



## NUTHURST PARISH COUNCIL

You are hereby summoned to attend a meeting of Nuthurst Parish Council that will take place on **Wednesday 15<sup>th</sup> December 2021**, at Mannings Heath Village Hall, commencing at **7.30pm**

**Cllrs:** Mr O Hydes OBE (Chairman) Mrs D Harber  
Mrs J Assassi Ms W Ingram  
Mr J Bromley Mr C Kenny  
Mr N Bryant (Vice Chairman) Mr D Lawrence  
Mr P Bullen Mr T Nelson  
Mrs J Chaytor

Mrs Sarah Hall  
*Sarah Hall*

Clerk to the Parish Council

9<sup>th</sup> November 2021

### PRECAUTIONS

**The Parish Council is mindful of stubbornly high rates of covid infection, the spread of the Omicron variant and its responsibility for keeping everyone as safe as possible. It therefore asks for everyone's cooperation with the following safety measures:**

1. All councillors and residents are asked to wear masks throughout Council meetings, even when speaking
  2. Everyone is asked to keep all the chairs socially distanced
  3. To be aware that to achieve good ventilation the windows and doors of meeting venues will be kept open. Warm clothing is therefore advised
  4. Residents are asked to inform the Clerk beforehand of their attendance to facilitate contact tracing, if needed
- A new measure is to ask all councillors and residents to take a lateral flow test 24 hours before attendance and to attend meetings only if the result is negative. Free test kits can be obtained from: <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>**

Remember that some people may be vulnerable to really bad complications if they catch covid/Omicron, or they may have a family member who is particularly vulnerable. Thank you for helping us to keep everyone safe.

### AGENDA

147-21/22	<b>CHAIRS OPENING REMARKS AND RULES FOR THE SAFE CONDUCT OF THE MEETING.</b>	Chairman
148-21/22	<b>ATTENDANCE AND APOLOGIES FOR ABSENCE</b> - to receive and approve apologies for absence from councillors.	Clerk
149-21/22	<b>DECLARATIONS OF INTEREST</b> - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.	All

