



NUTHURST PARISH COUNCIL

You are hereby summoned to attend a meeting of Nuthurst Parish Council that will take place on **Wednesday 18th October 2023**, at Mannings Heath Village Hall, commencing at **7.30pm**

Cllrs: Mr N Bryant (Chairman)
Mrs V Court
Mr S Catterall
Mrs S Maynard

Mrs K McGovern
Mr C Kenny (Vice Chairman)
Mr W Bayley
Mr S Oswald-Penton

13th October 2023

Lisa Wilcock - Locum Clerk to the Parish Council

AGENDA

1	ATTENDANCE AND APOLOGIES FOR ABSENCE – to receive and approve apologies for absence from councillors.	Clerk
2	DECLARATIONS OF INTEREST - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.	All
3	APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING - to consider for approval the minutes of the Full Parish Council meeting held on 20 th September 2023 for confirmation and signing as a correct record by the Chairman. (attached)	All
4	CO-OPTION OF PARISH COUNCILLOR To consider the co-option of a member onto the Parish Council.	All
5	COMMITTEE MINUTES / REPORTS - to consider for adoption the minutes by the following Committee: Roads, Footpaths and Open Spaces – 5 th October 2023 (attached) Planning Committee – 5 th October 2023 (attached)	All
6	CHAIRMAN'S ANNOUNCEMENTS - to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council. <i>(NOTE: decisions cannot be made under this item it is for information only)</i>	Chairman
7	PUBLIC SESSION - to receive any comments from members of the Public on items on the agenda . Please note that individual comments must not exceed 2 minutes. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no opportunity for further comment.	Public
8	DISTRICT AND COUNTY COUNCILLOR'S REPORTS To receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Dennis Livingstone.	Nigel Jupp, Dennis Livingstone

9	<p>WSALC</p> <p>9.1 To note the WSALC Annual Report (attached)</p> <p>9.2 The Council to agree to nominate Cllr Val Court to vote on behalf of the Parish Council during the meeting.</p>	All
10	<p>MEETING WITH WSCC HIGHWAYS</p> <p>To note the meeting with WSCC offered on 23rd October 2023 to raise the issues within/that affect the Parish to include:-</p> <p>10.1 Crossing at Mannings Heath</p> <p>10.2 Crossing at Monks Gate</p> <p>10.3 Champions Gate</p> <p>10.4 Hedges and foliage overgrown throughout the Parish</p> <p>10.5 Drains blocked throughout the Parish</p> <p>10.6 School traffic around St Andrews</p> <p>This item is to be carried to next meeting.</p>	Cllrs Bayley, Bryant, Kenny.
11	<p>STREETLIGHTS</p> <p>To note report on the maintenance of the 2 streetlights and any outstanding actions.</p>	Cllr W Bayley
12	<p>TRAINING</p> <p>To agree Councillor training at Mulberry and Co and for the Clerk to make the bookings. The courses are run on Zoom from 6.30pm and last 2 hours. Available dates are:-</p> <p>26th October 2023 - £45 each Councillor</p> <p>21st November 2023 - £45 each Councillor.</p>	Clerk
13	<p>PLAYGROUND</p> <p>13.1 To agree a date for the extra full Parish Council meeting to address the concern of the Playground.</p> <p>13.2 To agree the supporting documentation to release with the Agenda for the extra meeting.</p>	All
14	<p>REMEMBRANCE SUNDAY</p> <p>To advise the Locum Clerk on any arrangements that may be needed for Remembrance Sunday.</p>	Clerk
15	<p>STANDING ORDERS</p> <p>To adopt the Standing Orders which will then be updated on the website (attached).</p>	All
16	<p>FINANCE</p> <p>i) To approve the Nat West bank reconciliations from April to September. (attached)</p> <p>ii) To approve receipts and payments for April to September. (attached)</p> <p>iii) To approve schedule of payments. (report to follow)</p> <p>iv) To note the Budget report. (attached)</p> <p>v) To accept the completed AGAR. (full AGAR on website certificate, letter attached) <i>Conclusion of Audit notice has been displayed on the Noticeboards and website. The AGAR has been published on the website.</i></p>	Chair
17	<p>CIL REPORT</p> <p>To note the current CIL report for the Parish Council. (attached)</p>	Clerk
18	<p>DATE OF NEXT MEETING – The next meeting will be held on 15th November 2023, at Mannings Heath Village Hall, commencing at 7.30pm.</p>	

19	PART II CONFIDENTIAL EXCLUSION OF PRESS AND PUBLIC In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.	
20	STAFFING MATTERS The Council to consider the recommendations made at the Staffing Committee meeting on 16 th October 2023. (notes to follow)	

Circulation: All Parish Councillors

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.