



NUTHURST PARISH COUNCIL

You are hereby summoned to attend a Parish Council meeting of Nuthurst Parish Council that will take place on
Wednesday 17th April 2024, at Mannings Heath Village Hall, commencing at **7.30pm**.

Cllrs: Mr Dave Cotton (Chair) Mr C Kenny (Vice Chair) Mrs V Court Mr W Bayley	Mr M Oswell-Penton Mrs K McGovern Mr S Catterall
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11st April 2024

Locum Clerk to the Parish Council – **ALL SUPPORTING PAPERWORK CAN BE FOUND HERE [April 24](#)**

AGENDA

1	ATTENDANCE AND APOLOGIES FOR ABSENCE – to receive and approve apologies for absence from councillors.
2	DECLARATIONS OF INTEREST - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.
3	APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING - to consider for approval the minutes of the Full Parish Council meeting held on 20 th March for confirmation and signing as a correct record by the Chair.
4	COMMITTEE MINUTES / REPORTS - to be considered for adoption the minutes by the following Committee: Planning Committee on the 3rd April 2024 Footpath, Roads and Open Spaces on the 3rd April 2024
5	CHAIR'S ANNOUNCEMENTS - to receive any announcements or items for information which the Chair wishes to bring to the attention of the Council. <i>NOTE: decisions cannot be made under this item it is for information only)</i>
6	PUBLIC SESSION - to receive any comments from members of the Public on items on the agenda . Please note that individual comments must not exceed 2 minutes. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no opportunity for further comment.
7	DISTRICT AND COUNTY COUNCILLOR'S REPORTS To receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Dennis Livingstone.
8	REPORTS FROM REPRESENTATIVES Councillors to give verbal reports as necessary.
9	VILLAGE GREEN AND PLAYGROUND To receive any updates on the progress of the works since the last meeting.
10	POTHOLES To discuss potholes and any further action
11	WINTERPITT LANE To discuss and determine action
12	COMMUNICATION FOR THE COMMUNITY To discuss the council's approach at communicating to the Parish
13	HIGHWAYS MATTERS To receive any updated on outstanding highways matters since the last meeting

14	CO-OP OF COUNCILLORS To discuss co-opting new councillors on to the council										
15	<p>PLANNING MATTERS NEW APPLICATIONS - Current Planning Applications to be considered for comment to Horsham District Council.</p> <table border="1"> <thead> <tr> <th>Number</th> <th>Applicant & Reason</th> </tr> </thead> <tbody> <tr> <td>DC/22/1027</td> <td>Proposal: Retrospective application for an improved access onto Hammerpond Lane from the existing right of way BW 2822 Site Address : Mannings Heath Golf Club</td> </tr> <tr> <td>DC/24/0204</td> <td>Holbrook Animal Rescue Centre</td> </tr> <tr> <td>DC/24/0491</td> <td>Proposal: Change of use of existing ancillary garage and summerhouse to independent residential accommodation. Site Address: 2 Castle Lodge Broadwater Lane Copsale Horsham West Sussex RH13</td> </tr> <tr> <td>DC/24/0473</td> <td>Proposal: Removal of Condition 3 of previously approved application DC/21/2042 (Demolition of existing residential outbuilding and erection of a replacement residential outbuilding) Relating to the materials and finishes. Site Address: Lake Cottage, Nuthurst Street, Horsham, RH13 6RG</td> </tr> </tbody> </table>	Number	Applicant & Reason	DC/22/1027	Proposal: Retrospective application for an improved access onto Hammerpond Lane from the existing right of way BW 2822 Site Address : Mannings Heath Golf Club	DC/24/0204	Holbrook Animal Rescue Centre	DC/24/0491	Proposal: Change of use of existing ancillary garage and summerhouse to independent residential accommodation. Site Address: 2 Castle Lodge Broadwater Lane Copsale Horsham West Sussex RH13	DC/24/0473	Proposal: Removal of Condition 3 of previously approved application DC/21/2042 (Demolition of existing residential outbuilding and erection of a replacement residential outbuilding) Relating to the materials and finishes. Site Address: Lake Cottage, Nuthurst Street, Horsham, RH13 6RG
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16	EMPLOYMENT OF CLERK To discuss the process of employing a permanent clerk and approve the job advert.										
17	CLERK/EMPLOYEE POLICIES To update the employment policies for the Clerk										
18	FINANCE i) To approve receipts and payments. ii) To sign any cheques listed in the schedule of payments iii) To consider any grant applications										
19	MATTERS ARISING For councillors to raise anything they would like to place on the agendas for the next meetings										
20	DATE OF NEXT MEETING – The next meeting of the Full Council Parish Meeting is due to be held on the 15th May 2024 alongside the AGM of Full Council in the Manning Heath Village Hall.										

Circulation: All Parish Councillors

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.