



NUTHURST PARISH COUNCIL

You are hereby summoned to attend a Finance meeting of Nuthurst Parish Council that will take place on **Wednesday 14th February 2024**, at Copsale Hall, commencing at **7.30pm**

Cllrs: Mr S Catterall (Chair)
Mrs V Court (Vice Chair)
Mr W Bayley

Mr N Bryant
Mr C Kenny
Mr D Cotton

9th February 2024

Louise Shaw - Locum Clerk to the Parish Council

AGENDA

1	ATTENDANCE AND APOLOGIES FOR ABSENCE – to receive and approve apologies for absence from councillors.	Clerk
2	DECLARATIONS OF INTEREST - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.	All
3	THE MINUTES OF THE FINANCE COMMITTEE MEETING - to note the minutes from the last Finance meeting held on 8 th November 2023 which were approved at the full Council meeting, Chair of Finance to sign. (attached)	All
4	CHAIRMAN'S ANNOUNCEMENTS - to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council. <i>(NOTE: decisions cannot be made under this item it is for information only)</i>	Chairman
5	PUBLIC SESSION - to receive any comments from members of the Public on items on the agenda . Please note that individual comments must not exceed 2 minutes. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no opportunity for further comment.	Public
6	INTERIM AUDIT UPDATE To receive an update on the progress of the actions from the Internal report	Clerk
7	BANK ACCOUNT SIGNATORY To Add the following Councillors to the bank mandate 1. Cllr Catterall 2. Cllr Cotton 3. The Clerk ACCOUNT LEADER To add a second person as an Account Leader of the Council's Accounts.	All
8	FINANCE MEETINGS To discuss the finance meetings for the remainder of 2024.	All
11	CIL REPORT To acknowledge CIL report (attached) To agree on where the money available within the CIL report may be allocation. To note that the Clerk will issue the CIL report with any agreement on the Parish Council website.	All
12	FINANCE Copy papers were submitted to Council at the last full Parish Council meeting. i) To sign the Nat West bank reconciliations from September to January. ii) To sign receipts and payments for January/February 2024. 23/01/24 Lise Wilcock Locum Clerk £180.00 INV 2122/24	

	19/01/24 Mulberry & Co £108.00 INV 51377 03/02/24 PCC St Andrews Nuthurst £10.50 INV GS 2403 01/02/24 Netcom £1215.00 INV 25003 01/02/24 Netcom £39.60 INV 25058 01/02/24 Louise Shaw Locum Clerk - £1581.99 26/01/24 Netcom £91.00 INV 24963 19/01/24 Netcom £79.20 INVS 24674 & 24868	
--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

Circulation: All Parish Councillors

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.