



NUTHURST PARISH COUNCIL

You are hereby summoned to attend a Parish Council meeting of Nuthurst Parish Council that will take place on **Wednesday 15th May 2024**, at Mannings Heath Village Hall, commencing at **7.30pm**.

Cllrs: Mr Dave Cotton (Chair)
Mr C Kenny (Vice Chair)
Mrs V Court
Mr W Bayley

Mr M Oswell-Penton
Mrs K McGovern
Mr S Catterall

10th May 2024

Locum Clerk to the Parish Council – **ALL SUPPORTING PAPERWORK CAN BE FOUND HERE [May 24](#)**

AGENDA

1	ELECTION OF CHAIR – to elect Chair of the Council and to receive the Chair’s Declaration of Acceptance of Office
2	ELECTION OF VICE-CHAIR - to elect Vice Chair of the Council and to receive the Chair’s Declaration of Acceptance of Office
3	ATTENDANCE AND APOLOGIES FOR ABSENCE – to receive and approve apologies for absence from councillors.
4	DECLARATIONS OF INTEREST - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.
5	APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING - to consider for approval the minutes of the Full Parish Council meeting held on 17th April 2024 for confirmation and signing as a correct record by the Chair.
6	COMMITTEE MINUTES / REPORTS - to be considered for adoption the minutes by the following Committee: Footpath, Roads and Open Spaces on the 1st May 2024
7	CHAIR’S ANNOUNCEMENTS - to receive any announcements or items for information which the Chair wishes to bring to the attention of the Council. <i>NOTE: decisions cannot be made under this item it is for information only)</i>
8	PUBLIC SESSION - to receive any comments from members of the Public on items on the agenda . Please note that individual comments must not exceed 2 minutes. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no opportunity for further comment.
9	DISTRICT AND COUNTY COUNCILLOR’S REPORTS To receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Dennis Livingstone.
10	REPORTS FROM REPRESENTATIVES Councillors to give verbal reports as necessary.
11	VILLAGE GREEN AND PLAYGROUND To receive any updates on the progress of the works since the last meeting.
12	EMERGENCY SERVICES To discuss obtaining emergency services in an emergency

13	REPORT ON STORAGE OF COUNCIL BOXES To receive a report from Cllr Court						
14	PARISH PLAN To receive a report on the updated Parish Plan						
15	CO-OP OF COUNCILLORS To discuss co-opting new councillors on to the council and to receive any applications.						
16	<p>PLANNING MATTERS NEW APPLICATIONS - Current Planning Applications to be considered for comment to Horsham District Council.</p> <table border="1"> <thead> <tr> <th>Number</th> <th>Applicant & Reason</th> </tr> </thead> <tbody> <tr> <td>DC/24/0640</td> <td>Proposal: Construction of a small compound and plant to support agricultural storage Site Address : Mannings Heath Golf Club</td> </tr> <tr> <td>DC/24/0680</td> <td>Proposal: Non Material Amendment to previously approved application DC/23/1591 (Erection of a front porch, installation of side dormers including removal of chimney and erection of a two storey rear extension) Removal of window to ground floor bathroom. Simplified front porch and geometry for the dormer roofs, installation of larger door and window at ground floor level, installation of Juliette balconies at the first floor level. White render applied to the entire house. Site Address: The Haven House Sedgwick Lane Horsham West Sussex RH13 6QE</td> </tr> </tbody> </table>	Number	Applicant & Reason	DC/24/0640	Proposal: Construction of a small compound and plant to support agricultural storage Site Address : Mannings Heath Golf Club	DC/24/0680	Proposal: Non Material Amendment to previously approved application DC/23/1591 (Erection of a front porch, installation of side dormers including removal of chimney and erection of a two storey rear extension) Removal of window to ground floor bathroom. Simplified front porch and geometry for the dormer roofs, installation of larger door and window at ground floor level, installation of Juliette balconies at the first floor level. White render applied to the entire house. Site Address: The Haven House Sedgwick Lane Horsham West Sussex RH13 6QE
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17	CLERK/EMPLOYEE POLICIES To update the employment policies for the Clerk						
18	FINANCE i) To approve a revised Financial Regulations ii) To approve the receipts and payments for Feb 24 and March 24 iii) To sign any cheques listed in the schedule of payment iv) To approve the insurance quote v) To consider any grant applications						
19	MATTERS ARISING For councillors to raise anything they would like to place on the agendas for the next meetings						
20	DATE OF NEXT MEETING – The next meeting of the Full Council Parish Meeting is due to be held on the 19 th June 2024 in the Manning Heath Village Hall.						

Circulation: All Parish Councillors

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.