

NUTHURST PARISH COUNCIL

Minutes of the Road Footpaths and Open Spaces Committee meeting held on Wednesday 3rd April 2024, at Copsale Village Hall. The Meeting started at 20.30pm.

Present: Cllr D Cotton (DC) (P) Cllr W Bayley (WB) (A) Cllr M Oswell-Penton (A)

Cllr V Court (VC) (P) Cllr C Kenny (CK) (Chair) (P) Cllr S Catterall (SC) (A) Cllr K McGovern (KMcG) (P)

Also in attendance:

Locum Clerk and 1 member of the public were also attended the meeting.

01-24/25 ATTENDANCE AND APOLOGIES FOR ABSENCE

Cllrs SC and WB sent in their apologies prior to the meeting. It was noted that Cllr MO-P had

not sent in their apologies.

02-24/25 DECLARATIONS OF INTEREST

No declarations of interest, as defined under the Localism Act 2011 and the Parish Councils

Code of Conduct.

03-24/25 CHAIR'S ANNOUNCEMENTS

The Chair of the meeting stated he had nothing to address.

04-24/25 PUBLIC SESSION

The MOP asked why two items were back on the agenda when they had nothing to do with the council. The Chair informed the MOP that they would find out when the agenda item came up.

05–24/25 SHARED CYCLE/FOOTPATH MONKS GATE TO HORSHAM

The Clerk informed the committee that Cllr SC had requested this item to be placed on the agenda. The Chair gave an in-depth backstory on the shared path and informed the committee that this item has already been looked into extensively. The committee decided that the parish council would not be funding a survey on the path. Clerk to contact WSCC Highways to enquire when they will carry out maintenance on the path.

Action: The Clerk

06 – 24/25 LICENCE REQUEST

The Clerk informed the committee that the Parish Millennium Group were requesting a licence for the 8th June. The committee resolved to approve the licence and would like to reiterate that there will be limited parking and would like to ask that the group monitor the parking on the day. The Clerk will issue the licence once the risk assessment and insurance documents are obtained.

Action: The Clerk

07-24/25 POSTS/BOLLARDS AT THE PLAYGROUND

Cllr KMcG first mentioned this at a full council meeting and asked for council to address this. Cllr DC mentioned that a MOP had placed the adhoc posts on the verge by the playground. The committee discussed that the Clerk would contact WSCC Highways to ask for ideas. The Clerk suggested the committee to look at Glasdon.

Action: The Clerk

08-24/25 WSCC HIGHWAY

Crossing at Mannings Heath – The Chair asked the clerk if there was any feedback from WSCC Highways. The Clerk confirmed that there hadn't been. The Clerk will chase.

Crossing at Monks Gates -

Champions Gate - The Clerk informed the meeting that she had made contact with the councils and is awaiting a response. West Grinstead Parish Council had responded but Cowfold Parish Council hadn't.

Drains - Awaiting feedback from Cllr MO-P.

Speed Limits for Copsale/Parish – The Council would like to monitor the speed throughout the parish in the hope to apply for a community highways scheme. Cllr DC has been in discussion with Speed Watch and will liaise with them and report back.

09-24/25 Finance Items

The meeting closed at 21.14pm

The Clerk presented four cheques for signing and informed the committee of each invoice. It was UNANIMOUSLY agreed to sign the cheques and recommend to Full Council approval for payment.

Payments:

- 1: WSALC & NALC Subscription £694.35
- 2: Nuthurst Society Litter Picking Equipment £300 The Clerk informed the committee that she has gone back to the society and asked for quotes and further evidence to support the grant. The committee mentioned that the Society should approach HDC for free equipment.
- 3. Parish Online Subs £108.00
- 4. Mannings Heath Community Council £25.00
- 5. Locum Clerk Services £2,218.70

19 – 23/24 DATE OF THE NEXT MEETING

It was **RESOLVED** to **NOTE** the next Open Spaces, Footpaths and Road Committee meeting will be held on Wednesday 1st May 2024 (if required) in Copsale Hall, commencing at 8.30pm

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| Chairman of the Committee | Date |