150-21/22	<b>APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING</b> - to consider for approval the <a href="#">minutes</a> of the Full Parish Council meeting held on 17 <sup>th</sup> November 2021 for confirmation and signing as a correct record by the Chairman.	All												
151-21/22	<b>COMMITTEE MINUTES / REPORTS</b> – to consider for adoption the minutes approved by the following Committees: <a href="#">Open Spaces &amp; General Maintenance Committee</a> – 2 <sup>nd</sup> September 2021 <a href="#">Planning Committee</a> – 4 <sup>th</sup> November 2021	All												
152-21/22	<b>CHAIRMAN’S ANNOUNCEMENTS</b> - to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council. <i>(NOTE: decisions cannot be made under this item it is for information only)</i>	Chairman												
153-21/22	<b>PUBLIC SESSION</b> - to receive any questions, representations or petitions from members of the Public. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no further opportunity for further comment.	Public												
154-21/22	<b>DISTRICT AND COUNTY COUNCILLOR’S REPORTS</b> To receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Toni Bradnum.	Nigel Jupp Toni Bradnum												
155-21/22	<p><b>PLANNING MATTERS</b></p> <p>i. <b>NEW APPLICATIONS</b>– to consider the following planning applications:</p> <table border="1"> <thead> <tr> <th>Number</th> <th>Applicant &amp; Reason</th> </tr> </thead> <tbody> <tr> <td><a href="#">DC/21/2594</a> 19.12.2021</td> <td><b>Non Material Amendment to previously approved application DC/21/0685 (Demolition of existing farm buildings and erection of 5 dwellings, creation of new access and associated landscaping and parking) to allow for amendments to the approved plans for Plots 2-5.</b> Holly Farm, Winterpit Lane, Mannings Heath</td> </tr> <tr> <td><a href="#">DC/21/2601</a> 24.11.2021</td> <td><b>Erection of single storey side and rear extensions</b> 20 Lime Kiln Road, Mannings Heath</td> </tr> <tr> <td><a href="#">DC/21/2596</a> 19.12.2021</td> <td><b>Erection of a single storey detached pool house and installation of swimming pool</b> The Goldings, Hammerpond Road, Mannings Heath</td> </tr> <tr> <td><a href="#">DC/21/2695</a> 02.12.2021</td> <td><b>Non Material Amendment to previously approved application DC/20/1840 (Erection of 7No. double storey dwellings, car-ports and garages with landscaping and associated works including access improvements previously consented under DC/17/1158, to widen the access junction and create a passing area with Church Road) Minor adjustments to elevations including fenestration, gable pitches and material finishes. Reduction of roof to rear of Plot 7. Addition of accommodation above garage on Plot 6.</b> Swallowfield Nursery, Church Road, Mannings Heath</td> </tr> <tr> <td><a href="#">DC/21/2707</a> 06.12.2021</td> <td><b>Erection of a single storey rear extension, first floor side extension and installation of a new dormer roof with minor alterations.</b> 17 Heath Close, Mannings Heath</td> </tr> </tbody> </table>	Number	Applicant & Reason	<a href="#">DC/21/2594</a> 19.12.2021	<b>Non Material Amendment to previously approved application DC/21/0685 (Demolition of existing farm buildings and erection of 5 dwellings, creation of new access and associated landscaping and parking) to allow for amendments to the approved plans for Plots 2-5.</b> Holly Farm, Winterpit Lane, Mannings Heath	<a href="#">DC/21/2601</a> 24.11.2021	<b>Erection of single storey side and rear extensions</b> 20 Lime Kiln Road, Mannings Heath	<a href="#">DC/21/2596</a> 19.12.2021	<b>Erection of a single storey detached pool house and installation of swimming pool</b> The Goldings, Hammerpond Road, Mannings Heath	<a href="#">DC/21/2695</a> 02.12.2021	<b>Non Material Amendment to previously approved application DC/20/1840 (Erection of 7No. double storey dwellings, car-ports and garages with landscaping and associated works including access improvements previously consented under DC/17/1158, to widen the access junction and create a passing area with Church Road) Minor adjustments to elevations including fenestration, gable pitches and material finishes. Reduction of roof to rear of Plot 7. Addition of accommodation above garage on Plot 6.</b> Swallowfield Nursery, Church Road, Mannings Heath	<a href="#">DC/21/2707</a> 06.12.2021	<b>Erection of a single storey rear extension, first floor side extension and installation of a new dormer roof with minor alterations.</b> 17 Heath Close, Mannings Heath	<p>Chairman Cllr N Bryant</p> <p>Chairman Cllr T Nelson Chairman Cllr N Bryant</p> <p>Chairman Cllr N Bryant</p> <p>Chairman Cllr D Harber</p>
