANCE i) To approve the schedule of invoices for payment , totalling £4032.40 and to note the receipts totalling £0.69 (August).	Cllr T Nelson & Clerk												

	<p>ii) To approve the bank reconciliations for the Nat West current account and savings accounts for August 2021.</p> <p>iii) To approve the detailed Receipts and Payments for August 2021.</p> <p>iv) To approve the transfer of £10,000.00 from the Nat West Savings account to the Nat West Current account.</p>	
119-21/22	<p>LOCAL ASSOCIATION, OTHER BODIES AND TRAINING REPORTS – to receive reports from any Councillor who has represented the Parish Council on outside organisations or training events. <i>(NOTE: Decisions cannot be made under this item it is for information only)</i></p> <ul style="list-style-type: none"> • WSALC Chairman’s Forum 13th October 2021 – Cllr O Hydes 	Chairman
120-21/22	<p>RECOMMENDATIONS FROM THE FINANCE COMMITTEE To approve the recommendation from the Finance Committee meeting held on 7th October 2021;</p> <p>i) It was RESOLVED to make the following RECOMMENDATION to Full Parish Council: To increase the budget for updating the children’s play area to £31,000. This could be slightly increased towards the end of the financial year. Also, to contact local companies and try to secure additional funding through sponsorship.</p>	Cllr T Nelson
121-21/22	<p>OPEN SPACES IN THE PARISH</p> <p>i) To note the contents of the monthly report (October) on the children’s play area.</p> <p>ii) To provide an update on the planting of two trees on the triangle of land outside the old Mannings Heath village store.</p> <p>iv) To provide an update on the proposals for Woodlands Walk.</p>	Cllr N Bryant Chairman Chairman Cllr D Harber
122-21/22	<p>RISK ASSESSMENTS To approve the following updated Risk Assessments</p> <ul style="list-style-type: none"> • Financial Risk Assessment • Parish Assets • Village Green • Children’s Play area 	Cllr T Nelson Clerk
123-21/22	<p>PARISH COUNCIL ASSETS To note the findings of annual Parish Council Asset Check and carry out remedial actions.</p>	Cllr J Bromley Clerk
124-21/22	<p>APPOINTMENT TO COMMITTEES To consider and approve additional Councillors sitting on current committees.</p>	Chairman
125-21/22	<p>THE QUEENS PLATINUM JUBILEE 2022 To consider how to commemorate the Queens Platinum Jubilee.</p>	Chairman
126-21/22	<p>MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA</p>	All
127-21/22	<p>DATE OF NEXT MEETING – The next meeting will be held on 17th November 2021, in Mannings Heath Village Hall, commencing at 7.30pm. (the meeting will be conducted in accordance with government guidelines).</p>	Chairman

Circulation: All Parish Councillors

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.