



NUTHURST PARISH COUNCIL

You are hereby summoned to attend a Parish Council meeting of Nuthurst Parish Council that will take place on
Wednesday 20th March 2024, at Mannings Heath Village Hall, commencing at **7.30pm**.

Cllrs: Mr Dave Cotton (Chair) Mr C Kenny (Vice Chair) Mrs V Court Mr W Bayley	Mr M Oswell-Penton Mrs K McGovern Mr S Catterall
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15th March 2024

Locum Clerk to the Parish Council

AGENDA

1	ATTENDANCE AND APOLOGIES FOR ABSENCE – to receive and approve apologies for absence from councillors.
2	DECLARATIONS OF INTEREST - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.
3	APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING - to consider for approval the minutes of the Full Parish Council meeting held on 17 th January and the Extra Ordinary Full Council meeting held on 31 st January 2024 for confirmation and signing as a correct record by the Chair.
4	COMMITTEE MINUTES / REPORTS - to be considered for adoption the minutes by the following Committee: Planning Committee on the 6th March Footpath, Roads and Open Spaces on the 6th March
5	CHAIR'S ANNOUNCEMENTS - to receive any announcements or items for information which the Chair wishes to bring to the attention of the Council. Council will also receive the resignation from Cllr Norman Byrant. <i>(NOTE: decisions cannot be made under this item it is for information only)</i>
6	PUBLIC SESSION - to receive any comments from members of the Public on items on the agenda . Please note that individual comments must not exceed 2 minutes. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no opportunity for further comment.
7	DISTRICT AND COUNTY COUNCILLOR'S REPORTS To receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Dennis Livingstone.
8	REPORTS FROM REPRESENTATIVES Councillors to give verbal reports as necessary.
9	PARISH PLAN For Council to consider updating the Parish plan and usage of CIL monies. To organise a working party to coordinate.
10	WORKING PARTY FOR STREETLIGHTS For Council to finalise a working party to determine action on the streetlights within the parish
11	VILLAGE GREEN AND PLAYGROUND To discuss the following: <ol style="list-style-type: none"> i. Playground and Village green inspection report approval ii. Signage on Bylaws for the Village Green and update of the Bylaws iii. Signage on Playground rules iv. Replacement tree

	v. Granting of licence for the Bouncy Castle.
12	STORAGE OF PARISH ASSETS To receive an update on the storage of Parish Assets
13	EMERGENCY PLAN To determine action and assign two members to update the council's emergency plan.
14	DEFIBRILLATORS To receive an update on the Council Owned Defibrillators
15	NOTICEBOARDS For Council to determine where noticeboards need replacing or purchasing
16	CO-OP OF COUNCILLORS To discuss co-opting new councillors on to the council
17	TRAINING FOR COUNCILLORS To discuss and authorise a permanent resolution for councillors to attend training throughout the year.
18	E-RESOLUTION To receive an update on any E-Resolutions used since the last full council meeting
19	EMPLOYMENT OF CLERK To discuss the process of employing a permanent clerk.
20	CLERK/EMPLOYEE POLICIES To update the employment policies for the Clerk
21	FINANCE i) To approve receipts and payments. ii) To sign any cheques listed in the schedule of payments iii) To consider any grant applications iv) To sign the paperwork for the PO BOX v) To sign the bank mandates
22	MATTERS ARISING For councillors to raise anything they would like to place on the agendas for the next meetings
23	DATE OF NEXT MEETING – The next meeting of the Full Council Parish Meeting is due to be held on the 17 th April 2024 in the Manning Heath Village Hall.

Circulation: All Parish Councillors

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.