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	<a href="#">DC/21/2691</a> 03.12.2021	<b>Retrospective application for the installation of a free-standing storage container.</b> St Andrews School, Nuthurst Street, Nuthurst	Cllr J Bromley Cllr P Bullen  Chairman  Chairman  Chairman
	ii.	<b>DECISIONS</b> To <b>note</b> Horsham District Councils planning <a href="#">decisions</a>	
	ii.	<b>BUCK BARN AND LOCAL PLAN</b> To provide and <b>update</b> on Buck Barn and the Local Plan.	
	iv.	<b>PLANNING UPDATES</b>	
<b>156-21/22</b>	<b>FINANCE</b>		Cllr T Nelson & Clerk
	i)	To <b>approve</b> the schedule of <a href="#">invoices for payment</a> , totalling <b>£2,945.66</b> and to note the receipts totalling <b>£0.80</b> (October).	
	ii)	To <b>approve</b> the bank reconciliations for the Nat West <a href="#">current</a> account and <a href="#">savings</a> accounts for October 2021.	
	iii)	To <b>approve</b> the <a href="#">detailed Receipts and Payments</a> for October 2021.	
	iv)	To approve the transfer of <b>£10,000.00</b> from the Nat West Savings account to the Nat West Current account.	
	v)	To <b>discuss</b> and <b>approve</b> changing the banking mandate so that the Clerk can open an online bank account. Clerk to set up payment, to be approved by two Councillors.	
<b>157-21/22</b>	<b>BUDGET/PRECEPT 2022/23</b>	To <b>discuss</b> and <b>approve</b> the <a href="#">Budget/Precept for 2022/23</a>	Cllr T Nelson
<b>158-21/22</b>	<b>LOCAL ASSOCIATION, OTHER BODIES AND TRAINING REPORTS</b>	– to receive reports from any Councillor who has represented the Parish Council on outside organisations or training events. (NOTE: Decisions cannot be made under this item it is for information only) <ul style="list-style-type: none"> <li>HALC Meeting 30<sup>th</sup> November 2021</li> </ul>	Chairman
<b>159-21/22</b>	<b>RECOMMENDATIONS FROM THE OPEN SPACES &amp; GENERAL MAINTENANCE COMMITTEE</b>	To <b>approve</b> the <b>recommendation</b> from the <a href="#">Open Spaces and General Maintenance Committee Meeting</a> held on 2 <sup>nd</sup> December 2021; <b>OS030-21/22 PARISH SURVEY</b> <b>RENOVATION OF THE CHILDREN’S PLAY AREA</b>	Cllr D Harber Chairman
	i)	It was <b>RESOLVED</b> to make the following <b>RECOMMENDATION</b> to Full Parish Council: <i>‘The committee members will endeavour to raise the capital for the full refurbishment, if this is not achieved by 31<sup>st</sup> March 2022 the Parish Council will progress with the partial refurbishment of the children’s play area. In the meantime, the committee will prepare a specification and obtain three quotations for a partial replacement of the play equipment’.</i>	
<b>160-21/22</b>	<b>OPEN SPACES IN THE PARISH</b>		Cllr N Bryant
	i)	To <b>note</b> the contents of the monthly <a href="#">report</a> (December) on the children’s play area.	
	ii)	To <b>note</b> that a <a href="#">licence</a> has been issued to the Cricket Club to hold a Carol Service on the Village Green on 16 <sup>th</sup> December 2021.	
<b>161-21/22</b>	<b>DEFIBRILLATORS IN THE PARISH</b>	To agree a <b>strategy</b> for the maintenance of the four defibrillators in the parish now being maintained by the Parish Council (Church of the Good Shepherd, Black Horse, White Horse & Copsale Hall)	Cllr N Bryant

162-21/22	<b>DEVELOPMENT OF AN ELECTRIC VEHICLE CHARGING POINT NETWORK</b> To <b>note</b> West Sussex Councils have partnered to launch the <a href="#">West Sussex Charge point Network</a>	Chairman Clerk
163-21/22	<b>COMMITTEES</b> To <b>consider</b> and <b>approve</b> additional Councillors sitting on current <a href="#">Committees</a> .	Chairman
164-21/22	<b>ASSET REGISTER CHECKLIST</b> To <b>discuss</b> the <a href="#">Asset Register Checklist</a> and <b>appoint</b> Councillors to assist with the maintenance issues.	Chairman Clerk
165-21/22	<b>MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA</b>	All
166-21/22	<b>DATE OF NEXT MEETING</b> – The next meeting will be held on <b>Wednesday 19<sup>th</sup> January 2022</b> , in Mannings Heath Village Hall, commencing at <b>7.30pm</b> . (the meeting will be conducted in accordance with government guidelines).	Chairman

**Circulation: All Parish Councillors**

*Members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.*

**MEMBERS OF THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THIS MEETING  
BUT MAY ONLY SPEAK IN THE PUBLIC FORUM**

**CANCELLED**