



NUTHURST PARISH COUNCIL

You are hereby summoned to attend a Parish Council meeting of Nuthurst Parish Council that will take place on
Wednesday 17th January 2024, at Mannings Heath Village Hall, commencing at **7.30pm**.

Cllrs: Mr C Kenny (Vice Chairman)
 Mrs V Court
 Mr S Catterall
 Mrs S Maynard
 Mr Dave Cotton

Mrs K McGovern
 Mr N Bryant
 Mr W Bayley
 Mr S Oswell-Penton

11th January 2024

Locum Clerk to the Parish Council

AGENDA

1	ATTENDANCE AND APOLOGIES FOR ABSENCE – to receive and approve apologies for absence from councillors.	Clerk
2	ELECTION OF CHAIR – 2.1 to minute the resignation of Chairman of the Parish Council Cllr N Bryant from 1 st January 2024. 2.2 to elect Chair of the Council and to receive the Chair’s Declaration of Acceptance of Office.	Clerk
3	DECLARATIONS OF INTEREST - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.	All
4	APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING - to consider for approval Part I of minutes of the Full Parish Council meeting held on 22 nd November 2023 for confirmation and signing as a correct record by the Chairman. (attached)	All
5	COMMITTEE MINUTES / REPORTS - to be considered under Part II Confidential for adoption the minutes by the following Committee: Full Parish Council Meeting Part II only Confidential 22nd November 2023 Extraordinary Meeting Staffing 1st December 2023 Staffing Committee 10th January 2024	All
6	CHAIRMAN’S ANNOUNCEMENTS - to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council. <i>(NOTE: decisions cannot be made under this item it is for information only)</i>	Chair
7	PUBLIC SESSION - to receive any comments from members of the Public on items on the agenda . Please note that individual comments must not exceed 2 minutes. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no opportunity for further comment.	Public
8	DISTRICT AND COUNTY COUNCILLOR’S REPORTS To receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Dennis Livingstone.	Nigel Jupp, Dennis Livingstone
9	REPORTS FROM REPRESENTATIVES Councillors to give verbal reports as necessary.	
10	DEER POPULATION Request for further information has been submitted. Update from Cllr Wayne Bayley.	Cllr W Bayley
11	ROAD IMPROVEMENTS To discuss Road improvements as part of additional proposed housings north and south of A272.	Cllr W Bayley

12	<p>PLAYGROUND</p> <p>18.1 To agree the agenda for the extra full Parish Council meeting to address the concerns of the Playground on 31st January 2024.</p> <p>18.2 To note the Freedom of Information request submitted to Council.</p> <p>18.3 To agree the Freedom of Information Request response.</p>	All						
13	<p>PLANNING MATTERS</p> <p>NEW APPLICATIONS - Current Planning Applications to be considered for comment to Horsham District Council.</p> <table border="1"> <thead> <tr> <th>Number</th> <th>Applicant & Reason</th> </tr> </thead> <tbody> <tr> <td>DC/23/2290</td> <td>Woodlands Winterpit Lane Mannings Heath West Sussex RH13 6NA Enlargement of existing rear dormer.</td> </tr> <tr> <td>DC/23/2289</td> <td>Woolmers Brighton Road Mannings Heath West Sussex RH13 6HZ Erection of a two storey side and rear extension.</td> </tr> </tbody> </table>	Number	Applicant & Reason	DC/23/2290	Woodlands Winterpit Lane Mannings Heath West Sussex RH13 6NA Enlargement of existing rear dormer.	DC/23/2289	Woolmers Brighton Road Mannings Heath West Sussex RH13 6HZ Erection of a two storey side and rear extension.	Assigned Cllrs
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DC/23/2289	Woolmers Brighton Road Mannings Heath West Sussex RH13 6HZ Erection of a two storey side and rear extension.							
14	<p>FINANCE</p> <p>i) To approve the Nat West bank reconciliations for November/December. (no report)</p> <p>ii) To approve receipts and payments. (to follow Cllr D Cotton)</p> <p>iii) To approve schedule of payments. (to follow Cllr D Cotton)</p> <p>iv) To approve the Budget FY24/25 and approve the Precept. (to follow Cllr D Cotton and Cllr S Catterall). Budget to be submitted with the Precept request by 26th January 2024.</p>	Chair						
15	<p>DATE OF NEXT MEETING – The next meeting is the Extra Parish Meeting which will be held on 31st January 2024 to discuss the Playground at Mannings Heath Village Hall.</p>							

Circulation: All Parish Councillors

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.

	<p>PART II CONFIDENTIAL</p> <p>EXCLUSION OF PRESS AND PUBLIC In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.</p>	
	<p>STAFFING MATTERS</p>	
16	<p>APPROVAL OF THE MINUTES OF THE STAFFING COMMITTEE MEETING</p> <p>To approve the minutes of the Full Parish Council Meeting <u>Part II only</u> 22nd November 2023, Extraordinary Meeting - Staffing 1st December 2023 and Staffing Committee on 10th January 2024.</p>	Chair
17	<p>RECOMMENDATIONS OF STAFFING COMMITTEE</p> <p>The Council to approve the recommendations made by the Staffing Committee at the meeting on 1st December 2024 and 10th January 2024.</p>	Chair
18	<p>STAFFING MATTERS</p> <p>The Council to consider any further staffing matters raised since publication of the Agenda.</p>	Chair